

# **CENTER JOINT UNIFIED SCHOOL DISTRICT**

[www.centerusd.org](http://www.centerusd.org)

## **Local Control Accountability Plan Goals:**

1. CJUSD Students will be challenged and supported to achieve academic success in a clean, safe environment
2. CJUSD students will be College and Career ready
3. CJUSD students and families will be engaged and informed regarding the educational process and opportunities

## **BOARD OF TRUSTEES REGULAR MEETING**

**District Board Room, Room 503  
Wilson C. Riles Middle School  
4747 PFE Road, Roseville, CA 95747**

***Wednesday, December 16, 2015 - 6:00 p.m.***

### **STATUS**

- |  |             |
|--|-------------|
| <b>I. CALL TO ORDER &amp; ROLL CALL - 5:30 p.m.</b>                                  |             |
| <b>II. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</b>                   |             |
| 1. Conference with Labor Negotiator, David Grimes, Re: CSEA and CUTA (G.C. §54957.6) |             |
| 2. Student Expulsions/Readmissions (G.C. §54962)                                     |             |
| <b>III. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION</b>        |             |
| <b>IV. CLOSED SESSION - 5:30 p.m.</b>  |             |
| <b>V. OPEN SESSION - CALL TO ORDER - 6:00 p.m.</b>                                   |             |
| <b>VI. FLAG SALUTE</b>   |             |
| <b>VII. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION</b>                           | Info/Action |
| <b>VIII. ADOPTION OF AGENDA</b>  | Action      |
| <b>IX. STUDENT BOARD REPRESENTATIVE REPORTS (3 minutes each)</b>                     | Info        |
| 1. Center High School - Paige Brannam  |             |
| 2. McClellan High School - Samantha Lopez  |             |
| 3. Global Youth Charter School - Jessica Walden / Samantha Higgen-Wilcox             |             |

***Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Superintendent's Office at (916) 338-6409 at least 48 hours before the scheduled Board meeting. [Government Code §54954.2] [Americans with Disabilities Act of 1990, §202.]***

***NOTICE: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at Center Joint Unified School District, Superintendent's Office, located at 8408 Watt Avenue, Antelope, CA. For more information please call 916-338-6409.***

<b>X. ORGANIZATION REPORTS</b> (3 minutes each)		Info
1. CUTA - Heather Woods, President		
2. CSEA - Marie Huggins, President		
<b>XI. REPORTS/PRESENTATIONS</b> (8 minutes each)		Info
Student Serv.	1. Freshman Math Placement - Mike Jordan	
<b>XII. COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA</b>		Public Comments Invited
<i>Anyone may address the Board regarding any item that is within the Board's subject matter jurisdiction. However, the Board <u>may not</u> discuss or take action on any item which is not on this agenda except as authorized by Government Code Section 54954.2. A speaker shall be limited to 3 minutes (Board Policy 9323). All public comments on items listed on this agenda will be heard at the time the Board is discussing that item.</i>		
<b>XIII. BOARD / SUPERINTENDENT REPORTS</b> (10 minutes)		Info
<b>XIV. CONSENT AGENDA</b> (5 minutes)		Action
<i>NOTE: The Board will be asked to approve all of the following items by a single vote, unless any member of the Board asks that an item be removed from the consent agenda and considered and discussed separately.</i>		
Governance	1. Approve Adoption of Minutes from November 18, 2015 Regular Meeting	
Personnel	2. Approve Certificated Personnel Transactions	
↓	3. Approve Classified Personnel Transactions	
↓	4. Approve Salary Increase for Certificated Adult Education Childcare Provider	
↓	5. Approve Salary Increase for Certificated Adult Education Teachers	
Student Serv.	6. Approve Memorandum of Understanding with Sacramento County Child Abuse Prevention Center to Provide AmeriCorps Mentoring/Tutoring Services	
Curr & Instr	7. Approve Single Plan for Student Achievement for the 2015-16 School Year - McClellan	
↓	8. Approve Single Plan for Student Achievement for the 2015-16 School Year - Riles	
↓	9. Approve Single Plan for Student Achievement for the 2015-16 School Year - CHS	
↓	10. Approve Field Trip: Sixth Grade Classes to Sly Park Environmental Education Center - Spinelli	
Facilities & Op.	11. Approve Professional Services Agreement: Pamela A. Zanze	
↓	12. Approve Amendment #1 - CPM Contract for Program Management Services for Prop 39 and Technology Upgrade	
Business	13. Approve Payroll Orders: July - November 2015	
↓	14. Approve Supplemental Agenda (Vendor Warrants): November 2015	
<b>XV. INFORMATION ITEMS</b>		Info
Facilities & Op.	1. Conference: "C.A.S.H. 37th Annual Conference on School Facilities" - C. Deason, C. Surryhne (Operations & Facilities)	
<b>XVI. BUSINESS ITEMS</b>		
Curr & Instr	A. <u>Resolution #6/2015-16: Promote Civic Learning in our Schools; College Career and Civic Learning</u>	Action
Governance	B. <u>Annual Organizational Meeting for Governing Board</u> Education Code §3513 requires governing boards to conduct an annual organizational meeting. At this time, the Board will: 1) elect the Board President; 2) elect a Clerk of the Board; 3) appoint a Board Representative to the County School Boards Association; 4) establish the time, place and frequency of regular meetings of the Board.	Action

**RECESS:** At this time, the President of the Board will recess the regular meeting of the Center Joint Unified Board of Trustees to convene the Organizational Meeting of the Board of Directors of the CJUSD Financing Corporation.

↓	<b>C. <u>First Reading: Board Policies/Regulations/Exhibits</u></b>	Action
<b>BP/AR 3270 - Sale and Disposal of Books, Equipment and Supplies</b> (BP/AR revised)	<p>Policy updated to add Board roles in determining whether the value of the property is sufficient to warrant a sale and in approving the terms and conditions of the sale. Policy also reflects <b>NEW LAW</b> (SB 971, 2014) which eliminates the mandate to adopt rules for the identification of obsolete instructional materials. Policy provides optional criteria for such identification and clarifies the circumstances under which the sale or donation of obsolete or unusable instructional materials may be appropriate. Reorganized regulation reflects the repeal by SB 971 of requirements related to the use of the proceeds from the sale of instructional materials and adds section on "Equipment/Supplies Acquired with Federal Funds." Section on "Replacement of School Buses" deleted since <b>NEW LAW</b> (SB 78, 2015) repealed the conditions for the sale of school buses by districts receiving a state apportionment to replace the buses.</p>	
<b>AR 3311 - Bids</b> (AR revised)	<p>Regulation updated to reflect <b>NEW LAW</b> (AB 1581, 2014) which authorizes districts to set timelines for submittal and opening of bids and, for districts of 2,500 or more average daily attendance, extends prequalification procedures to any lease-leaseback agreement for a public project that involves an expenditure of \$1 million or more and meets other specified criteria. Regulation also references <b>NEW COURT DECISION</b> which ruled that, to be valid, a lease-leaseback agreement must contain a lease term and a financing component.</p>	
<b>AR 3512 - Equipment</b> (AR revised)	<p>Regulation updated to define "equipment," provide that district equipment shall be used primarily for educational purposes or other district operations, delete material on comparability of equipment which is also addressed in BP 6171 - Title I Programs, and clarify processes for transferring equipment between work sites. Regulation also adds material related to equipment inventories, the sale or disposal of equipment, and the purchase of equipment with federal funds.</p>	
<b>AR 4112.23 - Special Education Staff</b> (AR revised)	<p>Regulation updated to delete outdated section on "Teachers of Students with Autism" and to update the credentials and added authorizations available from the Commission on Teacher Credentialing which authorize instruction in special education and related services. Regulation also adds material related to the emergency permit for resource specialists, the provisional internship permit and short-term staff permit, credential waivers, qualifications of employees providing related services, professional development, and induction programs.</p>	
<b>AR 4119.11/4219.11/4319.11 - Sexual Harassment</b> (AR revised)	<p>Regulation updated to clarify that the AR is mandated pursuant to state law and to reflect <b>NEW LAW</b> (AB 2053, 2014) which adds prevention of abusive conduct to the contents of sexual harassment training required for supervisory employees. Regulation also reflects state law providing that the conduct need not be motivated by sexual desire in order to constitute sexual harassment. References to Title 2 regulations updated to reflect recent renumbering.</p>	
<b>BP/AR 4154/4254/4354 - Health and Welfare Benefits</b> (BP/AR revised)	<p>Policy and regulation updated to reflect the federal Patient Protection and Affordable Care Act, applicable to districts with 50 or more full-time employees. Policy includes information about the calculation of full-time employees for the purpose of determining the applicability of the Act and reflects requirements to provide an affordable health insurance plan which includes specified minimum coverage and pays at least 60 percent of the medical expenses covered under the plan. Policy also reflects <b>NEW LAW</b> (SB 1306, 2014) which defines "marriage" as a personal relationship arising out of a civil contract between two persons rather than a man and a woman. Regulation adds section on "Affordability of Health Coverage" which includes methods by which districts may determine that each employee's contribution for employee-only health coverage does not exceed 9.5 percent of his/her household income.</p>	

## **AR 5112.2 - Exclusions from Attendance**

(AR revised)

Regulation updated to clarify the circumstances under which students must or may be denied admission or be temporarily excluded from school. Regulation reflects **NEW LAW (SB 277, 2015)** which eliminates the immunization exemption based on a parent/guardian's personal beliefs, except in cases where a parent/guardian submits a letter or written affidavit by January 1, 2016. Regulation also adds the period of time for which each exclusion is applicable.

## **BP/AR 5141.31 - Immunizations**

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW (SB 277, 2015)** which limits the personal beliefs exemption to students whose parent/guardian submits a letter or written affidavit by January 1, 2016, in which case the exemption shall be effective only until the student enters the next grade span, as defined. Policy also deletes material related to conditional enrollment of transfer students while waiting for the transfer of immunization records, now addressed in AR. Regulation also reflects provisions of SB 277 which (1) require districts to ensure that students advancing to grade 7 are fully immunized against all specified diseases, (2) state that students with disabilities must be provided special education and related services regardless of their immunization status, and (3) exempt students from immunization requirements who are enrolled in an independent study program and who do not receive classroom-based instruction.

## **BP 6190 - Evaluation of the Instructional Program**

(BP revised)

Policy updated to reflect the suspension of the state Academic Performance Index and **NEW LAW (AB 104, 2015)** which adds homeless students to the definition of numerically significant student subgroups whose progress toward district goals must be annually assessed. Policy also updates section on Federal Program Monitoring (FPM) to reflect new state tools for monitoring categorical programs, and actions needed if the FPM review results in a finding of noncompliance.

## **E 5125.3 - Challenging Student Records**

(E Added)

## **Minor Revisions:**

### **BP 0200 - Goals for the School District**

Revise 3rd paragraph to reflect Education Code 52052, as amended by AB 104 (Ch. 13, Statutes of 2015), and 5 CCR 15497.5, as added by Register 2015, No. 2, as follows:

Goals shall be established for all students and each numerically significant subgroup as defined in Education Code 52052, which may include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, ~~and~~ foster youth, ~~and~~ **homeless students**, and shall address each of the state priorities identified in Education Code 52060 and any additional local priorities established by the Board. These goals shall be incorporated into the district's local control and accountability plan (LCAP). (Education Code 52060, 52062, 52063; 5 CCR ~~15497~~ 15497.5)

### **AR 0460 - Local Control and Accountability Plan**

In section on "Goals and Actions Addressing State and Local Priorities," revise item #1 to reflect Education Code 52052, as amended by AB 104 (Ch. 13, Statutes of 2015), as follows:

- 1.A description of the annual goals established for all students and for each numerically significant subgroup as defined in Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, ~~and~~ foster youth, ~~and~~ **homeless students**. The LCAP shall identify goals for each of the following state priorities:

### **BP 0500 - Accountability**

Revise 4th paragraph to reflect Education Code 52052, as amended by AB 104 (Ch. 13, Statutes of 2015), as follows:

The district and each district school shall demonstrate comparable improvement in academic achievement, as measured by the API, for all numerically significant student subgroups. Numerically significant subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, ~~and~~ foster youth, ~~and~~ **homeless students**, when the subgroup consists of at least 30 students with a valid test score or 15 foster youth ~~or~~ **homeless students**. (Education Code 52052)



**BP 3100 - Budget**

In section "Budget Development and Adoption," revise last paragraph of section to reflect Education Code 42127, as amended by SB 78 (Ch. 19, Statutes of 2015), as follows:

If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to his/her recommendations at a public meeting on or before ~~September~~ **October 8**. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

**AR 3100 - Budget**

In section "Budget Review Committee for Disapproved Budgets," revise 4th paragraph of section to reflect Education Code 42127.3, as amended by SB 78 (Ch. 19, Statutes of 2015), as follows:

If the SPI disapproves the district budget after reviewing the committee's report and the district's response, the Board shall consult with the County Superintendent as he/she develops and adopts, by ~~November 30~~ **December 31**, a fiscal plan and budget that will allow the district to meet its financial obligations. For the current fiscal year, the district shall operate in accordance with the budget adopted by the County Superintendent. (Education Code 42127.3)

**AR 4161.11/4261.11/4361.11 - Industrial Accident/Illness Leave**

Delete 7th paragraph to reflect Education Code 44984 and 45192, as amended by AB 915 (Ch. 58, Statutes of 2015), as follows:

~~Any employee receiving benefits under this leave shall, during periods of injury or illness, remain within California unless the Governing Board authorizes travel outside the state. (Education Code 44984, 45192)~~

**AR 6145.2 - Athletic Competition**

In section on "Parental Notifications," revise item #2 to reflect Education Code 221.8, as amended and renumbered by AB 1538 (Ch. 43, Statutes of 2015), as follows:

2. Includes a copy of the ~~Athletes' Bill of Rights~~ **students' Title IX rights** pursuant to Education Code ~~271~~ **221.8**

**BP 6151 - Class Size**

Under the paragraph on page (b) regarding class size at the secondary level, add paragraph to reflect Education Code 56441.5, as amended by SB 436 (Ch. 386, Statutes of 2015), as follows:

For students who require special education and related services, the ratio of instructional adults to students in group services shall be dependent on the needs of the students. However, for children ages 3-5 years who are placed in group services, the teacher-child ratio shall be less than 1:24 and the adult-child ratio shall be less than 1:8. For children ages 3-5 years who are identified as severely disabled, the ratio of instructional adults to children shall not exceed 1:5. (Education Code 8264.8, 56441.5)

**AR 6158 - Independent Study**

In section on "Assignment and Responsibilities of Independent Study Teachers," revise 2nd paragraph of section to reflect Education Code 51745.6, as amended by AB 104 (Ch. 13, Statutes of 2015), as follows:

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs ~~at the applicable grade span~~ in the district, unless a new higher or lower ~~grade span~~ ratio for all other educational programs offered ~~within the grade span~~ is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ~~grade span~~ ratio. (Education Code 51745.6)

**BP 6170.1 - Transitional Kindergarten**

In section on "Eligibility," revise last paragraph of section to reflect Education Code 48000, as amended by AB 104 (Ch. 13, Statutes of 2015), and add legal citation, as follows:

The district may, **at any time during the school year**, admit into the TK program a child whose fifth birthday is after December 2 of that same school year, provided that ~~the child is admitted during the school year on or after his/her fifth birthday~~ and the Superintendent or designee recommends that enrollment in a TK program is in the child's best interest. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. **(Education Code 48000)**

Facilities & Op.	<b>D.</b>	<b><u>Naming of the Gymnasium/Multipurpose Room at McClellan HS in Honor of Terry McCauley</u></b>	Action
Business	<b>E.</b>	<b><u>Audit Report For Fiscal Year 2014/15</u></b> Each year the Governing Board must review and accept the prior year's audit report at a public meeting.	Action
↓	<b>F.</b>	<b><u>First Interim Report for Fiscal Year 2015/16</u></b> Jeanne Bess, Director of Fiscal Services, will present the First Interim Report for July 1, 2015 through October 31, 2016. This report is based On all known budget guidelines set forth by the Fiscal Crisis & Management Assistance Team, School Services of California and the adopted State budget.	Action
<b>XVII.</b>	<b>ADVANCE PLANNING</b>		Info
	<i>a.</i>	<i>Future Meeting Dates:</i>	
		<i>i. Regular Meeting: Wednesday, January 20, 2016 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747</i>	
	<i>b.</i>	<i>Suggested Agenda Items:</i>	
<b>XVIII.</b>	<b>CONTINUATION OF CLOSED SESSION (Item IV)</b>		Action
<b>XIX.</b>	<b>ADJOURNMENT</b>		Action

**CJUSD Mission:**

*Students will realize their dreams by developing communication skills, reasoning, integrity, and motivation through academic excellence, a well-rounded education, and being active citizens of our diverse community.*

## *Center Joint Unified School District*

<b>AGENDA REQUEST FOR:</b>	
Dept./Site: Superintendent's Office	Action Item _____
To: Board of Trustees	Information Item <u>X</u>
Date: December 16, 2015	# Attached Pages <u>1</u>
From: Scott A. Loehr, Superintendent	
Principal/Administrator Initials: _____	

**SUBJECT: Freshman Math Placement Flowchart**

Mike Jordan, CHS Principal, will be presenting this report to the Board.

**RECOMMENDATION: Discussion item only.**

## **Freshman Math Placement Flowchart**

Revised 12/3/15

### **For students taking Integrated Math 1 in middle/junior high school:**

1. Honors Integrated Math 2 - At least two of the criteria listed below must be met:
  - a. Grade of B or higher in Integrated Math 1
  - b. Finals - Grade of B or higher
  - c. Smarter balanced math testing = Exceeds
2. Integrated Math 2 - At least two of the criteria listed below must be met:
  - a. Grade of C or higher in Integrated Math 1
  - b. Finals - Grade of C or higher
  - c. Smarter balanced math testing at least Meets
3. All others will repeat Integrated Math 1

### **For students taking 8th Grade Math/Algebra/Algebra 1a or 1b in middle/junior high school:**

1. Integrated Math 1 - At least two of the criteria listed below must be met:
  - a. Grade of C or higher in Math 8/Algebra/Algebra 1a or 1b
  - b. Placement test of Introduction to Integrated Math I final exam (second semester) with a score of 60% or higher.
  - c. Smarter balanced math testing at least "Nearly Meets"
2. All others will take Introduction to Integrated Math 1

## *Center Joint Unified School District*

<b>Dept./Site:</b>	<b>Superintendent's Office</b>	<b>AGENDA REQUEST FOR:</b>
<b>To:</b>	<b>Board of Trustees</b>	<b>Action Item</b> <u>    X    </u>
<b>Date:</b>	<b>December 16, 2015</b>	<b>Information Item</b> <u>          </u>
<b>From:</b>	<b>Scott A. Loehr, Superintendent</b>	<b>#Attached Pages</b> <u>          </u>
<b>Principal's Initials:</b>	<u>          </u>	

**SUBJECT:** Adoption of Minutes

The minutes from the following meeting are being presented:

November 18, 2015 Regular Meeting

**RECOMMENDATION:** The CJUSD Board of Trustees approve the presented minutes.

**CONSENT AGENDA**

# CENTER JOINT UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503  
Wilson C. Riles Middle School  
4747 PFE Road, Roseville, CA 95747

Wednesday, November 18, 2015

### MINUTES

**OPEN SESSION - CALL TO ORDER** - President Kelley called the meeting to order at 5:30 p.m.

**ROLL CALL** - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley, Mrs. Pope,  
Mr. Wilson

Administrators Present: Scott Loehr, Superintendent  
Craig Deason, Assist. Supt., Operations & Facilities  
Jeanne Bess, Director of Fiscal Services  
David Grimes, Director of Personnel/Student Services

#### **ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

1. Conference with Labor Negotiator, David Grimes, Re: CSEA and CUTA (G.C. §54957.6)
2. Student Expulsions/Readmissions (G.C. §54962)

#### **PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

**CLOSED SESSION - 5:30 p.m.**

**OPEN SESSION - CALL TO ORDER – 6:00 p.m.**

**FLAG SALUTE** - led by Trustee Anderson

**ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION** – the Board met in Closed Session and no action was taken. During Open Session, the following action was taken:

2. Student Expulsions/Readmissions (G.C. §54962)  
Student Expulsion 15-16.01 – Recommendation approved.

**Motion:** Wilson  
**Second:** Pope

**Ayes:** Anderson, Hunt, Kelley, Pope, Wilson  
**Noes:** None

**ADOPTION OF AGENDA** - There was a motion to approve the adoption of the agenda as presented.

**Motion:** Wilson  
**Second:** Hunt

**Vote:** General Consent

### **STUDENT BOARD REPRESENTATIVE REPORTS**

1. Center High School - Paige Brannam
  - right now is Acts of Random Kindness Week
  - they will be doing "Dear Santa" next week through the Thanksgiving Break; they will be collecting money for needy families in Antelope for Christmas and the holiday season
  - "Operation Santa" will be in the middle of December; they will be heading to Dudley and Spinelli to buddy up with students that need a little bit more holiday spirit or more joy in their life.
2. McClellan High School - Samantha Lopez was not available to report.
3. Global Youth Charter School - Jessica Walden was not available to report.

### **ORGANIZATION REPORTS**

1. CUTA - Heather Woods, President, apologized for not attending the meeting last month; homecoming went well. She thanked Vanessa Mason for filling in for her. She thanked the Board; she noted that this was the first time she had seen the Board since they had ratified their proposal. Negotiations went well this year for everyone; it was a fair proposal and they are very proud to be in a district that has looked over the years at making sure that we are taking care of our staff. Their Rep. meeting was held this afternoon. Most campuses are doing canned food drives. They noted that it would be nice to publish the number of cans raised at the various sites - the Reps. were already completing amongst the group as to who brought in the most. North Country had a successful Harvest Fest. Their Santa Breakfast will be held on December 12th from 8:30-10:30am. Oak Hill had a Trunk or Treat, and last night had a Skate Night. They have a Bully Prevention Program that will be coming up. Spinelli had a Pennies for Patients fundraiser that was very successful. They also had a Math Night. Dudley had a coupon fundraiser, which raised over \$6,000; Mr. Jackson will be going to lunch with a lot of students. They also had the Art Truck out at the site. Dudley has also started a Dragon Brigade, which is similar to the Green Berets at Oak Hill. E-Vibe will be coming out for the 4th-6th grades to talk about positive choices. The Kindergarten through 2nd grade students get together and do presentations monthly. Mrs. Woods noted that it is amazing what these people can do outside of their learning day. Riles MS had a successful Foam Run, there was a 100 Merit assembly, and they have many successful clubs on campus. They would like to invite the board to attend the Music Department Production on December 2nd and 3rd, and then a Drama Production on December 9th.
2. CSEA - Marie Huggins, President, noted that CSEA had a fabulous time here on Saturday for a CalPERS and CSEA Pre-Retirement seminar. There were between 90 and 100 people in attendance from all over the region. It was nice to have it hosted locally. The only down side was that there was no heat in the building that day. They appreciated the use of the facilities. They just finished their second round of nominations for officers. On even years they elect for the positions of President, Secretary and Communications Officer. There was a nominee for each of the available positions. She noted that Marie Huggins will be President, Michelle Koscheka will be the Secretary, and Sandy Wise will be the Communications Officer. She noted that this month they will be recognizing the Building Services and Security personnel. She presented Mr. Loehr and each of the Board members with a sample of what they will be handing out.

### **COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA - None**

### **BOARD/SUPERINTENDENT REPORTS**

#### **Mr. Hunt**

- attended the Oak Hill Trunk or Treat; he noticed some of Mrs. Erickson's student doing a news production report. He noted that it was fun to see students engaged in that type of project.

**BOARD/SUPERINTENDENT REPORTS (continued)**

**Mrs. Kelley**

- had a fantastic time at homecoming.

**Mr. Wilson**

- attended the homecoming game, as well as a few other games.
- attended an Otter Day at Oak Hill.

**Mrs. Anderson**

- noted that she like the district's take over of the snack bar at homecoming; looks forward to it every year.
- noted that she hasn't been able to attend the play at CHS yet, but maybe tomorrow.

**Mrs. Pope**

- will be attending the play at CHS tomorrow.
- will be going to Wils Riles Craft Fair tomorrow.
- took school tours with Mr. Loehr; they hit Dudley, Riles and Center High. She saw Joyce Frisch get her groove on with School House Rock; had a great time at Dudley - elementary Chrome Carts were being used everywhere; at CHS saw Mr. Klatt's class (Geometry in Construction) - they will be making dog houses.
- noticed on the agenda with the graduation requirements that CHS is extending the community service from 1 semester to a full year. She believes that it will be a great opportunity.
- noted that the snack bar went well.

**Mr. Loehr**

- thanked those who worked the snack bar for homecoming. Thanked the newest member, Mrs. Frisch. He also noted that Mr. Jackson is always Mr. Energy.
- thanked the parents who are on the Superintendent's Parent Advisory Council.
- noted that he is amazed at all of the wonderful things that are going on at all of our sites and in our departments.
- wished everyone a Happy Thanksgiving.

**CONSENT AGENDA**

1. Approved Adoption of Minutes from October 21, 2015 Regular Meeting
2. Approved 2015-2016 Legal Services Engagement Letter and the Fees and Billing Practices Van Dermeyden Maddux
3. Approved Memorandum of Understanding by and Between Center Joint Unified School District and the County of Sacramento
4. Approved Classified Personnel Transactions
5. Approved Certificated Personnel Transactions
6. Approved Tentative Agreement Between CJUSD and CUTA
7. Approved Tentative Agreement Between CJUSD and CSEA
8. Approved CUTA/CJUSD Employee Salary & Benefit Compensation 2015/16 and AB 1200 Public Disclosure
9. Approved CSEA/CJUSD Employee Salary & Benefit Compensation 2015/16 and AB 1200 Public Disclosure
10. Approved Certificated Management, Classified Management & Confidential Salary Increase and Health & Welfare Benefits
11. Approved 2015/16 Revised Salary Schedules
12. Approved Employment Agreement Amendment - Superintendent
13. Approved CUTA Contract Changes/Additions



**CONSENT AGENDA (continued)**

14. Approved CSEA Contract Changes
15. Approved Single Plan for Student Achievement for the 2015-16 School Year - Spinelli
16. Approved 2015/16 Program Improvement - Supplemental Education Services (SES Providers) - Master Contracts and Addendums
  - 123 Math
  - Ace It! Tutoring Powered by Sylvan Learning
  - !Ace Tutoring Services, Inc.
  - Club Z! Tutoring (Progressive Instruction LLC dba Club Z! Tutoring)
  - Learn with iPads LLC
17. Approved Change of Graduation Requirements - Center High School
18. Approved Clinical Fieldwork Agreement Granting Permission for ARC Speech and Language Pathology Assistant Program student to Use CJUSD Facilities for Technical Training
19. Ratified MOU with SCOE for AVID College Tutors
20. Approved 5th Grade Alliance Redwoods Trip - North Country
21. Approved 4th Grade Sierra Outdoor School - North Country
22. Approved Ground Lease Agreement: North Highlands Recreation & Park District
23. Approved Professional Services Agreement: Renee M. Plummer
24. Approved Payroll Orders: July - October 2015
25. Approved Supplemental Agenda (Vendor Warrants): October 2015

**Motion:** Wilson

**Vote:** General Consent

**Second:** Anderson

**BUSINESS ITEMS**

**A. APPROVED - Schedule Annual Organizational Meeting of the Board**

**Motion:** Wilson

**Vote:** General Consent

**Second:** Hunt

**B. TABLED - CSBA Delegate Assembly Nominations**

There were no nominations. There was a motion to Table this item.

**Motion:** Wilson

**Vote:** General Consent

**Second:** Hunt

**C. APPROVED - District Calendars 2016-17, 2017-18, and 2018-19**

**Motion:** Pope

**Ayes:** Anderson, Hunt, Kelley, Pope

**Second:** Anderson

**Noes:** Wilson

**ADVANCE PLANNING**

- a. *Future Meeting Dates:*
  - i. *Regular Meeting: Wednesday, December 16, 2015 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*
- b. *Suggested Agenda Items: December 9<sup>th</sup> there will be a hearing scheduled for 6:00 pm.; there is a small batch of policies with not a lot of changes – do they want those included in the next regular packet?*

**ADJOURNMENT – 6:26 p.m.**

**Motion:** Wilson  
**Second:** Hunt

**Vote:** General Consent

Respectfully submitted,

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Scott A. Loehr, Superintendent  
Secretary to the Board of Trustees

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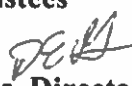
Delrae Pope, Clerk  
Board of Trustees

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Adoption Date

# Center Joint Unified School District

**AGENDA REQUEST FOR:**

<b>Dept./Site:</b>	<b>Personnel Department</b>	<b>Action Item</b>	<u><b>X</b></u>
<b>Date:</b>	<b>December 16, 2015</b>	<b>Information Item</b>	<u>  </u>
<b>To:</b>	<b>Board of Trustees</b>	<b># Attached Pages</b>	<u><b>1</b></u>
<b>From:</b>	 <b>David Grimes, Director of Personnel and Student Services</b>		

**Subject: Certificated Personnel Transactions**

**Resignation**

Sara Wetteland, Center High School

**Retirement**

Joseph Gomes, Center High School

**Recommendation: Approve Certificated Personnel Transactions as Submitted**

**CONSENT AGENDA**

**Resignation**

Sara Wetteland has submitted her intent to resign from her position as Assistant Principal, Center High School, effective end of day on December 31, 2015.

**Retirement**

Joseph Gomes has submitted his intent to retire from his position as Business Teacher, Center High School, effective end of day on December 31, 2015.

# Center Joint Unified School District

**AGENDA REQUEST FOR:**

**Dept./Site:** Personnel Department

**Action Item** X

**Date:** December 16, 2015

**Information Item**   

**To:** Board of Trustees

**# Attached Pages** 1

**From:**  David Grimes, Director of Personnel and Student Services

**Subject:** Classified Personnel Transactions

**New Hire**

Laura Durst, Instructional Assistant  
Michael Jones, Bus Driver  
Dawn Roland, Library Technician  
Michelle Swett, Cafeteria Worker

**Resignation**

Roger Allen, Custodian

**Retirement**

Judy Ketcherside, Custodian

**Recommendation:** Approve Classified Personnel Transactions as Submitted

CONSENT AGENDA

Laura Durst has been hired as an Instructional Assistant at North Country Elementary School effective November 30, 2015.

Michael Jones has been hired as a Bus Driver effective December 10, 2015.

Dawn Roland has been hired as a Library Technician at North Country Elementary School effective December 14, 2015.

Michelle Swett has been hired as a Cafeteria Worker at North Country Elementary School effective December 14, 2015.

Roger Allen has resigned his position as Custodian at Center High School effective October 20, 2015.

Judy Ketcherside has retired from her position as Custodian at Center High School effective December 14, 2015.

## *Center Unified School District*

### AGENDA REQUEST FOR:

Dept./Site: Family Resource Center

Action Item X

To: Board of Trustees

Information Item \_\_\_\_\_

Date: December 16, 2015

# Attached Pages 1

From: Alyson Collier

Principal's Initials: AD

### **SUBJECT**

6.5% salary increase retroactive to July 1, 2015, for certificated adult education childcare provider. This position was not approved for the 2.5% increase in the 2014/2015 year, so this increase is 4% plus 2.5%.

**RECOMMENDATION: Approve**

Adult Ed Salary Schedule: Childcare

Hourly Wage Schedule for Adult Ed. Childcare provider					
1	2	3	4	5	6
\$9.88	\$10.37	\$10.89	\$11.45	\$12.01	\$12.61



*Center Unified School District*

AGENDA REQUEST FOR:

Dept./Site: Family Resource Center

Action Item X

To: Board of Trustees

Information Item \_\_\_\_\_

Date: December 16, 2015

# Attached Pages 1

From: Alyson Collier

Principal's Initials: AC

**SUBJECT**

4% salary increase retroactive to July 1, 2015, for certificated adult education teachers.

**RECOMMENDATION:** Approve

Proposed Salary retroactive to July 1, 2015. Reflects a 4% increase

Salary Schedule for Center Adult School Certificated Teachers

2015/2016

Salary Determination Based on 1281 days/year

STEP	CLASS A BA or Std. Desgn. Cred. with 2yrs. Voc. Or Trade Exp.	CLASS B BA + 15 or Std. Desgn Cred. With 5 Yrs. Voc or Trade Exp.	CLASS C BA + 30 or Std. Desgn. Cred. With 8 Yrs. Voc. Or Trade Exp.	CLASS D BA + 45 or Std. Desgn. Cred. With 11 Yrs. Voc. Or Trade Exp.	CLASS E BA + 60 or Std. Desgn. Cred. With 14 Yrs. Voc. Or Trade Exp.
1	36,187	36,911	37,649	38,402	39,138
2	36,911	37,649	38,402	39,138	39,954
3	37,649	38,402	39,138	39,954	40,752
4	38,402	39,138	39,954	40,752	41,568
5	39,138	39,954	40,752	41,568	42,399

Hourly Rate

STEP	CLASS A BA or Std. Desgn. Cred. with 2yrs. Voc. Or Trade Exp.	CLASS B BA + 15 or Std. Desgn Cred. With 5 Yrs. Voc or Trade Exp.	CLASS C BA + 30 or Std. Desgn. Cred. With 8 Yrs. Voc. Or Trade Exp.	CLASS D BA + 45 or Std. Desgn. Cred. With 11 Yrs. Voc. Or Trade Exp.	CLASS E BA + 60 or Std. Desgn. Cred. With 14 Yrs. Voc. Or Trade Exp.
1	28.25	28.81	29.39	29.98	30.55
2	28.81	29.39	29.98	30.55	31.19
3	29.39	29.98	30.55	31.19	31.81
4	29.98	30.55	31.19	31.81	32.45
5	30.55	31.19	31.81	32.45	33.10

\$500 annual for Masters and/or Doctorate Degrees

Credit for years served will be given all current credentialed adult ed. employees.

**The rate of reimbursement for teachers of fee based courses will be negotiated on a case by case basis.**

## *Center Unified School District*

### AGENDA REQUEST FOR:

Dept./Site: Family Resource Center

Action Item X

To: Board of Trustees

Information Item       

Date: December 16, 2015

# Attached Pages 7

From: Alyson Collier

Principal's Initials: AC

### **SUBJECT**

MOU with the Sacramento County Child Abuse Prevention Center to provide AmeriCorps mentoring/tutoring services to district students.

**RECOMMENDATION: Approve**



## AMERICORPS MEMORANDUM OF UNDERSTANDING

1. This MOU is entered into between the Child Abuse Prevention Council of Sacramento and the Subrecipient named below: <b>Center Joint Unified School District</b>																					
2. Subrecipient's D-U-N-S Number: <b>603908161</b>																					
3. CFDA Name: <b>AmeriCorps</b>																					
4. CFDA Number: <b>94.006</b>																					
5. The Term of this MOU is: <b>October 1, 2015 through August 31, 2016</b>																					
6. The maximum amount of this MOU shall not exceed: <b>\$26,650.00</b>																					
7. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of this MOU:																					
Exhibit A:	2015 Terms and Conditions for AmeriCorps State and National Grants, incorporated into this AmeriCorps MOU by reference and obtainable at: <a href="http://www.nationalservice.gov/sites/default/files/upload/AmeriCorps%20TermsConditions%204%200215.pdf">http://www.nationalservice.gov/sites/default/files/upload/AmeriCorps%20TermsConditions%204%200215.pdf</a>																				
Exhibit B:	45 CFR Chapter XXV, Sections 2520 – 2550, incorporated into this AmeriCorps MOU by reference and obtainable at: <a href="http://www.nationalservice.gov/sites/default/files/page/AmeriCorps_Regulations_9_11_13.pdf">http://www.nationalservice.gov/sites/default/files/page/AmeriCorps_Regulations_9_11_13.pdf</a>																				
Exhibit C:	2015/2016 Youth Investment Center Performance Measures																				
Exhibit D:	CAP Center AmeriCorps Supervisor Program Manual 2015-2016, incorporated into this AmeriCorps MOU by reference and obtainable at: <a href="http://www.capamericorps.weebly.com">http://www.capamericorps.weebly.com</a>																				
8. Program Year: <b>2015/2016</b>																					
<table border="1"><thead><tr><th colspan="2">SUBRECIPIENT: CENTER JOINT UNIFIED SCHOOL DISTRICT</th><th colspan="2">CHILD ABUSE PREVENTION COUNCIL OF SACRAMENTO ("CAPC")</th></tr></thead><tbody><tr><td colspan="2"></td><td colspan="2"></td></tr><tr><td>_____ Scott Loehr, Superintendent</td><td>_____ Date</td><td>_____ Sheila Boxley, President and CEO</td><td>_____ Date</td></tr><tr><td colspan="2"></td><td colspan="2"></td></tr><tr><td colspan="2">8408 Watt Avenue Antelope, CA 95843-9116</td><td colspan="2">4700 Roseville Road, Suite 102 North Highlands, CA 95660</td></tr></tbody></table>		SUBRECIPIENT: CENTER JOINT UNIFIED SCHOOL DISTRICT		CHILD ABUSE PREVENTION COUNCIL OF SACRAMENTO ("CAPC")						_____ Scott Loehr, Superintendent	_____ Date	_____ Sheila Boxley, President and CEO	_____ Date					8408 Watt Avenue Antelope, CA 95843-9116		4700 Roseville Road, Suite 102 North Highlands, CA 95660	
SUBRECIPIENT: CENTER JOINT UNIFIED SCHOOL DISTRICT		CHILD ABUSE PREVENTION COUNCIL OF SACRAMENTO ("CAPC")																			
_____ Scott Loehr, Superintendent	_____ Date	_____ Sheila Boxley, President and CEO	_____ Date																		
8408 Watt Avenue Antelope, CA 95843-9116		4700 Roseville Road, Suite 102 North Highlands, CA 95660																			

The purpose of this MOU is to establish a working relationship between **CAPC** and **SUBRECIPIENT**, and to set forth the operative conditions which will govern this partnership. This MOU will provide and coordinate AmeriCorps membership as part of the Youth Investment Center ("Y.I.C.") program. Participation in this partnership will allow **SUBRECIPIENT** to become a part of the Y.I.C. program which is endorsed by California Volunteers ("CV") and supported by the Corporation for National and Community Service ("CNCS").

Y.I.C. is a Federally funded AmeriCorps program. Individuals enrolled to provide service under Y.I.C. will be known as AmeriCorps members, and are the resource being provided. Y.I.C. utilizes AmeriCorps in order to provide AmeriCorps Members to Y.I.C. partners. Y.I.C. AmeriCorps members provide life skill activities to youth (including foster youth) to prepare them for their transition towards a successful adulthood.

It is expressly understood and agreed by the parties as follows:

**I. Termination**

Either party may terminate this MOU in sixty (60) days of providing written notice of intention to terminate the agreement.

**II. Drug Free Workplace**

The parties agree to abide by and implement the statutory requirements of 45 C.F.R. Chapter XXV Sections 2545.205 – 2545.230, and 2545.610 – 2545.670 regarding a drug free workplace.

**III. Prohibited Activities**

**A. CNCS Prohibited Activities**

1. Supplantation. CNCS assistance may not be used to replace State and local public funds that had been used to support programs of the type eligible to receive CNCS support.
2. Religious use. CNCS assistance may not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization.
3. Political activity. CNCS assistance may not be used by program participants or staff to assist, promote, or deter union organizing; or finance, directly or indirectly, any activity designed to influence the outcome of a Federal, State, or local election to public office.
4. Contracts or collective bargaining agreements. CNCS assistance may not be used to impair existing contracts for services or collective bargaining agreements.
5. Nonduplication. CNCS assistance may not be used to duplicate an activity that is already available in the locality of a program. And, unless the requirements of paragraph (6) of this section are met, CNCS assistance will not be provided to a private nonprofit entity to conduct activities that are the same or substantially equivalent to activities provided by a State or local government agency in which such entity resides.

6. Nondisplacement.
  - a. **SUBRECIPIENT** may not displace an employee or position, including partial displacement such as reduction in hours, wages, or employment benefits, as a result of the use by such employer of a participant in a program receiving CNCS assistance.
  - b. **SUBRECIPIENT** may not displace a volunteer by using a participant in a program receiving CNCS assistance.
  - c. A service opportunity will not be created under this section that will infringe in any manner on the promotional opportunity of an employed individual.
  - d. An AmeriCorps member in a program receiving CNCS assistance may not perform any services or duties or engage in activities that would otherwise be performed by an employee as part of the assigned duties of such employee.
  - e. An AmeriCorps member in any program receiving assistance under 45 CFR Chapter XXV §2540.100 may not perform any services or duties, or engage in activities, that—
    - (1). Will supplant the hiring of employed workers; or
    - (2). Are services, duties, or activities with respect to which an individual has recall rights pursuant to a collective bargaining agreement or applicable personnel procedures.
  - f. An AmeriCorps member in any program receiving assistance under 45 CFR Chapter XXV §2540.100 may not perform services or duties that have been performed by or were assigned to any—
    - (1). Presently employed worker;
    - (2). Employee who recently resigned or was discharged;
    - (3). Employee who is subject to a reduction in force or who has recall rights pursuant to a collective bargaining agreement or applicable personnel procedures;
    - (4). Employee who is on leave (terminal, temporary, vacation, emergency, or sick); or
    - (5). Employee who is on strike or who is being locked out.
  - g. **SUBRECIPIENT** (or its contractor) must, at minimum, conduct and document consultation with the appropriate local labor organization, if any, representing employees in the area where AmeriCorps members and unionized employees are engaged in the same or similar work as that proposed to be carried to ensure compliance with the nondisplacement requirements specified in section 12637 of the National and Community Service Trust Act.
7. While charging time to the AmeriCorps program, accumulating service or training hours, or otherwise performing activities supported by the AmeriCorps program or CNCS, staff and AmeriCorps members may not engage in the following activities:
  - a. Attempting to influence legislation;
  - b. Organizing or engaging in protests, petitions, boycotts, or strikes;
  - c. Assisting, promoting, or deterring union organizing;

- d. Impairing existing contracts for services or collective bargaining agreements;
  - e. Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
  - f. Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
  - g. Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;
  - h. Providing a direct benefit to:
    - (1). A business organized for profit;
    - (2). A labor union;
    - (3). A partisan political organization;
    - (4). A nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 except that nothing in this section shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and
    - (5). An organization engaged in the religious activities described in paragraph (g) of this section, unless CNCS assistance is not used to support those religious activities;
  - i. Conducting a voter registration drive or using CNCS funds to conduct a voter registration drive;
  - j. Providing abortion services or referrals for receipt of such services; and
  - k. Such other activities as CNCS may prohibit.
- 8. AmeriCorps members may not raise funds for living allowances or for an organization's general (as opposed to project) operating expenses or endowment.
  - 9. AmeriCorps members may not write a grant application to CNCS or to any other Federal agency.
  - 10. Individuals may exercise their rights as private citizens and may participate in the activities listed in Section III.A.7.a.-k. on their own initiative, on non-AmeriCorps time, and using non-CNCS funds. Individuals should not wear the AmeriCorps logo while doing so.
  - 11. Additionally, **CAPC** requests that members do not otherwise identify themselves as AmeriCorps members if engaging in any of the activities listed in Section III.A.7.a.-k. on their own time.
- B. CAPC Prohibited Activities.**
- 1. AmeriCorps members may not engage in, and therefore, not record hours in fundraising activities while serving in the AmeriCorps program.
  - 2. **SUBRECIPIENT** must not employ **SUBRECIPIENT's** AmeriCorps members in any capacity while **SUBRECIPIENT's** AmeriCorps members are providing service under a **CAPC** Member Contract.
  - 3. **SUBRECIPIENT's** AmeriCorps members must not transport clients, children, and/or families in their personal automobile during service hours

unless authorized by **CAPC**, **SUBRECIPIENT**, **SUBRECIPIENT's** contractor (if applicable), and the Service Site in writing.

4. **SUBRECIPIENT's** AmeriCorps members must not have contact with clients during non-service hours. Exceptions will only be made with the prior written approval of **SUBRECIPIENT**, **CAPC**, and the Service Site.
5. **SUBRECIPIENT's** AmeriCorps members must not participate in gambling during service hours.
6. **SUBRECIPIENT's** AmeriCorps members must not steal/take AmeriCorps or Service Site property, or the property of another.
7. During service hours or while in uniform, **SUBRECIPIENT's** AmeriCorps members must not purchase, consume, or serve alcohol or drugs at any time.

#### **IV. Disallowed Costs**

Costs incurred under this MOU that are deemed "unallowable" may be disallowed. **SUBRECIPIENT** shall be financially responsible for such disallowed costs if **SUBRECIPIENT**:

- A. Incurred the cost without previous approval from **CAPC**; and/or
- B. Failed to verify the authenticity of information that resulted in the disallowed cost (e.g., fraudulent reporting in AmeriCorps member timesheets).

#### **V. Audit**

The parties shall be subject to the examination and audit of the State Auditor General for a period of three (3) years after the final payment under this MOU.

#### **VI. Nonrenewal**

**SUBRECIPIENT** acknowledges that there is no guarantee that **CAPC** will renew **SUBRECIPIENT's** services under a new MOU following expiration or termination of this MOU.

#### **VII. Grievance Procedure**

**CAPC** maintains a grievance procedure that is available to resolve issues for AmeriCorps members and other interested parties. **SUBRECIPIENT** and **SUBRECIPIENT's** AmeriCorps members are required to follow **CAPC's** grievance procedure which is listed in the 2015-2016 CAP Center AmeriCorps Supervisor Program Manual.

#### **VIII. CAPC Responsibilities**

As the legal applicant and administrator, **CAPC** will:

- A. Ensure compliance with federal regulations regarding AmeriCorps.
- B. Ensure the fiscal administration of all funding from CNCS and CV.
- C. Participate in a Single Audit, pursuant to Subpart E, 2 C.F.R. Part 200.400.
- D. Manage all administrative functions in CNCS' online database, eGrants.
- E. Develop common confidentiality guidelines to share information between **SUBRECIPIENT**, Y.I.C., and the AmeriCorps members to the extent permitted by the Welfare and Institutions Codes governing client confidentiality
- F. Obtain and administer Workers' Compensation insurance for **SUBRECIPIENT's** AmeriCorps members.
- G. Develop AmeriCorps member position descriptions that reflect the service to be provided by **SUBRECIPIENT's** AmeriCorps members.



- H. Conduct training conferences and coordinate monthly meetings for AmeriCorps Service Site Supervisors.
- I. Review and approve the eligibility of each of **SUBRECIPIENT's** AmeriCorps candidates prior to a position being offered.
- J. Conduct National Service Criminal History Checks on AmeriCorps candidates meeting the requirements of 45 C.F.R. Chapter XXV, Sections 2540.200 – 207, and respond to any Subsequent Arrest Notifications received from CA DOJ.
- K. Conduct Enrollment Workshops and provide Orientation to each of **SUBRECIPIENT's** AmeriCorps members.
- L. Produce and distribute Member Contracts/Member Handbooks to each of **SUBRECIPIENT's** AmeriCorps members.
- M. Produce, maintain, and audit a Member File for each of **SUBRECIPIENT's** AmeriCorps members.
- N. Provide AmeriCorps administration support to AmeriCorps Service Site Supervisors and AmeriCorps members.
- O. Coordinate AmeriCorps Member benefits including: living allowance and associated income tax withholding; healthcare, child care, and Segal AmeriCorps Education Award (subject to AmeriCorps member eligibility).
- P. Provide training sessions for each AmeriCorps member.
- Q. Review, and reject or complete **SUBRECIPIENT's** AmeriCorps member timesheets in the iEmployee online system.
- R. Track and report the progress of **SUBRECIPIENT's** AmeriCorps members toward successful completion of service.
- S. Conduct Exit Workshops for each of **SUBRECIPIENT's** AmeriCorps members.
- T. Conduct at least one (1) annual Site Visit.
- U. Provide CV with all financial reporting and invoicing, performance measure progress, and other data reporting.
- V. Perform closeout certification process for CV at the end of the program year.

#### IX. **SUBRECIPIENT Responsibilities**

- A. Adhere to CNCS and CV AmeriCorps member policies as outlined in the CAP Center AmeriCorps Supervisor Program Manual.
- B. Attend supervisor conferences and monthly meetings.
- C. Institute safeguards as necessary and appropriate to ensure the safety of **SUBRECIPIENT's** AmeriCorps members. **SUBRECIPIENT's** AmeriCorps members may not participate in projects that pose undue safety risks.
- D. Match Contribution
  - 1. By entering into this MOU, **SUBRECIPIENT** agrees to pay the cash match contribution for the number of AmeriCorps members listed below:

Slot Type	Quantity	Cash Match	Total Member Cost
HT	1	\$7,700.00	\$7,700.00
FT	1	\$18,950.00	\$18,950.00
			\$26,650.00

## E. Invoicing

1. If **SUBRECIPIENT** recruits and retains 100% of the AmeriCorps members listed in XI. Match Contribution above, **SUBRECIPIENT** agrees to pay **CAPC** the total cash match contribution as listed in the table below:

First Invoice	• October, 2015	Last week of December, 2015	Net 30	\$ 3,373.84
	• November, 2015			\$ 5,500.18
	• December, 2015			\$ 8,874.02
Second Invoice	• January, 2016	Last week of March, 2016	Net 30	\$ 5,500.18
	• February, 2016			
	• March, 2016			
Third Invoice	• April, 2016	Last week of July, 2016	Net 30	\$ 5,500.18
	• May, 2016			
	• June, 2016			
Fourth Invoice	• July, 2016	Last week of August, 2016	Net 30	\$ 5,500.19
	• August, 2016			
			Total:	\$ 25,374.57

2. Invoices are due and payable within the timeframes listed in Section IX.E. above.
3. This MOU is written include the full cost of healthcare coverage for all of **SUBRECIPIENT**'s full-time AmeriCorps members. However, **SUBRECIPIENT** will be invoiced separately on a monthly basis for those eligible AmeriCorps members who are enrolled in healthcare coverage.
4. Any circumstances not outlined in this MOU are subject to negotiation between **CAPC** and **SUBRECIPIENT**.

## E. In-kind Match Contribution.

1. **SUBRECIPIENT** must provide its AmeriCorps members with any resources and tools needed to perform their service, including: adequate workspace, access to a computer, reliable internet access, and telephone.

## F. AmeriCorps Recruitment

1. **SUBRECIPIENT** is required to recruit the number of AmeriCorps members listed below, for enrollment in the program, and retain them for the duration of their contracted service commitment, which shall not be longer than twelve (12) months, and shall not extend beyond August 31, 2016.

# of 900 Hour Members:	1	# of 1700 Hour Members:	1
------------------------	---	-------------------------	---

2. **SUBRECIPIENT** shall inquire and notify **CAPC** if an AmeriCorps applicant is concurrently enrolled in another AmeriCorps program, or has previously served in another AmeriCorps program.

G. Ensure attendance of **SUBRECIPIENT**'s AmeriCorps members at **CAPC** Orientation and subsequent AmeriCorps trainings.H. Provide **SUBRECIPIENT**'s AmeriCorps members with a Service Site Orientation.

- I. Complete a written initial assessment and conduct a mid-term and end-of-term written evaluation of each AmeriCorps member's performance for 1,700-hour and 900-hour members. Performance Evaluations must be forwarded to **CAPC**.

- J. Provide training to AmeriCorps members regarding service responsibilities as described in the AmeriCorps Position Description.
- K. Ensure members participate in meaningful service activities that are appropriate to the skill level of AmeriCorps members and in alignment with the **PROGRAM** Performance Measures attached as Exhibit C.
- L. Provide daily direction for AmeriCorps members and one-on-one or group supervision of at least one hour per week.
- M. Review and approve or reject **SUBRECIPIENT's** AmeriCorps member timesheets in the iEmployee online system, by the dates listed in the 2015-2016 Living Allowance Schedule found in the 2015-2016 CAP Center AmeriCorps Supervisor Program Manual.
- N. Follow the CAP Center's Progressive Discipline policy and procedure.
- O. Schedule and release **SUBRECIPIENT's** AmeriCorps members to participate in National Service Days.
- P. Submit ongoing paperwork to **CAPC** for each of **SUBRECIPIENT's** AmeriCorps member's Member File
- Q. Collect and provide to **CAPC** data to be included in quarterly evaluation reports. Data must be submitted to **CAPC** by the tenth (10<sup>th</sup>) business day following the month in which the data was collected, or alternative timeframe based on **CAPC** reporting requirements, whichever is sooner.

**Exhibit C**  
**Youth Investment Center**  
**Performance Measures**

Performance Measures listed below are for the 2015/2016 Program Year. The listed values represent an aggregate figure that will be achieved by a total of 40 AmeriCorps members statewide. Partners are not solely responsible for achieving the aggregate figures.

**Performance Measurement Title:** Preparation for Adulthood

**Performance Measurement Type:** Primary Needs and Service

**Output/Outcome:** Output, Intermediate Outcome, and National Performance Measure

**Core Participants:** Foster youth aged 12 – 21. Disadvantaged foster youth who score below 60% in three CLSA domains, with more than 3 days of unexcused absences, behavior problems, multiple foster home placements, and/or are at-risk for failing out of school will be designated as "core foster youth."

**Output Result**

- |                       |  |
|-----------------------|--|
| <b>a. Result:</b>     | Foster youth will participate in life skills activities.   |
| <b>b. Indicators:</b> | The number of foster youth participating in life skills activities; the number of foster youth participating in the Y.I.C. financial program.  |
| <b>c. Target:</b>     | 500 foster youth will start in the Y.I.C. program; 300 (of 500) foster youth will complete 75 hours of life skills activities in the Y.I.C. program; 125 (of 500) foster youth will start financial literacy activities in the Y.I.C. program; 100 (of 125) will complete 10 hours of financial literacy activities in the Y.I.C. program; 300 disadvantaged foster youth-mentor matches will start; and 150 of 300 one-on-one disadvantage foster youth-mentor matches will be sustained 24 hours over the course of the time that the youth is in the program. |

**Intermediate Outcome Result**

- |                       |  |
|-----------------------|--|
| <b>a. Result:</b>     | Foster youth will increase in competency of life skills.   |
| <b>b. Indicators:</b> | The percent of high need foster youth who increase in competency of life skills; the number of foster youth who completed the Y.I.C. financial program.  |
| <b>c. Target:</b>     | 210 of 300 (70%) of foster youth who complete 75 hours of life skills activities will increase life skills competencies by 25% in three domains where they scored below 60%; 70 of 100 (70%) of foster youth who complete 10 hours of financial literacy activities will increase their financial knowledge by 25%; 195 of 300 (65%) of disadvantaged foster youth who receive 75 hours of service will improve school attendance by 10% or have no days absent during the Y.I.C.'s involvement with the foster youth; and 76 of 85 (90%) of disadvantaged foster youth (high school) seniors who receive 75 hours of service will graduate from high school on time with a diploma. |

**Exhibit C**  
**Youth Investment Center**  
**Performance Measures**

**Performance Measurement Title:** Volunteer Recruitment

**Performance Measurement Type:** Volunteer Recruitment

**Output/Outcome:** Output

**Output Result**

- a. Result:** Volunteers will be recruited for community service; foster youth will be matched with mentors; and foster youth will be matched with mentors in a sustainable relationship.
- b. Indicators:** The number of:
- Volunteers recruited for ongoing activities;
  - Volunteers recruited for one-time activities;
  - Ongoing volunteer hours served;
  - Number of one-time volunteer hours served;
  - Youth/mentor matches started; and
  - Youth/mentor matches sustained.
- c. Target:** 225 volunteers will be recruited for ongoing activities; 400 volunteers will be recruited for one-time activities; 2,500 volunteer hours for ongoing activities; 2,250 volunteer hours for one-time activities; 250 disadvantaged foster youth/mentor matches will start in the Y.I.C. program; and 125 of 250 disadvantaged foster youth-mentor matches will be sustained in the Y.I.C. program for an average of four hours per month for six months over the course of the time that the youth is in the Y.I.C. program.

**Performance Measurement Title:** Member Development

**Performance Measurement Type:** Member Development

**Output/Outcome:** Output and Outcome

**Output Result**

- a. Result:** AmeriCorps members will receive training to provide quality service to the community and foster youth.
- b. Indicators:** The number of AmeriCorps members trained in Y.I.C.'s core training.
- c. Target:** 40 AmeriCorps members will participate in 6,226 training hours.

**Outcome Result**

- a. Result:** AmeriCorps members will increase knowledge and skills, gain insight into the community, and experience the power of national service.
- b. Indicators:** The percent of members who increase knowledge and skill to perform quality service.
- c. Target:** 65% (26 of 40) of AmeriCorps members will increase skills by 25%.

# *Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** McClellan High School

**Date:** December 16, 2015

**To:** Carol Hunt

**From:** David L. French

**Action Item** XX

**Information Item**

**# Attached Pages** 18

**Principal's Initials:**



**SUBJECT:** McClellan High School – Single Plan for Student Achievement – 2015-2016

CONSENT AGENDA

# Single Plan for Student Achievement



A Resource for the School Site Council

McClellan High School  
2015-2016



## Part II: The Single Plan for Student Achievement

School: McClellan High School

District: Center Joint Unified School District

County-District School (CDS) Code: 34-73973-3430451

Principal: David L. French

Date of this revision: November, 2015

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person: David L. French

Position: Principal

Telephone Number: (916) 338-6440

Address: 8725 Watt Avenue, Antelope, CA 95843

E-mail Address: davidlf@centerusd.org

The District Governing Board approved this revision of the SPSA on \_\_\_\_\_.





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## Form A: Planned Improvements in Student Performance Goal #1

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. As a result, it has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

**LEA GOAL: Center JUSD students will be challenged and supported to achieve academic success in a clean, safe environment.**

**SCHOOL GOAL:** English/Language Arts - For the 2016-2016 school year, we will use baseline data from last year's SBAC/CAASPP to design interventions to raise the percentage of students meeting and/or exceeding standards, and use formative and summative local assessments to show progress toward proficiency in the Common Core English Language Arts Standards.

What data did you use to form this goal?	What were the findings from the analysis of this data?	How will the school evaluate the progress of this goal?
Spring 2015 CAASPP Results Writing Samples and Teacher-created assessments generated at MHS	<p>Overall CAASPP results for 11<sup>th</sup> grade McClellan students show 14% meeting or exceeding the standard achievement level. This breaks down to the following achievement levels in the 4 areas assessed by the CAASPP:</p> <ul style="list-style-type: none"> <li>• Reading – 63% near, at, or exceeding standard</li> <li>• Writing – 41% near, at, or exceeding standard</li> <li>• Listening – 63% near, at, or exceeding standard</li> <li>• Research/Inquiry – 61% near, at, or exceeding standard</li> </ul> <p>Students at McClellan have knowledge of the basic skills for English / Language Arts (basic grammar, spelling, punctuation, sentence structure, reading comprehension, writing, etc.) Students do struggle with more complex topics such as writing complex sentences, supporting writing with evidence, text dependent questioning, reading more complex writings (those with a higher lexicon level), and writing higher level essays.</p>	<p>Daily, weekly, and trimester and at the end of each trimester students will be monitored and evaluated for progress towards Common Core Standards</p> <p><b>Where can a budget plan of the proposed expenditures for this goal be found?</b> See form C, pages 14-16 of this SPSA.</p>

**STRATEGY:** During the 2015-2016 school year, at-risk students will receive interventions to address their areas of weakness. These interventions will be based on their needs in the area of English/Language Arts.

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
August 2015-May 2016 1. Identify at-risk students and target their literacy needs	Classroom teacher Counselor Principal	August 2015-May 2016 <ul style="list-style-type: none"> <li>Assess at-risk students to determine literacy needs</li> <li>Analyze formative and summative assessment data for at-risk students</li> <li>Identify specific literacy needs</li> </ul>	Classroom Teacher: \$106,805 Counselor: \$26,990 Principal: \$140,185  See form C, pages 14-16 of this SPSA.
August 2015-May 2016 2. Plan and implement continuing literacy intervention plan for at-risk students	Classroom teacher Principal	August 2015-May 2016 <ul style="list-style-type: none"> <li>Select appropriate literacy intervention strategies/materials for at-risk students</li> <li>Implement literacy interventions to meet at-risk student's needs on a daily, weekly, and trimester basis</li> <li>Provide professional development as needed</li> </ul>	Classroom Teacher: \$106,805 Principal: \$140,185  See form C, pages 14-16 of this SPSA.
August 2015-May 2016 3. Conduct ongoing evaluations based on student outcomes	Classroom teacher	August 2015-May 2016 <ul style="list-style-type: none"> <li>Monitor and evaluate student progress on a daily, weekly, and trimester basis</li> <li>Adjust/re-evaluate instruction according to student needs</li> </ul>	Classroom Teacher: \$106,805  See form C, pages 14-16 of this SPSA.

## Form A: Planned Improvements in Student Performance Goal #2

**LEA GOAL: Center JUSD students will be challenged and supported to achieve academic success in a clean, safe environment.**

**SCHOOL GOAL:** Math - For the 2015-2016 school year, we will use baseline data from last year's SBAC/CAASPP to design interventions to raise the percentage of students meeting and/or exceeding standards, and use formative and summative local assessments to show progress toward proficiency in the Common Core math Standards

What data did you use to form this goal?	What were the findings from the analysis of this data?	How will the school evaluate the progress of this goal?
<p>Spring 2015 CAASPP Results</p> <p>Publisher-created assessments from Pearson, Prentice Hall, Glencoe, CPM</p>	<p>Overall CAASPP results for 11<sup>th</sup> grade McClellan students show 4% meeting or exceeding the standard achievement level in math. This breaks down to the following achievement levels in the 3 areas assessed by the CAASPP:</p> <ul style="list-style-type: none"> <li>• Concepts and Procedures – 13% near, at, or exceeding standard</li> <li>• Problem Solving &amp; Modeling/Data Analysis – 48% near, at, or exceeding standard</li> <li>• Communicating Reasoning – 44% near, at, or exceeding standard</li> </ul> <p>Students at MHS have shown a satisfactory level of understanding of basic math operations (addition, subtraction, multiplication, &amp; division). Students struggle carrying out multiple-step math problems and retaining the rules necessary to justify the steps they use to solve these problems involving proportions, single-variable equations, x/y coordinates on a plane, and inequalities.</p>	<p>Daily, weekly, and trimester and at the end of each trimester students will be monitored and evaluated for progress towards Common Core Standards</p> <p><b>Where can a budget plan of the proposed expenditures for this goal be found?</b> See form C, pages 14-16 of this SPSSA.</p>

**STRATEGY:** During the 2015-2016 school year, at-risk students will receive interventions to address their areas of weakness. These interventions will be based on their needs in the area of Math.

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
August 2015-May 2016 4. Identify at-risk students and target their math needs	Classroom teacher Counselor Principal	August 2015-May 2016 <ul style="list-style-type: none"> <li>Assess at-risk students to determine math needs</li> <li>Analyze formative and summative assessment data for at-risk students</li> <li>Identify specific math needs</li> </ul>	Classroom Teacher: \$106,805 Counselor: \$26,990 Principal: \$140,185  See form C, pages 14-16 of this SPSA.
August 2015-May 2016 5. Plan and implement continuing math intervention plan for at-risk students	Classroom teacher Principal	August 2015-May 2016 <ul style="list-style-type: none"> <li>Select appropriate math intervention strategies/materials for at-risk students</li> <li>Implement math interventions to meet at-risk student's needs on a daily, weekly, and trimester basis</li> <li>Provide professional development as needed</li> </ul>	Classroom Teacher: \$106,805 Principal: \$140,185  See form C, pages 14-16 of this SPSA.
August 2015-May 2016 6. Conduct ongoing evaluations based on student outcomes	Classroom teacher	August 2015-May 2016 <ul style="list-style-type: none"> <li>Monitor and evaluate student progress on a daily, weekly, and trimester basis</li> <li>Adjust/re-evaluate instruction according to student needs</li> </ul>	Classroom Teacher: \$106,805  See form C, pages 14-16 of this SPSA.


### Form A: Planned Improvements in Student Performance Goal #3

**LEA GOAL:** Center JUSD students will be challenged and supported to achieve academic success in a clean, safe environment.


**SCHOOL GOAL:** GPA - 70% students will earn 2.00 or higher cumulative GPA at the end of each trimester.

What data did you use to form this goal?	What were the findings from the analysis of this data?	How will the school evaluate the progress of this goal?
Site GPA records from school years 2012-13, 2013-14, 2014-15, and 2015 through October 30	<p>2012-2013 – 72% above 2.00 GPA</p> <p>2013-2014 – 71% above 2.00 GPA</p> <p>2014-2015 – 55% above 2.00 GPA</p> <p>2015-2016 through October 30 – 53% above 2.00 GPA</p> <p>See charts on the next page</p>	<p>Each trimester, school will analyze GPA data.</p> <p>Where can a budget plan of the proposed expenditures for this goal be found? See form C, pages 14-16 of this SPSSA.</p>


### 2012-2013

	GPA Group	Total	Percent	Above/Below 2.00	%
					
4.00	1	3	2.10%	103	72.02%
3.25-3.99	2	14	9.79%		
2.00-3.24	3	86	60.14%		
1.00-1.99	4	29	20.28%	40	27.97%
00.1-0.99	5	7	3.50%		
0	6	4	2.80%		
	Grand Total	143			


### 2014-2015

	GPA Group	Total	Percent	Above/Below 2.00	%
					
4.00	1	0	0	71	54.62%
3.25-3.99	2	12	9.23%		
2.00-3.24	3	59	45.38%		
1.00-1.99	4	41	31.54%	59	45.38%
00.1-0.99	5	15	11.54%		
0	6	3	2.31%		
	Grand Total	130			

### 2013-2014

	GPA Group	Total	Percent	Above/Below 2.00	%
					
4.00	1	1	0.79%	90	71.43%
3.25-3.99	2	14	11.10%		
2.00-3.24	3	75	59.52%		
1.00-1.99	4	25	19.84%	36	28.57%
00.1-0.99	5	7	5.56%		
0	6	4	3.17%		
	Grand Total	126			

### 2015-2016 (at Trimester 1B)

	GPA Group	Total	Percent	Above/Below 2.00	%
					
4.00	1	1	0.86%	61	52.59%
3.25-3.99	2	13	11.21%		
2.00-3.24	3	47	40.52%		
1.00-1.99	4	27	23.28%	54	46.55%
00.1-0.99	5	21	18.10%		
0	6	6	5.17%		
	Grand Total	116			

**STRATEGY:**

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
August 2015-May 2016 Review current grades to identify students below a 70% in any class.	Teachers	August 2015-May 2016 Beginning a week into each grading period, teachers will note students below 70% on a D/F list. This is updated weekly.	All Site Teachers: \$401,523  See form C, pages 14-16 of this SPSA.
August 2015-May 2016 Students will be given opportunity and incentive to make up work	Principal Teachers Campus Monitor	August 2015-May 2016 After the D/F list is established, before school and at lunch, direct students with less than a 70% in any class to go to that class to make up work (if teacher is available).	All Site Teachers: \$401,523 Principal: \$140,185 Campus Monitor: \$20,405  See form C, pages 14-16 of this SPSA.
August 2015-May 2016 Provide detention for selected students who have less than 70% in a class.	Teachers	August 2015-May 2016 Teachers will select the students who need to be in detention to make up work, and they will work out times for these students to attend detention before or after school or at lunch.	All Site Teachers: \$401,523  See form C, pages 14-16 of this SPSA.
August 2015-May 2016 Families will be notified when students are earning less than 70% in any class	Teacher	August 2015-May 2016 Teacher will program auto dialer each week to call homes of students earning less than 70% in any one class. Contact may also go through email and text message.	Classroom Teacher: \$106,185  See form C, pages 14-16 of this SPSA.



August 2015, November 2015, February 2016: Students who fail may be given support class	Counselor	August 2015, November 2015, February 2016: Counselor will schedule students into Success/Study Hall class if they received an F in any class the prior term, as fitting with master schedule. August 2015, September 2015, November 2015, January 2016, February 2016: <ul style="list-style-type: none"> <li>Class load for students who fail will be reduced from 6 to minimum 4 to allow them to focus on passing remaining classes and to provide incentive to pass all classes.</li> <li>Students may earn afternoon classes back the next grading period if they pass all 4 classes on reduced schedule.</li> </ul>	Counselor: \$26,990  See form C, pages 14-16 of this SPSA.
August 2015, September 2015, November 2015, January 2016, February 2016: Students who fail will lose afternoon classes for the following grading period	Counselor	<ul style="list-style-type: none"> <li>Class load for students who fail will be reduced from 6 to minimum 4 to allow them to focus on passing remaining classes and to provide incentive to pass all classes.</li> <li>Students may earn afternoon classes back the next grading period if they pass all 4 classes on reduced schedule.</li> </ul>	Counselor: \$26,990  See form C, pages 14-16 of this SPSA.
November 2015-May 2016 Students who have lost classes will be given opportunity to keep up with work in current classes.	Teachers	November 2015-May 2016 <ul style="list-style-type: none"> <li>If these students are still falling behind in their remaining classes, teachers may require these students to stay for the last 2 periods after lunch to make up work.</li> <li>These students may also be scheduled into an afternoon class focused on keeping up with classwork.</li> </ul>	All Site Teachers: \$401,523  See form C, pages 14-16 of this SPSA.
November 2015-May 2016 Selected students will be placed on Check In-Check Out contracts	Principal Teachers Counselor	November 2015-May 2016 <ul style="list-style-type: none"> <li>Principal will identify low-performing students with little other support.</li> <li>These students will be required to check in each morning and predict classroom performance.</li> <li>Teachers will verify student performance on contract form.</li> <li>Students' parents/guardians will sign form weekly.</li> <li>Data on student performance will be recorded and rewarded.</li> </ul>	All Site Teachers: \$401,523 Counselor: \$26,990 Principal: \$140,185  See form C, pages 14-16 of this SPSA.


August 2015-May 2016 Teachers and administration will discuss student concerns on a regular basis	Teachers Principal Counselor	August 2015-May 2016 <ul style="list-style-type: none"> <li>• Every other staff meeting (Mondays are staff meeting days) will be a student-focused meeting, where teachers will discuss student concerns with the principal.</li> <li>• Appropriate action steps and persons responsible will be determined.</li> </ul>	All Site Teachers: \$401,523 Counselor: \$26,990 Principal: \$140,185  See form C, pages 14-16 of this SPSA.
August 2015-May 2016 Teachers and administration will recognize student success on a regular basis.	Teachers Principal Counselor	August 2015-May 2016 <ul style="list-style-type: none"> <li>• Every other staff meeting (Mondays are staff meeting days) will be a student-focused meeting, where teachers will discuss student successes with the principal.</li> <li>• Teachers will fill out award certificates for students recognized as performing successfully.</li> <li>• Principal and/or counselor will present these awards to students during class.</li> <li>• After each trimester ends, an honor roll assembly will be held to recognize students performing well academically.</li> <li>• Students on the honor roll will be entered into a drawing for rewards.</li> <li>• Staff will develop more ways of recognizing students for doing well.</li> </ul>	All Site Teachers: \$401,523 Counselor: \$26,990 Principal: \$140,185  See form C, pages 14-16 of this SPSA.

## Form A: Planned Improvements in Student Performance Goal (Non-Academic Goal) #1

**LEA GOAL:** Center JUSD students will be engaged in their educational process and opportunities.

**SCHOOL GOAL:** Attendance – Students will have an average daily attendance rate of 95%. Suspension rate will decrease from prior years. Habitual truancy rate will decrease from prior years.

What data did you use to form this goal?	What were the findings from the analysis of this data?	How will the school evaluate the progress of this goal?
Site attendance records from 2013-2015 Site suspension rates from 2013-2015 Site habitual truancy rates from 2013-2015 (9 or more unexcused absences in the year)	(percentages for this section based on enrollment in regular program at McClellan High School) See following chart:	Attendance, suspension, and absenteeism rates can be measured throughout year using data from Aeries.  Where can a budget plan of the proposed expenditures for this goal be found? See form C, pages 14-16 of this SPSSA.

	2012-2013	2013-2014	2014-2015	2015-2016 (to November 2015)
 Max Enrollment	97	84	88	102
Attendance Average %	89.99%	85.65%	84.41%	83.66%
# of Students Habitually Truant*	20 (20.62%)	21 (25.00%)	22 (25.00%)	9 (8.82%)
Incidents of Suspension	135	86	81	30
# of Individual Students Suspended	63 (64.95%)	42 (50.00%)	39 (44.32%)	19 (18.63%)

\* Habitually Truant = 9 or more unexcused absences

**STRATEGY:**

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
August 2015-May 2016: Identify students who are frequently absent or who are habitually truant.	Attendance technician Principal	August 2015-May 2016: <ul style="list-style-type: none"><li>• Monitor attendance records in Aeries</li><li>• Print &amp; mail truancy letters to parents/guardians</li><li>• Conduct SART meetings with students who are habitually truant</li></ul>	Attendance Technician: \$17,840 Principal: \$140,185  See form C, pages 14-16 of this SPSA.
August 2015-May 2016 Provide incentives for students to maintain good attendance	Leadership teacher Principal	August 2015-May 2016 <ul style="list-style-type: none"><li>• After each trimester ends, students with perfect attendance will be recognized at an honor roll assembly.</li></ul>	Leadership Teacher: \$108,805, plus \$1000 club stipend Principal: \$140,185 See form C, pages 14-16 of this SPSA.
August 2015-May 2016 Teachers and administration will discuss student concerns on a regular basis	Teachers Principal Counselor	August 2015-May 2016 <ul style="list-style-type: none"><li>• Every other staff meeting (Mondays are staff meeting days) will be a student-focused meeting, where teachers will discuss student concerns with the principal.</li><li>• Action steps and persons responsible will be determined</li></ul>	All Site Teachers: \$401,523 Counselor: \$26,990 Principal: \$140,185  See form C, pages 14-16 of this SPSA.
August 2015-May 2016 Teachers and administration will continue to discuss ways to improve student attendance.	Teachers Principal Counselor	August 2015-May 2016 In addition to discussions at student-focused meetings, staff will discuss programs and methods to improve student attendance.	All Site Teachers: \$401,523 Counselor: \$26,990 Principal: \$140,185  See form C, pages 14-16 of this SPSA.

The following actions and related expenditures support this site program goal and will be performed as a centralized service. Note: the total amount for each categorical program in Form B must be aligned with the Consolidated Application.

<p>Actions to be Taken to Reach This Goal<sup>1</sup> Consider all appropriate dimensions (e.g., Teaching and Learning, Staffing, and Professional Development)</p>	<p>Start Date<sup>2</sup>  Completion Date</p>	<p>Proposed Expenditures</p>	<p>Estimated Cost</p>	<p>Funding Source (itemize for each source)</p>
<p>For the 2015-2016 school year, Center JUSD will offer professional development to ensure the teaching staff is highly qualified and well prepared for the grade level Common Core State Standards, and the needs of all students</p>	<p>August 2015 to May 2016</p>	<p>Staff Development opportunities in the following areas will be offered to teachers:</p> <ul style="list-style-type: none"> <li>• Curriculum delivery</li> <li>• Research based instructional strategies</li> <li>• Technology assistance</li> <li>• Behavior management</li> <li>• Data disaggregation</li> <li>• ELsupport/strategies</li> <li>• Collaboration</li> </ul>	<p>Coordinator of C &amp; I \$23,100</p> <p>EL Coordinator \$19,547</p>	<p>.65 FTE General Fund</p> <p>1 FTE EL</p>

<sup>2</sup> List the date an action will be taken, or will begin, and the date it will be completed.

Note: Centralized services may include the following direct services:

- Research-based instructional strategies, curriculum development, school climate, and data disaggregation for instructional staff
- District-wide staff providing specific services to schools, e.g., English Language Development Coordinator, Teachers on Special Assignment, Instructional Coaches
- After-School and Summer School programs funded by categorical programs
- Data analysis services, software, and training for assessment of student progress

Centralized services do not include administrative costs.

Please duplicate this form as necessary.

## Form C: Programs Included in this Plan

Check the box for each state and federal program in which the school participates. Enter the amounts allocated for each program in which the school participates and, if applicable, check the box indicating that the program's funds are being consolidated as part of operating a schoolwide program (SWP). The plan must describe the activities to be conducted at the school for each of the state and federal programs in which the school participates. The totals on these pages should match the cost estimates in Form A and the school's allocation from the ConApp.

Note: For many of the funding sources listed below, school districts may be exercising Categorical Program Provisions options (flexibility), which are described at <http://www.cde.ca.gov/fq/aa/co/ca12sqiappcatprog.asp>.

Of the four following options, please select the one that describes this school site:

- ☐ This site operates as a targeted assistance school (TAS), not as a schoolwide program (SWP).
- ☒ This site operates a SWP but does not consolidate its funds as part of operating a SWP.
- ☐ This site operates a SWP and consolidates only applicable federal funds as part of operating a SWP.
- ☐ This site operates a SWP and consolidates all applicable funds as part of operating a SWP.

State Programs	Allocation	Consolidated in the SWP
<input checked="" type="checkbox"/> <b>Local Control Funding Formula (LCFF) – Base Grant</b> Purpose: To provide flexibility in the use of state and local funds by LEAs and schools (D)	\$32,523,113	<input type="checkbox"/>
<input checked="" type="checkbox"/> <b>LCFF – Supplemental Grant</b> Purpose: To provide a supplemental grant equal to 20 percent of the adjusted LCFF base grant for targeted disadvantaged students (D)	\$2,436,724	<input type="checkbox"/>
<input checked="" type="checkbox"/> <b>LCFF – Concentration Grant</b> Purpose: To provide an additional concentration grant equal to 50 percent of the adjusted LCFF base grant for targeted students exceeding 55 percent of an LEA's enrollment (D)	\$812,241	<input type="checkbox"/>
<input type="checkbox"/> <b>California School Age Families Education (Carryover only)</b> Purpose: Assist expectant and parenting students to succeed in school	\$0	<input type="checkbox"/>
<input type="checkbox"/> <b>Economic Impact Aid/State Compensatory Education (EIA-SCE) (Carryover only)</b> Purpose: Help educationally disadvantaged students succeed in the regular program	\$0	<input type="checkbox"/>

<input type="checkbox"/>	<b>Economic Impact Aid/Limited English Proficient (EIA-LEP) (Carryover only)</b> Purpose: Develop fluency in English and academic proficiency of English learners	\$0	<input type="checkbox"/>
<input type="checkbox"/>	<b>Peer Assistance and Review (Carryover only)</b> Purpose: Assist teachers through coaching and mentoring	\$0	<input type="checkbox"/>
<input type="checkbox"/>	<b>Professional Development Block Grant (Carryover only)</b> Purpose: Attract, train, and retain classroom personnel to improve student performance in core curriculum areas	\$0	<input type="checkbox"/>
<input type="checkbox"/>	<b>Pupil Retention Block Grant (Carryover only)</b> Purpose: Prevent students from dropping out of school	\$0	<input type="checkbox"/>
<input type="checkbox"/>	<b>Quality Education Investment Act (QEIA)</b> Purpose: Funds are available for use in performing various specified measures to improve academic instruction and pupil academic achievement	\$0	<input type="checkbox"/>
<input type="checkbox"/>	<b>School and Library Improvement Program Block Grant (Carryover only)</b> Purpose: Improve library and other school programs	\$0	<input type="checkbox"/>
<input type="checkbox"/>	<b>School Safety and Violence Prevention Act (Carryover only)</b> Purpose: Increase school safety	\$0	<input type="checkbox"/>
<input type="checkbox"/>	<b>Tobacco-Use Prevention Education</b> Purpose: Eliminate tobacco use among students	\$0	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<b>List and Describe Other State or Local Funds (e.g., Career and Technical Education [CTE], etc.) - Lottery</b>	\$2,760	<input type="checkbox"/>
Total amount of state categorical funds allocated to this school		\$2,760	
<b>Federal Programs</b>		<b>Allocation</b>	<b>Consolidated in the SWP</b>
<input type="checkbox"/>	<b>Title I, Part A: Allocation</b> Purpose: To improve basic programs operated by local educational agencies (LEAs)	\$0	<input type="checkbox"/>
<input type="checkbox"/>	<b>Title I, Part A: Parental Involvement</b> (if applicable under Section 1118[a][3][c] of the Elementary and Secondary Education Act) Purpose: Ensure that parents have information they need to make well-informed choices for their children, more effectively share responsibility with their children's schools, and help schools develop effective and successful academic programs (this is a reservation from the total Title I, Part A allocation).	\$0	<input type="checkbox"/>
<input type="checkbox"/>	<b>For Program Improvement Schools only: Title I, Part A Program Improvement (PI) Professional Development</b> (10 percent minimum reservation from the Title I, Part A reservation for schools in PI Year 1 and 2)	\$0	<input type="checkbox"/>



<input checked="" type="checkbox"/>	<b>Title II, Part A: Improving Teacher Quality</b> Purpose: Improve and increase the number of highly qualified teachers and principals (D)	\$121,172	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<b>Title III, Part A: Language Instruction for Limited-English-Proficient (LEP) Students</b> Purpose: Supplement language instruction to help LEP students attain English proficiency and meet academic performance standards (D)	\$64,363	Title III funds may not be consolidated as part of a SWP <sup>3</sup>
<input type="checkbox"/>	<b>Title VI, Part B: Rural Education Achievement Program</b> Purpose: Provide flexibility in the use of ESEA funds to eligible LEAs	\$0	<input type="checkbox"/>
<input type="checkbox"/>	<b>For School Improvement Schools only: School Improvement Grant (SIG)</b> Purpose: to address the needs of schools in improvement, corrective action, and restructuring to improve student achievement	\$0	<input type="checkbox"/>
<input type="checkbox"/>	<b>Other federal funds</b> (list and describe)	\$	<input type="checkbox"/>
<input type="checkbox"/>	<b>Other federal funds</b> (list and describe)	\$	<input type="checkbox"/>
<input type="checkbox"/>	<b>Other federal funds</b> (list and describe)	\$	<input type="checkbox"/>
Total amount of federal categorical funds allocated to this school		\$185,535	
Total amount of state and federal categorical funds allocated to this school		\$188,295	

Note: Other Title I-supported activities that are not shown on this page may be included in the SPSA Action Plan.

<sup>3</sup> Title III funds are not a school level allocation even if allocated by the district to a school site. The LEA is responsible for fiscal reporting and monitoring and cannot delegate their authority to a site at which the program is being implemented. If Title III funds are spent at a school site, they must be used for the purposes of Title III and only for those students the LEA has identified for services. For more information please contact the Language Policy and Leadership Office at 916-319-0845.

## Form D: School Site Council Membership

California *Education Code* describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school.<sup>4</sup> The current make-up of the SSC is as follows:

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
David L. French <i>DL French</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kimberly Baioni <i>Kimberly Baioni</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teri Shoup <i>Teri Shoup</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carla Guerguy <i>Carla Guerguy</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tracy Vanburg <i>Tracy Vanburg</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Amber Graves <i>Amber Graves</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Zoey Wiggins <i>Zoey Wiggins</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Numbers of members in each category	1	1	2	1	2

<sup>4</sup> EC Section 52852

## Form E: Recommendations and Assurances

The school site council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

1. The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and considered all recommendations from the following groups or committees before adopting this plan (**Check those that apply**):
  - ☐ State Compensatory Education Advisory Committee \_\_\_\_\_ Signature
  - ☐ English Learner Advisory Committee \_\_\_\_\_ Signature
  - ☐ Special Education Advisory Committee \_\_\_\_\_ Signature
  - ☐ Gifted and Talented Education Advisory Committee \_\_\_\_\_ Signature
  - ☐ District/School Liaison Team for schools in Program Improvement \_\_\_\_\_ Signature
  - ☐ Compensatory Education Advisory Committee \_\_\_\_\_ Signature
  - ☐ Departmental Advisory Committee (secondary) \_\_\_\_\_ Signature
  - ☐ Other committees established by the school or district (list) \_\_\_\_\_ Signature
4. The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.
5. This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

6. This SPSA was adopted by the SSC at a public meeting on: \_\_\_\_\_. Attested:

David L. French

Typed name of School Principal

  
Signature of School Principal

12-4-15  
Date

David L. French

Typed name of SSC Chairperson

  
Signature of SSC Chairperson

12-4-15  
Date

## *Center Joint Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Wilson C. Riles Middle School

**Date:** December 4, 2015

**Action Item** X

**To:** Board of Trustees

**Information Item**    

**From:** Joyce Frisch, Principal

**# Attached Pages** 23

**Administrator's Initials:** 

**SUBJECT: Approval for Single Plan For Student Achievement**

The Single Plan for Student Achievement for Riles Middle School outlines programs, funding sources, data and goals related to student achievement. The Plan was presented to our School Site Council on November 18, 2015.

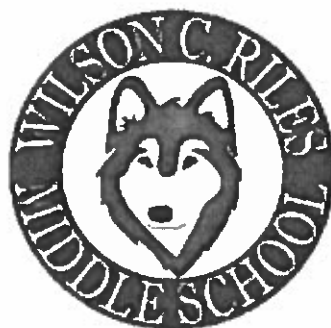
**Recommendation: Please approve the Single Plan for Student Achievement for Wilson C. Riles Middle School.**

CONSENT AGENDA

# Single Plan for Student Achievement 2015 - 2016



A Resource for the School Site Council



# The Single Plan for Student Achievement

School: Wilson C. Riles Middle School

District: Center Joint Unified School District

County-District School (CDS) Code: 34739730108621

Principal: Joyce Frisch

Date of this revision: November 20th, 2015

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person:	Joyce Frisch
Position:	Principal
Telephone Number:	(916) 787 - 8100
Address:	4747 PFE Road, Roseville, CA 95747
E-mail Address:	joyce@centerusd.org

The District Governing Board approved this revision of the SPSA on December 16th, 2015.



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## **School Mission**

### **School Mission:**

The mission of Wilson C. Riles Middle School is to develop our students' academic, emotional and social skills for success today and in the future.

### **School Motto:**

Success, the only option!

### **School Profile**

Wilson C. Riles Middle School is a 7<sup>th</sup>-8<sup>th</sup> grade middle school that has been open for ten years and is located in Roseville, California. The city of Roseville is in a rapidly growing area of the western portion of Placer County. Riles currently serves approximately 700 students. Our students come from various cultural heritages and backgrounds.

Based on Riles' mission statement and on the belief that all children can learn, the staff ensures that every student at Riles Middle School will engage in an academic course consistent with the California Standards focusing on high expectations for student performance in a supportive environment. Wilson C. Riles has a Gifted and Talented (GATE) Academy, Honors courses, Integrated One Math course and AVID elective classes. Through these programs, students receive differentiated instruction, support, and enrichment. Students receive academic intervention and enrichment through our "Husky Help" after school tutoring by teachers, "Paws" interventions during the school day, as well as our Math and English Support classes.

Riles Middle School students are treated with dignity while being held to the highest behavioral standards. Rules and expectations are clearly communicated and are based on individual respect and safety considerations. Our School-Wide Positive Behavior Intervention and Support Plan (SWPBIS) was adopted during the 2009-2010 school year and is followed by students and staff members.

Students who follow our SWPBIS Plan receive positive reinforcement through a weekly Husky Paws Applause drawing, in class incentives, our Student Store, reward activities, and a semester celebration. Life Skills, a prevention program, is taught in all subject areas. School programs are in place to build a sense of community at Riles. Students may participate in after school athletics, leadership, band and choir, WEB, drama, cooking club, student council, conflict mediation, tutoring and homework clubs, garden club, bully prevention club, intramural sports, and spirit rallies.



**LEA GOAL: Center JUSD students will be challenged and supported to achieve academic success in a clean, safe environment.**

**SCHOOL GOAL: #1** The percentage of students earning a C or better in their English class will increase from the 2015 - 2016 school year.

What data did you use to form this goal?	What were the findings from the analysis of this data?	How will the school evaluate the progress of this goal?
Grade reports from 2014-2015	<p>Since 77% of students were earning a C or better, we saw a need to increase the percentage.</p> <p><i>We had 68% of students earning a C or better in 2013-2014.</i></p>	<p>Grades will be monitored all year through progress reports and quarter grade reports.</p> <p>Where can a budget plan of the proposed expenditures for this goal be found?</p> <p>Form F on page 16</p>

**STRATEGY:**

Teachers will monitor student progress throughout the year by looking at quarter and semester grades. They will receive training on the Common Core English standards. They will move students into English Support classes to help support their Core English class.

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
English Support class (August 2015 - May 2016)	Academic Coordinator	Academic Coordinator will purchase computer intervention program to use in the support class. (August 2015)	Sumdog \$400 through Lottery Funds
	Teachers	Teachers will look at their grade-books. They will then recommend students with D's or F's who would benefit from being out of their elective and into English Support. (Dec 2015)	None
	Academic Coordinator, English Support Teacher	Academic Coordinator and English Support Teacher will look at the current English Support students and their grade in their Core English class. If the student is earning an A or a B, they will be moved into another elective course. (January 2016)	Academic Coordinator: \$ 68,014 through Title 1 Funds English Support Teacher (.2 FTE): \$12,115 through Title 1 Funds

	Counselor	Once the recommendations are done, the counselor will change student schedules. (January 2015)	Paid through general site funds
Long-Term English Learner (LTEL) classes (August 2015 - May 2016)	English Support Teacher, Academic Coordinator	The master schedule will include 2 LTEL classes to support students who have been classified as an English Learner for 5 years or more. The district will provide a separate curriculum to use as a support for these students. The Academic Coordinator and English Support Teacher will attend a training on the curriculum. They will regularly meet to decide the best way to use the new curriculum. The English Support Teacher will also monitor the class' progress.	Academic Coordinator: \$ 68,014 through Title 1 Funds English Support Teacher (.2 FTE): \$12,115 through Title 1 Funds
Monitor Accelerated Reader levels (August 2015 - May 2016)	English Teachers	English teachers will constantly monitor Accelerated Reader Levels to see growth and participation. (August 2015 - May 2016)	Accelerated Reader \$ 7,665 through Lottery Funds
Guidance Team (August 2015 - May 2016)	Guidance Team	The guidance team, consisting of the Principal, Assistant Principal, Counselor, School Psychologist, Academic Coordinator, and SST Coordinator, will meet weekly to discuss students who are academic or behavior concerns. (August 2015 - May 2016)	SST Coordinator Stipend \$1,500 through Site Funds
Interventions (August 2015 - May 2016)	Teachers	The bell schedule will include a 20 minute intervention period (PAWS) to allow students with grades below a C, excessive absences, or excessive missing assignments the opportunity to stay in class and improve their grade. (August 2015 - May 2016)	None
		An after school tutoring program (Husky Help) will be offered for students who want to stay after school to improve grades. (August 2015 - May 2016)	\$25,000 through Title 1 Funds
Push-in/Pull-out Support (August 2015 - May 2016)	Teachers, Instructional Specialists	Special Education Teachers will monitor student's progress in classes. They will also push-in to support students in English classes. These teachers will also running pull-out periods to help students catch up on work, take tests, or check-in. Instructional Specialists will also push-in to Social Studies and Science classes to assist any students who need the additional support. (August 2015 - May 2016)	Paid through District Special Education Funds

**LEA GOAL: Center JUSD students will be challenged and supported to achieve academic success in a clean, safe environment.**

**SCHOOL GOAL: #2** The percentage of students earning a C or better in their Math class will increase from the 2014 - 2015 school year.

What data did you use to form this goal?	What were the findings from the analysis of this data?	How will the school evaluate the progress of this goal?
Grade reports from 2014-2015	<p>Since 56% of students were earning a C or better, we saw a need to increase the percentage.</p> <p><i>We had 52% of students earning a C or better in 2013-2014.</i></p>	<p>Grades will be monitored all year through progress reports and quarter grade reports.</p> <p>Where can a budget plan of the proposed expenditures for this goal be found?</p> <p>Form F on Page 17</p>

**STRATEGY:**

**Teachers will monitor student progress throughout the year by looking at quarter and semester grades. They will receive training on the new Math curriculum. They will move students into Math Support classes to help support their Core Math class.**

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
Math Support classes (August 2015 - May 2016)	Academic Coordinator	Academic Coordinator will purchase computer intervention programs to use in the support class. (August 2015)	iPass \$4,500 and Sumdog \$400 through Lottery funds
	Teachers	Teachers will look at their grade-books. They will then recommend students with D's or F's who would benefit from being out of their elective and into Math Support. (Dec 2015)	None
	Academic Coordinator, Math Support Teacher	Academic Coordinator and Math Support Teacher will look at the current Math Support students and their grade in their Core Math class. If the student is earning an A or a B, they will be moved into another elective course. (January 2016)	<p>Academic Coordinator: \$ 68,014 through Title 1 Funds</p> <p>Math Support Teacher #1 (.4 FTE): \$25,400 through Title 1</p> <p>Math Support Teacher #2 (.2 FTE): \$16,206 through Title 1</p>

	Counselor	Once the recommendations are done, the counselor will change student schedules. (January 2016)	Paid through general site funds
Professional Development (August 2015 - May 2016)	Math Teachers, Principal, District Curriculum Coach	Teachers will attend follow-up trainings for their curriculum (CPM). They will also be observed by a curriculum coach to give advice and ideas. Teachers will have the chance to observe each other.	Approximately \$5,000 through District Title 1 Professional Development
Guidance Team (August 2015 - May 2016)	Guidance Team	The guidance team, consisting of the Principal, Assistant Principal, Counselor, School Psychologist, Academic Coordinator, and SST Coordinator, will meet weekly to discuss students who are academic or behavior concerns. (August 2015 - May 2016)	None
Interventions (August 2015 - May 2016)	Teachers	The bell schedule will include a 20 minute intervention period (PAWS) to allow students with grades below a C, excessive absences, or excessive missing assignments the opportunity to stay in class and improve their grade. (August 2015 - May 2016)	None
		An after school tutoring program (Husky Help) will be offered for students who want to stay after school to improve grades. (August 2015 - May 2016)	\$25,000 through Title 1 Funds
		Additional Husky Help Math sections were added based on enrollment and achievement levels. (Oct 2015)	
Push-in/Pull-out Support (August 2015 - May 2016)	Teachers, Instructional Specialists	Special Education Teachers will monitor student's progress in classes. They will also push-in to support students in English classes. These teachers will also running pull-out periods to help students catch up on work, take tests, or check-in.  Instructional Specialists will also push-in to Social Studies and Science classes to assist any students who need the additional support. (August 2015 - May 2016)	Paid through District Special Education Funds

**LEA GOAL: Center JUSD students will be engaged in their educational process and opportunities.**

**SCHOOL GOAL:#3** By May of the 2015-2016 school year, survey data will show a 5% increase in the number of staff and students feeling safe and connected at school

What data did you use to form this goal?	What were the findings from the analysis of this data?	How will the school evaluate the progress of this goal?
<ul style="list-style-type: none"> <li>California School Climate Survey from 2013-2014</li> <li>California Healthy Kids Survey from 2013-2014</li> <li>Bullying survey from November 2014 and December 2015</li> </ul>	<ul style="list-style-type: none"> <li>The 2013-2014 Healthy Kids Survey reported"                             <ul style="list-style-type: none"> <li>Students: 57% feel safe in school</li> <li>Staff: 84% feel it is a safe place for students</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Every other year through survey results</li> <li>2015-2016 Healthy Kids Survey</li> </ul>

**STRATEGIES:** Teachers will identify student safety issues and the lack of feeling connected at school, review current practices, and identify potential strategies to increase student safety and connectedness.

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
Identify safety concerns (August 2015 - May 2016)	Teachers, Principal, Safety Team	Teachers will identify their safety concerns. They will share their findings with their departments and brainstorm a plan for improvement. They idea will then be shared during a faculty meeting. The safety team will discuss ideas and changes be implemented	None
Clubs (August 2015 - May 2016)	Teachers	After school clubs will be offered on various days throughout the week. Riles will have Library Club, Bully-Prevention Club, Cooking Club, Yearbook Club, Bible Club, Do Something, Garden Club, Debate Team, and Club Live.	Paid through District General Fund
Counseling (August 2015 - May 2016)	Counselor	School counselor provides individual crisis support as well as small group counseling. The counselor will also run a bullying prevention trainings and the Bully Prevention Club.	Paid through District General Fund
'Where Everybody Belongs' (WEB) Lessons (Monthly between August 2015 -	WEB Leaders, 7th Grade Social Studies Teachers	Once a month, a group of WEB Leaders will teach a character lesson to a 7th Grade Social Studies class.	Paid through District General Fund

May 2016)		
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**LEA GOAL: Center JUSD families will be engaged and informed regarding their student's educational experience.**

**SCHOOL GOAL: #4** By May of the 2015-2016 school year, survey data will show a 5% increase in the number of families attending school events and activities.

What data did you use to form this goal?	What were the findings from the analysis of this data?	How will the school evaluate the progress of this goal?
<ul style="list-style-type: none"> <li>California School Climate Survey from 2013-2014</li> <li>California Healthy Kids Survey from 2013-2014</li> </ul>	<p>In the 2013-2014 Healthy Kids Survey 16% of students reported that they felt they did not have any interesting activities at school.</p>	<ul style="list-style-type: none"> <li>Sign in sheets</li> <li>2015-2016 Healthy Kids Survey</li> </ul>

**STRATEGIES: Staff members will reach out to families to invite them to school events and activities. Teachers will contact parents more frequently.**

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
Parent Conferences (October 2015 & February 2016)	Teachers, Administrators	Teachers will be available after school for parents to drop in and have a conference. The parents will sign in with the teachers they wish to speak with.	None
Staff will reach out to families to invite them to school events/activities  (August 2015 - May 2016)	Classroom teachers, Principal	Classroom teachers will invite families to events/activities via email, phone, face-to-face, or newsletters. Some of Riles activities include: <ul style="list-style-type: none"> <li>All year - Weekly Spirit days</li> <li>All year - Sprit assemblies</li> <li>All year - Athletic games</li> <li>All year - PTA events like Skate Night and Holiday Craft Fair</li> <li>All year - Husky Days for 100-merit students</li> <li>August- Back to School Night</li> </ul>	<p>Paid by District General and Site Funds</p> <p>P.T.A. Funds</p>



		<ul style="list-style-type: none"> <li>○ September - GATE Field Trip to Exploratorium</li> <li>○ October &amp; February - Parent Conferences</li> <li>○ October - Anti-Bullying Trainings</li> <li>○ October - PTA Fun Run</li> <li>○ October - Red Ribbon Week</li> <li>○ November - Music Trip to Mondavi</li> <li>○ November - AVID Field Trip to UC Davis</li> <li>○ November - PTA Skate Night</li> <li>○ December - Spelling Bee</li> <li>○ December &amp; April - Music Concerts</li> <li>○ December &amp; May - Drama Performances</li> <li>○ January - Gate Field Trip to Sonoma State &amp; Charles Schultz Museum</li> <li>○ January - PTA Honor Roll Breakfast</li> <li>○ February - 8th Grade Ballroom Blitz at Sac State</li> <li>○ March - Kaiser All-school assembly</li> <li>○ April - Open House &amp; Incoming 7th Grade Parent Orientation</li> <li>○ April - 8th Grade Civil War Night</li> <li>○ May - 8th grade Award Nights</li> <li>○ May - 8th Grade Celebration</li> </ul>	
Communication (August 2015-May 2016)	Administrators	Administrators will use the phone messaging system to send out invitations to school events/activities. They will also send home postcards for Honor Roll and citizenship.	None

## Form B: Centralized Services for Planned Improvements in Student Performance

The following actions and related expenditures support this site program goal and will be performed as a centralized service. Note: the total amount for each categorical program in Form B must be aligned with the Consolidated Application.

School Goal #: 1 - 4

Actions to be Taken to Reach This Goal <sup>1</sup> Consider all appropriate dimensions (e.g., Teaching and Learning, Staffing, and Professional Development)	Start Date <sup>2</sup> Completion Date	Proposed Expenditures	Estimated Cost	Funding Source (itemize for each source)
For the 2015-2016 school year, Center JUSD will offer professional development to ensure the teaching staff is highly qualified and well prepared for the grade level Common Core State Standards, and the needs of all students	August 2015 to May 2016	Staff Development opportunities in the following areas will be offered to teachers: <ul style="list-style-type: none"> <li>• Curriculum delivery</li> <li>• Research based instructional strategies</li> <li>• Technology assistance</li> <li>• Behavior management</li> <li>• Data disaggregation</li> <li>• EL support/strategies</li> <li>• Collaboration</li> </ul>	Academic Coordinator \$14,674.00  Coordinator of C & I \$13,654.00  EL Coordinator \$11,895.00	Title 1 PI  .65 FTE General Fund, .2 FTE Title 1, .15 FTE Title 1 PI  .60 FTE EL, .40 FTE Title III

Note: Centralized services may include the following direct services:

- Research-based instructional strategies, curriculum development, school climate, and data disaggregation for instructional staff
  - District-wide staff providing specific services to schools, e.g., English Language Development Coordinator, Teachers on Special Assignment, Instructional Coaches
  - After-School and Summer School programs funded by categorical programs
  - Data analysis services, software, and training for assessment of student progress
- Centralized services do not include administrative costs.

<sup>1</sup> See Appendix A: Chart of Legal Specifics for the Single Plan for Student Achievement for content required by each program or funding source supporting this goal.

<sup>2</sup> List the date an action will be taken, or will begin, and the date it will be completed.

## Form C: Programs Included in this Plan

Check the box for each state and federal program in which the school participates. Enter the amounts allocated for each program in which the school participates and, if applicable, check the box indicating that the program's funds are being consolidated as part of operating a schoolwide program (SWP). The plan must describe the activities to be conducted at the school for each of the state and federal programs in which the school participates. The totals on these pages should match the cost estimates in Form A and the school's allocation from the ConApp.

Of the four following options, please select the one that describes this school site:

- ☐ This site operates as a targeted assistance school (TAS), not as a schoolwide program (SWP).
- ☒ This site operates a SWP but does not consolidate its funds as part of operating a SWP.
- ☐ This site operates a SWP and consolidates only applicable federal funds as part of operating a SWP.
- ☐ This site operates a SWP and consolidates all applicable funds as part of operating a SWP.

State Programs	Allocation	Consolidated in the SWP
<input checked="" type="checkbox"/> <b>Local Control Funding Formula (LCFF) – Base Grant</b> Purpose: To provide flexibility in the use of state and local funds by LEAs and schools	\$32,523,113 (d)	<input type="checkbox"/>
<input checked="" type="checkbox"/> <b>LCFF – Supplemental Grant</b> Purpose: To provide a supplemental grant equal to 20 percent of the adjusted LCFF base grant for targeted disadvantaged students	\$2,436,724 (d)	<input type="checkbox"/>
<input checked="" type="checkbox"/> <b>LCFF – Concentration Grant</b> Purpose: To provide an additional concentration grant equal to 50 percent of the adjusted LCFF base grant for targeted students exceeding 55 percent of an LEA's enrollment	\$821,241 (d)	<input type="checkbox"/>
<input type="checkbox"/> <b>California School Age Families Education (Carryover only)</b> Purpose: Assist expectant and parenting students to succeed in school	\$	<input type="checkbox"/>
<input type="checkbox"/> <b>Economic Impact Aid/State Compensatory Education (EIA-SCE) (Carryover only)</b> Purpose: Help educationally disadvantaged students succeed in the regular program	\$	<input type="checkbox"/>

<input type="checkbox"/>	<b>Economic Impact Aid/Limited English Proficient (EIA-LEP) (Carryover only)</b> Purpose: Develop fluency in English and academic proficiency of English learners	\$	<input type="checkbox"/>
<input type="checkbox"/>	<b>Peer Assistance and Review (Carryover only)</b> Purpose: Assist teachers through coaching and mentoring	\$	<input type="checkbox"/>
<input type="checkbox"/>	<b>Professional Development Block Grant (Carryover only)</b> Purpose: Attract, train, and retain classroom personnel to improve student performance in core curriculum areas	\$	<input type="checkbox"/>
<input type="checkbox"/>	<b>Pupil Retention Block Grant (Carryover only)</b> Purpose: Prevent students from dropping out of school	\$	<input type="checkbox"/>
<input type="checkbox"/>	<b>Quality Education Investment Act (QEIA)</b> Purpose: Funds are available for use in performing various specified measures to improve academic instruction and pupil academic achievement	\$	<input type="checkbox"/>
<input type="checkbox"/>	<b>School and Library Improvement Program Block Grant (Carryover only)</b> Purpose: Improve library and other school programs	\$	<input type="checkbox"/>
<input type="checkbox"/>	<b>School Safety and Violence Prevention Act (Carryover only)</b> Purpose: Increase school safety	\$	<input type="checkbox"/>
<input type="checkbox"/>	<b>Tobacco-Use Prevention Education</b> Purpose: Eliminate tobacco use among students	\$	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<b>List and Describe Other State or Local Funds</b> (e.g., Career and Technical Education [CTE], etc.) <i>Lottery</i>	\$20,010 (s)	<input type="checkbox"/>
Total amount of state categorical funds allocated to this school		\$20,010	
<b>Federal Programs</b>		<b>Allocation</b>	<b>Consolidated in the SWP</b>
<input checked="" type="checkbox"/>	<b>Title I, Part A: Allocation</b> Purpose: To improve basic programs operated by local educational agencies (LEAs)	\$236,059 (s)	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<b>Title I, Part A: Parental Involvement</b> (if applicable under Section 1118[a][3][c] of the Elementary and Secondary Education Act) Purpose: Ensure that parents have information they need to make well-informed choices for their children, more effectively share responsibility with their children's schools, and help schools develop effective and successful academic programs (this is a reservation from the total Title I, Part A allocation).	\$10,532 (d)	<input type="checkbox"/>

<input checked="" type="checkbox"/>	<b>For Program Improvement Schools only: Title I, Part A Program Improvement (PI) Professional Development</b> (10 percent minimum reservation from the Title I, Part A reservation for schools in PI Year 1 and 2)	\$93,492 (d)		<input type="checkbox"/>
<input checked="" type="checkbox"/>	<b>Title II, Part A: Improving Teacher Quality</b> Purpose: Improve and increase the number of highly qualified teachers and principals	\$121,172 (d)		<input type="checkbox"/>
<input checked="" type="checkbox"/>	<b>Title III, Part A: Language Instruction for Limited-English-Proficient (LEP) Students</b> Purpose: Supplement language instruction to help LEP students attain English proficiency and meet academic performance standards	\$64,363 (d)		Title III funds may not be consolidated as part of a SWP <sup>3</sup>
<input type="checkbox"/>	<b>Title VI, Part B: Rural Education Achievement Program</b> Purpose: Provide flexibility in the use of ESEA funds to eligible LEAs	\$		<input type="checkbox"/>
<input type="checkbox"/>	<b>For School Improvement Schools only: School Improvement Grant (SIG)</b> Purpose: to address the needs of schools in improvement, corrective action, and restructuring to improve student achievement	\$		<input type="checkbox"/>
<input type="checkbox"/>	<b>Other federal funds</b> (list and describe)	\$		<input type="checkbox"/>
<input type="checkbox"/>	<b>Other federal funds</b> (list and describe)	\$		<input type="checkbox"/>
<input type="checkbox"/>	<b>Other federal funds</b> (list and describe)	\$		<input type="checkbox"/>
Total amount of federal categorical funds allocated to this school		\$236,059		
Total amount of state and federal categorical funds allocated to this school		\$256,069		

Note: Other Title I-supported activities that are not shown on this page may be included in the SPSA Action Plan.

<sup>3</sup> Title III funds are not a school level allocation even if allocated by the district to a school site. The LEA is responsible for fiscal reporting and monitoring and cannot delegate their authority to a site at which the program is being implemented. If Title III funds are spent at a school site, they must be used for the purposes of Title III and only for those students the LEA has identified for services. For more information please contact the Language Policy and Leadership Office at 916-319-0845.

## Form D: School Site Council Membership

California *Education Code* describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school.<sup>4</sup> The current make-up of the SSC is as follows:

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Joyce Frisch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Borasi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Theresa Lunsford	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annelies Verhagen	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susie Lacy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laterica Espinoza	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seraiyah Reddix	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Surichi Phang	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Matthew Carter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Alexandria Cox	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Numbers of members in each category	1	2	1	2	4

<sup>4</sup> EC Section 52852

## Form E: Recommendations and Assurances

The school site council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

1. The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and considered all recommendations from the following groups or committees before adopting this plan (**Check those that apply**):

- ☐ State Compensatory Education Advisory Committee \_\_\_\_\_ Signature
- ☐ English Learner Advisory Committee \_\_\_\_\_ Signature
- ☐ Special Education Advisory Committee \_\_\_\_\_ Signature
- ☐ Gifted and Talented Education Advisory Committee \_\_\_\_\_ Signature
- ☐ District/School Liaison Team for schools in Program Improvement \_\_\_\_\_ Signature
- ☐ Compensatory Education Advisory Committee \_\_\_\_\_ Signature
- ☐ Departmental Advisory Committee (secondary) \_\_\_\_\_ Signature
- ☐ Other committees established by the school or district (list) \_\_\_\_\_ Signature

4. The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.
5. This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

6. This SPSA was adopted by the SSC at a public meeting on: \_\_\_\_\_ .  
Attested:

\_\_\_\_\_  
Typed name of School Principal

\_\_\_\_\_  
Signature of School Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed name of SSC Chairperson

\_\_\_\_\_  
Signature of SSC Chairperson

\_\_\_\_\_  
Date

## Form F: Budget

### SPSA Form F: Budget Planning Tool

School: Wilson C Riles Middle School  
 District: Center Joint Unified  
 CDS Code: 34739730108621  
 Administrator: Joyce Frisch  
 Date of Revision: 1/1/2000  
 Operating Schoolwide Program Yes  
 (SWP)?  
 Consolidating SWP Funds? No

Add School Information  
 Add A Funding Source  
 Edit A Funding Source  
 Add a Goal  
 Add A Budget Code  
 Edit A Budget Code

Fiscal Year Allocation for Funding Sources	Funding Sources	Total of Estimated Expenditures from Funding Source	Remaining Balance for Funding Source
\$ 236,059.00	Title I (Site Allocation)	\$ 241,471.00	\$ (5,412.00)
\$ 20,010.00	Lottery	\$ 13,465.00	\$ 6,545.00
\$ 32,523,113.00	LCFF - Base Grant (district)		\$ 32,523,113.00
\$ 2,436,724.00	LCFF - Supplemental Grant (district)		\$ 2,436,724.00
\$ 821,241.00	LCFF - Concentration Grant (district)		\$ 821,241.00
\$ 10,532.00	Title I (District Parental Involvement)		\$ 10,532.00
\$ 87,321.00	Title I (Program Improvement)	\$ 5,000.00	\$ 82,321.00
\$ 121,172.00	Title II - Improving Teacher Quality (District)		\$ 121,172.00

Budget/Resource Code Descriptions	Budget/Resource Codes	Estimated Expenditures for All Goals by Code Type
Unrestricted	0000	
Lottery	6300	\$20,010.00
Title 1	3010	\$236,059.00



# SPSA Form F: Budget Planning Tool

School: Wilson C Riles Middle School  
District: Center Joint Unified  
CDS Code: 34739730108621  
Administrator: Joyce Frisch  
Date of Revision: 1/1/2000  
Operating Schoolwide Program (SWP)? Yes

Goal: #1 The percentage of students earning a C or better in their English class will increase from the 2014 - 2015 school year.

Add a Row  
Delete a Row  
Add a Column  
Delete a Column

Description of expenditures for implementing this Goal	Budget Category	Funding Source	Title I (Site Allocation)	Lottery
Academic Coordinator	Title 1	Remaining Fiscal Year Allocation	\$29,242.00	\$6,545.00
SumDog	Lottery	Estimated Costs per Funding Source	\$ 105,129.00	\$ 8,065.00
English Support Teacher (.2)	Title 1	Code	Estimated Costs	Estimated Costs
Accelerated Reader	Lottery	3010	\$ 68,014.00	\$ -
Husky Help	Title 1	3010	\$ 12,115.00	\$ 400.00
		3010	\$ -	\$ -
		3010	\$ 25,000.00	\$ 7,665.00
				\$ -

# SPSA Form F: Budget Planning Tool

School: Wilson C Riles Middle School  
District: Center Joint Unified  
CDS Code: 34739730108621  
Administrator: Joyce Frisch  
Date of Revision: 1/1/2000  
Operating Schoolwide Program (SWP)? Yes  
GOAL: #2 #2 The percentage of students earning a C or better in their Math class will increase from the 2013 - 2014 school year.

Add a Row  
Delete a Row  
Add a Column  
Delete a Column  
Delete this Goal

Description of expenditures for implementing this Goal	Budget Category	Funding Source	Title I (Site Allocation)	Lottery	Title 1 (District Professional Development)
iPass	Lottery	Remaining Fiscal Year Allocation	\$29,242.00	\$6,545.00	\$88,492.00
Sumdog	Lottery	Estimated Costs per Funding Source	\$ 134,620.00	\$ 4,900.00	\$ 5,000.00
Academic Coordinator	Title 1	Code	Estimated Costs	Estimated Costs	Estimated Costs
Math Support Teacher/s ( 6 )	Title 1	6300	\$ -	\$ 4,500.00	\$ -
Professional Development	Title 1	6300	\$ -	\$ 400.00	\$ -
Husky Help	Title 1	3010	\$ 68,014.00	\$ -	\$ -
		3010	\$ 41,606.00	\$ -	\$ 5,000.00
		3010	\$ 25,000.00	\$ -	\$ -

## Form G: Single Plan for Student Achievement Annual Evaluation

Pursuant to California *Education Code* Section 64001(g), the School Site Council (SSC) must evaluate at least annually the effectiveness of planned activities. In the cycle of continuous improvement of student performance, evaluation of the results of goals will provide data to inform and guide subsequent plans.

Annual evaluation by the SSC and local educational agency (LEA) is a critical part of the continuous cycle of improvement for a school. Furthermore, it is an integral component of the Compensatory Education (CE) Federal Program Monitoring (FPM) review process for Single Plan for Student Achievements (SPSAs). During an FPM review, the SSC and LEA must be able to provide evidence of the evaluation process to determine if the needs of students are being met by the strategies described in the SPSA.

The SPSA annual evaluation may be a summary description of the school's progress toward implementation of the strategies and actions in the SPSA. The report may also include a data analysis of the school's progress towards its student achievement goals based on local, state, or national assessment data.

During the evaluation process, it is important for the SSC and LEA to exercise caution about jumping to conclusions about the effectiveness or non-effectiveness of specific activities and programs without examining the underlying causes. The SSC and LEA should consider all relevant factors when evaluating the plan, such as the degree of implementation, student enrollment changes, and health and safety issues.

### SAMPLE QUESTIONS FOR SPSA ANNUAL EVALUATION

#### Plan Priorities

- Identify the top priorities of the current SPSA. (No more than 2–3.)
- Identify the major expenditures supporting these priorities.

#### Plan Implementation

- Identify strategies in the current SPSA that were fully implemented as described in the plan.
- Identify strategies in the current SPSA that were not fully implemented as described in the plan or were not implemented within the specified timelines.
  - What specific actions related to those strategies were eliminated or modified during the year?
  - Identify barriers to full or timely implementation of the strategies identified above.

- What actions were undertaken to mitigate those barriers or adjust the plan to overcome them?
- What impact did the lack of full or timely implementation of these strategies have on student outcomes? What data did you use to come to this conclusion?

### **Strategies and Activities**

- Identify those strategies or activities that were particularly effective in improving student achievement. What evidence do you have of the direct or indirect impact of the strategies or activities on student achievement?
- Identify those strategies or activities that were ineffective or minimally effective in improving student achievement.
  - Based on an analysis of the impact of the strategies/activities, what appears to be the reason they were ineffective in improving student achievement?
    - Lack of timely implementation
    - Limited or ineffective professional development to support implementation
    - Lack of effective follow-up or coaching to support implementation
    - Not implemented with fidelity
    - Not appropriately matched to student needs/student population
    - Other \_\_\_\_\_
  - Based on the analysis of this practice, would you recommend:
    - Eliminating it from next year's plan
    - Continuing it with the following modifications: \_\_\_\_\_

### **Involvement/Governance**

- How was the SSC involved in development of the plan?
- How were advisory committees involved in providing advice to the SSC?
- How was the plan monitored during the school year?

- What changes are needed to ensure involvement of all stakeholders and adequate monitoring of planned activities and outcomes?

#### **Outcomes**

- Identify any goals in the current SPSA that were met.
- Identify any goals in the current SPSA that were not met, or were only partially met.
  - List any strategies related to this goal that were identified above as “not fully implemented” or “ineffective” or “minimally” effective.
- Based on this information, what might be some recommendations for future steps to meet this goal?

# *Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** Center High School

**Date:** November 19, 2015

**To:** CJSUD Board of Trustees

**From:** Michael Jordan, Principal

**Action Item** XX

**Information Item**

**# Attached Pages** 31

**Principal's Initials:** MDJ

**SUBJECT:** Center High School Single Plan for Student Achievement

Attached you will find the self-study from the Western Association of Schools and Colleges (WASC) visitation which occurred in October of 2015. This document also meets the guidelines and serves as the Single Plan for Student Achievement for Center High School.

**Recommendation:** Approve the Single Plan for Student Achievement for Center High School.



# Center High School

*Home of the Cougars*

**Mike Jordan**

*Principal*

**Sara Wetteland**

*Assistant Principal*

**Shirley McNichols**

*Assistant Principal*

**Jennifer Winborne**

*Activity Director*

**John Gallagher**

*Athletic Director*

**Karen Matre**

*Office Manager*

**Dulce Ramirez**

*Counselor*

**Kim Vu**

*Counselor*

**Ana Perez**

*Counselor*

## Single Plan for Student Achievement

November 19, 2015

The attached Western Association of Schools and Colleges self-study meets the requirements of the Single Plan for Student Achievement for the 2015-16 school year. Should you desire additional information regarding this document, please contact Center High School at 916-338-6420.

*Home of Scholars and Champions*

3111 Center Court Lane \* Antelope, CA 95843 \* (916) 338-6420

Center High School WASC/CDE Self-Study Report

# **Center High School**

**3111 Center Court Lane, Antelope, CA 95843**

**Center Joint Unified School District**



## **SELF-STUDY REPORT**

**October 26, 2015**



**Center High School WASC/CDE Self-Study Report**

**Center High School**

3111 Center Court Lane  
Antelope, California 95843  
(916) 338-6420  
[www.CenterHigh.org](http://www.CenterHigh.org)

**Center High School Administration**

Michael Jordan, Principal  
Shirley McNichols, Assistant Principal  
Sara Wetteland, Assistant Principal

**Center Joint Unified School District Administration**

Scott Loehr, Superintendent  
David Grimes, Director of Personnel  
Craig Deason, Assistant Superintendent  
Jeanne Bess, Business Manager

**Center Joint Unified School District Board of Trustees**

Kelly Kelley  
Delrae Pope  
Donald Wilson  
Nancy Anderson  
Jeremy Hunt

**WASC Leadership Team**

Shirley McNichols, Co-Chair  
Curtis Hunter, Co-Chair  
Kathy Summers, Co-Chair  
Deanna Frazee, Co-Chair

**Department Chairs**

Heather Woods  
Janet Bennett  
Kathy Summers  
Marc Allaman  
Matt Chamberlain  
Michael Wright  
Sherry Edgar  
Soledad Ramirez  
Susan Radi-Blatnick  
Tim Ridge

**Center High School WASC/CDE Self-Study Report**

**FACULTY AND STAFF**

Mike Jordan, Principal

Shirley McNichols, Assistant Principal and Sara Wetteland, Assistant Principal

McInnes, Rob  
McLeod, Harvey  
Miller, Tom  
Muldoon, Carrie  
Munn, Joseph  
Myers, Holland  
Palmer, Michael  
Perez, Alex  
Purdy, Jane  
Radi, Susan  
Ramirez, Soledad  
Ridge, Tim  
Shaffer, Jennifer  
Stamm, Ryan  
Stout, Danielle  
Summers, Kathy  
Sumner, Sheryl  
Towner, Jennifer  
Tree, Guylene  
Weaver, Sandra  
Wilson, Jennifer  
Winborne, Jennifer  
Woods, Heather  
Wright, Michael

**Counselors:**

Perez, Ana  
Ramirez, Dulce  
Vu, Kim

**Classified Staff:**

Abdelmalek, Nadia  
Alejandro, Dena  
Allen, Roger  
Angeles, Terecita  
Bender, Linda  
Berry, Melinda  
Chaney, Deanna  
Christian, Shawna

**Teachers:**

Allaman, Marc  
Anderson, Walt  
Babakova, Inna  
Beentjes, Tonia  
Bennett, Janet  
Bisho, Vernon  
Caldwell, Lisa  
Chamberlain, Matt  
Chaney, Amy  
Chhang, Vanrith  
Clark, Erica  
Clements, Kristen  
Collins, Keith  
Cowan, Anne  
Cummings, Cathy  
Davenport, Larry  
Diaz-Romero, Daniel  
Edgar, Sherry  
Frezee, Deanna  
Gagnon, Ray  
Gallagher, John  
Galloway, Kristen  
Graef, Ed  
Kloczko, Samuel  
Haro, Esther  
Heslin, Larry  
Hunter, Curtis  
James, Me'lisa  
J'Beily, Digol  
Klatt, Ben  
Jones, Heather  
Lee, Raytese  
Leino, Jeff  
Liegerot, Tim  
Loftus, Mark  
Marquez, Pedro  
McCasland-Allain,  
Christine

## **Center High School WASC/CDE Self-Study Report**

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**CHS Bell Schedule for Visit**

**Self-Study Visiting Committee Report, April 21-24, 2013 (not in electronic version)**

**CHS Policy Manual**

**CHS Block Scheduling Committee Meeting Minutes**

**CHS Technology Meeting Minutes**

**Caaspp Benchmark Report 2015 (not in electronic version)**

## **Chapter I: Student/Community Profile and Supporting Data and Findings**

### **Community**

The Center Joint Unified School District, established in 1858, is one of the oldest districts in California. The name of the district was originally chosen because the district was located between the "gold fields" and the City of Sacramento in the "center" of the area. The district serves the Antelope, Roseville, Elverta and Rio Linda communities in northern Sacramento County and Placer County. Up until the last twenty years, the district consisted of mainly farm and grazing land and is still 80% undeveloped. Elverta and much of Rio Linda remain rural to semi-rural.

The education data for parents of Center High School students is as follows:

- 8% - Not a High School Graduate
- 23% - High School Graduate
- 36% - Some College
- 26% - College Graduate
- 5% - Grad School/post grad training
- 2% - Declined to state/unknown

Student enrollment by ethnicity is as follows:

- 12% - African-American
- 2% - Amer. Indian or Alaskan Native
- 8% - Asian
- 4% - Filipino
- 21% - Hispanic or Latino
- 2% - Pacific Islander
- 48% - Caucasian
- 3% - Multi-Racial

The two largest employers in the Center Joint Unified School District are Wal-Mart and the Center Joint Unified School District. The vast majority of families must commute to Roseville or Sacramento for employment and even then have difficulty obtaining employment at a working wage which is evidenced by the high free and reduced lunch rate of 62% in the Center Joint Unified School District.

### **Family and Community Trends**

Center High School served the families of McClellan Air Force Base until its closure in 2001. Over the past decade, student demographics have changed considerably as the student population has become very diverse, and the free/reduced lunch and homeless rates have also risen dramatically. The community was hit hard by the economic crisis, and the local home

### **Center High School WASC/CDE Self-Study Report**

foreclosure rate has been very high. This has placed added stress on families, students, and the district.

In addition to the economic issue, CHS was impacted by the opening of Antelope High School in 2008 which affected some of Center High School's ability to fund programs and staff. Antelope High School is located approximately three miles from Center High School and is part of the Roseville Joint Union High School District. Since Antelope High School is both a newer facility and actually closer to the homes of many Center High School students, many CHS students opted to attend Antelope High School. Students also were choosing to attend Antelope High School for the Project Lead the Way Programs in Bio Medical Sciences and Engineering. Center High School added these two programs in the 2012-2013 school year and our district is no longer signing transfers without the existence of a program not offered within the students' home district. Center High School now routinely denies inter-district transfers and has worked hard to bring programs such as Project Lead the Way to the CHS campus in an effort to curb declining enrollment. Though our enrollment had been declining steadily for several years, last year we saw a slight increase in our enrollment followed by another increase this year.

Fortunately, the student population is expected to triple in the next twenty years. Large new developments have cleared the initial building permit phase, and builders are ready and waiting for the economy to begin to improve. Streets are being widened and paved to prepare for this growth. Also in 2008, the community passed a 250 million dollar school bond to build new schools and renovate older ones in anticipation of the impending growth. Center High School will eventually benefit from this bond through facilities modernization projects once the economy improves to the point where the funds become available.

### **Center High School**

Center High is the only fully comprehensive four-year high school in the Center Joint Unified School District and has been at the current site since 1984. The modernization of buildings serving the departments of Science, Social Studies, Math, Music, Performing Arts, English, Associated Student Services, library, Counseling Center, Career Center, Dance, and athletics was completed in 1999. A new football/soccer stadium complex was completed in November of 2009, and the baseball field was modernized in 2011. During the summer of 2015 three of the Media and Communications classrooms received new carpet and paint as well as some new furniture. There were also infrastructure updates and some new technology hardware including short throw projectors.

All students must complete 230 credits for graduation. The credit requirements include: 40 credits in English, 20 credits in mathematics, 30 credits in social science, 20 credits in science,

### **Center High School WASC/CDE Self-Study Report**

20 credits in physical education, 10 credits in foreign language or a visual/performing art, 5 credits in career technical education, 5 credits in technology electives, 5 credits in consumer finance, 5 credits in health, 2 credits of community service, 8 credits in advocacy, however this school year is the final year that Advocacy will be a part of the curriculum, and the remainder in electives. Recently we have formed a Graduation Committee to review graduation requirements in preparation to move to a block schedule and to make certain our graduation requirements reflect a rigorous and relevant curriculum.

In addition to college-prep offerings, the curriculum is enhanced by the following programs: AVID, ROP, Media Communications Academy (MCA), Project Lead the Way (PLTW) Bio Medical Sciences and Engineering Programs, a 911/Dispatcher/Call Center/Customer Service Program and a Pharmacy Technician Program which began in the 2013-2014 school year. This year we are offering Geometry in Construction, a class which is being partially funded by a Crane Grant.

Parents and other stakeholders have the opportunity to participate in Center High School through organizations such as:

- Center High School Boosters' Club
- CTE Advisory Council
- AVID Advisory Council
- MCA Advisory Council
- Migrant Education Advisory Council
- Superintendent's Advisory Council
- English Learner Advisory Council
- Various Athletic Booster Clubs

The principal, Mike Jordan, and the superintendent, Scott Loehr, have continued to hold these positions since 2010. Prior to Mr. Jordan taking over as Principal 2009-2010, the school had five principals in a span of four years. One principal left for another principal position in another district and one principal retired. The other three were let go by the Personnel Department.

### **School/Business Relationships**

The business community in Antelope has been a tremendous asset to the success of the school. Many businesses contribute monetarily by purchasing advertisements and banners visible in school publications, in the stadium, and in the gym. Others, such as Umpqua Bank, provide scholarships, donations, and managerial expertise. The local Goodwill Industries store has partnered with the Center High School "WorkAbility Program" to provide job training for special education students. Some students in resource classes and special day classes are

### **Center High School WASC/CDE Self-Study Report**

selected to receive job training after school and on weekends. Students in the Independent Living Skills and Autism classes work at Goodwill two days per week, and their wages are provided through the Workability grant. The Workability Program is partnering with the Department of Rehabilitation to provide additional comprehensive job-placement/job-preparation services to Workability students who apply to participate in the Transition Partnership Program (TPP). There are currently 46 students on the TPP caseload.

## **Mission Statement, Motto, Core Values**

### **Mission Statement**

The mission of Center High School is to guide and encourage each student to reach his or her unique potential as a productive, respectful, and responsible member of a multiethnic community.

### **Motto**

"Home of Scholars and Champions"

### **Core Values**

Integrity

Safety

Responsibility

Academic Achievement

Respect

Community

Relevance

## **Schoolwide Learning Outcomes (SLOs)**

- **SELF-DIRECTED LEARNER**
  - Develops and pursues personal, academic, and career goals
  - Accepts responsibility for one's own learning
  - Seeks and evaluates information effectively
- **CRITICAL THINKER**



## **Center High School WASC/CDE Self-Study Report**

- o Effectively identifies, organizes and analyzes problems.
- o Selects appropriate strategies and technologies to demonstrate and evaluate solutions.
- **EFFECTIVE COMMUNICATOR**
  - o Demonstrate effective communication using a variety of appropriate methods: Speaking, media, arts, reading, technology, listening, and writing.
- **QUALITY PRODUCER**
  - o Plans to create a project that meets or exceeds established standards.
  - o Constructs, evaluates, and revises a product using available technology
  - o Presents a product that reflects the standards and student-set goals.
  - o Works collaboratively when appropriate.
- **RESPONSIBLE CITIZEN**
  - o Follows all rules: school, society, and community.
  - o Adds to the community through service/activities.
  - o Respects the differences of others

## **Enrollment**

The student enrollment at Center High School peaked during the 2004-2005 school year with a total population of 1687. The following year, student enrollment began to decline at CHS and throughout the district. This was a result of the final closing of McClellan Air Force Base, the terrible economic slump which hit both the nation and particularly the Antelope community, and the opening of Antelope High School in Roseville Joint Unified High School District. Center High School has been working particularly hard at dealing with the issue of declining enrollment which threatens programs and services by adding programs such as Project Lead the Way Bio Medical Sciences and Engineering Programs, a 911 Dispatcher/Call Center/Customer Service Program, the pharmacy tech program, the Center Scholars Honors Program, and three new Advanced Placement offerings: AP Spanish Language and Culture, AP Psychology and AP Language and Composition. We also offer intervention classes in English, and beginning in the 2013-14 school year we partnered with the Sacramento County Office of Education (SCOE) to offer the CARE Program for 9<sup>th</sup> grade students. Enrollment hit its lowest during the 2013-2014 school year at 1212 but increased slightly to 1240 for the 2014-2015 school year and this year it is at 1343, which is very encouraging.

## **Grade Level and Gender Enrollment**

### Center High School WASC/CDE Self-Study Report

	Female	Male	Total Enrollment	Grade 9	Grade 10	Grade 11	Grade 12
<b>2012-13</b>	692	657	1349	368	344	327	310
<b>2013-14</b>	616	596	1212	314	329	271	298
<b>2014-15</b>	621	619	1240	349	315	286	290
<b>2015-16</b>	664	679	1343	402	334	316	291

### Language Proficiency /Migrant Education/ Special Education

Center High School has 76 English Learner students as identified through Home Language Surveys at initial enrollment into the district as well as current CELDT scores. The CELDT test is administered at the beginning of each school year. The most frequently cited languages spoken at home are Russian or Ukrainian. Other languages represented include Spanish and Punjabi. English Learner students participate in EL tutorial and designated English courses. In the 2014-15 school year a Long Term English Learner class was added (LTEL) for 9<sup>th</sup> grade students who have been in the US most of their lives, but still have not reclassified. In addition, Center High School employs Instructional Aides that are bilingual so that students and parents can have written and oral translation when appropriate. EL students also receive instruction in all classes utilizing SDAIE strategies. Teachers in the CJUSD are required to possess certification in SDAIE, CLAD or CTEL. The largest population of English Learners at CHS is in the re-designated category (22%). All EL students are encouraged to take a-g courses and participate in all extra-curricular, leadership, and athletic opportunities available at CHS.

CHS also serves 212 special education students throughout the school year. The special education population is divided between RSP, SDC, ILS and Autism classes. The Autism Program at CHS is widely touted throughout the County and receives students from other districts as far away as Natomas. The RSP and SDC students are taught utilizing both sheltered courses and through inclusion in regular education courses with instructional aides. In addition, special education students have the option of participating in a Study Skills course or Math Lab to assist in all subject areas and support the general education math class. The Center Joint Unified School District has a contract through the California Department of Rehabilitation which provides additional transition services for special education students through Transition Partnership Program (TPP). This TPP contract was obtained by Workability staff, and it provides one Job Skills class. The Workability Program provides a worksite opportunity for both Independent Living Skills (ILS) and students in the Autism class to work two hours per week at the local Goodwill store. The Goodwill store also serves as a non-paid training site for some CHS special-needs students who would like to complete community service hours.

### Advanced Placement and Honors Courses

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Center High has addressed the need for more AP courses by adding three new AP classes and also one new honors class to the course selections. In November 2012, the College Board announced that Center High School was awarded the distinction of being an AP Honor Roll School. The award was based on the following criteria:

Between 2009 and 2011:

1. Increased AP participation by 11%.
2. Maintained or increased the number of African American, Hispanic/Latino and American Indian/Alaskan students taking the AP exam.
3. Maintained or improved performance levels of those scoring a 3 or higher.

To put this award in perspective, of the 1,037 districts in California, only 21 earned the honor. On a national level, only 537 districts earned the honor out of over 14,000. CHS is very proud of this accomplishment and continues to work with the College Board through the CAPE Program to increase the number of AP offerings. During the 2012-2013 school year, CHS added both AP English Language and Composition and AP Psychology to the master schedule. For the 2015-16 school year we have added AP Spanish Language.

AP / Honors Subject Area 2014-15 School Year	# of students**
AP English Language and Composition	54
AP English Literature and Composition	58
AP Calculus	43
AP Statistics	28
AP Biology	19
AP U.S. History	57
AP Macroeconomics	35
AP U.S. Government / Politics	48
AP Psychology	30
AP Spanish Language and Culture	22
Honors World Humanities English 10	78
Honors Algebra II/CPMIII	61
Honors Pre-Calculus	49
Honors Physics	34
Honors Modern World History Humanities 10	77

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Honors English 9	54
Total	747

**\*\*747 is the number of seats filled in AP and honors courses. Many students take multiple AP and/or honors classes at once.**

#### AP Scores

The number of AP exams taken by CHS students increased to a historical high of 195 in 2012 and the number has continued to increase annually reaching 324 AP exams taken last school year (2014-15). CHS began working with the College Board through the CAPE program to increase AP offerings at CHS beginning in the 2012-2013 school year. AP English Language and Composition and AP Psychology were added to our course offerings that year. AP Spanish Language was added for the 2015-16 school year.

School Year	11-12	12-13	13-14	14-15
Total AP Students	90	98	104	136
Number of Exams	195	201	215	324
AP Students with scores of 3+	67	65	66	82
% of Total AP Students with Scores of 3+	74.4%	62.5	61.8%	63.3

#### Attendance

Average Daily Attendance percentages have remained consistent at around 96% for the past several years. Efforts are made to increase attendance by utilizing an auto-dialer home message service when students are absent as well as utilizing the Student Attendance Review Board (SARB) and the School Resource Officer for extreme attendance issues.

#### Average Daily Attendance

	2012-13	2013-14	2014-15
ADA Percent (%)	95.78%	95.78%	96%

#### School Facilities: Safety Conditions, Cleanliness and Adequacy

### **Center High School WASC/CDE Self-Study Report**

Center High School completed the "build-out" of the 35-acre campus in 1999. Every effort was made to design and build a school that facilitates safe, high-quality learning opportunities for all who teach and learn here. The build-out includes the following state-of-the-art facilities: science building with computer lab; mathematics building with computer lab; library with computer lab and career center; a five-hundred seat theater; music building; computer assisted drafting building; special services building; dance and wrestling rooms; team locker rooms; and the Media Communications Academy building. In addition, a new football/soccer stadium was completed in November, 2009. The new stadium includes a state-of-the-art track, deluxe entrance, home and visitor snack bars, artificial turf, press box, restroom area, and sound system. The stadium is utilized for sporting events as well as graduation ceremonies. In addition, the stadium is used extensively by community groups.

Security is maintained by two campus monitors, two assistant principals, and the principal. A contract was signed in 2009 with the Twins Rivers Police Department to provide additional security for both the Center High campus as well as other sites within the district. The Twin Rivers Police Department provides a full-time School Resource Officer who is housed at CHS. In addition, the security cameras installed in 2008 throughout the campus are monitored by the Twin Rivers PD Dispatch Center 24 hours a day, 365 days per year. Staff members are also assigned supervision duties around campus before and after school to ensure the safety of everyone. In addition, teachers are assigned a minimum of 14 hours of supervisor duty at athletic contests and other extra-curricular activities to assist in the safe and effective operation of these events.

Center High School has one morning and five afternoon/evening custodians to ensure the campus is kept clean and safe. Custodians are responsible for cleaning all classrooms, restrooms and other buildings on campus on a nightly basis. In addition, one of the campus monitors and one noon-duty aide assist in cleaning up garbage and supervising during both lunches. The site purchased additional trash receptacles and placed them strategically around campus to increase the use of such containers by students.

### **Staff**

Since our last WASC visit in 2012-13, our certificated teaching staff has increased in number from 54 to 61 teachers. Two teachers are teaching at 60% and one is teaching at 40%. No certificated or classified lay-offs have occurred for the past three years and no furlough days have been necessary since the 2012-13 school year, resulting in an increase of four instructional days each year since 2012-13.

	2012-13	2015-16
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**Center High School WASC/CDE Self-Study Report**

Certificated Teachers	54	61
Classified Staff	44	47
Counselors	2	3
Psychologist	.8	.8

**Student Performance Data**

The California Standardized testing and Reporting Program (STAR) was last administered in the 2012-13 school year. CHS and other district students did participate in CAASP testing in the 2013-14 school year, but those test results were not released. CHS students also participated in the 2014-15 school year, and the "All Students" benchmark report is included in the appendix.

Much of what follows is the data that was included in our original WASC Report from April of 2013. Updated information has been added where possible.

**API Demographic Information**

Reporting Ethnicity	2010-11		2011-12		2012-13	
	#	%	#	%	#	%
African-American	163	16.2	142	15	127	13
Amer. Indian or Alaskan Nat.	8	0.8	8	0.8	14	1.5
Asian-American	78	7.7	72	7.6	69	6.7
Filipino-American	39	3.9	49	5.2	36	3.8
Hispanic or Latino	181	17.9	183	19.3	219	20.9
Pacific Islander	21	2.1	18	1.9	16	1.8
White (not Hispanic)	510	50.5	448	47.2	458	49.8
Two or More Races	9	0.9	29	3.1	21	2.5
Other Ethnicity or Missing	0	0	0	0	0	0

**Academic Performance Index (API)**

### Center High School WASC/CDE Self-Study Report

The API at CHS rose 25 points between 2008 and 2012. The 2012 API of 784 is the highest in the history of the school. In 2011/12 CHS added a number of intervention courses including Success Strategies for freshman coming into CHS with multiple F's and Foundations for English 9 for students struggling in English with reading comprehension as shown by English class grades and /or results of the Degrees of Reading Power (DRP) which is given at the beginning of each school year. There seems to be a direct connection to the addition of these intervention classes and the rise in API as these courses targeted the lowest performing students. Student CST data broken down by grade, gender, and ethnicity can be found in the Appendix.

API Data by Year			
Year	2010-11	2011-2012	2012-13
API Score	777	783	779

### Adequate Yearly Progress (AYP)

Center High School is not in Program Improvement. In 2010-2011, CHS met all AYP criteria for English Language Arts in its significant subgroups with the exception of the English Learner and Socio-Economically Disadvantaged populations. In 2011-2012, as the federal target level increased to 77.8% proficient, CHS met the English performance target for Socio-Economically Disadvantaged but did not meet the target for the other two significant sub-groups which were Caucasian and Hispanic or Latino. In 2010- 2011 in mathematics, CHS met its AYP goals in all areas except in the Economically Disadvantaged category. A math intervention course titled, Academic Enrichment, was added to the master schedule in 2011-2012 to assist students struggling in Algebra 1a. The course was expanded in 2012-2013 to include students struggling in Algebra 1 CPM. In 2011-2012, both Hispanic/Latino and Economically Disadvantaged students met the AYP benchmark. In 2013-2014, CHS met all AYP criteria for math. For English Language Arts all AYP criteria were met with the exception of the Socio-Economically Disadvantaged populations.

### AYP Performance Data by Numerically Significant Student Group Percent Proficient and above

**Center High School WASC/CDE Self-Study Report**

	<b>2010-11</b>		<b>2011-12</b>		<b>2012-13</b>	
	<b>ELA</b>	<b>Math</b>	<b>ELA</b>	<b>Math</b>	<b>ELA</b>	<b>Math</b>
<b>All Students</b>	63.1	60.6	63.1	65.2	52.1	63.0
<b>Hispanic or Latino</b>	72.7	47.8	58.5	58.0	42.9	56.2
<b>White (not Hispanic)</b>	69.1	66.9	66.0	71.6	58.6	68.7
<b>English Learner</b>	NA	NA	N/A	N/A	31.4	50.0
<b>Economically Disadvantaged</b>	50.4	50.0	56.9	60.3	48.1	58.2

**CAHSEE Performance Data**

**California High School Exit Exam  
Percentage of Students Scoring at Proficient or Higher**

<b>Year</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
<b>English Language Arts</b>	63	51	59
<b>Mathematics</b>	68	67	66

<b>Graduation Rate</b>	
<b>Year</b>	<b>%</b>



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2010-11	88.74
2011-12	89.7
2012-13	93.9
2013-14	90.5

CHS has developed classes and resources to support increasing the graduation rate. A Success Strategies course was implemented for freshman students entering CHS with multiple "F" grades. The course focuses on study skills and school connectedness. In the 2013-14 school year we began working in conjunction with the Sacramento County Office of Education to offer the CARE Program for twenty-two (22) 9<sup>th</sup> grade students. These freshmen students have the same teacher for four classes including English, math, science and a study/homework period. They have physical education and the freshman elective with all other freshmen students. The theory is that if students have a successful first year in high school they are considerably more likely to graduate on time from their comprehensive high school. The vast majority of the students in the class the first year it was offered passed all of their classes, so we maintained the program for a second successful year and are currently offering the CARE Program for the third year.

#### SAT Scores

Year	Number Tested	Critical Reading Average	Math Average	Writing Average
2014-2015	96	496	524	466
2013-2014	127	488	509	469
2012-2013	115	482	512	460
2011-2012	110	477	519	462

#### ACT Scores

	Total Tested	English	Math	Reading	Science	Composite
2014-2015	10	23.8	24.1	25.3	23.0	24.2
2013-2014	20	22.5	25.9	22.9	23.2	23.7
2012-2013	27	20.7	25.1	21.9	22.4	22.8

### Chapter II: Significant Changes and Developments

#### **Center High School WASC/CDE Self-Study Report**

As discussed in chapter I, we have added several new courses, including three additional AP courses and one new honors class. We have also added the second year of the 911 Dispatcher course and the Pharmacy Tech course which has drawn many students to our campus from outside our district. The 911 Dispatcher Program has become the national model for the program and CHS is the only high school in the state to offer the program. Students who successfully complete the program and are able to pass the entrance exam for the position of dispatcher have been offered jobs shortly after their high school graduation. We've also added more Project Lead the Way courses, and this school year we added Geometry in Construction after revamping the former auto shop to create the appropriate environment for the course.

Last school year our Business department restructured the Consumer Finance course, making it more relevant to our students and they also introduced a new course, Sports Marketing. The department has developed several new courses which will be offered next school year when we move to the block schedule. These courses include Business Management and Leadership, Empowering Entrepreneurship, Sports and Entertainment Marketing, and Virtual Enterprise. The courses have been approved for placement in the course catalog and have also received A-G approval from the College Board.

To support our struggling students we have added the 9<sup>th</sup> grade CARE Program, a 9<sup>th</sup> grade Foundations in English class, and a Long Term English Learner support class (LTEL) for students who have been in the United States for an extended period of time, but who have not yet progressed enough on the CELDT test to be reclassified. We have offered math lab support for the last two years, but this year we are only providing one math lab for special education students. The general education math lab classes were not offered this year in order to accommodate lowering the number of students in the lower level math classes, which math teachers requested. Since a new math course, Geometry in Construction, was also added to the master schedule this year, the number of math FTE we had available did not make it possible to lower class sizes, add a new course and also maintain the math labs. This was not a popular decision with some math department staff. The math lab classes will be back in the master schedule next year back when the block schedule is introduced.

Our PLCs have emerged and developed into well-organized teams who have worked together to create common assessments and to use the data these assessments provide to inform their instruction. PLCs are currently working on developing common course syllabi. Collaboration has also extended across disciplines and there has been some articulation between the high school and middle school between teachers of like subjects, and also between support staff including counselors, school psychologists and administrators. We have also developed a positive rapport between the charter school and the continuation school, making it easier for students to move between programs when appropriate.

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Our student population has been growing for the past two years. This year we currently have about 100 more students enrolled than last year. We are hopeful this trend will continue. Likewise our staff has grown. Since the last WASC visit we have added eight teaching positions and with some staff retirements over the last few years we have fifteen new staff members on campus which means 25% of our teaching staff is new. A new assistant principal was hired the summer following our last WASC visit, and the current administrative team is now going into their third year together, which is longer than any previous team since Mike Jordan took over as principal. This has brought a sense of stability to many on campus. We have also hired a new ASB book keeper and other clerical support staff to help run the Student Center. We created the position, Intervention Teacher, and hired one of our teaching staff to oversee the Student Study Team process. Part of this position includes following up with students who have been through SSTs, and also keeping tabs on those students who have aged out of the Success and CARE Programs. This teacher meets weekly with counselors and assistant principals at the Student Guidance Meeting.

There have been changes to some of the structures and office locations since the last WASC visit. The main office got a "facelift" with new paint and new furnishings. Some of the furniture items were built by district staff or donated by local businesses. Both assistant principals have moved to the former counseling center and that section of the building has been renamed the Student Center. Counselors, assistant principals, the intervention teacher, and the district psychologists meet weekly in the Student Center for student guidance meetings to discuss students who are struggling emotionally or academically and brainstorm interventions. Communication between counselors and administrators regarding their mutual students has become more efficient and more effective.

The College and Career Center has also moved and is now housed in the library. This has given students who visit the College and Career Center more access to computers and other library resources and the College and Career Center Coordinator and the Librarian are able to support each other's programs.

The weight room has been completely revamped, making it a safer, more comfortable resource. The auto shop has been dismantled and refurbished to house the new Geometry in Construction course and three of the Media and Communications Academy classrooms have just gone through a significant furniture and flooring upgrade. All three rooms have been fitted with Techline Studio desks, cabinets and student workstations. 32 new iMac computers have been purchased and installed and software on over 40 of the older computers has been restored. The computer labs are now equipped with the current software and each computer is fully operational.

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A project is underway to upgrade the video and audio systems in the CHS Theater and Media Communications Academy (MCA) Video lab. These new electronic components will greatly enhance the ability to provide video to the school, each of the schools in the district, the theater, the school board meeting room and other remote locations. Students will have a very high quality learning experience as they use these tools to develop twenty-first century skills. The MCA video lab will soon be upgraded to high definition video components and digitally distributed audio. Modernized equipment will continue to prepare students for success in the field of media and communications for years to come.

Some new textbooks have been purchased, including AP US History, AP Psychology, AP Government, and AP Economics. The special education department also received new books for SDC health, science, English 9 through 12, and US History.

The impact of these changes has been positive for the school, leading to better use of our facilities and better communication between staff members and also between staff and students.

### **Chapter III: Ongoing School Improvement**

Given the move to the Common Core State Standards, and the absence of feedback from the state on test results for the past few years, our staff has put more focus into a review of internally generated common assessments in every core subject area, including English department assessments for reading and writing. The staff acknowledges that we have not had an adequate system for assembling data for review and the district has responded by contracting with the Illuminate Data and Assessment system which our teachers are in the process of being trained to utilize for data collection and analysis. The system will allow teachers to use teacher-created quizzes, demographic data, state tests, or a combination of these to more effectively analyze student achievement data to inform and adjust their instruction.

The WASC committee has worked through department chairs and staff meetings to both collect and disseminate information regarding progress toward meeting our goals on the schoolwide action plan. The WASC committee has met approximately monthly since our last WASC Team visit, and their updated reports are immediately sent to department chairs to share with their members at department meetings. Department chairs are also routinely reminded to send updates to the committee on the progress toward each of the goals in relation to their particular departments.

We have not been able to review standardized state test assessment data since 2012-13, so we are basically unable to make any determinations about the effectiveness of our progress toward meeting our goals based on student achievement on state tests. We have utilized common assessments to a degree, however, the first year and a half were spent creating common assessments, so even that data is limited. Our process for preparing our progress report was to assign responsibility for achieving each goal to heterogeneous groups of stakeholders who would communicate their progress back to the WASC Committee who would then be responsible for updating the action plan. Probably the most successful among these groups of stakeholders was our technology committee which made great strides, with the help and cooperation of our district office, to improve our infrastructure and add usable technology, both hardware and software, to our classrooms. Our block schedule committee also put in hundreds of hours researching, observing and discussing a variety of schedules to determine which would be the most beneficial for our students and would allow us to add and offer more elective courses, which was one of the focus areas determined by our WASC Visiting Team.

The action plan was the template used to address Section IV of this report. Updates were added to the action plan as progress was made or information was gained. Once the information was assembled it was shared with the staff with a request for feedback on

#### **Center High School WASC/CDE Self-Study Report**

additions, deletions and verification of accuracy. Some information for the other chapters of this report was also gleaned from the action plan, and other information was gained through conversations with and questions of staff members from members of the WASC Committee. These chapters were also shared for additions, deletions and accuracy.

## **Chapter IV: Progress on the Critical Areas for Follow-up/Schoolwide Action Plan**

At the conclusion of our last WASC Committee visit in April of 2013, we were tasked to work to improve in four areas, technology, professional development and collaboration, elective courses and data collection and analysis for the purpose of informing instruction. We have made advances in all four of these areas, at varying degrees. By far, the greatest improvement has been made in the first Action Plan area, technology. We have also made excellent progress in the second Action Plan area, professional development and collaboration, and the third Action Plan area, elective courses. In the fourth Action Plan area we haven't made as much progress as we would have liked, but a major factor that has impacted our ability to improve in this area has been the lack of standardized state testing results on student achievement due to the transition to Common Core State Standards. We have, however, developed common assessments in every core area which are administered multiple times through the school year, and have been utilized to inform practice. Additionally, each department has developed collaboration protocols, and has made more productive use of time on their collaborative teams. We do not have electronic copies of our common formative assessment meeting notes for each department to add to this report, but hard copies of department collaboration notes are kept in a notebook in Mr. Jordan's office, should you wish to review them. As of now we are very encouraged about future abilities to assess achievement data as our district has recently decided to adopt the Illuminate analysis and data system which can be used to collect and analyze data in multiple ways. Some staff members have already begun training on the system.

### **Action Plan #1: Technology Improvements**

In April of 2013 we were well aware that students needed to be prepared to utilize the most up-to-date technology for future education and employment, but due to budget cutbacks, the average age of computers on campus was nearly 10 years old. Many older machines were having difficulty running software. Most classrooms did not have computer projectors installed and there were only three Smart Boards on campus. We had wireless Internet available, but it only covered about 40% of the campus. We also had three computer labs but several stations in each lab were not in good working order making it difficult to accommodate all students in a given class. At that time the feed from the local cable provider came into the school in digital format, but the cable infrastructure and televisions could only handle analog signals. This conflict didn't allow the school to receive outside cable channels. It was clear that our software and operating systems were outdated and as a result we were not going to be able to help our students become self-directed learners, critical thinkers, effective communicators nor would they be capable of producing quality work unless we made technology improvement our number one priority.

### **Center High School WASC/CDE Self-Study Report**

Our first step was to form the technology committee. This group consisted of stakeholders from every discipline as well as classified employees and administration. The technology committee met monthly and their first task was to complete a campus-wide technology inventory, followed by a needs assessment and a five year plan of prioritized implementation. Meanwhile the district played an instrumental part in making sure the Wi-Fi system was expanded to cover the entire campus. This is now in place to serve all students, staff and guests of CHS.

At this point each core academic classroom and most elective classrooms have a projection device and a document camera or digital tablet to produce visual images for the projection screen. Most classrooms have multimedia equipment and a quality sound system. The process of upgrading desk top computers to Windows 7 has been completed for all office staff, counselors, administration, and teachers, with the exception of three or four classrooms that should be finished before the end of this semester.

In addition to the improvements noted thus far, some departments have also had additional improvements to their technology which include:

- Digital Photography classes updated some equipment, including: five Fujifilm Digital Cameras, five Monopods, a color scanner, and additional memory cards and readers.
- The Engineering class obtained a 3-D printer.
- The Special Education department received new and updated computers so they can run the SEIS program and networkable printers have been installed in all special education classrooms.
- 70 inch Smart TVs were installed over the summer of 2015. These units interface with the teacher work stations computers, Blue Ray players and document cameras.
- English Department computers have been replaced with newer more powerful computers through a donation.
- The Computer Lab in 905 has a new projector. A teacher station will be installed next.
- Science classrooms #206 and #207 had 16 student computer stations installed, as part of the PLTW program requirements. These units interface with a variety of probeware for scientific investigations.
- The English department purchased document cameras for every English teacher.

We have also made other improvements in the area of technology that can be accessed by all staff and students which include:

- Eight Google Chrome Carts which each carry 35 Chrome books.
- All students now have G Mail accounts and have access to Google Docs
- Students can access teacher websites and teacher gradebooks for each of their classes through the Aeries online student database.



### Center High School WASC/CDE Self-Study Report

- A Dual Core Vista Machine was donated to the school and has been placed in the library to use for class and staff meeting presentations.
- The online anti-plagiarism program, Turnitin.com, was added in the fall of the 2013-14 school year and is available and continues to be utilized by all teachers in elective as well as core academic classes.
- New copy machines have been installed school wide.
- MCA Tech updates
- Technology lead teachers have been hired to help teachers implement technology in their classrooms, and workshops are being provided to this end.
- Teachers are implanting technology in their lessons.
- The library collection is now online and available 24 hours a day

Class advisors began using the Remind 101 one-way text system in the 2013-14 school year to send mass text messages to all students in their class who signed up for the service, to keep students informed of class activities. This service has also been used by teachers in individual classes to remind students of assignments and activities. Additionally, this school year we transitioned to the Aeries online data base, which has enabled our teachers to access student records from anywhere that they are able to go online. The new system allows teachers to access all students on campus and they have access to more information generally than the previous system allowed. To assist teachers in learning to use the new Aeries database, two teachers from our staff have been hired as technology consultants for the staff, and these teachers have been conducting regular trainings on the various aspects of the new Aeries system in addition to assisting teachers with any other technology questions they may have.

As a result of these improvements and additions our staff and students are better able to access information, more effectively communicate with each other and as a result can better produce quality work.

### **Action Plan #2: Professional Development & Collaboration Opportunities**

Center High School staff, administration and district personnel have worked together to improve our practice and offerings in the area of **professional development and collaboration**. Members from all departments have been involved in meaningful collaboration, improving their communication, and taking advantage of professional development opportunities.

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In the fall of 2013 department chairs and site administrators developed training for building Professional Learning Communities using the book, *Learning by Doing* by Richard DuFour as a guide. A professional development plan focusing on the transition to Common Core State Standards (CCSS) was developed by the administrative team which included adding professional development mini trainings/lessons which were delivered during staff meetings and department chair meetings. Additional professional development was disseminated through the Sacramento County Office of Education (SCOE) which was contracted to train our staff on some of the necessary components needed for the transition to the CCSS, such as the Instructional Shifts.

In November of 2013 the Special Ed department attended a workshop on how to run an effective IEP at SCOE and with the hiring of a special education Program Specialist for Compliance, who is housed at the district office, the department has continued to have support regarding IEPs and other special education issues. Some of the Special Education department members attended an Inclusion Conference, a Google Conference and a Classroom management Training which focused on being proactive rather than reactive.

In the fall of 2013, district curriculum committees were formed for English and math so that teachers across all grade levels could articulate with each other and appropriately scaffold their curriculum. These articulation meetings continue to take place approximately once per quarter.

The District Math Adoption Committee decided to have the high school follow the Integrated Common Core High School Math Pathway. The Math Department also attended publisher presentations at the District Office with teachers from Grades 6 through 8. Three publishers presented their Common Core-aligned programs for Grades 6 through 12. In September, 2013, the Math Department attended a workshop series called, "Pathways to Common Core Mathematics," led by Patrick Callahan in Placer County. Additionally, they began articulation across grade/subject levels with the middle school teachers from our feeder school, Wilson Riles. Members of the Math Dept. attended a workshop series offered through the Placer County Office of Education (PCOE) and Sierra Community College entitled, "Hands On Algebra." This series focused on the Common Core Standards of Mathematical Practice-based and featured performance tasks. Some members of the math department attended a two-workshop series through PCOE on Intensive Next Generation Assessments which were held in November, 2013 and January, 2014. During the summer of 2014, the math department members attended CPM training, and they continued their training through the school year. Mathematics teachers, including the special education teacher, all attended Common Core math training and two math teachers attended Geometry in Construction training in Colorado.

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Also in the 2013-14 school year, grade alike English teachers attended collaboration days at the district office with Becky Lawson, Coordinator of Curriculum and Instruction, for developing common core aligned assignments. They have also participated in departmental collaboration between CHS and our feeder middle school, Wilson Riles, to develop scope and sequence. Additionally, the English teachers worked on Common Core grade alike assignments on release days with the curriculum committee. English teachers attended the Expository Reading and Writing (ERWC) training at SCOE, following which they developed an ERWC course at CHS. This course was not offered for the current school year, as the teachers did not feel the course was well received by the students.

Two social studies teachers attended Flipped Classroom training and several social studies teachers attended the AP Economics Institute: Holocaust Educators Network Teacher Training, Mobile Devices in the Classroom Training, Google for Education Training, New Surface Pro 3, iPad Air and Apple TV Training. The science department chair continued his collaborative summer work with the College Board, serving as a reader for the AP Biology exams.

Elective teachers have also taken advantage of professional development opportunities. The AVID teacher attended two workshops for AVID at SCOE. During the summer of 2015, three teachers attended the AVID Summer Institute. Another three teachers attended the eleven day Project Lead the Way (PLTW) Core Training Institutes, and two of these teachers also attended a health careers workshop. The World Languages department chair, who began teaching AP Spanish Language this school year, attended the AP Summer Institute training to better prepare to roll out the new AP course offering. The Digital Photography Teacher took an online class from IPhotography. She also attended a CTE Model Curriculum Standards Workshop and the Educating for Careers Conference in Sacramento. The ELD Coordinator presented ELD information at a staff meeting which included the topics EL basics, English learner program and support, when and how much EL support a student should have, Reclassification, and coming changes to ELD.

In an effort to support new staff and more quickly bring them into an established PLC, two of our five new teachers this year have been set up with department mentors.

Our school administrators also have worked together to strengthen their PLC. They just completed a two year series of workshops with Dr. Alexander Platt which focused on strengthening teacher evaluation. The administrators take part in different department meetings every few weeks and also sometimes conduct classroom visits and observations together.

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We believe that our PLCs are now fully developed and are functioning effectively, but we continue to work on nurturing and fine tuning our professional learning communities and we also look forward to being able to more effectively utilize assessment data to inform our instruction with the Illuminate Data and Analysis program. Meanwhile, teachers are encouraged to visit other classrooms and observe peers from their departments or other departments and they are also encouraged to engage students in cross discipline assignments. We believe that time spent collaborating on common assessments, attending workshops on Common Core State Standards, then collaborating to align the curriculum to the standards has helped our PLCs become more than just social groups. Hard copies of department collaboration notes are kept in a notebook in Mr. Jordan's office, should you wish to review them.

### **Action Plan #3: Need for More Electives**

During our last WASC visit, our **lack of rigorous elective opportunities** was noted, and the goal of improving and expanding our elective offerings became part of our action plan.

To accomplish this goal we formed an Electives Committee in August of 2013. The committee consisted of certificated teachers from every discipline, classified personnel, students and administrators. The committee developed surveys for staff, students and parents with the goal of creating new elective courses which would be of high interest to our students. Once the results of the surveys was determined, administration sought outside funding support from SCOE, Perkins and NextEd funding sources, as well as district support, particularly in regard to making improvements to the site infrastructure in order to accommodate new courses such as Geometry in Construction and some of our media courses. A parent night was held in December of 2013 to present the findings of the committee.

As a result of this work we have added several electives to our course offerings including Geometry in Construction and PLTW Human Body Systems, both partially funded through a Crane Grant, the CARE elective, Digital Photo, AP Spanish Language, Russian 1, Sports Management, Long Term English Learner Support (LTEL), a third section of PLTW Biomedical Science, and a second section of PLTW Engineering Design, Pharmacy Tech, an English 9 Foundations course for students who need support in English and an EWRC English course which was offered for two years but was not brought back this year due to lack of interest from the students.

Our efforts to add more electives to our schedule has brought another issue to the forefront; the number of teachers we have available, plus the six period day traditional

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schedule that we are currently utilizing does not give us many options regarding adding additional classes. We have added both zero and seventh period classes, but those options have not worked for students who were involved in after school activities, or who did not have early morning transportation. Also we found that staggering teachers' schedules so that they could either teach a zero or seventh period class, really didn't allow for more sections, as each teacher continued to teach five classes regardless of when his or her day began or ended. Additionally, though it doesn't typically involve elective courses, summer school has become a resource we can no longer rely on for remediating failed courses and the fact that credit recovery courses which are delivered through online resources do not meet the needs for all students, finding a way to remediate students who have failed classes in order for them to graduate in four years is becoming something of a challenge. We decided to explore the idea of an eight period block schedule which would help resolve these issues.

We formed a Block Scheduling Committee in December of 2013 which was made up of certificated members from each discipline, classified staff, and administration. The committee met monthly and the meetings were open to all staff. Committee members researched different schedule configurations including the eight period AB Schedule, wherein students are scheduled into eight classes each semester and they attend four periods per day over two days and the Four by Four Schedule, which allows students to take only four classes per semester, but they complete four yearlong courses in one semester. Many other variations of these two schedules were discussed and the committee focused on the strengths and limitations of each. Additionally, surveys were sent out to staff, parents, students and even to teachers at other high schools where block schedules were in place, to get feedback on the feasibility of moving to a block schedule. The committee then took the feedback from these stakeholders into consideration before making a recommendation.

Eventually, the committee concluded that the eight period AB schedule would best fit the needs of our students and staff, and the information about this schedule was first presented to the staff on February 24, of 2014. This past spring the decision was made and approved by the school board to adopt an eight period AB Block Schedule beginning with the 2016-17 school year. On the block schedule each of our teachers will be adding another section to their teaching schedule. In preparation for this change several new courses have already been submitted to the course catalog and many have already been approved for A-G by the College Board. The proposed new courses include:

- Business Management and Leadership
- Empowering Entrepreneurship
- Sports and Entertainment Marketing
- Virtual Enterprise
- Empowering Entrepreneurs
- Cougar Core Fitness

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The math department is planning to develop new courses to create more offerings as our graduation requirements are going to increase from two years of math to three. To this end we are preparing to offer more math electives.

The special education department has met and discussed possible future course offerings for the transition to block schedule. A class that focuses on writing skills to assist out students that really struggle with writing has been discussed as a possible new class elective. The other classes being considered are: SDC tutorial/study skills, and a course entitled, *Why Try?* To assist our struggling students, we plan to offer 9<sup>th</sup> grade geography and for 12<sup>th</sup> grade students we will offer a full year of SDC Government to match the general education program proposals. We plan to maintain SDC Consumer Finance due to special education students' unique needs, and we will also continue math lab for those special education students who are in general education math classes.

Additionally, to round out our master schedule, we are planning to offer a Freshman Studies course, the third year PLTW Medical Interventions course, an Academic Decathlon course, additional engineering sections, more science classes, a technical writing course, and we will be increasing Government from a semester course to a yearlong course. The goal is to have all of these courses submitted to Principal Mike Jordan by this December for inclusion in the course catalog for the 2016-17 school.

### **Action Plan #4: Developing a Systematic Method of Reviewing data**

The fourth area focused on since our last WASC visit was to develop a systematic method of reviewing data in a continuous and ongoing cycle of review to help revise and update classroom instructional strategies and practices, as well as, to assist with the ongoing assessment of how students are mastering the Schoolwide Learning Outcomes (SLOs, formerly the ELRSs). While we have made some progress in this area, we really feel that we are just now positioning ourselves to really make some strides and this is because our district has just contracted with the Illuminate Data and Analysis System, so we will now have a tool that can give us significant information. We are currently in the process of training staff on using the program, but we are looking forward to the ways this tool will be able to support both students and teachers with learning, planning, re-teaching and differentiation. The Illuminate program will allow us to get instant formative feedback that teachers can use for grouping students, responding to Intervention, determining pacing and planning lessons. Teachers will be able to link assessments and assignments to standards and more effectively determine which lessons are successful. We believe it has the capability of being a tool that teachers can use to judge mastery of concepts immediately after teaching a lesson. Teachers will be able to see which standards and/or

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strands or clusters individual students need more support in mastering and then individualize instruction and assignments based on data-informed needs.

We're excited to have the Illuminate program to use in the near future, but we have been making efforts to improve our data collection and analysis since the last WASC visit. We began in October of 2013, by establishing a Site Data Committee to coordinate and monitor the progress of the action plan. This committee was made up of certificated teachers from each discipline, as well as classified staff and administrators. The committee felt it was important to review the scope and sequence in the various areas of study, and while doing so to create common assessments in every academic core area. The English and math departments began this work immediately. As of now all core academic areas have developed quarterly common assessments but the departments continue to add to this work. Department notes on their work in the area of common formative assessments can be found in a binder in Mike Jordan's office. Unfortunately, these notes are not available electronically.

The English department has sought to improve their data collection and distribution methods through adoption of new common rubrics for District Writing Focus. They also administer Degrees of Reading Power tests, and they use Essay Scorer software. English teachers shared a spreadsheet in Google docs with teachers in other disciplines with District Writing Assessment (DWF ) and Degrees of Reading Power (DRP) scores in the fall and all English teachers have attended SBAC training. English teachers have also adopted the Common Core State Standards writing rubrics.

The math department's PLCs, which are by course, administer common unit tests and final exams and they collaborate to standardize grading. Common assessment data is collected and analyzed within each PLC.

The leadership team has scheduled time for teachers to analyze data and adjust instruction accordingly. They have further supported collaboration time to share ideas, or training in new strategies through supporting attendance at workshops, increased cross-curricular collaboration, and the implementation of the use of the Academic Improvement Measure (AIM) document to guide and document collaboration towards reaching common assignment and common assessment goals. Finally, a data analysis protocol has been selected and refined by each department. Some data collection is on hold awaiting new state tests.

## **Chapter V: Schoolwide Action Plan Refinements**

Since the last WASC visit we have accomplished some other tasks outside of the visiting team's recommendations, both district wide and school wide. We now have a CHS Policy Manual available to all staff through Google Docs that deals with everything from academic dishonesty to withdrawing from a class. District wide, we have created a zero tolerance anti-bullying/bullying prevention policy that uses a process for dealing with both victims and perpetrators in bullying situations.

We have continued to update the campus through a refurbishing of the weight room and dismantling and repurposing the former auto shop to adapt it to the needs of our Geometry in Construction class. This past summer three of our Media and Communications classrooms were updated with new carpet, paint, and some furniture in addition to updates to technology which were previously discussed. We also moved some administrative and classified staff to different locations to create more effective opportunities for support and communication between staff members.

Probably the most significant change that has come from our schoolwide action plan is the decision to move to a block schedule. The decision was motivated by a need for more elective course offerings and the realization that we would always be limited in what we were able to offer through a traditional six period school day. A benefit of an eight period block schedule, besides being able to offer more elective courses, is that we will also be able to remediate students during the school year, rather than having to rely on before or after school credit recovery classes or summer school. This means fewer of our students will require alternative placement in order to complete their high school education in the four years that most are allotted.

Finally, another change since the last WASC committee visit is a turnover in staff. In the two and a half years since our last WASC team visit we have introduced fifteen new teachers to the site, some being transfers from other schools in the district but most being new hires sparked by student population growth and teaching staff retirements.



## Center High School

### Chapter V – Revised Action Plans – Updated 9-15-15

**ACTION PLAN #1:** Technology Improvements – Hardware and software upgrades and expansion of facilities needed throughout campus.

**RATIONALE:**

- Due to budget cutbacks, the average age of computers on campus is nearly 10 years old. Many older machines are having difficulty running current software.
- Many classrooms still do not have computer projectors installed.
- Only three Smart Boards are on campus.
- Wireless Internet is available for only 40% of the campus.
- Our 3 open campus computer labs have a limited number of stations making it difficult to accommodate current class sizes.
- The current feed from the local cable provider comes into the school in digital format, but our current cable infrastructure and televisions only handle analog signals. This conflict doesn't allow the school to receive outside cable channels.
- Current software and operating systems are outdated.
- Students need to be prepared to utilize the most up-to-date technology for future education and employment

**SLOs Addressed:** Self-Directed Learner, Critical Thinker, Effective Communicator, Quality Producer

Product	Action Steps	Accountability	Timeline	Resources Needed
Five-year Center High School Technology Improvement Plan	Create technology committee which includes a participant from each department and classified staff. Action Steps: 8-01-13 Technology Committee, which includes a participant from each department and classified staff, has been formed and is meeting monthly. A calendar of technology committee meetings	WASC Leadership team	May 30, 2013 Accomplished 5-13	Team members

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	<p>and goals has been established.</p> <p>9-01-13 Technology Committee reviewed the standardization plan for classrooms. It was decided that more feedback from staff was needed before consensus could be achieved.</p> <p>Campus-wide technology inventory has been completed. Work has begun on the technology needs analysis</p> <p>2-27-14 In progress, a district-wide WiFi network will be available to all staff, students and guests. It will appear seamlessly as one giant network as there will be sufficient overlapping of "hot spot" coverage. All WiFi devices will authenticate using the individual MAC address. The main controller is set up at the district office and the hot spots are being installed presently with total coverage anticipated by the beginning of the next school year. The initial mounting locations will be in areas where SBAC testing is set to take place.</p> <p>Technology updates to classrooms was fully implemented by the start of the 2015-16 school year. Now each classroom on campus</p>			
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	<p>has a projection device (such as short-throw and traditional overhead digital projectors). Each classroom also has a document camera or digital tablet to produce visual images for the projection screen. All classrooms include multimedia equipment and a quality sound system.</p> <p>10-21-14 Google Chrome Carts are now in use. Four carts, holding 35 Chromebooks each are available for every member of the Core academic departments.</p> <p>All students now have G Mail accounts and have access to Google Docs.</p> <p>TURNITIN.Com was implemented part way into last school year, and the program has been renewed for this year.</p> <p>Ten (10) new LCD projectors have been installed. Thirty (30) more LCD projectors have been ordered.</p> <p>The process of upgrading desk top computers to Windows 7 has begun.</p> <p>WiFi is available on campus, but is not strong in some areas. An upgrade of the WiFi should be completed by December 2014.</p> <p>November 2014 – Windows 7 upgrades completed to all office staff, counselors, administration, science department, ASB, workability, and math</p>			
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	<p>department. English department will be next followed by history, foreign language, art, then PE.</p> <p>A Dual Core Vista Machine was donated to the school and has been placed in the library to use for class and staff meeting presentations.</p> <p>2014-15 School Year – All social studies classes now have new projectors.</p> <p>Digital Photography updated some equipment for the 2014-15 school year, including: 5 Fujifilm Digital Cameras, 5 Monopods, a color scanner, and additional memory cards and readers.</p> <p>Special Education is getting new/updated computers so they can run the SEIS program.</p> <p>The English Department teachers computers are being replaced with newer more powerful computers through a donation.</p> <p>Summer 2015 - Short Throw Projectors were installed in several more</p> <p>Science Rooms have all had their Smart TVs hung and addressed in the wifi Portal. The Computer Lab in 905 has a new projector. A 'Teacher' station will be installed next</p> <p>August 2015 – There are now eight Google Chrome carts signed out to various departments</p>			
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	2015 -New copy machines have been installed school wide. Technology lead teachers have been hired to help teachers implement technology in their classrooms, and workshops are being provided to this end. Teachers are implanting technology in their lessons.			
	Create calendar of technology committee meetings and goals	CHS Technology Committee  Site Computer Technician	June 2013 Accomplished 8-13	Committee member(s) responsible for calendar
	Complete campus-wide technology inventory to include: computers (hardware and software), computer projectors, televisions, Wi-Fi, hubs, printers, Elmo projectors, overhead projectors, tablets, Smart boards, and others to be determined by the Technology Committee	Site Computer Technician  CHS Technology Committee members  Department members	Completed by September 1, 2013  Accomplished 8-13	Organized lists from departments and Technology Committee
	Conduct technology needs analysis across campus	CHS Technology Committee	October 1, 2013 Accomplished 12-13	None
	Develop a five-year Center High School Technology Plan that	CHS Technology Committee	December 1, 2013 Accomplished	None

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Software Expansion	prioritizes needed technology improvements based on the greatest positive impact on student learning. Purchase Turnitin.com for schoolwide use	District Technology Committee	12-13  Accomplished September 2013	
	7/15 District has provided the Illuminate Data System for test data analysis. Teachers have begun training on the program and will be uploading test results from common assessments.			
	Implement 5 Year Technology Plan according to the prioritization schedule established in the Technology Improvement plan.	District Technology Committee  Site Computer Technician  CHS Technology Committee	January 1, 2014 In Progress 1-14	E-rate funding Site funding Donations District funding Tech to repair existing equipment if needed
	Update WASC Action Plan for this issue based on the CHS Technology Improvement Plan	WASC Leadership Team CHS Technology Committee	February 1, 2014 On going Updates	Time Committee member responsible for updating plan document

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**ACTION PLAN #2:** Professional development and collaboration opportunities – Release time for conferences, school/classroom visitations, workshops, in-district training to implement Common Core State Standards and Professional Learning Communities.

**RATIONALE:** Due to budget cutbacks, there have been limited opportunities to participate in on-going professional development opportunities. Professional development will be crucial to implement Common Core State Standards and Professional Learning Communities

**SLOs Addressed:** Critical Thinker, Effective Communicator, Quality Producer

Product	Action Steps	Accountability	Timeline	Resources Needed
Professional Development/ Collaboration Plan	<p>Department Heads and site administration developed training for building Professional Learning Communities using the Richard DuFour model.</p> <p>8-01-13 A professional development plan focused on the transition to CCSS has been developed by the administrative team.</p> <p>PD is being delivered via staff meetings and department chair meetings.</p> <p>SCOE has been contracted to disseminate some of the necessary components needed for the transition to CCSS to the staff, such as the Instructional Shifts</p>	<p>Principal</p> <p>Academic Coach</p> <p>Leadership Team</p>	November 1, 2013	<p>Registration dollars</p> <p>Substitute teachers</p> <p>Textbooks/handbooks</p>

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	<p>In November 2013 the Special Ed department attended a workshop on how to run an effective IEP at SCOE.</p> <p>English and Math Department members have been attending Curriculum Committee meetings at the district office this school year approximately once per quarter.</p> <p>The District Math Adoption Committee decided to have the high school follow the Integrated Common Core High School Math Pathway.</p> <p>The Math Department also attended publisher presentations at the District Office with teachers from Grades 6 through 8. Three publishers presented their Common Core-aligned programs for Grades 6 through 12.</p> <p>10-21-2014 The math department attended CPM training over the summer, and they will be continuing their training through this school year.</p> <p>The Special Ed department members attended an Inclusion Conference, a Google</p>			
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	<p>Conference and a Classroom management Training which focused on being proactive rather than reactive.</p> <p>2014-15 School Year -</p> <p>Two social studies teachers attended the Flipped Classroom training</p> <p>Three social studies teachers attended the Google Ed Technology training</p> <p>The AVID teacher attended the AVID Summer Institute and has also attend two workshops for AVID at SCOE</p> <p>Summer 2015 – 3 teachers attended the AVID Summer Institute</p> <p>3 teachers attended PTLW Training</p> <p>2 teachers attended a health careers workshop</p>			
Professional Learning Communities	Development of intradepartmental and interdepartmental PLC'S	Administration, Certificated and Classified Staff	Initiate September 2013, completion May 2015	<p>Collaboration and training time</p> <p>Willing minds</p>
	Classroom Visitations with teachers observing peers and administrators observing all staff.	Teachers Administration	Initiate September 2013	Substitutes to allow period observations

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	<p>Observation notes/information to be discussed at PLC meetings.</p> <p>2014-15 School Year – Administrators and district personnel have done classroom visits as part of the Strengthening Teacher Evaluation Training with Dr. A. Platt.</p> <p>8/2015 – 2 of 5 new teachers have been set up with department mentors.</p>			
Common Core Standards-based curriculum and instruction	<p>Teachers to attend workshops on Common Core Standards to align common core to current curriculum.</p> <p>8-13 All members of the English department attended ERWC training sponsored by the Sacramento County Office of Education and developed a 12<sup>th</sup> grade ERWC course which is being taught this school year. The entire English department completing an online workshop in November 2013 titled "Writing Arguments"</p> <p>Starting in September, 2013, the Math Department has</p>	<p>Administration</p> <p>District Curriculum Coordinator</p> <p>Grade /Course alike Professional Learning Communities</p> <p>Leadership Team</p>	Initial training by March 2014 with completion by August 2014	Release time Update materials as funds become available.

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	<p>attended a four-workshop series called, "Pathways to Common Core Mathematics" led by Patrick Callahan in Placer County. Additionally, they have begun articulation across grade/subject levels with the middle school teachers from Wilson Riles.</p> <p>In the fall of 2013, four members of the Math Dept. attended a four-workshop series offered through the Placer County Office of Education and Sierra Community College entitled, "Hands On Algebra". This series was Common Core Standards of Mathematical Practice-based and featured performance tasks.</p> <p>Some members of the math department have attended a two-workshop series through PCOE on Intensive Next Generation Assessments, in November, 2013 and January, 2014.</p> <p>Grade alike English teachers are attending collaboration days at the district office with Becky Lawson, Coordinator of</p>			
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	<p>Curriculum and Instruction, for developing common core aligned assignments.</p> <p>October 2014 – ELD Coordinator presented ELD information at a staff meeting which included the topics EL basics, English learner program and support, when and how much EL support a student should have, Reclassification, and coming changes to ELD.</p> <p>2014-15 School Year – Some Social studies teachers have attended the AP Economics Institute: Holocaust Educators Network Teacher Training. Mobile Devices in the Classroom Training, Google for Education Training, New Surface Pro 3, iPad Air and Apple TV Training.</p> <p>Digital Photography Teacher is taking an online class from IPhotography. She is also attending a CTE Model Curriculum Standards Workshop, and also plans to attend the Educating for Careers Conference in Sacramento.</p>			
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	<p>Mathematics teachers, including the special education teacher, have attended Common Core math training.</p> <p>Purchase of new texts:</p> <p>CPM Common Core Connections Course 1</p> <p>CPM Common Core Connections Course 2</p> <p>AP Macroeconomics 2014</p> <p>AP Government 2013</p> <p>AP Psychology 2014</p> <p>TCI US History 2014</p> <p>135 replacement texts for Modern World History</p> <p>Summer 2015 – Ramirez to AP Spanish Language training</p>			
	<p>Departmental collaboration between CHS and WCR to develop scope and sequence</p> <p>Beginning in October 2013, Teachers are working on scope and sequence departmentally. Additionally, the English teachers have been working on Common Core grade alike assignments on release days with the curriculum committee</p>	<p>Administration and District Curriculum Coordinator</p> <p>Teaching staff</p>	<p>In process, completion by March 2014</p>	<p>Collaboration time standards materials sample lessons and tests</p> <p>CC</p>

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**ACTION PLAN #3:** Need to incorporate more electives into the master schedule.

**RATIONALE:** A lack of electives due to reduced staffing the past few years has led to higher class sizes and fewer rigorous elective opportunities for students to complete a well-rounded education while at Center High School. Efforts need to be made to provide valuable electives to complete student's schedules.

**SLOs Addressed:** Self-Directed Learner, Critical Thinker, Effective Communicator, Quality Producer

Product	Action Steps	Accountability	Timeline	Resources Needed
Elective Interest Survey	Develop Electives Committee  Develop survey  Administer survey  Analyze survey results	Electives Committee	August 2013  September 2013  September 2013  October 2013	SCOE, Perkins, NextEd funding  District support and funding  Grant Writer position to pursue outside funding sources
Elective Choices determined by Electives Survey	Parent night meetings for proposed electives	Electives Committee	December 2013	Library
	Place electives in the Course Catalog	Electives Committee Principal	January 2014	Course Catalog
	Revise the Action Plan to reflect new electives  The CARE	WASC Leadership Team	May 2014	WASC Document

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	<p>Program, including the CARE elective class was added to the Master Schedule in the 2013-14 School Year</p> <p>An EWRC English 12 elective course was developed and placed in the master schedule for the 2013-14 school year. Several English teachers have attended and are attending ongoing professional development for creating/teaching this course.</p> <p>2014-15 School Year – EWRC Modules have been incorporated into all English classes, however a EWRC class is no longer offered.</p> <p>Roseville High School was visited by members of the Math Dept. and PLTW in order to begin the formation of a math elective, "Geometry in Construction," tentatively planned to be offered in the</p>			
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	<p>2015—2016 school year.</p> <p>If a block schedule can be implemented, the Math Dept. has proposed offering more math electives, such as "Math in the Movies," "Introduction to Statistics," a problem solving class similar to one offered at Sierra Community College and a Financial Literacy course.</p> <p>10-21-2014 The math department has received a grant to start a Geometry Construction class. Preliminary work is being done now to prepare to add the class to the course catalog.</p> <p>A third section of Biomedical Science, and a second section of Engineering Design (for a total of three engineering classes) is being offered this school year.</p> <p>2015-16 Geometry and Construction is</p>			
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	<p>being offered this school year.</p> <p>Integrated High School Math 1 and Integrated High School Math II have been approved as A-G courses.</p> <p>AP Spanish Language, Sports Management, Russian 1 and Human Body Systems (Crane Grant) are also new course offerings beginning in the 2015-16 school year.</p>			
Expanded Project Lead the Way Program and Career Technical Education Courses	<p>Summer teacher training PLTW</p> <p>CTE Advisory Committee</p>	<p>Principal</p> <p>CTE Advisory Committee</p> <p>School Site Council</p> <p>District Office</p>	2014-15 school year implementation with training occurring summer of 2014	SCOE, Perkins, NextED funding
Improved Master Schedule to allow for more elective offerings	<p>Block schedule Committee formed</p> <p>Committee members researched different schedule configurations and presented them to staff on 2/24/14. 10-21-2014 It was decided at this time that it was not feasible to move to a block schedule</p>		December 2013	

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	<p>immediately, however, in addition to a zero (0) period, a seventh (7<sup>th</sup>) period credit recovery class has been added to the schedule this school year. And the block schedule will continue to be studied and considered.</p> <p>Spring 2015 – The decision was made and approved by the school board in May, to move to a block schedule beginning with the 2016-17 school year. In preparation for this change several new courses were submitted and approved for A-G. They will be included in the course catalog which will come out in January of 2016. These new courses include:</p> <ul style="list-style-type: none"> <li>• Business Management and Leadership</li> <li>• Empowering Entrepreneurship</li> <li>• Sports and Entertainment Marketing</li> </ul>			
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	<ul style="list-style-type: none"> <li>• Virtual Enterprise</li> <li>• Digital Photo.</li> </ul> <p>In the block schedule each teacher will have one additional section. New course offerings may include:</p> <ul style="list-style-type: none"> <li>• Math electives</li> <li>• Math Intervention</li> <li>• Increase government from a semester class to a year long class</li> <li>• Additional biomedical sections</li> <li>• Additional engineering sections</li> <li>• Science intervention courses</li> <li>• More science offerings</li> <li>• Academic Decathlon class</li> <li>• Technical writing</li> <li>• Freshman studies</li> </ul>			
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**ACTION PLAN #4:** Develop a systematic method of reviewing data in a continuous and ongoing cycle of review to help revise and update classroom instructional strategies and practices, as well as, to assist with the ongoing assessment of how students are mastering the ESLR's.

**RATIONALE:** We need to be more data-driven in our improvement process. In order to do this we need to improve our assessment methods, data collection, data retrieval, and build an institutionalized process of review, improvement, and implementation of practices to improve student learning.

**SLOs Addressed:** Self-Directed Learner, Critical Thinker, Effective Communicator, Quality Producer

Product	Action Steps	Accountability	Timeline	Resources Needed
Reliable Data	<p>Establishment of a site data committee to coordinate and monitor this action plan</p> <p>Through developing scope and sequence, teachers will also be developing common assessments.</p> <p>English and math departments began this work in October 2013</p> <p>The Math Dept. agreed to administer one performance task per quarter, a result of attending the January, 2014 Callahan and Sue Gendron (Next Generation Assessments)</p>	WASC Leadership Team	August 15, 2013	Members Meeting place

**Center High School WASC/CDE Self-Study Report**

	<p>presentations.</p> <p>10-21-14 Each academic department has created a common formative assessment to be administered during the first semester at a common time for each department.</p> <p>The English department has created a Google Doc Spreadsheet to assist in analyzing data from the District reading Proficiency Assessment and the District Writing Focus, which are administered to all students within the first few weeks of school.</p> <p>A data analysis protocol has been selected and refined by each department.</p> <p>Some data collection is on hold awaiting new state tests.</p> <p>2014-15 School Year – Each academic department has developed a second common formative assessment to be administered during</p>	Completed		
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**Center High School WASC/CDE Self-Study Report**

	the second quarter, and they are working on common formative assessments for both the third and fourth quarters.			
	Work with district academic coach and technology department to ensure current data is accurate	WASC Leadership Team	Monthly Quarterly August 15, 2013	Data  Agenda for meet
	Determine which additional data needs to be collected to assist in the improvement process.	Data Committee  Department Heads	September 15, 2013 Each Progress Reporting Period	Grade Reports  Data Reports
Illuminate System Adoption Pending 2015-16 school year.	<p>Improve our data collection and distribution methods through adoption of new common rubrics for District Writing Assessments, Degrees of Reading Power tests, Essay Scorer software, SBAC training. In the English department, the CCSS writing rubrics have been adopted.</p> <p>The Math Dept. PLC's, which are by course, administer common unit tests and final exams</p>	English Department  Data Committee  PLCs	Grade Reporting Periods – Progress/quarter/semester	<p>Assessments</p> <p>Rubrics</p> <p>Common Prompts</p> <p>Possible Updated DRP</p>

**Center High School WASC/CDE Self-Study Report**

	and collaborate to standardize the grading of them. Common assessment data is collected and analyzed within each PLC.			
Accessible Data	Develop the methods to include site assessments such as DRP and DWA scores in our data system through the investigation of data mining software alternatives. English department provided staff with DWA/DRP scores in October 2013.	Site Tech Data Committee	January 14, 2014	Time  Data company vendors
	"Packaging" data in formats that are teacher friendly  Training in MMARS or other software	Data Committee  Leadership Committee	October 2013 Quarterly	Software  Data
	Timely release of data to all teachers and stakeholders  Open and shared access to data	Leadership Committee  Data Committee	October 2013  Quarterly	Software  Training  Data
Evaluated Data	Scheduled time for analysis of data to determine the meaning of the data	Leadership Team  PLCs  Departments	Quarterly / Semester	Embedded time  Early-out days



**Center High School WASC/CDE Self-Study Report**

	<p>Review of data to determine areas of weakness and strengths</p> <p>Review common finals and assessments</p>			
Newly Developed Strategies	<p>Investigate strategies to meet determined areas of growth</p> <p>Investigate strategies to implement Common Core Standards</p> <p>Collaboration time to share strategies</p> <p>Training in new strategies where needed through attendance at workshops</p> <p>Increased cross-curricular collaboration</p> <p>Investigate cross-curricular rubrics</p> <p>Develop new evaluation strategies for multiple measurements of ESLR's</p> <p>Implemented use of Academic Improvement</p>	<p>All Staff</p> <p>Academic Coach</p> <p>Leadership Committee</p>	<p>Weekly</p> <p>Monthly</p> <p>Quarterly</p>	<p>Early-out Mondays</p> <p>Time for collaboration</p> <p>Professional Development</p> <p>Data</p>

**Center High School WASC/CDE Self-Study Report**

	Measure (AIM) document to guide and document collaboration towards reaching common assignment/common assessment goal.			
Implemented New Strategies	Utilizing Common Core Standards  Best Practices  Increased cross-curricular integration  Continued intervention process	All Staff  Academic Coach  Leadership Committee  Site Common Core Committee Representative	Professional Development in 2013-2014 and 2014-2015	Professional development time  Collaboration time  Peer Observation time
Culture of Continuous Improvement	Renew the cycle of data  Review development in this process incorporating improvements	All staff  Data Committee  Leadership Team Academic Coach  PLCs  Site Tech / Technology Committee  School Site Council	Starting 2013-2014  Semi-annually	Time  Data  Evaluation tool

# *Center Joint Unified School District*

AGENDA REQUEST FOR	
DEPT./SITE: Spinelli Elementary	ACTION ITEM <u>  X  </u>
TO: Board of Trustees	INFORMATION ITEM <u>      </u>
DATE: November 30, 2015	# ATTACHED PAGES <u>  1  </u>
FROM: Kristin Schmieder	
PRINCIPAL'S INITIALS <u>                    </u>	

<p><b>SUBJECT:</b>  The 6<sup>th</sup> grade classes at Spinelli Elementary are requesting permission to attend the residential outdoor school, Sly Park Environmental Education Center, located in the El Dorado National Forest from April 11 to the 15, 2016.</p> <p>The cost of the field trip is \$250.00 per student, and will be paid by parents and students earning money through fundraisers. This includes all meals, lodging and transportation.</p> <p>Contracted charter buses and private vehicles for some of the parents will provide transportation for 2 teachers, 3 chaperones, and approximately 40 students.</p> <p>Students will experience scientific, hands on discovery learning in an outdoor setting. They will gain first hand knowledge in a wealth of subjects from astronomy to natural science to geology. Throughout their stay they will participate in cooperative learning, problem solving and team building skills.</p> <p><b>RECOMMENDATION:</b> The CJUSD Board of Trustees approve the Field Trip for the 6th Grade Classes at Spinelli Elementary to Attend the Residential Outdoor School at the Sly Park Environmental Education Center.</p>
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CONSENT AGENDA

# Center Joint Unified School District

<b>AGENDA REQUEST FOR:</b>	
<b>Dept./Site:</b> Facilities & Operations Dept.	<b>Action Item</b> <u>  X  </u>
<b>To:</b> Board of Trustees	<b>Information Item</b> <u>      </u>
<b>Date:</b> December 16, 2015	<b># Attached Pages</b> <u>  4  </u>
<b>From:</b> Craig Deason, Assist. Supt.	
<b>Principal/Administrator Initials:</b> <u>CD</u>	

<b>SUBJECT:</b>	Approval for PSA for Pamela A. Zanze
<b>CONSULTANT'S NAME:</b>	Pamela A. Zanze
<b>COMPANY NAME (if applicable):</b>	
<b>SERVICES TO BE RENDERED:</b>	Training of School Bus Drivers to become Instructors and other related services.
<b>DATES OF SERVICE:</b>	Beginning 12/6/2015 – 6/30/2016
<b>PAYMENT PER HOUR:</b>	\$50
<b>TOTAL AMOUNT OF CONTRACT:</b>	As needed
<b>FUNDING SOURCE:</b>	01-0000-0-5800-112-0000-3600-007-000
<b>RECOMMENDATION:</b> CJUSD Board of Trustees Approves Professional Services Agreement as presented.	

CONSENT AGENDA



Center Unified School District  
8408 Watt Avenue  
Antelope, California 95843

## PROFESSIONAL SERVICES AGREEMENT

This agreement for professional services is entered into this 4 day of DECEMBER, 2015 by and between the Center Unified School District and the person(s) or firm described below hereinafter described as CONTRACTOR. Persons performing services under this contract hold themselves out to be independent contractors, not employees of the DISTRICT, and hold(s) the DISTRICT harmless from claims under workers' compensation laws. CONTRACTOR further declares that he/she/it is/are in the business of providing the described service for any and all persons/organizations desiring such services, that such services are not provided exclusively for Center Unified School District. CONTRACTOR also holds the DISTRICT harmless from claims arising from loss, damage, or injury while performing the stipulated services.

Contractor Name: PAMELA A. ZANZE

Address: 9020 MOJAVE DRIVE, SACRAMENTO, CA 95826

Phone: 916 216-8227

Taxpayer ID # \_\_\_\_\_

Full description of services to be provided: TRAIN A SCHOOL BUS DRIVER TO BECOME A SCHOOL BUS INSTRUCTOR AND ANY OTHER RELATED SERVICES.

Payment \$ 50 per Hour. CONTRACTOR will submit a signed invoice not more frequently than monthly, detailing services provided and charges. Payment will be made within forty-five days after receipt of invoice or service, whichever is later.

Beginning Date of Service: 12-6-15

Frequency of Service: AS NEEDED

Ending Date of Service: \_\_\_\_\_

Method of Payment and Tax Reporting: (check one)

☐ Variable Payroll - W-2 Generated (Requires completion of W-4 & I-9 in Personnel Dept.)

☐ Accounts Payable - 1099 Generated (Requires completion of W-9 on back of this form).

Total amount of this contract \$ Not to exceed \$2500 Budget # 01-0000-0-5800-112-0000-3600-007-001

Reason service cannot be provided by a District employee: SCHOOL BUS DRIVER MUST BE TRAINED BY A STATE CERTIFIED SCHOOL BUS INSTRUCTOR OF THE APPROPRIATE CLASS. DISTRICT CURRENTLY DOES NOT HAVE AN INSTRUCTOR

Signature of CONTRACTOR: Pamela Zanze

Date: 12-4-15

Signature of District employee requesting service: C. G. G. G.

Date: 12/4/15

Signature of Accounting Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

Date Board of Trustees Approved (If over \$500.00): \_\_\_\_\_

Signature of Authorized Contracting Official: \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\* CONTRACT NOT VALID WITHOUT AUTHORIZED DISTRICT SIGNATURE \*\*\*

# INDEPENDENT CONTRACTOR OR EMPLOYEE? DISTRICT GUIDELINES

## PART I

	YES	NO
1. Has this category of worker already been classified an "employee" by the IRS? <i>Refer to page 1 for individuals listed in IRS Publication SWR 40 and others identified during the IRS compliance studies in San Diego County.</i>		✓
2. Is the individual working as an employee prescribed by the Education Code? <i>Education Code sections 45100-45451/88000-88263 define what constitutes classified service and 44800-45060/87000-87333 define certificated service. The IRS predisposes an employer/employee relationship when state law mandates such a relationship.</i>		✓
3. Is the individual already an employee of the district in another capacity?		✓
4. Has the individual performed substantially the same services for the district as an employee in the past? <i>Is the individual retired, returning to substitute, or train, etc.?</i>		✓
5. Are there currently employees of the district doing substantially the same services as will be required of this individual?		✓
6. Does the district have the legal right to control the method of performance by this individual? <i>Consider whether the district has to train this individual or give instruction as to when, where, how, and in what order to work. Does the district require the individual to submit reports or perform the services at a district site? These factors would indicate the district maintains control sufficient for an employer/employee relationship. However, it is <u>not necessary</u> that the district <u>exercise</u> this right or have the expertise required to do so. In many cases this would not be practical nor advisable.</i>		✓
7. Are the services, as being provided, an integral part of school operations? <i>Are the services being provided necessary to the operation of the school, program, project, etc.? This indicates the district has an interest in the method of performance and implies the maintenance of legal control.</i>		✓

If the answer to any of the above questions is "YES",

### STOP HERE

Do not complete the rest of the questions. The individual is the district employee and must be paid and reported accordingly.

If all of the above are "NO", continue...

## PART II

	YES	NO
8. Must the required service be performed by this individual? <i>Consider whether or not the individual may designate someone else to do the work without the district's knowledge or approval</i>		✓
9. Does the district have a continuing relationship with this individual? <i>Is this a "one shot deal" or will the district continue to use this individual in the future? This could be on an infrequent or irregular basis but a continuous relationship exists.</i>		✓
10. Can this relationship be terminated without the consent of <u>both</u> parties?		✓

If the answer to questions 8, 9, or 10 is "YES", there is a good possibility that an employment relationship exists. Questions 8 & 9 are indicators of district control that, in conjunction with other factors, imply an employment relationship. Go back to PART I and re-evaluate each question. If questions 1-7 are still all "NO", continue...

## PART II - continued

	YES	NO
11. Does the individual operate an <u>independent</u> trade or business that is available to the general public? <i>A determining factor in judging independence is the performance of services to the general public. In evaluating this criteria, school districts are considered to be separate entities. Keep in mind: if the district is utilizing this individual's services on a full-time basis, the individual is <u>not</u> available to the general public. NOTE: Possession of a business license or incorporation does <u>not</u> automatically satisfy this requirement. The determination <u>must</u> be made on the actual <u>relationship</u> between the district and the individual performing services.</i>	✓	
12. Does the individual have a substantial investment in his/her business, i.e. maintains a facility, equipment, etc.? <i>This is indicative of economic risk inherent in business enterprises. An independent contractor must be able to make a profit or sustain a loss.</i>	✓	

If either 11 or 12 are "NO", the individual is a district employee

**STOP HERE**

and process the individual through payroll.

If 11 and 12 are both "YES", continue

	YES	NO
13. Does the individual provide all materials and support services necessary for the performance of this service? <i>The district should not be providing office space, clerical, secretarial, or any other support for this individual such as materials, xeroxing, printing, office supplies, etc. Any necessary assistants would be hired by the individual.</i>	✓	
14. Is this paid by the job or on a commission?	✓	
15. Does the individual bear the cost of any travel and business expenses incurred to perform this service? <i>Generally, these types of expenses are paid by an employer, however, some contracts provide for payment of airfare, mileage, etc. for consultants.</i>	✓	

If 11 and 12 are "YES", 13 through 15 should also be "YES" and are items that should be written into the consultant contract. This individual is an independent contractor. A "YES" on questions 13 through 15 supports the district's conclusion and substantiates a "reasonable basis" for treatment as an independent contractor. While there are circumstances where the district might pay contractually provided expenses, these should be kept at a minimum to avoid giving the impression of an employment relationship.

# Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific instructions on page 2.

Name <b>PAMELA A. ZANZE</b>	
Business name, if different from above	
Check appropriate box: <input checked="" type="checkbox"/> Individual/ Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other <input type="checkbox"/> Exempt	
Address (number, street, and apt. or suite no.) <b>9020 MOJAVE DRIVE</b>	
City, state, and ZIP code <b>SACRAMENTO, CA 95826</b>	
List account number(s) here (optional)	
Requester's name and address (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 2. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 2.

Note: If the account is in more than one name, see the chart on page 2 for guidelines on whose number to enter.

Social security number								
[REDACTED]								
OR								
Employer identification number								

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 2.)

Sign Here Signature of U.S. person **Pamela A. Zanze**

Date **12-4-15**

## Purpose of Form

A person who is required to file an information return with the IRS must get your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to give your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

If you are a foreign person, use the appropriate Form W-8. See Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 30% of such payments after December 31, 2001 (29% after December 31, 2003). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

- You do not furnish your TIN to the requester, or
- You do not certify your TIN when required (see the Part II instructions on page 2 for details), or
- The IRS tells the requester that you furnished an incorrect TIN, or
- The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

- You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the Part II instructions and the separate instructions for the Requester of Form W-9.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of Federal law, the requester may be subject to civil and criminal penalties.



# Center Joint Unified School District

**AGENDA REQUEST FOR:**

**Dept./Site: Facilities & Operations Department**

**To: Board of Trustees**

**Action Item**     X    

**Date:** December 16, 2015

Information Item	Information
1. Name of the company	ABC Corporation
2. Address	123 Main Street, Suite 500, New York, NY 10001
3. Phone Number	(212) 555-1234
4. Email Address	info@abc.com
5. Website	www.abc.com
6. Industry	Technology
7. Product/Service	Software Development
8. Date of Report	2023-10-27

**From: Craig Deason, Assist. Supt.**

# Attached Pages 3

Assist. Supt. Initials: CI

**SUBJECT: Amendment #1 - CPM Contract for Program Management Services for Prop 39 and Technology Upgrade**

**Amendment #1 changes the contract duration to extend through December 31, 2016, and extend the current hourly rate schedule through December 31, 2016.**

**Recommendation: That the Board of Trustees approves Amendment #1 for CPM Contract for Program Management Services for Prop 39 and Technology Upgrade.**

# CONSENT AGENDA

## **Contract Amendment #1**

**January 1, 2016**

Agreement between Center Joint Unified School District, "District or Owner" and Capital Program Management Inc., "Program Manager or PM" (hereinafter collectively referred to as "Parties").

**WHEREAS**, the Parties entered into an Agreement ("Agreement") dated November 20, 2013 for Prop 39 and Technology Upgrade in connection with the renovation and new school construction program in the District; and

**WHEREAS**, the Parties wish to amend the Agreement.

**NOW, THEREFORE**, the Parties hereby agree as follows:

This Amendment changes the contract duration to extend through December 31, 2016, and extend the current hourly rate schedule through December 31, 2016.

**Amend Article 7, Compensation and Payment, Paragraph A.1, to read:**

A. Compensation for Basic Services: The Owner shall compensate the PM for performing the Basic Services described in Article 3, within timeframes established in Article 4 as follows:

1. A fee currently estimated to be Seventy-five Thousand Dollars (\$75,000) through December 31, 2016, to be paid as provided in subpart 7B, below. This total is only an estimate and shall not limit the total to be paid, provided PM has complied with the requirements of this Agreement with respect to services that may cause this amount to be exceeded. To the extent this amount may be exceeded, the additional amount will be paid for as provided elsewhere in this Agreement.

**Replace Exhibit "A" Schedule of Hourly Rates for Personnel Costs with the attached.**

**NOW, THEREFORE**, the Parties agree that all other terms, conditions, exhibits, and obligations of the Agreement remain in effect throughout the term of the Agreement except for those provisions of the Agreement that are directly contradicted by this Amendment, in which event the terms of the Amendment shall control.

The covenants and conditions contained in this Amendment shall apply to and bind the Parties and the heirs, legal representatives, successors and permitted assigns of the Parties.

This Amendment is executed as of the day and year first written above.

**CENTER UNIFIED SCHOOL DISTRICT:**

By: \_\_\_\_\_

\_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CAPITAL PROGRAM MANAGEMENT, INC.:**

By:  \_\_\_\_\_

Mr. Wallace E. Browe

Its: President

Date: 11.18.15

**EXHIBIT "A"**  
**SCHEDULE OF HOURLY RATES FOR PERSONNEL COSTS**

Position		Rates for 1/1/14 – 12/31/14	Rates for 1/1/15 – 12/31/15	Rates for 1/1/16 – 12/31/16
<b>PIC</b>	President	\$190	\$196	\$196
	Vice President	\$190	\$196	\$196
	Principal	\$190	\$196	\$196
<b>Planning &amp; Program Management Practice</b>	Program Director	\$190	\$196	\$196
	Senior Program Manager	\$179	\$184	\$184
	Program/Project Manager	\$164	\$169	\$169
	Asst. Program/Project Manager	\$139	\$143	\$143
	Program Coordinator II	\$105	\$108	\$108
	Program Coordinator I	\$ 88	\$ 91	\$ 91
	Senior Estimator	\$179	\$184	\$184
	Estimator	\$164	\$169	\$169
	Senior Scheduler	\$179	\$184	\$184
	Scheduler	\$164	\$169	\$169
	Clerical	\$ 56	\$ 58	\$ 58
<b>Budget &amp; Accounting Practice</b>	Director of Budget & Accounting	\$190	\$196	\$196
	Budget & Accounting Manager	\$179	\$184	\$184
	Senior Budget Analyst	\$136	\$140	\$140
	Budget Analyst	\$122	\$126	\$126
	Asst. Budget Analyst	\$ 95	\$ 98	\$ 98
<b>Educational Technology Practice</b>	Director of Educational Technology	\$190	\$196	\$196
	Senior Ed-Tech Manager	\$179	\$184	\$184
	Ed-Tech Manager	\$164	\$169	\$169
	Asst. Ed-Tech Manager	\$138	\$143	\$143
	Drafter	\$126	\$130	\$130
<b>Contract Management Practice</b>	Director of Contract Management	\$190	\$196	\$196
	Senior Contract Manager	\$179	\$184	\$184
	Contract Manager	\$164	\$169	\$169
	Contract Administrator	\$138	\$143	\$143
	Assistant Contract Administrator	\$105	\$108	\$108

# Center Joint Unified School District

**AGENDA REQUEST FOR:**

**Dept. /Site:** Business Department

**Date:** 12/03/2015

**Action Item**

**To:** Board of Trustees

**Information Item**

**From:** Jeanne Bess

**# Attached Page** 1

**SUBJECT:**

**APPROVAL OF CENTER JOINT UNIFIED SCHOOL DISTRICT  
PAYROLL ORDERS**

The Governing board is asked to approve the attached payroll  
Orders for July 2015 through November 2015.

**RECOMMENDATION:** That the CJUSD Board of Trustees approve the  
District Payroll Orders for July 2015 through November 2015.

**CONSENT AGENDA**

<b>DISTRICT PAYROLL-SUMMARIZED FOR FISCAL YEAR ENDING JUNE 30,2016</b>
--

	REGULAR	VARIABLE	SPECIAL	TOTAL PAYROLL	#OF TRANSACTIONS
JULY	\$ 924,175.09	\$ 75,977.94		\$ 1,000,153.03	280
AUG	\$ 2,350,682.48	\$ 94,701.75		\$ 2,445,384.23	715
SEPT	\$ 2,356,894.49	\$ 123,106.60		\$ 2,480,001.09	771
OCT	\$ 2,382,976.30	\$ 94,057.11		\$ 2,477,033.41	774
NOV	\$ 2,378,917.29	\$ 156,054.60		\$ 2,534,971.89	811
DEC					

2-Jan

JAN  
FEB  
MARCH  
APRIL  
MAY  
JUNE  
SPECIAL

\$ -

\$ 10,393,645.65	\$ 543,898.00	\$ -	\$ 10,937,543.65	3351
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# Center Joint Unified School District

**AGENDA REQUEST FOR:**

**Dept./Site:** Business Department

**Date:** November, 2015

**To:** Board of Trustees

**From:** Jeanne Bess

**Action Item**

**Information Item**

**# Attached Pages** 36

**SUBJECT:** Supplemental Agenda – Commercial Warrant Registers

November 5 ,2015 \$323,660.92 , November 12, 2015 \$ 233,322.42  
November 19 , 2015 \$324,689.89

The commercial warrant payments to vendors totals  
\$ 881,673.23

**RECOMMENDATION:** That the CJUSD Board of Trustees approve the  
Supplemental Agenda – Vendor Warrants as  
presented

**CONSENT AGENDA**

XIV - 14

Batch status: A All

From batch: 0033

To batch: 0033

Include Revolving Cash: Y

Include Address: N



81 CENTER UNIFIED SCHOOL DIST.  
11-05-15

ACCOUNTS PAYABLE PRELIST  
BATCH: 0033 11-05-15  
FUND : 01 GENERAL FUND

J524 APY500 H.02.05 11/05/15 PAGE 1  
<< Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	FD RESO	P OBJE	SIT GOAL	ABA num	Account num	Liq Amt	Net Amount
010669/00	ALHAMBRA & SIERRA SPRINGS										
167 PO-160152	11/05/2015	47812571022165		1	01-0000-0-4300-112-0000-3600-007-000	NN	P			57.05	57.05
626 PO-160555	11/05/2015	4780794102215		1	01-0000-0-4300-110-0000-7200-004-000	NN	P			56.25	56.25
685 PO-160610	11/05/2015	4781839102215		1	01-0000-0-4300-475-3200-2700-015-000	NN	P			28.08	28.08
1121 PO-160986	11/05/2015	4782453102215		1	01-8150-0-4300-106-0000-8110-007-000	NN	P			84.94	84.94
					TOTAL PAYMENT AMOUNT			226.32 *			226.32
020625/00	ALLSTATE SIGN & PLAQUE CORP										
1215 PO-161069	11/05/2015	166886-1		1	01-8150-0-4300-106-0000-8110-007-000	NN	P			969.70	969.70
					TOTAL PAYMENT AMOUNT			969.70 *			969.70
010400/00	AT&T										
160 PO-160146	11/05/2015	81008413		1	01-0000-0-5902-106-0000-8110-007-000	NN	P			9.40	9.40
					TOTAL PAYMENT AMOUNT			9.40 *			9.40
021604/00	ATLAS DISPOSAL INDUSTRIES										
152 PO-160139	11/05/2015	01-1493970		1	01-0000-0-5550-106-0000-8110-007-000	NN	P			568.65	568.65
152 PO-160139	11/05/2015	01-1494000		1	01-0000-0-5550-106-0000-8110-007-000	NN	P			241.07	241.07
152 PO-160139	11/05/2015	01-1494020		1	01-0000-0-5550-106-0000-8110-007-000	NN	P			378.85	378.85
152 PO-160139	11/05/2015	01-1493980		1	01-0000-0-5550-106-0000-8110-007-000	NN	P			1,142.22	1,142.22
152 PO-160139	11/05/2015	01-10310		1	01-0000-0-5550-106-0000-8110-007-000	NN	P			168.05	168.05
152 PO-160139	11/05/2015	01-1709780		1	01-0000-0-5550-106-0000-8110-007-000	NN	P			232.12	232.12
152 PO-160139	11/05/2015	01-1493990		1	01-0000-0-5550-106-0000-8110-007-000	NN	P			595.45	595.45
152 PO-160139	11/05/2015	01-1494030		1	01-0000-0-5550-106-0000-8110-007-000	NN	P			500.77	500.77
					TOTAL PAYMENT AMOUNT			3,827.18 *			3,827.18
010442/00	BAR HEIN										
87 PO-160081	11/05/2015	481375		1	01-0000-0-4300-106-0000-8110-007-000	NN	P			80.03	80.03
87 PO-160081	11/05/2015	481798		1	01-0000-0-4300-106-0000-8110-007-000	NN	P			107.98	107.98
					TOTAL PAYMENT AMOUNT			188.01 *			188.01
014789/00	BISHO, VERNON										
1318 PO-161158	11/05/2015	TRAVEL EXPENSE		1	01-7220-0-5200-472-1110-1000-014-944	NN	F			72.12	72.12
					TOTAL PAYMENT AMOUNT			72.12 *			72.12

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
018219/00	BULK BOOK STORE							
1138 PO-160998	11/05/2015	B2054761		1 01-3010-0-4200-371-1110-1000-012-000 NN F	957.53 *		957.53	957.53
				TOTAL PAYMENT AMOUNT				957.53
018984/00	BURNETT, NELLIE							
1097 PO-160965	11/05/2015	TRIP 729		1 01-0000-0-5800-112-0000-3600-007-000 NN P	9.28 *		9.28	9.28
				TOTAL PAYMENT AMOUNT				9.28
020540/00	CALIFORNIA AMERICAN WATER CO							
161 PO-160147	11/05/2015	1015210021268822		1 01-0000-0-5540-106-0000-8110-007-000 NN P		1,363.81	1,363.81	1,363.81
161 PO-160147	11/05/2015	210021395847		1 01-0000-0-5540-106-0000-8110-007-000 NN P		5,723.39	5,723.39	5,723.39
				TOTAL PAYMENT AMOUNT	7,087.20 *			7,087.20
020305/00	CDW GOVERNMENT INC.							
927 PO-160810	11/05/2015	ZC80583		1 01-0000-0-4300-472-0000-8110-007-990 NN F		244.91	244.91	233.49
1052 PO-160927	11/05/2015	ZM63436		1 01-0000-0-4300-115-9790-8200-007-000 NN F		52.64	52.64	52.64
1203 PO-161059	11/05/2015	Z225827		1 01-0000-0-4400-371-0000-2700-012-000 NN F		307.82	307.82	306.39
1213 PO-161068	11/05/2015	ZV82971		1 01-6500-0-4300-102-5001-2700-002-000 NN F		620.43	620.43	583.20
				TOTAL PAYMENT AMOUNT	1,175.72 *			1,175.72
014449/00	CENTER HIGH SCHOOL STUDENT							
1311 PO-161153	11/05/2015	REIMB CONF FEE		1 01-3550-0-5200-472-1110-1000-014-000 NN F	100.00 *	100.00	100.00	100.00
				TOTAL PAYMENT AMOUNT				100.00
015768/00	CHAMBERLAIN, JOE MATTHEW							
1319 PO-161159	11/05/2015	TRAVEL EXPENSE		1 01-7220-0-5200-472-1110-1000-014-944 NN F	54.12 *	54.12	54.12	54.12
				TOTAL PAYMENT AMOUNT				54.12
013928/00	CINTAS LOCATION 622							
189 PO-160177	11/05/2015	622572784		1 01-0000-0-5800-111-0000-8200-007-000 NN P		171.45	171.45	171.45
189 PO-160177	11/05/2015	622568282		1 01-0000-0-5800-111-0000-8200-007-000 NN P	342.90 *	171.45	171.45	342.90
				TOTAL PAYMENT AMOUNT				342.90

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018180/00	CITRUS HEIGHTS SAW & MOWER									
88	PO-160082	11/05/2015	326254			1 01-0000-0-4300-106-0000-8110-007-000	NN P		286.09	286.09
TOTAL PAYMENT AMOUNT									286.09	286.09
021477/00	CUMMINGS, CATHY									
1315	PO-161156	11/05/2015		TRAVEL EXPENSE		1 01-3550-0-5200-472-1110-1000-014-000	NN F		440.04	440.04
TOTAL PAYMENT AMOUNT									440.04	440.04
021797/00	D3 SPORTS INC									
963	PO-160848	11/05/2015	22104			1 01-0472-0-4300-472-1263-4200-014-000	NN F		686.36	686.36
TOTAL PAYMENT AMOUNT									686.36	686.36
019542/00	DAVIS, NICOLE									
1281	PO-161126	11/05/2015		OCT. MILEAGE		1 01-5630-0-5800-601-1220-1000-017-000	NN F		150.54	150.54
TOTAL PAYMENT AMOUNT									150.54	150.54
017462/00	DAVIS, SHANNON									
1282	PO-161127	11/05/2015		OCT. MILEAGE		1 01-5630-0-5800-601-1220-1000-017-000	NN F		111.55	111.55
TOTAL PAYMENT AMOUNT									111.55	111.55
010177/00	DAY, CHRIS									
1239	PO-161139	11/05/2015		REIMB		1 01-6500-0-5800-102-5750-1180-002-000	NN F		112.07	112.07
TOTAL PAYMENT AMOUNT									112.07	112.07
018507/00	DILES, JACQUELYN									
644	PO-160580	11/05/2015		AUG-OCT		1 01-0000-0-5210-105-0000-7200-005-000	NN P		39.05	39.05
TOTAL PAYMENT AMOUNT									39.05	39.05
017938/00	EL DORADO GIRLS BASKETBALL									
1302	PO-161144	11/05/2015		TOURN FEE 12/28-30		1 01-0472-0-5800-472-1805-4200-014-000	NN F		575.00	575.00
TOTAL PAYMENT AMOUNT									575.00	575.00

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
014475/00	ENABLEMART			FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
1067 PO-160938	11/05/2015	3054144-00		1 01-6500-0-4300-102-5750-1110-002-000 NN P			89.14	89.14
1067 PO-160938	11/05/2015	3054144-02		1 01-6500-0-4300-102-5750-1110-002-000 NN P			67.67	67.67
1067 PO-160938	11/05/2015	3054144-01		1 01-6500-0-4300-102-5750-1110-002-000 NN F			10.13	12.31
				TOTAL PAYMENT AMOUNT	169.12 *			169.12
017423/00	FRANKLIN COVEY CO							
477 PO-160421	11/05/2015	32192555		1 01-6300-0-4300-236-1110-1000-009-000 NN F			107.11	117.41
1177 PO-161042	11/05/2015	32196090,32190899		1 01-0000-0-4300-236-1110-1000-009-000 NN F			2,374.97	2,235.55
1177 PO-161042	11/05/2015	32196199		2 01-0000-0-5800-236-1110-1000-009-000 NN F			139.43	139.43
				TOTAL PAYMENT AMOUNT	2,492.39 *			2,492.39
014075/00	GOLDEN WEST INDUSTRIAL							
1286 PO-161130	11/05/2015	2072172		1 01-0000-0-4300-106-0000-8110-007-000 NN F			150.39	150.39
				TOTAL PAYMENT AMOUNT	150.39 *			150.39
015040/00	GRIMES, DAVID							
1299 PO-161142	11/05/2015	REIMB		1 01-0000-0-4300-110-0000-7200-004-000 NN F			24.46	24.46
				TOTAL PAYMENT AMOUNT	24.46 *			24.46
017747/00	HAMMER, SAMUEL							
1283 PO-161128	11/05/2015	OCT. MILEAGE		1 01-5630-0-5800-601-1220-1000-017-000 NN F			73.14	73.14
				TOTAL PAYMENT AMOUNT	73.14 *			73.14
021775/00	HD SUPPLY FACILITIES MAINT.							
47 PO-160049	11/05/2015	9141383204		1 01-8150-0-4300-106-0000-8110-007-000 NN P			253.23	253.23
				TOTAL PAYMENT AMOUNT	253.23 *			253.23
017002/00	HOME DEPOT CREDIT SERVICES							
1019 PO-160902	11/05/2015	26947		1 01-6382-0-4300-472-1110-1000-014-000 NN P			321.10	321.10
1019 PO-160902	11/05/2015	74276		1 01-6382-0-4300-472-1110-1000-014-000 NN P			116.61	116.61
1019 PO-160902	11/05/2015	8561185		1 01-6382-0-4300-472-1110-1000-014-000 NN P			132.27	132.27
				TOTAL PAYMENT AMOUNT	569.98 *			569.98

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount		
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP						
015311/00	HOWARD TARAS MD								
1284	PO-161129	11/05/2015	10/21	1	01-5640-0-5800-601-9728-1000-017-000 NY P	60.00	60.00		
					TOTAL PAYMENT AMOUNT	60.00 *	60.00		
017077/00	IMAGE MARKET								
1129	PO-160993	11/05/2015	359417	1	01-0000-0-5800-371-1110-1000-012-000 NN F	1,293.57	1,197.75		
					TOTAL PAYMENT AMOUNT	1,197.75 *	1,197.75		
010212/00	LAKESHORE LEARNING MATERIALS								
1231	PO-161081	11/05/2015	1555311015	1	01-6500-0-4300-102-5750-1110-002-000 NN F	149.99	148.79		
					TOTAL PAYMENT AMOUNT	148.79 *	148.79		
017726/00	LOS ANGELES FREIGHTLINER								
105	PO-160100	11/05/2015	BP126739	1	01-0000-0-4300-112-0000-3600-007-000 NN P	40.30	40.30		
105	PO-160100	11/05/2015	BN71414	1	01-0000-0-4300-112-0000-3600-007-000 NN P	767.56	767.56		
					TOTAL PAYMENT AMOUNT	807.86 *	807.86		
022406/00	MAXIM HEALTHCARE SERVICES INC								
972	PO-160861	11/05/2015	3646960262	1	01-0000-0-5800-102-0000-3140-003-000 NN P	803.20	803.20		
					TOTAL PAYMENT AMOUNT	803.20 *	803.20		
017160/00	MCINNES, ROBERT								
1316	PO-161157	11/05/2015	REIMB	1	01-7220-0-5200-472-1110-1000-014-944 NN F	72.12	72.12		
					TOTAL PAYMENT AMOUNT	72.12 *	72.12		
015663/00	MCNICHOLS, SHIRLEY								
1301	PO-161143	11/05/2015	REIMB	1	01-0000-0-4300-472-0000-2700-014-951 NN F	259.69	259.69		
					TOTAL PAYMENT AMOUNT	259.69 *	259.69		

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date		FD RESO P	OBJE SIT	GOAL FUNC	RES DEP T9MP		
019059/00	MILLENNIUM TERMITE & PEST							
165 PO-160150	11/05/2015	TR71099	1	01-0000-0-5500-106-0000-8110-007-000	NN P		91.00	91.00
165 PO-160150	11/05/2015	TR72628	1	01-0000-0-5500-106-0000-8110-007-000	NN P		57.00	57.00
165 PO-160150	11/05/2015	TR72626	1	01-0000-0-5500-106-0000-8110-007-000	NN P		59.00	59.00
				TOTAL PAYMENT AMOUNT	207.00 *			207.00
017315/00	NAPA AUTO PARTS - GENUINE AUTO							
109 PO-160104	11/05/2015	29521	1	01-0000-0-4300-112-0000-3600-007-000	NN P		73.81	73.81
109 PO-160104	11/05/2015	29557	1	01-0000-0-4300-112-0000-3600-007-000	NN P		5.38	5.38
109 PO-160104	11/05/2015	29522	1	01-0000-0-4300-112-0000-3600-007-000	NN P		14.34	14.34
				TOTAL PAYMENT AMOUNT	93.53 *			93.53
014585/00	NEAL, ANN							
1306 PO-161148	11/05/2015	REIMB	1	01-0000-0-4300-472-0000-2700-014-000	NN F		22.52	22.52
				TOTAL PAYMENT AMOUNT	22.52 *			22.52
018848/00	NORTHERN SPEECH SERVICES							
1207 PO-161061	11/05/2015	1134606	1	01-5640-0-4300-601-9728-3150-017-000	NN F		166.27	147.70
				TOTAL PAYMENT AMOUNT	147.70 *			147.70
017576/00	OFFICE DEPOT/BUS.SERVICES DIV							
237 PO-160224	11/05/2015	782509406001	1	01-6300-0-4300-238-1110-1000-010-000	NN F		103.94	48.43
613 PO-160546	11/05/2015	788509368001	1	01-0000-0-4300-236-1110-1000-009-000	NN P		430.19	430.19
613 PO-160546	11/05/2015	788509371001	1	01-0000-0-4300-236-1110-1000-009-000	NN P		7.33	7.33
613 PO-160546	11/05/2015	788509372001	1	01-0000-0-4300-236-1110-1000-009-000	NN P		91.79	91.79
613 PO-160546	11/05/2015	788509377001	1	01-0000-0-4300-236-1110-1000-009-000	NN P		52.64	52.64
613 PO-160546	11/05/2015	788509368002	1	01-0000-0-4300-236-1110-1000-009-000	NN F		74.33	39.57
674 PO-160606	11/05/2015	789775119001	1	01-6500-0-4300-102-5770-1110-002-000	NN P		1,543.60	1,543.60
674 PO-160606	11/05/2015	789775120001	1	01-6500-0-4300-102-5770-1110-002-000	NN P		12.79	12.79
833 PO-160733	11/05/2015	792801035001	1	01-6500-0-4300-102-5770-1110-002-000	NN P		96.04	2.72
833 PO-160733	11/05/2015	792801035002	1	01-6500-0-4300-102-5770-1110-002-000	NN P		208.03	208.03
833 PO-160733	11/05/2015	792866021001	1	01-6500-0-4300-102-5770-1110-002-000	NN F		8.93	8.93
1199 PO-161055	11/05/2015	801562246001	1	01-0000-0-4300-115-0000-7700-007-000	NN F		105.96	18.35
PV-161032	11/03/2015	791330130001 BAL		01-6500-0-4400-102-5001-2700-002-000	NN		436.92	436.92
PV-161033	11/03/2015	782498780001		01-0000-0-4300-234-1110-1000-008-000	NN		63.43	63.43
				TOTAL PAYMENT AMOUNT	2,971.59 *			2,971.59

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011822/00 OLARIU, STEFAN						
886 PO-160780 11/05/2015 735		1 01-0000-0-5800-112-0000-3600-007-000 NN P	15.47 *		15.47	15.47
		TOTAL PAYMENT AMOUNT				
019252/00 PEARSON EDUCATION INC.						
1205 PO-161060 11/05/2015 10437993		1 01-5640-0-4300-601-9728-3150-017-000 NN F	53.20 *		53.20	53.20
		TOTAL PAYMENT AMOUNT				
014069/00 PLATT ELECTRIC SUPPLY INC						
1120 PO-160985 11/05/2015 H288100-F103249		1 01-8150-0-4300-106-0000-8110-007-000 NN P			308.99	308.99
1120 PO-160985 11/05/2015 I018991-1018933		1 01-8150-0-4300-106-0000-8110-007-000 NN P			260.49	260.49
1297 PO-161135 11/05/2015 I034616		1 01-0000-0-4300-111-0000-8200-007-939 NN F	780.85 *		210.39	211.37
		TOTAL PAYMENT AMOUNT			780.85	780.85
022525/00 POST-IT LLC						
801 PO-160699 11/05/2015 SEPT		1 01-0000-0-5200-110-0000-7200-004-000 NN P	200.00 *		200.00	200.00
		TOTAL PAYMENT AMOUNT				
021194/00 PRUDENTIAL OVERALL SUPPLY INC						
119 PO-160114 11/05/2015 180228174		1 01-0000-0-5600-112-0000-3600-007-000 NN P			60.99	60.99
119 PO-160114 11/05/2015 180229988		1 01-0000-0-5600-112-0000-3600-007-000 NN P	121.98 *		60.99	121.98
		TOTAL PAYMENT AMOUNT				
010627/00 RIVERVIEW INTERNATIONAL TRUCKS						
113 PO-160108 11/05/2015 878839		1 01-0000-0-4300-112-0000-3600-007-000 NN P			118.34	118.34
113 PO-160108 11/05/2015 878851		1 01-0000-0-4300-112-0000-3600-007-000 NN P	278.14 *		159.80	278.14
		TOTAL PAYMENT AMOUNT				
018783/00 ROCKLER						
1288 PO-161132 11/05/2015 3226344		1 01-8150-0-4300-106-0000-8110-007-000 NN P	239.71 *		239.71	239.71
		TOTAL PAYMENT AMOUNT				

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021884/00	ROCKLIN HIGH SCHOOL											
1304 PO-161146	11/05/2015 TOURN FEE 12/28-30			1	01-0472-0-5800-472-1805-4200-014-000	NN	F		275.00 *		275.00	275.00
												275.00
010552/00	SAC VAL JANITORIAL											
69 PO-160068	11/05/2015 10161771			1	01-0000-0-9320-000-0000-0000-000-000	NN	P				122.96	122.96
71 PO-160096	11/05/2015 10160477			1	01-0000-0-4300-111-0000-8200-007-000	NN	P				1,161.19	1,161.19
									1,284.15 *			1,284.15
021289/00	SACRAMENTO COUNTY OFF. OF ED.											
610 PO-160544	11/05/2015 160457			1	01-3010-0-5200-371-1110-1000-012-000	NN	F		518.00 *		518.00	518.00
010049/00	SACRAMENTO COUNTY OFFICE OF											
968 PO-160850	11/05/2015 160519			1	01-4035-0-5800-103-0000-2100-003-000	NN	F		27,000.00 *		27,000.00	27,000.00
020981/00	SAVE MART SUPERMARKETS											
557 PO-160494	11/05/2015 2295663			1	01-6500-0-4300-102-5750-1110-002-000	NN	P		22.79 *		22.79	22.79
018988/00	SCHOLASTIC TEACHER RESOURCES											
1130 PO-160994	11/05/2015 11931365			1	01-3010-0-4200-371-1110-1000-012-000	NN	F		351.53 *		351.00	351.53
												351.53
010373/00	SCHOOLS INSURANCE AUTHORITY											
1091 PO-160958	11/05/2015 WC2016-05			1	01-0000-0-9558-000-0000-0000-000-000	NN	F		219,601.50 *		219,601.50	219,601.50



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				FUND : 01 GENERAL FUND											
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021199/00	SEIPP, ALEXX														
1313	PO-161154	11/05/2015	REIMB SUPPLIES				1 01-6500-0-4300-102-5770-1110-002-000	NN F						29.92	29.92
														TOTAL PAYMENT AMOUNT	29.92
020252/00	STAPLES ADVANTAGE														
1164	PO-161027	11/05/2015	3281521353				1 01-0000-0-4300-475-3200-2700-015-000	NN F						120.03	111.14
1189	PO-161047	11/05/2015	3281658939				1 01-0000-0-4300-472-0000-2700-014-000	NN F						329.75	300.36
														TOTAL PAYMENT AMOUNT	411.50
021307/00	THE LAMPO GROUP INC.														
1225	PO-161079	11/05/2015	5852722				2 01-0037-0-4100-103-1110-1000-003-000	NN F						1,246.81	1,154.45
														TOTAL PAYMENT AMOUNT	1,154.45
016370/00	TWIN RIVERS UNIFIED SCH DIST														
929	PO-160811	11/05/2015	160716				1 01-0000-0-5801-105-0000-8300-005-000	NN P						11,833.33	11,833.33
														TOTAL PAYMENT AMOUNT	11,833.33
016626/00	VERHOVETCHI, RUVIM														
551	PO-160490	11/05/2015	TRIP729				1 01-0000-0-5800-112-0000-3600-007-000	NN P						14.08	14.08
														TOTAL PAYMENT AMOUNT	14.08
015018/00	VERHOVETCHI, VEACESLAV														
257	PO-160241	11/05/2015	TRIP575				1 01-0000-0-4300-112-0000-3600-007-000	NN P						12.47	12.47
257	PO-160241	11/05/2015	TRIP741				1 01-0000-0-4300-112-0000-3600-007-000	NN P						12.47	24.94
														TOTAL PAYMENT AMOUNT	24.94
010843/00	WILCO SUPPLY														
55	PO-160055	11/05/2015	15J2705901				1 01-8150-0-4300-106-0000-8110-007-000	NN P						284.95	284.95
														TOTAL PAYMENT AMOUNT	284.95

81 CENTER UNIFIED SCHOOL DIST.  
11-05-15

ACCOUNTS PAYABLE PRELIST  
BATCH: 0033 11-05-15  
FUND : 01 GENERAL FUND

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
019497/00	WOODS, HEATHER			FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
1320 PO-161160	11/05/2015	TRAVEL EXPENSE		1 01-7220-0-5200-472-1110-1000-014-944 NN F			21.06	21.06
				TOTAL PAYMENT AMOUNT			21.06 *	21.06
011083/00	YOUNG, LAURA							
1268 PO-161123	11/05/2015	REIMB		1 01-5640-0-4300-601-9728-3150-017-000 NN F			456.23	456.23
				TOTAL PAYMENT AMOUNT			456.23 *	456.23
				TOTAL FUND			292,917.42 **	292,917.42

81 CENTER UNIFIED SCHOOL DIST.  
11-05-15

ACCOUNTS PAYABLE PRELIST  
BATCH: 0033 11-05-15  
FUND : 09 CHARTER SCHOOLS

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Vendor/Addr Reg Reference	Remit name Date	Description	Tax ID num	Deposit type	FD RESO	P	OBJE	SIT	GOAL	FUNC	RES	DEP	T9MP	ABA num	Account num	Liq Amt	Net Amount	
010669/00	ALHAMBRA & SIERRA SPRINGS																	
452 PO-160407	11/05/2015	4779099102615			1	09-0700-0-4300-503-0000-2700-018-000	NN	P								47.46	47.46	
TOTAL PAYMENT AMOUNT																47.46 *		
TOTAL FUND																PAYMENT	47.46 **	47.46

81 CENTER UNIFIED SCHOOL DIST.  
11-05-15

ACCOUNTS PAYABLE PRELIST  
BATCH: 0033 11-05-15  
FUND : 11 ADULT EDUCATION FUND

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
016715/00	ANTELOPE NEWS							
1200	PO-161056	11/05/2015 94016		1 11-0030-0-5800-601-4130-1000-017-000 NN P			175.00	175.00
				TOTAL PAYMENT AMOUNT			175.00 *	175.00
016320/00	COLLIER, ALYSON							
1287	PO-161131	11/05/2015 REIMB-CHAIRS		1 11-0030-0-4300-601-4130-1000-017-000 NN F			433.96	433.96
				TOTAL PAYMENT AMOUNT			433.96 *	433.96
				TOTAL FUND			608.96 **	608.96

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	FD RESO	P	OBJE	SIT	GOAL	FUNC	RES	DEP	T9MP	ABA num	Account num	Liq Amt	Net Amount
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011205/00	CULTURE SHOCK YOGURT																		
141	PO-160134	11/06/2015	3184				1	13-5310-0-4700-108-0000-3700-007-000	NN	P								240.75	240.75
141	PO-160134	11/05/2015	3220				1	13-5310-0-4700-108-0000-3700-007-000	NN	P								240.75	240.75
TOTAL PAYMENT AMOUNT																		481.50 *	481.50

011602/00	DANIELSEN CO., THE																		
128	PO-160122	11/05/2015	87190				2	13-5310-0-4300-108-0000-3700-007-000	NN	P								128.70	128.70
128	PO-160122	11/05/2015	87190				1	13-5310-0-4700-108-0000-3700-007-000	NN	P								2,389.78	2,389.78
TOTAL PAYMENT AMOUNT																		2,518.48 *	2,518.48

011255/00	EARTHGRAINS BAKING CO INC																		
131	PO-160125	11/05/2015	64-01890-0300-04				1	13-5310-0-4700-108-0000-3700-007-000	NN	P								383.54	383.54
131	PO-160125	11/05/2015	64-01891-0300-04				1	13-5310-0-4700-108-0000-3700-007-000	NN	P								1,275.48	1,275.48
131	PO-160125	11/05/2015	64-01893-0300-04				1	13-5310-0-4700-108-0000-3700-007-000	NN	P								417.91	417.91
131	PO-160125	11/05/2015	64-01894-0300-04				1	13-5310-0-4700-108-0000-3700-007-000	NN	P								251.62	251.62
131	PO-160125	11/05/2015	64-19052-0300-04				1	13-5310-0-4700-108-0000-3700-007-000	NN	P								582.66	582.66
131	PO-160125	11/05/2015	64-19639-0300-04				1	13-5310-0-4700-108-0000-3700-007-000	NN	P								143.13	143.13
131	PO-160125	11/05/2015	64-01890-0300-04				1	13-5310-0-4700-108-0000-3700-007-000	NN	P								45.00	45.00
TOTAL PAYMENT AMOUNT																		3,099.34 *	3,099.34

021080/00	GOLD STAR FOODS INC																		
130	PO-160124	11/05/2015	1487077-1060782				1	13-5310-0-4700-108-0000-3700-007-000	NN	P								7,929.12	7,929.12
130	PO-160124	11/05/2015	10587424,1056423				1	13-5310-0-4700-108-0000-3700-007-000	NN	P								0.00	0.00
130	PO-160124	11/05/2015	1489545,1052664				1	13-5310-0-4700-108-0000-3700-007-000	NN	P								8,350.98	8,350.98
TOTAL PAYMENT AMOUNT																		16,280.10 *	16,280.10

021194/00	PRUDENTIAL OVERALL SUPPLY INC																		
136	PO-160129	11/05/2015	180229987				1	13-5310-0-5800-108-0000-3700-007-000	NN	P								75.95	75.95
TOTAL PAYMENT AMOUNT																		75.95 *	75.95

016043/00	SHELTONS UNLIMITED MECHANICAL																		
138	PO-160131	11/05/2015	15NUTRI				1	13-5310-0-5612-108-0000-3700-007-000	NN	P								1,785.00	1,785.00
TOTAL PAYMENT AMOUNT																		1,785.00 *	1,785.00

CAFETERIA FUND

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	FD RESO	P	OBJE	SIT	GOAL	FUNC	RES	DEP	T9MP	ABA num	Account num	Liq Amt	Net Amount
011422/00		SYSO OF SAN FRANCISCO															
129 PO-160123	11/05/2015	511032650			2	13-5310-0-4300-108-0000-3700-007-000	NN	P								369.00	369.00
129 PO-160123	11/05/2015	511032650			1	13-5310-0-4700-108-0000-3700-007-000	NN	P								2,214.92	2,214.92
																2,583.92	2,583.92

TOTAL PAYMENT AMOUNT

016275/00 TRINITY FRESH

181 PO-160168	11/05/2015	8879			1	13-5310-0-4700-108-0000-3700-007-000	NN	P								1,448.77	1,448.77
181 PO-160168	11/05/2015	8880			1	13-5310-0-4700-108-0000-3700-007-000	NN	P								433.41	433.41
181 PO-160168	11/05/2015	8881			1	13-5310-0-4700-108-0000-3700-007-000	NN	P								331.30	331.30
181 PO-160168	11/05/2015	8882			1	13-5310-0-4700-108-0000-3700-007-000	NN	P								275.83	275.83
181 PO-160168	11/05/2015	8883			1	13-5310-0-4700-108-0000-3700-007-000	NN	P								377.43	377.43
181 PO-160168	11/05/2015	8884			1	13-5310-0-4700-108-0000-3700-007-000	NN	F								142,374.19	196.47
																3,063.21	3,063.21

TOTAL PAYMENT AMOUNT

TOTAL FUND PAYMENT

29,887.50

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	FD RESO	P	OBJE	SIT	GOAL	FUNC	RES	DEP	T9MP	ABA num	Account num	Liq Amt	Net Amount
018670/00	PALMER HAMILTON LLC																
871	PO-160768	11/05/2015	105062														
1 14-0024-0-4300-106-9608-8110-007-000 NN F																	
TOTAL PAYMENT AMOUNT																	
199.58 *																	
TOTAL FUND PAYMENT																	
199.58 **																	
TOTAL BATCH PAYMENT																	
323,660.92 ***																	
TOTAL DISTRICT PAYMENT																	
323,660.92 ****																	
TOTAL FOR ALL DISTRICTS:																	
323,660.92 *****																	
TOTAL FOR ALL DISTRICTS:																	
323,660.92																	

Number of warrants to be printed: 75, not counting voids due to stub overflows.

Batch status: A All

From batch: 0034

To batch: 0034

Include Revolving Cash: Y

Include Address: N



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FUND : 01 GENERAL FUND				<< Open >>			
Vendor/Addr Req Reference Date	Remit name Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
010002/00	ALDAR ACADEMY		FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP				
948 PO-160836	11/12/2015 OCT		1 01-6500-0-5800-102-5750-1180-002-000 NN P	5,509.24 *		5,509.24	5,509.24
TOTAL PAYMENT AMOUNT							5,509.24
017075/00	AMERICAN RIVER SPEECH INC.						
950 PO-160838	11/12/2015 OCT		1 01-6500-0-5800-102-5750-1180-002-000 NN P	5,769.80 *		5,769.80	5,769.80
TOTAL PAYMENT AMOUNT							5,769.80
022066/00	ARROW PLUMBING INC						
293 PO-160269	11/12/2015 20667		1 01-0000-0-5800-106-0000-8110-007-000 NN P	212.82 *		212.82	212.82
TOTAL PAYMENT AMOUNT							212.82
021604/00	ATLAS DISPOSAL INDUSTRIES						
152 PO-160139	11/12/2015 01-149404-0		1 01-0000-0-5550-106-0000-8110-007-000 NN P	255.31 *		255.31	255.31
TOTAL PAYMENT AMOUNT							255.31
019504/00	B & H PHOTO-VIDEO						
1255 PO-161100	11/12/2015 102367407		1 01-3550-0-4300-472-1110-1000-014-000 NN F			164.05	164.05
1255 PO-161100	11/12/2015 102367407		2 01-3550-0-4400-472-1110-1000-014-000 NN F			1,402.92	1,286.85
TOTAL PAYMENT AMOUNT							1,450.90
021235/00	BECKER, LEE ANN						
354 PO-160327	11/12/2015 OCT MILEAGE		1 01-0000-0-5210-102-0000-3140-003-000 NN P	56.12 *		56.12	56.12
TOTAL PAYMENT AMOUNT							56.12
014789/00	BISHO, VERNON						
1357 PO-161204	11/12/2015 TRAVEL EXPENSES		1 01-7220-0-5200-472-1110-1000-014-000 NN F	344.26 *		344.26	344.26
TOTAL PAYMENT AMOUNT							344.26

81 CENTER UNIFIED SCHOOL DIST. 11-12-15		ACCOUNTS PAYABLE PRELIST BATCH: 0034 11-12-15		J705 APY500	H.02.05 11/12/15	PAGE 2
FUND : 01 GENERAL FUND		<< Open >>				
Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	
Req Reference	Date	Description	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP	Liq Amt	Net Amount	
019075/00	BRIGHT FUTURES THERAPY					
932 PO-160812	11/12/2015	3269	1 01-6500-0-5800-102-5750-1180-002-000 NN P	15,120.00	15,120.00	
TOTAL PAYMENT AMOUNT				15,120.00 *	15,120.00	
011374/00	CAPITOL MECHANICAL INC					
969 PO-160855	11/12/2015	21521	1 01-8150-0-4300-106-0000-8110-007-000 NN F	394.50	1,040.00	
TOTAL PAYMENT AMOUNT				1,040.00 *	1,040.00	
016081/00	CARS+ -THE ORGANIZATION FOR					
1363 PO-161195	11/12/2015	SUMMER-REGIST	1 01-6500-0-5200-102-5001-2700-002-000 NN F	255.00	255.00	
TOTAL PAYMENT AMOUNT				255.00 *	255.00	
014487/00	CASBO					
1341 PO-161181	11/12/2015	575848	1 01-4035-0-5200-103-0000-2100-003-000 NN F	215.00	215.00	
TOTAL PAYMENT AMOUNT				215.00 *	215.00	
020305/00	CDW GOVERNMENT INC.					
1087 PO-160953	11/12/2015	ZR24445	1 01-5630-0-4300-601-1220-1000-017-000 NN F	75.80	75.80	
1254 PO-161099	11/12/2015	ZX76965	1 01-0000-0-4300-472-0000-2700-014-000 NN P	81.00	81.00	
1254 PO-161099	11/12/2015	ZZ25879	1 01-0000-0-4300-472-0000-2700-014-000 NN F	27.04	27.04	
TOTAL PAYMENT AMOUNT				183.84 *	183.84	
021979/00	COUNTY OF SACRAMENTO					
1317 PO-161162	11/12/2015	SERIES B	1 01-0000-0-5800-100-0000-7200-005-000 NN P	493.12	493.12	
1317 PO-161162	11/12/2015	SERIES C	1 01-0000-0-5800-100-0000-7200-005-000 NN P	493.12	493.12	
1317 PO-161162	11/12/2015	SERIES 2001	1 01-0000-0-5800-100-0000-7200-005-000 NN P	493.12	493.12	
1317 PO-161162	11/12/2015	SERIES 2007D	1 01-0000-0-5800-100-0000-7200-005-000 NN F	441.48	441.48	
TOTAL PAYMENT AMOUNT				1,920.84 *	1,920.84	
020779/00	COWAN, ANNE					
1321 PO-161169	11/12/2015	REIMB	1 01-7220-0-5200-472-1110-1000-014-944 NN F	42.12	42.12	
TOTAL PAYMENT AMOUNT				42.12 *	42.12	

81 CENTER UNIFIED SCHOOL DIST.  
11-12-15

ACCOUNTS PAYABLE PRELIST  
BATCH: 0034 11-12-15

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FUND : 01 GENERAL FUND

Vendor/Addr Req Reference Date	Remit name Description	Tax ID num	Deposit type FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP	ABA num	Account num	Liq Amt	Net Amount
016925/00	CREATIVE SPIRIT LLC						
1209 PO-161122 11/12/2015	DUDLEY ELEMENTARY		2 01-0000-0-5800-234-1110-1000-008-000 NN F			2,656.02	2,656.02
1209 PO-161122 11/12/2015	dudley		1 01-9601-0-5900-601-1110-1000-017-000 NN F			2,656.02	2,656.02
			TOTAL PAYMENT AMOUNT	5,312.04 *			5,312.04
014731/00	DAVENPORT, LARRY						
1331 PO-161174 11/12/2015	REIMB		1 01-3550-0-5200-472-1110-1000-014-000 NN F	363.48 *		363.48	363.48
			TOTAL PAYMENT AMOUNT				363.48
016002/00	EDGAR, SHERRY						
1328 PO-161173 11/12/2015	REIMB		1 01-0000-0-4300-472-1260-1000-014-000 NN F			35.42	35.42
1328 PO-161173 11/12/2015	REIMB		2 01-6300-0-4300-472-1110-1000-014-000 NN F			74.74	74.74
			TOTAL PAYMENT AMOUNT	110.16 *			110.16
019662/00	FARREL, JASON						
1342 PO-161184 11/12/2015	REIMB		1 01-0000-0-4300-236-1110-1000-009-000 NN F	106.78 *		106.78	106.78
			TOTAL PAYMENT AMOUNT				106.78
018618/00	FOLLETT SCHOOLL SOLUTIONS INC						
811 PO-160710 11/12/2015	734902F-4		1 01-0000-0-4200-103-0000-2420-003-236 NN P			43.22	43.22
811 PO-160710 11/12/2015	734902-5		1 01-0000-0-4200-103-0000-2420-003-236 NN F			344.74	317.22
			TOTAL PAYMENT AMOUNT	360.44 *			360.44
017681/00	GEARY PACIFIC SUPPLY						
65 PO-160064 11/12/2015	3078656		1 01-8150-0-4300-106-0000-8110-007-000 NN P	21.97 *		21.97	21.97
			TOTAL PAYMENT AMOUNT				21.97
022347/00	GIVE SOMETHING BACK						
1253 PO-161098 11/12/2015	IN-0433730		1 01-0000-0-4300-472-0000-2700-014-000 NN F	159.29 *		159.29	159.29
			TOTAL PAYMENT AMOUNT				159.29

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FUND : 01				GENERAL FUND												
Vendor/Addr	Remit name	Reg Reference	Date	Description	Tax ID num	Deposit type	FD RESO P	OBJE SIT	COAL FUNC	ABA num	Account num	RES	DEP	T9MP	Liq Amt	Net Amount
017718/00	GUIDING HANDS INC.															
933 PO-160813	11/12/2015	3183													4,791.38	4,791.38
933 PO-160813	11/12/2015	3203													360.00	360.00
933 PO-160813	11/12/2015	3212													50.00	50.00
															5,201.38	5,201.38
015384/00	HIKON, ERIN															
1192 PO-161138	11/12/2015	SEPT													27.60	27.60
															27.60	27.60
011341/00	HUNT & SONS INC															
187 PO-160171	11/12/2015	266906													1,620.10	1,620.10
															1,620.10	1,620.10
017603/00	HUNT, CAROL															
1368 PO-161209	11/12/2015	REIMB													20.59	20.59
															20.59	20.59
021343/00	HUNTER, CURTIS															
1355 PO-161202	11/12/2015	REIMB													184.98	184.98
															184.98	184.98
021874/00	KIDWELL, TAMBRA															
1353 PO-161201	11/12/2015	MILEAGE													13.16	13.16
															13.16	13.16
019801/00	KIRKLAND, ROSINA															
1185 PO-161044	11/12/2015	OCT													19.26	19.26
															19.26	19.26

81 CENTER UNIFIED SCHOOL DIST.				ACCOUNTS PAYABLE PRELIST				J705	APY500	H.02.05	11/12/15	PAGE	5
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				FUND : 01				GENERAL FUND					

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
017899/00	LAWSON, BECKY									
1338	PO-161178	11/12/2015	MILEAGE				1 01-0000-0-5200-103-0000-2110-003-000	NN F	69.00	69.00
TOTAL PAYMENT AMOUNT									69.00 *	69.00
017409/00	MCINNIS, KATHRYN									
1337	PO-161177	11/12/2015	MILEAGE				1 01-9601-0-5211-601-1110-1000-017-000	NN F	105.23	105.23
TOTAL PAYMENT AMOUNT									105.23 *	105.23
019545/00	MICHAEL WRIGHT									
1356	PO-161203	11/12/2015	REIMB				1 01-0000-0-4300-472-1275-1000-014-000	NN F	160.00	160.00
TOTAL PAYMENT AMOUNT									160.00 *	160.00
021692/00	MONOPRICE INC									
1173	PO-161070	11/12/2015	13164863				1 01-3010-0-4300-371-1110-1000-012-000	NN F	122.28	73.11
TOTAL PAYMENT AMOUNT									73.11 *	73.11
011022/00	OLARIU, STEFAN									
1352	PO-161200	11/12/2015	RENEWAL FEE				1 01-0000-0-4300-112-0000-3600-007-000	NN F	12.00	12.00
TOTAL PAYMENT AMOUNT									12.00 *	12.00
018872/00	PEREZ, ANA									
1326	PO-161171	11/12/2015	REIMB				1 01-0000-0-5210-472-0000-2700-014-000	NN F	26.56	26.56
TOTAL PAYMENT AMOUNT									26.56 *	26.56
014069/00	PLATT ELECTRIC SUPPLY INC									
1120	PO-160985	11/12/2015	H904350				1 01-8150-0-4300-106-0000-8110-007-000	NN P	31.00	31.00
1120	PO-160985	11/12/2015	I041115				1 01-8150-0-4300-106-0000-8110-007-000	NN P	125.60	125.60
1120	PO-160985	11/12/2015	H969009				1 01-8150-0-4300-106-0000-8110-007-000	NN P	106.95	106.95
1324	PO-161164	11/12/2015	I038630				1 01-0000-0-4300-111-0000-8200-007-939	NN F	270.53	270.53
TOTAL PAYMENT AMOUNT									534.08 *	534.08

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FUND : 01		GENERAL FUND							
Vendor/Addr	Requit name	Tax ID num	Deposit type	ABA num	Account num				
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC	RES DEP	T9MP	Liq Amt	Net Amount
-----									
020456/00	RAMIREZ, DULCE								
1325	PO-161170	11/12/2015	REIMB					42.90	42.90
TOTAL PAYMENT AMOUNT								42.90	42.90
013973/00	SAMEA SAFETY								
114	PO-160109	11/12/2015	6137201510					63.94	63.94
TOTAL PAYMENT AMOUNT								63.94	63.94
020981/00	SAVE MART SUPERMARKETS								
176	PO-160159	11/12/2015	2295665					13.46	13.46
TOTAL PAYMENT AMOUNT								13.46	13.46
011500/00	SCHOOLS INSURANCE AUTHORITY								
PV-161034	11/12/2015	NOVEMBER						48,687.22	48,687.22
TOTAL PAYMENT AMOUNT								48,687.22	48,687.22
022154/00	SHERRY, ROBERTA								
355	PO-160328	11/12/2015	AUG					33.81	33.81
355	PO-160328	11/12/2015	SEP					30.88	30.88
355	PO-160328	11/12/2015	OCT					37.49	37.49
TOTAL PAYMENT AMOUNT								102.18	102.18
020811/00	SHRED-IT USA LLC								
1085	PO-160951	11/12/2015	9406738545					34.35	34.35
TOTAL PAYMENT AMOUNT								34.35	34.35
011527/00	SIERRA OFFICE SUPPLY								
1265	PO-161112	11/12/2015	2946490					424.00	378.00
TOTAL PAYMENT AMOUNT								378.00	378.00

81 CENTER UNIFIED SCHOOL DIST.		ACCOUNTS PAYABLE PRELIST		J705	APY500	H.02.05	11/12/15	PAGE	7
11-12-15		BATCH: 0034 11-12-15		<< Open >>					
FUND : 01		GENERAL FUND							
Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount		
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC RES DEP T9MP				
010263/00	SMUD								
154	PO-160141	11/12/2015	7000000347						
				1	01-0000-0-5530-106-0000-8110-007-000 NN P	69,285.44	69,285.44		
			TOTAL PAYMENT AMOUNT						
014558/00	SPURR								
166	PO-160151	11/12/2015	68660						
				1	01-0000-0-5520-106-0000-8110-007-000 NN P	1,601.85	1,601.85		
			TOTAL PAYMENT AMOUNT						
018370/00	STANLEY CONVERGENT SECURITY								
1119	PO-160984	11/12/2015	12880984						
				1	01-8150-0-5600-106-0000-8110-007-000 NN P	251.00	251.00		
			TOTAL PAYMENT AMOUNT						
014991/00	THE NATIONAL ACADEMIES PRESS								
989	PO-160874	11/12/2015	NAP1558131						
				1	01-3010-0-4200-371-1110-1000-012-000 NN F	415.20	421.03		
			TOTAL PAYMENT AMOUNT						
018015/00	TOMPKINS, SHELLEY								
1347	PO-161199	11/12/2015	REIMB CLOTHES						
				1	01-5630-0-4300-601-1220-1000-017-000 NN F	77.49	77.49		
			TOTAL PAYMENT AMOUNT						
014278/00	TOUCHBOARDS								
1086	PO-160952	11/12/2015	0387564-IN						
1086	PO-160952	11/12/2015	0387412-IN						
				1	01-6500-0-4300-102-5750-1110-002-000 YN P	658.00	658.00		
				1	01-6500-0-4300-102-5750-1110-002-000 YN F	401.40	322.93		
			TOTAL PAYMENT AMOUNT						
			TOTAL USE TAX AMOUNT						
010894/00	VALLEY AIRLESS SYSTEMS								
382	PO-160355	11/12/2015	547390						
				1	01-8150-0-4300-106-0000-8110-007-000 NN F	295.34	730.82		
			TOTAL PAYMENT AMOUNT						

81 CENTER UNIFIED SCHOOL DIST.		ACCOUNTS PAYABLE PRELIST		J705	APY500	H.02.05	11/12/15	PAGE	8
11-12-15		BATCH: 0034 11-12-15		<< Open >>					
		FUND : 01		GENERAL FUND					

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
					FD RESO P	OBJE SIT	GOAL FUNC	RES DEP	T9MP	
014900/00	VU, KIM									
1327	PO-161172	11/12/2015	REIMB			1	01-0000-0-5210-472-0000-2700-014-000	NN F	42.89	42.89
TOTAL PAYMENT AMOUNT									42.89 *	
010843/00	WILCO SUPPLY									
55	PO-160055	11/12/2015	15K0505501			1	01-8150-0-4300-106-0000-8110-007-000	NN P	866.10	866.10
TOTAL PAYMENT AMOUNT									866.10 *	
018922/00	YNG AI TRACY HO									
1249	PO-161198	11/12/2015	TRAVEL EXPENSES			1	01-6500-0-5200-102-5001-2700-002-000	NN F	715.51	715.51
TOTAL PAYMENT AMOUNT									715.51 *	
015041/00	YRIGOLLEN, JENNY									
1366	PO-161207	11/12/2015	MILEAGE			1	01-9601-0-5211-601-1110-1000-017-000	NN F	105.57	105.57
TOTAL PAYMENT AMOUNT									105.57 *	
TOTAL FUND				PAYMENT					171,277.14	**
TOTAL USE				TAX AMOUNT					78.47	
									171,277.14	



81 CENTER UNIFIED SCHOOL DIST.  
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BATCH: 0034 11-12-15  
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Vendor/Addr	Remit name	Description
Req Reference	Date	
018015/00	TOMPKINS, SHELLEY	

Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
FD RESO P	OBJE SIT	GOAL	FUNC RES	DEP	T9MP

1367 PO-161208 11/12/2015 REIMB

1 11-0030-0-5600-601-4130-1000-017-000 NN F	57.40
TOTAL PAYMENT AMOUNT	57.40

TOTAL FUND	PAYMENT	57.40 **	57.40
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Batch status: A All  
From batch: 0035  
To batch: 0035  
Include Revolving Cash: Y  
Include Address: N

81 CENTER UNIFIED SCHOOL DIST.		ACCOUNTS PAYABLE PRELIST		J1015	APY500	H.02.05	11/19/15	PAGE	1
11-19-2015		BATCH: 0035 11-19-15		<< Open >>					
FUND : 01		GENERAL FUND							

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	FD RESO	P OBJE	SIT GOAL	FUNC RES	DEP T9MP	ABA num	Account num	Liq Amt	Net Amount
-----															
019053/00	A TOUCH OF UNDERSTANDING INC														
-----															
1335	PO-161176	11/19/2015	15-16-110				1	01-9601-0-5800-601-1110-1000-017-000	NN	P				1,120.00	1,120.00
														TOTAL PAYMENT AMOUNT	1,120.00
-----															
010669/00	ALHAMBRA & SIERRA SPRINGS														
-----															
420	PO-160427	11/19/2015	14871405110615				1	01-6500-0-4300-102-5001-2700-002-000	NN	P				50.26	50.26
558	PO-160495	11/19/2015	4780818110615				1	01-0000-0-4300-105-0000-7200-005-000	NN	P				58.65	58.65
														TOTAL PAYMENT AMOUNT	108.91
-----															
016224/00	AMY ROENSPICE BCBA														
-----															
648	PO-160576	11/19/2015	3				2	01-6500-0-5800-102-5750-1180-002-000	NN	F				952.00	952.00
														TOTAL PAYMENT AMOUNT	952.00
-----															
017561/00	BAIONI, KIM														
-----															
1403	PO-161231	11/19/2015	REIMB ER				1	01-1400-0-3403-475-3200-1000-000-000	NN	F				100.00	100.00
														TOTAL PAYMENT AMOUNT	100.00
-----															
021669/00	BAIONI, RON														
-----															
1397	PO-161244	11/19/2015	REIMB				1	01-3010-0-4300-371-1110-1000-012-000	NN	F				95.54	95.54
1410	PO-161248	11/19/2015	REIMB				1	01-3010-0-5210-371-0000-2700-012-000	NN	F				89.70	89.70
														TOTAL PAYMENT AMOUNT	185.24
-----															
015718/00	BASIC PACIFIC														
-----															
PV-161036	11/18/2015	NOVEMBER 30TH						01-0000-0-9552-000-0000-0000-000-000	NN					4,017.80	4,017.80
														TOTAL PAYMENT AMOUNT	4,017.80
-----															
014789/00	BISHO, VERNON														
-----															
1389	PO-161227	11/19/2015	REIMB				1	01-0000-0-4300-115-9780-8200-007-000	NN	F				139.58	139.58
														TOTAL PAYMENT AMOUNT	139.58

81 CENTER UNIFIED SCHOOL DIST.				ACCOUNTS PAYABLE PRELIST				J1015 APY500		H.02.05 11/19/15		PAGE 2	
11-19-2015				BATCH: 0035 11-19-15				<< Open >>					
FUND : 01				GENERAL FUND									
Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num							
Req Reference	Date		FD RESO	P OBJE	SIT GOAL	FUNC RES	DEP T9MP	Liq Amt	Net Amount				
-----													
011473/00	BNN OFFICE FURNITURE												
1334	PO-161175	11/19/2015	31323										
TOTAL PAYMENT AMOUNT								3,417.75 *	3,417.75				
020540/00	CALIFORNIA AMERICAN WATER CO												
161	PO-160147	11/19/2015	1015210019695896										
161	PO-160147	11/19/2015	210019694541										
TOTAL PAYMENT AMOUNT								228.11 *	228.11				
018453/00	CANYON CREEK												
1398	PO-161236	11/19/2015	2015-0051										
TOTAL PAYMENT AMOUNT								1,001.00 *	1,001.00				
016081/00	CARS+ -THE ORGANIZATION FOR												
1371	PO-161212	11/19/2015	REGIST-M.SMITH										
TOTAL PAYMENT AMOUNT								255.00 *	255.00				
021813/00	CONSOLIDATED COMMUNICATIONS												
151	PO-160138	11/19/2015	916-150-1610										
TOTAL PAYMENT AMOUNT								6,696.59 *	6,696.59				
021477/00	CUMMINGS, CATHY												
1404	PO-161240	11/19/2015	REIMB										
TOTAL PAYMENT AMOUNT								16.22 *	16.22				
020517/00	EDUCATIONAL DATA SYSTEMS												
1365	PO-161206	11/19/2015	1015EO-5718-1415										
TOTAL PAYMENT AMOUNT								149.49 *	149.49				

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESO P OBJE SIT GOAL FUNC RES DEP TSMP	ABA num	Account num	Liq Amt	Net Amount
019262/00	ENTERPRISE RENT A CAR							
1412 PO-161250	11/19/2015	2N2V3G		1 01-0000-0-5810-472-1110-1000-014-000	NN P		198.38	198.38
1412 PO-161250	11/19/2015	2N2P8W		1 01-0000-0-5810-472-1110-1000-014-000	NN F		248.38	248.38
				TOTAL PAYMENT AMOUNT	446.76 *			446.76
016162/00	EVE EASTTEAM							
1376 PO-161233	11/19/2015	REIMB		1 01-5640-0-4300-601-9728-3150-017-000	NN F		549.17	549.17
				TOTAL PAYMENT AMOUNT	549.17 *			549.17
019704/00	FRISCH, JOYCE							
1395 PO-161235	11/19/2015	REIMB		1 01-0000-0-4300-371-0000-2700-012-000	NN F		48.11	48.11
				TOTAL PAYMENT AMOUNT	48.11 *			48.11
015208/00	GALLAGHER, JOHN							
1420 PO-161256	11/19/2015	REIMB		1 01-0000-0-4300-472-0000-2700-014-000	NN F		421.17	421.17
				TOTAL PAYMENT AMOUNT	421.17 *			421.17
011768/00	GIRARD EDWARDS ATTORNEYS AT							
1382 PO-161221	11/19/2015	OCT FEES		1 01-0000-0-5804-105-0000-7200-005-000	NN F		1,247.00	1,247.00
				TOTAL PAYMENT AMOUNT	1,247.00 *			1,247.00
022347/00	GIVE SOMETHING BACK							
317 PO-160286	11/19/2015	IN-0399894		1 01-6500-0-4300-102-5001-2700-002-000	NN P		467.32	467.32
317 PO-160286	11/19/2015	IN-0400357		1 01-6500-0-4300-102-5001-2700-002-000	NN F		3.23	22.64
367 PO-160342	11/19/2015	IN-0399898		1 01-6500-0-4300-102-5770-1120-002-000	NN F		224.78	227.50
1008 PO-160887	11/19/2015	IN-0422235		1 01-6512-0-4300-102-5001-3110-003-000	NN P		209.91	209.91
1008 PO-160887	11/19/2015	IN-0422771		1 01-6512-0-4300-102-5001-3110-003-000	NN P		4.83	4.83
1008 PO-160887	11/19/2015	IN-0423877		1 01-6512-0-4300-102-5001-3110-003-000	NN F		30.98	28.93
				TOTAL PAYMENT AMOUNT	961.13 *			961.13
015498/00	HARRIS WELDING							
1349 PO-161187	11/19/2015	01667281		1 01-8150-0-4300-106-0000-8110-007-000	NN P		54.57	54.57
				TOTAL PAYMENT AMOUNT	54.57 *			54.57

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FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP	Liq Amt	Net Amount
010830/00	HOLT OF CALIFORNIA										

1351 PO-161189	11/19/2015	SW050246335								79.00	79.00
1351 PO-161189	11/19/2015	SW050246336								513.44	513.44
TOTAL PAYMENT AMOUNT										592.44 *	592.44

019317/00	JENSEN, CARIN										
1336 PO-161210	11/19/2015	mileage								20.70	20.70
TOTAL PAYMENT AMOUNT										20.70 *	20.70

010355/00	KAISER FOUNDATION HEALTH PLAN										
PV-161037	11/18/2015	DECEMBER									
TOTAL PAYMENT AMOUNT										163,715.70 *	163,715.70

017899/00	LAWSON, BECKY										
1415 PO-161252	11/19/2015	REIMB								43.04	43.04
TOTAL PAYMENT AMOUNT										43.04 *	43.04

021914/00	LOY MATTISON ENTERPRISES										
61 PO-160061	11/19/2015	100115103115									
TOTAL PAYMENT AMOUNT										797.50 *	797.50

015787/00	O'REILLY AUTO PARTS										
111 PO-160106	11/19/2015	3558359165								107.98	107.98
111 PO-160106	11/19/2015	3558359438								361.94	361.94
111 PO-160106	11/19/2015	3558359504								58.19	58.19
111 PO-160106	11/19/2015	3558359507								66.94	66.94
111 PO-160106	11/19/2015	3558360036								41.15	41.15
111 PO-160106	11/19/2015	3558360173								148.04	148.04
111 PO-160106	11/19/2015	3558360327								31.31	31.31
111 PO-160106	11/19/2015	3558360392								15.10	15.10
111 PO-160106	11/19/2015	360487-360494								0.00	0.00
111 PO-160106	11/19/2015	3558360488								19.43	19.43
111 PO-160106	11/19/2015	3558360609								599.79	599.79
111 PO-160106	11/19/2015	3558361095								28.06	28.06
111 PO-160106	11/19/2015	3558361157								28.51	28.51
111 PO-160106	11/19/2015	361285-361295								3.84	3.84

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date		FD RESO	P OBJE	SIT GOAL	FUNC RES	DEP T9MP	
015787	(CONTINUED)							
111 PO-160106	11/19/2015	361304-361305	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	0.00	0.00
111 PO-160106	11/19/2015	3558361456	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	180.36	180.36
111 PO-160106	11/19/2015	3558361531	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	10.03	10.03
111 PO-160106	11/19/2015	3558361539	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	228.13	228.13
111 PO-160106	11/19/2015	3558361546	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	189.90	189.90
111 PO-160106	11/19/2015	3558361548	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	17.04	17.04
111 PO-160106	11/19/2015	3558361591	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	7.26	7.26
111 PO-160106	11/19/2015	3558361602	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	92.87	92.87
111 PO-160106	11/19/2015	3558361774	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	58.59	58.59
111 PO-160106	11/19/2015	3558362239	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	15.41	15.41
111 PO-160106	11/19/2015	3558362701	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	96.01	96.01
111 PO-160106	11/19/2015	3558362702	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	26.99	26.99
111 PO-160106	11/19/2015	3558362837	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	66.03	66.03
111 PO-160106	11/19/2015	3558362884	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	355.67	355.67
111 PO-160106	11/19/2015	83558363284	1	01-0000-0-4300-112-0000-3600-007-000	NN	P	31.41	31.41
		TOTAL PAYMENT AMOUNT			2,885.98 *			2,885.98
011822/00	OLARIU, STEFAN							
886 PO-160780	11/19/2015	TRIP734	1	01-0000-0-5800-112-0000-3600-007-000	NN	P	11.24	11.24
886 PO-160780	11/19/2015	TRIP 712	1	01-0000-0-5800-112-0000-3600-007-000	NN	P	6.44	6.44
886 PO-160780	11/19/2015	TRIP 705	1	01-0000-0-5800-112-0000-3600-007-000	NN	F	6.33	12.69
		TOTAL PAYMENT AMOUNT			30.37 *			30.37
018385/00	SCHOOL NURSE SUPPLY INC.							
1314 PO-161155	11/19/2015	0554559-IN	1	01-0000-0-4300-102-0000-3140-003-000	NN	F	56.35	55.64
		TOTAL PAYMENT AMOUNT			55.64 *			55.64
020811/00	SHRED-IT USA LLC							
499 PO-160430	11/19/2015	8014669639	1	01-0000-0-5800-472-0000-2700-014-000	NN	P	34.35	34.35
		TOTAL PAYMENT AMOUNT			34.35 *			34.35
018370/00	STANLEY CONVERGENT SECURITY							
1119 PO-160984	11/19/2015	12923090	1	01-8150-0-5600-106-0000-8110-007-000	NN	P	181.29	181.29
1119 PO-160984	11/19/2015	12882613	1	01-8150-0-5600-106-0000-8110-007-000	NN	P	607.37	607.37
		TOTAL PAYMENT AMOUNT			788.66 *			788.66



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Vendor/Addr Req Reference Date	Remit name Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount	
-----								
019848/00	TELLES, JOHN							
1396 PO-161243	11/19/2015 REIMB							
TOTAL PAYMENT AMOUNT						136.00	136.00	
136.00 *								
-----								
014079/00	THYSSENKRUPP ELEVATOR CORP							
554 PO-160493	11/19/2015 3002203469							
554 PO-160493	11/19/2015 3002203950							
TOTAL PAYMENT AMOUNT						1,931.61	1,931.61	
1,931.61								
TOTAL PAYMENT AMOUNT						152.44	152.44	
2,084.05 *								
-----								
011554/00	TRACTOR SUPPLY CO							
75 PO-160073	11/19/2015 200063800							
TOTAL PAYMENT AMOUNT						39.93	39.93	
39.93 *								
-----								
016626/00	VERHOVETCHI, ROVIM							
551 PO-160490	11/19/2015 trip 694							
551 PO-160490	11/19/2015 TRIP706							
TOTAL PAYMENT AMOUNT						9.99	9.99	
9.99								
TOTAL PAYMENT AMOUNT						12.26	12.26	
22.25 *								
-----								
015018/00	VERHOVETCHI, VEACESLAV							
257 PO-160241	11/19/2015 TRIP734							
TOTAL PAYMENT AMOUNT						9.34	9.34	
9.34 *								
-----								
015191/00	WACHOB, CYNTHIA							
352 PO-160325	11/19/2015 OCT MILEAGE							
TOTAL PAYMENT AMOUNT						128.23	128.23	
128.23 *								
-----								
022221/00	WESTERN HEALTH ADVANTAGE							
PV-161035	11/18/2015 DECEMBER							
TOTAL PAYMENT AMOUNT						113,642.63	113,642.63	
113,642.63 *								

81 CENTER UNIFIED SCHOOL DIST.		ACCOUNTS PAYABLE PRELIST		J1015	APY500	H.02.05	11/19/15	PAGE	7
11-19-2015		BATCH: 0035 11-19-15		<< Open >>					
		FUND : 01		GENERAL FUND					
Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num				
Req Reference	Date	Description	FD RESO P	OBJE SIT	GOAL FUNC	RES DEP	T9MP	Liq Amt	Net Amount
-----									
010337/00	WETTELAND, SARA								
1423	PO-161257	11/19/2015	REIMB	1	01-0000-0-5800-472-1217-1000-014-000	NN	F	102.96	102.96
TOTAL PAYMENT AMOUNT								102.96	102.96
010843/00	WILCO SUPPLY								
55	PO-160055	11/19/2015	15J2705902	1	01-8150-0-4300-106-0000-8110-007-000	NN	P	162.81	162.81
TOTAL PAYMENT AMOUNT								162.81	162.81
017313/00	XEROX								
425	PO-160387	11/19/2015	230023056	1	01-0000-0-5800-115-9790-8200-007-000	NN	P	1,258.91	1,258.91
TOTAL PAYMENT AMOUNT								1,258.91	1,258.91
TOTAL FUND								PAYMENT	308,667.09 **
									308,667.09

81 CENTER UNIFIED SCHOOL DIST. 11-19-2015				ACCOUNTS PAYABLE PRELIST BATCH: 0035 11-19-15 FUND : 13 CAFETERIA FUND				J1015 APV500 H.02.05 11/19/15 PAGE 8 << Open >>	
Vendor/Addr Reg Reference Date	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount	
019834/00	BERKELEY FARMS INC			FD RESO P OBJE SIT GOAL FUNC RES DEP T9MP					
132 PO-160126	11/19/2015	1098018		1 13-5310-0-4700-108-0000-3700-007-000 NN P	8,679.81 *		8,679.81	8,679.81	
				TOTAL PAYMENT AMOUNT				8,679.81	
019859/00	CHERNETSKIY, LYUBOV								
1426 PO-161241	11/19/2015	REIMB		1 13-5310-0-3404-371-0000-3700-000-000 NN F	50.00 *		50.00	50.00	
				TOTAL PAYMENT AMOUNT				50.00	
011205/00	CULTURE SHOCK YOGURT								
141 PO-160134	11/19/2015	3239		1 13-5310-0-4700-108-0000-3700-007-000 NN P	240.75 *		240.75	240.75	
				TOTAL PAYMENT AMOUNT				240.75	
011602/00	DANIELSEN CO., THE								
128 PO-160122	11/19/2015	87679		2 13-5310-0-4300-108-0000-3700-007-000 NN P			1,027.77	1,027.77	
128 PO-160122	11/19/2015	87679		1 13-5310-0-4700-108-0000-3700-007-000 NN P			2,551.70	2,551.70	
				TOTAL PAYMENT AMOUNT		3,579.47 *		3,579.47	
022364/00	HEARTLAND SCHOOL SOLUTIONS								
140 PO-160133	11/19/2015	HSS0000029584		1 13-5310-0-5300-108-0000-3700-007-000 NN P	425.25 *		425.25	425.25	
				TOTAL PAYMENT AMOUNT				425.25	
011422/00	SYSO OF SAN FRANCISCO								
129 PO-160123	11/19/2015	511102517		2 13-5310-0-4300-108-0000-3700-007-000 NN P			989.66	989.66	
129 PO-160123	11/19/2015	511102517		1 13-5310-0-4700-108-0000-3700-007-000 NN P			2,057.86	2,057.86	
				TOTAL PAYMENT AMOUNT		3,047.52 *		3,047.52	
				TOTAL FUND PAYMENT		16,022.80 **		16,022.80	
				TOTAL BATCH PAYMENT		324,689.89 ***	0.00	324,689.89	
				TOTAL DISTRICT PAYMENT		324,689.89 ****	0.00	324,689.89	
				TOTAL FOR ALL DISTRICTS:		324,689.89 ****	0.00	324,689.89	

Number of warrants to be printed: 47, not counting voids due to stub overflows.

# Center Joint Unified School District

**AGENDA REQUEST FOR:**

**Dept./Site:** Facilities & Operations Department

**To:** Board of Trustees

**Action Item** \_\_\_\_\_

**Date:** December 16, 2015

**Information Item** X

**From:** Craig Deason, Assist. Supt.

**# Attached Pages** 1

**Assist. Supt. Initials:** CD

**SUBJECT:** Conference Attendance

Craig Deason and Carol Surryhne will be attending the C.A.S.H. 37th Annual Conference on School Facilities at the Sacramento Convention Center February 22 – 24, 2016.

Fees will be paid from department funds.

# Conference Brochure

## **CALIFORNIA'S COALITION FOR ADEQUATE SCHOOL HOUSING<sup>SM</sup>** **37<sup>th</sup> ANNUAL CONFERENCE ON SCHOOL FACILITIES**



February 22-24, 2016 • Sacramento Convention Center • [www.cashnet.org](http://www.cashnet.org)

*Center Joint Unified School District*

<b>AGENDA REQUEST FOR:</b>	
<b>Dept./Site:</b> Superintendent's Office	<b>Action Item</b> <u>    X    </u>
<b>To:</b> Board of Trustees	<b>Information Item</b> <u>          </u>
<b>Date:</b> December 16, 2015	<b># Attached Pages</b> <u>    2    </u>
<b>From:</b> Scott A. Loehr, Superintendent	
<b>Principal/Administrator Initials:</b> <u>                                </u>	

**SUBJECT:** Resolution #6/2015-16: Promote Civic Learning in our Schools;  
College Career and Civic Learning

**RECOMMENDATION:** The Center Joint Unified School District Board of Trustees approve Resolution #6/2015-16: Promote Civic Learning in our Schools; College Career and Civic Learning.

**Center Joint Unified School District  
Resolution # 6/2015-16**

**A Resolution of the Board of Trustees of the Center Joint Unified School District to Promote Civic Learning in our Schools; College Career and Civic Life**

**WHEREAS:** It is the goal of Center Joint Unified School District to prepare *all* of our students for college, career and civic life;

**WHEREAS:** Schools are a critical place for students to develop the civic knowledge, skills and values needed to effectively participate in our democracy, and research demonstrates that six core activities - known as the Six Proven Practices in Civic Learning - directly improve the quality and effectiveness of civic learning in schools. These practices are: classroom instruction in government, history, law and democracy; discussion of current events; service-learning; extra-curricular or co-curricular activities; student voice in school governance; and simulations of democratic processes;

**WHEREAS:** The success of our Nation and State depends on educated, informed and engaged citizens and residents, and California currently ranks 38th of 50 states in civic engagement;

**WHEREAS:** The education system has a major role in ensuring each student has equitable access to learning to participate in our democracy. Local Control Funding Formula (LCFF) recognizes the necessity of investing in the reduction and ultimate removal of inequitable outcomes. Revitalizing civic learning opportunities in an equitable manner can contribute to meeting these goals.

**WHEREAS:** We have much to gain by building on our civic learning practices through our school community partnerships. In addition to the chief benefits of a vibrant and informed civic life and democracy, high quality civic learning also helps teach children the skills they need for the 21st century workplace, such as critical thinking, collaboration, creativity, initiative, and innovation. In addition, it can improve school climate and safety, lower a schools' dropout rate and promote academic achievement, including in Common Core State Standards.

**WHEREAS:** There has never been a better - or more crucial time - to revitalize civic learning in our schools; as we implement sweeping changes we cannot leave civic learning behind.

**WHEREAS:** Resources are available to assist schools and teachers with revitalizing civic learning.

**THEREFORE BE IT RESOLVED:** That the Board of Trustees of Center Joint Unified School District become a Civic Learning Partnership School District. The Board requests that the Superintendent and staff work toward creating and implementing a

plan for developing the civic literacy of all its students by integrating the Six Proven Practices into instructional practice and school life; and ensure that adequate time and resources are dedicated to this goal.

PASSED AND ADOPTED ON December 16, 2015, at the Regular Board meeting of the Board of Education, at the Board Room located at Wilson C. Riles Middle School - Room 503, 4747 PFE Road, Roseville, CA 95747 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I hereby declare under penalty of perjury that the foregoing Resolution was duly introduced, passed and adopted at the time and place noted and by vote stated.

---

Delrae Pope, Clerk  
CJUSD Board of Trustees



*Center Joint Unified School District*

## AGENDA REQUEST FOR:

Dept./Site: Superintendent's Office

Action Item   X  

To: Board of Trustees

Information Item           

Date: December 16, 2015

# Attached Pages           

From: Scott A. Loehr, Superintendent

Principal/Administrator Initials:           **SUBJECT: Annual Organizational Meeting for Governing Board**

Education Code §3513 requires governing boards to conduct an annual organizational meeting. At this time, the Board will:

- 1) elect the Board President;
- 2) elect a Clerk of the Board;
- 3) appoint a Board Representative to the County School Boards Association;
- 4) establish the time, place and frequency of regular meetings of the Board.

**RECOMMENDATION:** The Center Joint Unified School District Board of Trustees Conduct the Annual Organizational Meeting of the Board.

**CERTIFICATE OF ELECTION**  
**OF**  
**BOARD PRESIDENT, CLERK & BOARD REPRESENTATIVE**

**INSTRUCTIONS:** *Please complete and forward this certificate to the County Superintendent of Schools immediately following your annual organizational meeting, which must be held between December 4 and December 18, 2015.*

It is hereby certified that at the annual organizational meeting of the governing board of the \_\_\_\_\_ District, held \_\_\_\_\_, 2015, the following officers and representatives were elected:

**PRESIDENT:**

Address:

**CLERK:**

Address:

**BOARD  
REPRESENTATIVE:**

Address:

Submitted by:

Title:

**Return to:**

**Carla Miller  
Sacramento County Office of Education  
P.O. Box 269003  
Sacramento, CA 95826-9003**

<p><b>CENTER JOINT UNIFIED SCHOOL DISTRICT FINANCING CORPORATION</b></p>
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**ORGANIZATIONAL MEETING  
December 16, 2015**

**A G E N D A**

1. **Call to Order**
2. **Approval of Prior Meeting Minutes: December 17, 2014**
3. **Appointment of New Officers**
4. **Other Business**
5. **Public Comments**
6. **Adjournment**

**CENTER JOINT UNIFIED SCHOOL DISTRICT  
FINANCING CORPORATION**

**ORGANIZATIONAL MEETING  
December 17, 2014**

**MINUTES**

**1. Call to Order**

President Hunt, called a recess of the regular meeting of the Center Joint Unified Board of Trustees at 6:30 p.m., at which time the annual Organizational Meeting of the Board of Directors of the Center Joint Unified School District Financing Corporation was convened.

**Roll Call:** Members Present: Mrs. Nancy Anderson, Mr. Jeremy Hunt,  
Mrs. Kelly Kelley, Mrs. Delrae Pope,  
Mr. Donald Wilson

**2. Adoption of Minutes: December 11, 2013**

A motion to approve the adoption of the minutes of December 11, 2013 of the Center Joint Unified Financing Corporation, was made by Trustee Wilson and seconded by Trustee Pope.

**Vote:** General Consent

**3. Appointment of New Officers**

A motion was made by Trustee Kelley, seconded by Trustee Wilson, to go with the same officers as appointed for the School Board of Trustees which would place Trustee Kelley as President and Trustee Pope as Secretary of the CJUSD Financing Corporation.

**Vote:** General Consent

**4. Other Business - None**

**5. Public Comments - None**

**6. Adjournment – 6:32 p.m.**

**Motion:** Wilson  
**Second:** Pope

**Vote:** General Consent

CJUSD FINANCING CORPORATION  
ORGANIZATIONAL MEETING  
December 17, 2014  
Page 2

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Nancy Anderson

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Jeremy Hunt

---

Delrae Pope

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Kelly Kelley

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Date Adopted

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Donald E. Wilson

# Center Joint Unified School District

<b>AGENDA REQUEST FOR:</b>	
Dept./Site: Superintendent's Office	Action Item <u>X</u>
To: Board of Trustees	Information Item _____
Date: December 16, 2015	# Attached Pages _____
From: Scott A. Loehr, Superintendent	
Principal/Administrator Initials: _____	

<b>SUBJECT: First Reading: Board Policies/Regulations/Exhibits</b>	
Replace BP/AR 3270	Sale and Disposal of Books, Equipment and Supplies
Replace AR 3311	Bids
Replace AR 3512	Equipment
Replace AR 4112.23	Special Education Staff
Replace AR 4119.11/4219.11/4319.11	Sexual Harassment
Replace BP/AR 4154/4254/4354	Health and Welfare Benefits
Replace AR 5112.2	Exclusions from Attendance
Replace BP/AR 5141.31	Immunizations
Replace BP 6190	Evaluation of the Instructional Program
Add E 5125.3	Challenging Student Records
<u>Minor Revisions:</u>	
Replace BP 0200	Goals for the School District
Replace AR 0460	Local Control and Accountability Plan
Replace BP 0500	Accountability
Replace BP 3100	Budget
Replace AR 3100	Budget
Replace AR 4161.11/4261.11/4361.11	Industrial Accident/Illness Leave
Replace AR 6145.2	Athletic Competition
Replace BP 6151	Class Size
Replace AR 6158	Independent Study
Replace BP 6170.1	Transitional Kindergarten
<b>RECOMMENDATION: CJUSD Board of Trustees approve the first reading of presented policies/regulations/exhibits.</b>	

## SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES

Note: The following policy and administrative regulation address the sale and disposal of district-owned personal property, such as instructional materials, equipment, and supplies. For policy on the sale or lease of surplus real property, see BP 3280 - Sale or Lease of District-Owned Real Property.

The Governing Board recognizes its fiscal responsibility to maximize the use of district equipment, supplies, instructional materials, and other personal property while providing up-to-date resources that facilitate student learning and effective district operations. When the Board, upon recommendation of the Superintendent or designee, declares any district-owned personal property unusable, obsolete, or no longer needed, the Board shall determine the estimated value of the property and shall decide whether the property will be donated, sold, or otherwise disposed of as prescribed by law and administrative regulation.

*(cf. 0440 - District Technology Plan)*

*(cf. 3512 - Equipment)*

*(cf. 6161.11 - Supplementary Instructional Materials)*

*(cf. 6163.1 - Library Media Centers)*

The Board shall approve the price and terms of any sale or lease of personal property of the district.

If the Board members who are in attendance at a meeting unanimously agree that the property, whether one or more items, does not exceed \$2,500 in value, the property may be sold without advertising for bids. (Education Code 17546)

If the Board members who are in attendance at a meeting unanimously find that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board or may be disposed of by dumping. (Education Code 17546)

Note: Education Code 60510-60530 establish conditions for the sale or disposal of obsolete instructional materials depending on whether such materials are usable or unusable for educational purposes; see the section "Instructional Materials" in the accompanying administrative regulation. The following **optional** paragraph prescribes criteria for determining when instructional materials are obsolete or unusable, and may be revised to reflect district practice. The mandate to adopt rules and procedures setting standards for identifying obsolete materials was repealed by SB 971 (Ch. 923, Statutes of 2014).

Instructional materials shall be considered obsolete or unusable by the district if they have been replaced by more recent editions or new materials selected by the Board, are not aligned with the district's academic standards or course of study, and have no foreseeable value in other instructional areas. Such materials may be sold or donated if they continue to serve educational purposes that would benefit others outside the district. Instructional materials are not appropriate for sale or donation if they meet any of the following criteria:

1. Contain information rendered inaccurate or incomplete by new research or technologies

**SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (continued)**

2. Contain demeaning, stereotyping, or patronizing references to any group of persons protected against discrimination by law or Board policy
3. Are damaged beyond use or repair

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 1312.4 - Williams Uniform Complaint Procedures)*

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

*(cf. 6011 - Academic Standards)*

*(cf. 6143 - Courses of Study)*

Note: Pursuant to 34 CFR 80.32-80.33, equipment or supplies acquired under a federal grant or subgrant may be retained, sold, or otherwise disposed of, with no further obligation to the awarding federal agency, when they are no longer needed for the original project or program or for other federally supported activities. However, when the current per-unit fair market value of the equipment or the residual inventory of the unused supplies is \$5,000 or more, the federal agency that provided the grant or subgrant shall be entitled to a share of the current market value of the equipment, if retained, or the proceeds from its sale, and to compensation for its share of the unused supplies. See the accompanying administrative regulation.

The Superintendent or designee shall establish procedures to be used whenever the district sells equipment or supplies originally acquired under a federal grant or subgrant. Such procedures shall be designed to ensure the highest possible return. (34 CFR 80.32)

*(cf. 3440 - Inventories)*

*Legal Reference: (see next page)*



## SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (continued)

### *Legal Reference:*

#### EDUCATION CODE

17540-17542 *Sale or lease of personal property by one district to another*

17545-17555 *Sale of personal property*

35168 *Inventory, including record of time and mode of disposal*

60510-60530 *Sale, donation, or disposal of instructional materials*

#### GOVERNMENT CODE

25505 *District property; disposition; proceeds*

#### CODE OF REGULATIONS, TITLE 5

3944 *Consolidated categorical programs, district title to equipment*

3946 *Disposal of equipment purchased with state and federal consolidated application funds*

#### UNITED STATES CODE, TITLE 40

549 *Surplus property*

#### CODE OF FEDERAL REGULATIONS, TITLE 34

80.32-80.33 *Equipment and supplies acquired under a grant or subgrant*

### *Management Resources:*

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*California School Accounting Manual*

*Standards for Evaluating Instructional Materials for Social Content, 2013*

#### WEB SITES

*California Department of Education: <http://www.cde.ca.gov>*

*School Services of California, Inc.: <http://www.sscal.com>*

# **Center USD**

## **Board Policy**

### **Sale And Disposal Of Books, Equipment And Supplies**

BP 3270

#### **Business and Noninstructional Operations**

When any district-owned instructional materials, equipment, supplies, or other personal property becomes unusable, obsolete, or no longer needed, the Superintendent or designee shall notify the Governing Board, provide an estimated value, and recommend whether the items be sold or disposed of by one of the methods prescribed in law and administrative regulation. Upon approval by the Board, the Superintendent or designee shall arrange for the sale or disposal of these items.

(cf. 0440 - District Technology Plan)

(cf. 6161 - Equipment, Books and Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6163.1 - Library Media Centers)

Instructional materials may be considered obsolete or unusable when they:

1. Have been replaced by more recent editions or new materials selected by the Board and have no foreseeable value in other instructional areas

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

2. Are not aligned with the district's academic standards or course of study

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

3. Contain information rendered inaccurate or incomplete by new research or technologies

4. Contain demeaning, stereotyping, or patronizing references to any group of persons protected against discrimination by law or Board policy

(cf. 0410 - Nondiscrimination in District Programs and Activities)

5. Are damaged beyond use or repair

(cf. 1312.4 - Williams Uniform Complaint Procedures)

The Superintendent or designee shall establish procedures to be used when selling

equipment for which the federal government has a right to receive all or part of the proceeds. These procedures shall ensure a reasonable amount of competition so as to result in the highest possible revenue.

(cf. 3440 - Inventories)

**Legal Reference:**

**EDUCATION CODE**

17540-17542 Sale or lease of personal property by one district to another

17545-17555 Sale of personal property

35168 Inventory, including record of time and mode of disposal

42291.5 Temporary school bus designation

42303 School bus sale to another district

60500-60530 Sale, donation, or disposal of instructional materials

**GOVERNMENT CODE**

25505 District property; disposition; proceeds

**CODE OF REGULATIONS, TITLE 5**

3944 Consolidated categorical programs, district title to equipment

3946 Disposal of equipment purchased with state and federal consolidated application funds

**UNITED STATES CODE, TITLE 40**

549 Surplus property

**CODE OF FEDERAL REGULATIONS, TITLE 34**

80.32 Equipment acquired under a grant or subgrant

**Management Resources:**

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

California School Accounting Manual

Standards for Evaluating Instructional Materials for Social Content, 2000

**WEB SITES**

California Department of Education: <http://www.cde.ca.gov>

School Services of California, Inc.: <http://www.sscal.com>

**SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**

Note: The following administrative regulation addresses the sale and disposal of district-owned personal property, such as instructional materials, equipment, and supplies. For procedures regarding the disposal of real property, see BP/AR 3280 - Sale or Lease of District-Owned Real Property.

Education Code 42303, which established conditions for the sale of school buses by districts receiving a state apportionment to replace the buses, was repealed by SB 78 (Ch. 19, Statutes of 2015).

**Instructional Materials**

Note: Education Code 60510-60530 address the sale or disposal of surplus or undistributed obsolete instructional materials that are either usable or unusable for educational purposes. See the accompanying Board policy for language regarding the determination of instructional materials as obsolete or unusable.

The legal requirement to use the proceeds of the sale of surplus or obsolete instructional materials to purchase new instructional materials, supplemental instructional materials, or technology-based materials was repealed by SB 971 (Ch. 923, Statutes of 2014).

Surplus or undistributed obsolete instructional materials that are usable for educational purposes may be sold by the district. Alternatively, such materials may be donated to: (Education Code 60510)

1. Another district, county free library, or other state institution
2. A United States public agency or institution
3. A nonprofit charitable organization
4. Children or adults in California or foreign countries for the purpose of increasing the general literacy of the people

*(cf. 0440 - District Technology Plan)*

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

*(cf. 6161.11 - Supplementary Instructional Materials)*

*(cf. 6163.1 - Library Media Centers)*

Any organization, agency, or institution receiving obsolete instructional materials donated by the district shall certify to the Governing Board that it agrees to make no charge to any persons to whom it gives or lends these materials. (Education Code 60511)

Note: Education Code 60510.5 encourages, but does not require, districts to take actions described in the following **optional** paragraph.

At least 60 days before selling or donating surplus or undistributed obsolete instructional materials, the Superintendent or designee shall notify the public of the district's intention to do so through a public service announcement on a local television station, in a local newspaper, or by other means that will most effectively reach the entities described above.

## **SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (continued)**

Representatives of those entities and members of the public also shall be notified of the opportunity to address the Board regarding the distribution of these materials.

*(cf. 9323 - Meeting Conduct)*

Surplus or undistributed obsolete instructional materials which are unusable or which cannot be distributed as specified above may be disposed of by either of the following: (Education Code 60530)

1. Mutilated as not to be salable as instructional materials and sold for scrap or for use in the manufacture of paper pulp or other substances at the highest obtainable price
2. Destroyed by any economical means, provided that the materials are not destroyed until at least 30 days after the district has given notice to all persons who have filed a request for such notice

*(cf. 3510 - Green School Operations)*

*(cf. 3511.1 - Integrated Waste Management)*

### **Equipment/Supplies Acquired with Federal Funds**

Note: 34 CFR 80.32-80.33 address the sale or disposal of equipment and supplies that were acquired under a federal grant or subgrant. See BP 3512 - Equipment for additional requirements pertaining to the management of such equipment and supplies.

When the district has a need to replace equipment originally purchased with funds from a federal grant or subgrant, it may, subject to the approval of the agency that awarded the grant, trade in the original equipment or sell the property and use the proceeds to offset the cost of the replacement property. (34 CFR 80.32)

When any original or replacement equipment or supplies acquired under a federal grant or subgrant are no longer needed for the original project or program or for other federally supported activities, the district may retain or sell such items or, if the item has a current fair market value of less than \$5,000, may otherwise dispose of the item in a manner approved by the Board. Whenever the district sells equipment or supplies that have a current fair market value of \$5,000 or more, it shall provide an amount to the federal agency equal to the agency's share of the current market value of the equipment or the proceeds from the sale of the equipment or supplies. (34 CFR 80.32-80.33)

In the event that the district is provided equipment that is federally owned, the district shall request disposition instructions from the federal agency when it no longer needs the equipment. (34 CFR 80.32)

## **SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (continued)**

### **Other Personal Property**

The district may sell other surplus or obsolete district-owned personal property through any of the following methods:

1. The Superintendent or designee may advertise for bids by posting a notice in at least three public places in the district for at least two weeks, or by publishing a notice at least once a week for at least two weeks in a newspaper having a general circulation in the district and, if possible, publishing within the district. The district shall sell the property to the highest responsible bidder or shall reject all bids. (Education Code 17545, 17548)

Property for which no qualified bid has been received may be sold, without further advertising, by the Superintendent or designee. (Education Code 17546)

*(cf. 3311 - Bids)*

2. The property may be sold by means of a public auction conducted by district employees, employees of other public agencies, or by contract with a private auction firm. (Education Code 17545)
3. The district may sell the property without advertising for bids under any of the following conditions:

Note: Pursuant to Education Code 17546, advertising without bids is authorized when the Governing Board members attending a meeting unanimously agree that the property, whether one or more items, does not exceed \$2,500 in value; see the accompanying Board policy.

- a. The Board members in attendance at a meeting have unanimously determined that the property does not exceed \$2,500 in value. (Education Code 17546)

*(cf. 9323.2 - Actions by the Board)*

Note: Education Code 17540 authorizes the sale of property to government agencies eligible under the federal surplus property law, renumbered as 40 USC 549.

- b. The district sells the property to agencies of the federal, state, or local government, to any other school district, or to any agency eligible under the federal surplus property law and the sale price equals the cost of the property plus the estimated cost of purchasing, storing, and handling. (Education Code 17540; 40 USC 549)

**SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (continued)**

- c. The district sells or leases the property to agencies of the federal, state, or local government or to any other school district and the price and terms of the sale or lease are fixed by the Board and approved by the County Superintendent of Schools. (Education Code 17542)

Money received from the sale of surplus personal property shall be either deposited in the district reserve or general fund or credited to the fund from which the original purchase was made. (Education Code 17547)

*(cf. 3100 - Budget)*

# **Center USD**

## **Administrative Regulation**

### **Sale And Disposal Of Books, Equipment And Supplies**

AR 3270

#### **Business and Noninstructional Operations**

##### **Personal Property**

The district may sell surplus or obsolete district-owned personal property through any of the following methods:

1. The Superintendent or designee may advertise for bids by posting a notice in at least three public places in the district for at least two weeks, or by publishing a notice at least once a week for at least two weeks in a newspaper having a general circulation in the district and, if possible, publishing within the district. The district shall sell the property to the highest responsible bidder or shall reject all bids. (Education Code 17545)

Property for which no qualified bid has been received may be sold, without further advertising, by the Superintendent or designee. (Education Code 17546)

(cf. 3311 - Bids)

2. The property may be sold by means of a public auction conducted by district employees, employees of other public agencies, or by contract with a private auction firm. Notice related to the auction shall be posted or published as described in item #1 above. (Education Code 17545)

3. The district may sell the property without advertising for bids under any of the following conditions:

a. The Governing Board members attending a meeting unanimously agree that the property, whether one or more items, does not exceed \$2,500 in value. (Education Code 17546)

(cf. 9323.2 - Actions by the Board)

b. The district sells the property to agencies of federal, state, or local government, to any other school district, or to any agency eligible under the federal surplus property law (40 USC 484 renumbered 40 USC 549) and the sale price equals the cost of the property plus the estimated cost of purchasing, storing, and handling. (Education Code 17540)

c. The district sells or leases the property to agencies of the federal, state, or local



government or to any other school district and the price and terms of the sale or lease are fixed by the Board and approved by the County Superintendent of Schools. (Education Code 17542)

If the Board members attending a meeting unanimously find that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board or may be disposed of by dumping. (Education Code 17546)

Money received from the sale of surplus property shall be either deposited in the district reserve or general fund or credited to the fund from which the original purchase was made. (Education Code 17547)

#### Instructional Materials

Surplus or undistributed obsolete instructional materials that are usable for educational purposes may be sold by the district, in which case all of the proceeds of the sale shall be available to acquire basic instructional materials, supplemental instructional materials, or technology-based materials. (Education Code 60510, 60510.1, 60521)

(cf. 0440 - District Technology Plan)

(cf. 6161 - Equipment, Books and Materials)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6163.1 - Library Media Centers)

Such materials also may be donated to another district, county free library, or other state institution; a United States public agency or institution; a nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing the general literacy of the people. Any organization, agency, or institution receiving obsolete instructional materials donated by the district shall certify to the Board that it agrees to make no charge to any persons to whom it gives or lends these materials. (Education Code 60510, 60511)

At least 60 days before selling or donating surplus or obsolete instructional materials, the Superintendent or designee shall notify the public of the district's intention to do so through a public service announcement on a local television station, in a local newspaper, or by another means he/she believes will most effectively reach the entities described above. The Board shall also permit representatives of these entities and members of the public to address the Board regarding the distribution of these materials.

(cf. 9323 - Meeting Conduct)

Surplus or undistributed obsolete instructional materials which are unusable or which cannot be distributed as specified above may be disposed of by either of the following: (Education Code 60530)

1. Mutilated so as not to be salable and sold for scrap at the highest obtainable price
2. Destroyed by any economical means, provided that the materials are not destroyed until at least 30 days after the district has given notice to all persons who have filed a request for such notice

(cf. 3510 - Green School Operations)

(cf. 3511.1 - Integrated Waste Management)

#### Replacement of School Buses

Upon receiving a state apportionment for the replacement of a school bus, the Board may sell the bus that is being replaced to another California school district if the following conditions are met: (Education Code 42303)

1. The other district is replacing a bus that is in service and has not been designated a temporary school bus pursuant to Education Code 42291.5.
2. The bus being replaced by the other district is older than the bus that is being sold by this district.
3. The bus being replaced by the other district is not sold to a third school district.
4. The other district, by Board resolution, holds the state and this district harmless for any liability that may result from the bus that this district is selling.
5. The proceeds from the sale of the bus shall be used by this district for home-to-school transportation purposes.

(cf. 3540 - Transportation)

6. Before the sale is finalized, the bus being sold is in compliance with all relevant provisions of the Vehicle Code and Title 13 of the California Code of Regulations.

**BIDS**

Note: Pursuant to Government Code 54202, districts are **mandated** to adopt bidding procedures governing the purchase of equipment and supplies.

The following administrative regulation is for use by districts that have not adopted the provisions of the Uniform Public Construction Cost Accounting Act (UPCCAA). Procedures and bid limits under the UPCCAA are specified in Public Contract Code 22030-22045.

**Advertised/Competitive Bids**

The district shall advertise for competitive bids when any public project contract involves an expenditure of \$15,000 or more. *Public project* means construction, reconstruction, erection, alteration, renovation, improvement, painting, repainting, demolition, and repair work involving a district owned, leased, or operated facility. (Public Contract Code 20111, 22002)

Note: For items #1-3 below, Public Contract Code 20111 requires the Superintendent of Public Instruction (SPI) to annually establish a bid limit that reflects U.S. Department of Commerce data. The following **optional** paragraph allows the amount to escalate automatically once the SPI has made the annual determination. For 2015, the bid limit is \$86,000.

The district shall also advertise for competitive bids when a contract exceeds the amount specified in law, as annually adjusted by the Superintendent of Public Instruction, for any of the following: (Public Contract Code 20111)

1. The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district
2. Services, not including construction services or special services and advice in accounting, financial, legal, or administrative matters
3. Repairs that are not a public project, including maintenance

*Maintenance* means routine, recurring, and usual work for preserving, protecting, and keeping a district facility operating in a safe, efficient, and continually usable condition for the intended purpose for which it was designed, improved, constructed, altered, or repaired. *Maintenance* includes, but is not limited to, carpentry, electrical, plumbing, glazing, and other craft work designed to preserve the facility, as well as repairs, cleaning, and other operations on machinery and other permanently attached equipment. Maintenance does not include painting, repainting, or decorating other than touchup, or among other types of work, janitorial or custodial services and protection provided by security forces. (Public Contract Code 20115)

**Instructions and Procedures for Advertised Bids**

The Superintendent or designee shall call for bids by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district, or if no such

**BIDS (continued)**

newspaper exists, then in some newspaper of general circulation that is circulated in the county. The Superintendent or designee also may post the notice on the district's web site or through an electronic portal. The notice shall state the work to be done or materials or supplies to be furnished and the time and place and web site where bids will be opened. The district may accept a bid that has been submitted electronically or on paper. (Public Contract Code 20112)

*(cf. 1113 - District and School Web Sites)*

The notice shall contain the time, date, and location of any mandatory prebid conference, site visit, or meeting and details regarding when and where project documents, including the final plan and specifications, are available. Any such mandatory visit or meeting shall occur not less than five calendar days after the publication of the initial notice. (Public Contract Code 6610)

Note: For a bid to be successful, it must conform to specifications (i.e., it must be "responsive") and the bidder must be determined to be able to perform the work (i.e., he/she must be "responsible"). A district must be careful in making a determination on the "non-responsiveness" of a bid based on investigation or information outside of the submitted bid. In addition, when relying on outside investigation or information to disqualify a bidder, the district must follow the hearing procedures applicable for a finding of "non-responsibility." (Great West Contractors Inc. v. Irvine Unified School District) To avoid any confusion, the district should provide clear and comprehensive specifications to bidders.

Bid instructions and specifications shall include the following requirements and information:

1. All bidders shall certify the minimum, if not exact, percentage of post-consumer materials in products, materials, goods, or supplies offered or sold. (Public Contract Code 22152)

*(cf. 3510 - Green School Operations)*

2. All bids for construction work shall be presented under sealed cover and shall be accompanied by one of the following forms of bidder's security: (Public Contract Code 20107, 20111)
  - a. Cash
  - b. A cashier's check made payable to the district
  - c. A certified check made payable to the district
  - d. A bidder's bond executed by an admitted surety insurer and made payable to the district

**BIDS (continued)**

The security of unsuccessful bidders shall be returned in a reasonable period of time, but in no event later than 60 days after the bid is awarded. (Public Contract Code 20111)

3. When a standardized proposal form is provided by the district, bids not presented on the standard form shall be disregarded. (Public Contract Code 20111.5)
4. Bids shall not be accepted after the advertised bid opening time, regardless of whether the bids are actually opened at that time. (Public Contract Code 20112)
5. When two or more identical lowest or highest bids are received, the Governing Board may determine by lot which bid shall be accepted. (Public Contract Code 20117)

Note: Public Contract Code 20103.8 specifies that, in those cases when the bid includes items that may be added to or deducted from the scope of the work in the contract, the bid solicitation must specify the method to be used to determine the lowest bid, as detailed below. Districts should consult with legal counsel, as appropriate, as to the applicability of this law to school districts and other unclear provisions of this law.

6. If the district requires that the bid include prices for items that may be added to or deducted from the scope of work in the contract, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of such a specification, only the method provided in item #6a below shall be used. (Public Contract Code 20103.8)
  - a. The lowest bid shall be the lowest total of the bid prices on the base contract without consideration of the prices on the additive or deductive items.
  - b. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.
  - c. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that, when taken in order from a specifically identified list of those items in the solicitation, and added to or subtracted from the base contract, are less than or equal to a funding amount publicly disclosed by the district before the first bid is opened.

The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to the district before the ranking of all bidders from lowest to highest has been determined. (Public Contract Code 20103.8)

**BIDS (continued)**

7. The district shall consider only responsive bids from responsible bidders in determining the lowest bid.
8. Any subsequent change or alteration of a contract shall be governed by the provisions of Public Contract Code 20118.4.
9. After being opened, all submitted bids become public records pursuant to Government Code 6252 and shall be made available for public review pursuant to law, Board policy, and administrative regulation.

*(cf. 1340 - Access to District Records)*

10. When a bid is disqualified as nonresponsive based on district investigation or other information not obtained from the submitted bid, the Superintendent or designee shall notify the bidder and give him/her an opportunity to respond to the information.

**Prequalification Procedure**

Note: The following section is **optional**. Pursuant to Public Contract Code 20111.6, as amended by AB 566 (Ch. 214, Statutes of 2015), a district with average daily attendance (ADA) of 2,500 or greater is required to prequalify all general contractors and electrical, mechanical, and plumbing subcontractors for any public project of \$1 million or more awarded on or after January 1, 2015, when the project uses or is reimbursed from School Facilities Program funds (Education Code 17070.10-17079.30) or other future state school bonds.

Additionally, pursuant to Public Contract Code 20111.5, districts are permitted, but not required, to establish prequalification procedures for other contracts which, by law, require competitive bidding.

When required by law or the Board, the Superintendent or designee shall establish a uniform system for rating bidders on the basis of completed questionnaires and financial statements in order to determine the size of contracts on which each bidder is qualified to bid. For this purpose, the Superintendent or designee shall furnish prospective bidders a standardized proposal form which, when completed, shall indicate a bidder's statement of financial ability and experience in performing public works. The bidder's information shall be verified under oath in the manner in which civil law pleadings are verified. The questionnaires and financial statements shall not be public records and shall not be open to public inspection. (Code of Civil Procedure 446; Public Contract Code 20111.5, 20111.6)

Note: Pursuant to Public Contract Code 20111.6, as amended by AB 1581 (Ch. 408, Statutes of 2014), districts' authority to set timelines for bid submittal and opening as specified in the following paragraph apply to contracts awarded on or after January 1, 2015 and will be in effect only until January 1, 2019. In addition, Public Contract Code 20111.6, as amended by AB 566 (Ch. 214, Statutes of 2015), clarifies that the requirement for prequalification applies to projects that will be reimbursed from future state school bonds, not just those that use funds "received" from state construction bonds.

**BIDS (continued)**

When any public project involves an expenditure of \$1,000,000 or more and is funded or reimbursed wholly or partly by the School Facilities Program funds or other future state school bond, the district shall prequalify prospective bidders either quarterly or annually. The prequalification shall be valid for one year and the following requirements shall apply: (Education Code 17406, 17407; Public Contract Code 20111.6)

1. Prospective bidders, including, but not limited to, prime, general engineering, and general building contractors and electrical, mechanical, and plumbing subcontractors, as defined in the Business and Professions Code 4113, 7056, or 7057, as applicable, shall submit a standardized questionnaire and financial statement 10 or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.
2. Prospective bidders shall be prequalified by the district five or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.

If the project includes electrical, mechanical, or plumbing components that will be performed by electrical, mechanical, or plumbing contractors, the Superintendent or designee shall make available to all bidders a list of prequalified general contractors and electrical, mechanical, and plumbing subcontractors five or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.

For all other contracts requiring competitive bidding, the district may establish a procedure for prequalifying bidders on a quarterly basis and may authorize that prequalification be considered valid for up to one calendar year following the date of the initial prequalification. Prospective bidders for such contracts shall submit the questionnaire and financial statement at least five days before the date fixed for public opening of sealed bids and shall be prequalified by the district at least one day before the fixed bid-opening date. (Public Contract Code 20111.5)

**Award of Contract**

Note: Pursuant to Public Contract Code 20111, the district is required to award a contract to the lowest responsible bidder except in the circumstances specified in the following optional section.

The district shall award each contract to the lowest responsible bidder except in the following circumstances:

1. When the contract is for the procurement and/or maintenance of electronic data processing systems and supporting software, in which case the Board may contract with any one of the three lowest responsible bidders (Public Contract Code 20118.1)

**BIDS (continued)**

2. When the contract is for any transportation service which involves an expenditure of more than \$10,000 and which will be made with any person or corporation other than a common carrier, municipally owned transit system, or a parent/guardian of students who are to be transported, in which case the Board may contract with other than the lowest bidder (Education Code 39802)

Note: Pursuant to Public Contract Code 2000-2002, a district is permitted to establish bidding requirements that facilitate the participation of minority, women, disabled veteran, and small business enterprises in contracts. Though minorities and women are included in Public Contract Code 2000, Article 1, Section 31(a) of the California Constitution prohibits the granting of preferences based on race, sex, color, ethnicity, etc., in state employment and contracting. The district should consult legal counsel if there is any question about the granting of preferences to any such business.

3. When the contract is one for which the Board has established goals and requirements relating to participation of disabled veteran or small business enterprises in accordance with Public Contract Code 2000-2002, in which case the Board may contract with the lowest responsible bidder who submits a responsive bid and complies or makes a good faith effort to comply with the goals and requirements (Public Contract Code 2000-2002)

*(cf. 9270 - Conflict of Interest)*

**Protests by Bidders**

Note: The law does not specify a procedure for handling protests by bidders. The following **optional** section provides one such procedure and should be modified to reflect district practice.

A bidder may protest a bid award if he/she believes that the award is not in compliance with law, Board policy, or the bid specification. A protest must be filed in writing with the Superintendent or designee within five working days after receipt of notification of the contract award and shall include all documents supporting or justifying the protest. A bidder's failure to file the protest documents in a timely manner shall constitute a waiver of his/her right to protest the award of the contract.

The Superintendent or designee shall review the documents submitted with the bidder's claims and render a decision in writing within 30 working days. The Superintendent or designee may also convene a meeting with the bidder in order to attempt to resolve the problem.

Note: The following paragraph provides a process for appealing a bid award to the Board. Although the law does not specify the notice to be given in this circumstance, CSBA recommends at least three business days which may be modified to reflect district practice.



**BIDS (continued)**

The bidder may appeal the Superintendent or designee's decision to the Board. The Superintendent or designee shall provide notice to the bidder of the date and time for Board consideration of the protest at least three business days before the Board meeting. The Board's decision shall be final.

**Alternative Bid Procedures for Technological Supplies and Equipment**

Rather than seek competitive bids, the Board may use competitive negotiation when it makes a finding that a district procurement is for computers, software, telecommunications equipment, microwave equipment, or other related electronic equipment and apparatus. Competitive negotiation shall not be used to contract for construction or for the procurement of any product that is available in substantial quantities to the general public. (Public Contract Code 20118.2)

The competitive negotiation process shall include, but not be limited to, the following requirements: (Public Contract Code 20118.2)

1. The Superintendent or designee shall prepare a request for proposals (RFP) that shall be submitted to an adequate number of qualified sources, as determined by the district, to permit reasonable competition consistent with the nature and requirement of the procurement.
2. Notice of the RFP shall be published at least twice in a newspaper of general circulation, at least 10 days before the date for receipt of the proposals.
3. The Superintendent or designee shall make every effort to generate the maximum feasible number of proposals from qualified sources and shall make a finding to that effect before proceeding to negotiate if only a single response to the RFP is received.
4. The RFP shall identify all significant evaluation factors, including price, and their relative importance.
5. The Superintendent or designee shall provide reasonable procedures for the technical evaluation of the RFPs received, the identification of qualified sources, and the selection for the award of the contract.
6. The Board shall award the contract to the qualified bidder whose proposal meets the evaluation standards and will be most advantageous to the district with price and all other factors considered.
7. If the Board does not award the contract to the bidder whose proposal contains the lowest price, then the Board shall make a finding setting forth the basis for the award to another bidder.

**BIDS (continued)**

8. The Board, at its discretion, may reject all proposals and request new RFPs.
9. Provisions in any contract concerning utilization of small business enterprises that are in accordance with the RFP shall not be subject to negotiation with the successful proposer.

**Sole Sourcing**

Note: "Sole sourcing" is the practice by which one brand name product is specified, although comparable, competitive products are available. Public Contract Code 3400 allows sole sourcing in limited circumstances and requires that the specification of the designated product be followed by the words "or equal," so that bidders for such a contract are able to base their bids on the use of other products of equal functionality that may result in cost savings for the district. The following section is **optional**.

In any contract for the construction, alteration, or repair of school facilities, the Superintendent or designee shall ensure that the bid specification: (Public Contract Code 3400)

1. Does not directly or indirectly limit bidding to any one specific concern
2. Does not call for a designated material, product, thing, or service by a specific brand or trade name, unless the specification is followed by the words "or equal," so that bidders may furnish any equal material, product, thing, or service

In any such case, the bid specification shall provide a time period, before and/or after the award of the contract, for the contractor to submit data substantiating the request for substituting the designated material, product, thing, or service. If no such time period is specified, the contractor may submit the data within 35 days after the award of the contract.

Note: The following **optional** paragraph is for use by districts with ADA of more than 2,500. For the repair or replacement of the roof of a public facility, a material must meet the requirements specified below to be considered "equal" pursuant to Public Contract Code 3000-3010.

When the bid is for a roof project, a material, product, thing, or service is considered "equal" to that designated if it is equal in quality, durability, design, and appearance; will perform the intended function equally well; and conforms substantially to the detailed requirements in the bid specification. (Public Contract Code 3002)

However, the Superintendent or designee may designate a specific material, product, thing, or service by brand or trade name (sole sourcing) if the Board has made a finding, described in the invitation for bids or RFP, that a particular material, product, thing, or service is designated for any of the following purposes: (Public Contract Code 3400)

**BIDS (continued)**

1. To conduct a field test or experiment to determine its suitability for future use
2. To match others in use on a particular public improvement that has been completed or is in the course of completion
3. To obtain a necessary item that is only available from one source
4. To respond to the Board's declaration of an emergency, as long as the declaration has been approved by four-fifths of the Board when issuing the invitation for bid or RFP

*(cf. 9323.2 - Actions by the Board)*

**Bids Not Required**

Note: The following paragraph lists those items that may be purchased through a "piggybacked" bid; see the accompanying Board policy. Many districts have used the piggyback procedure to purchase portable and relocatable buildings. The Attorney General has opined (89 Ops.Cal.Atty.Gen. 1 2006) that a district may not rely on the piggyback exception to contract for the acquisition and installation of factory-built modular building components (i.e., roofs and walls) for installation on a permanent foundation. However, this opinion does not apply to typical portable or relocatable single-classroom buildings, because they lack a permanent foundation and building mobility. Districts considering using the piggyback process for relocatables, portables, modulares, and the like should consult district legal counsel. While Attorney General opinions are not binding, they are often given deference by the court and may also be considered by the State Allocation Board when making funding decisions.

Without advertising for bids and upon a determination that it is in the best interest of the district, the Board may authorize another public corporation or agency, by contract, lease, requisition, or purchase order, to lease data-processing equipment or to purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor ("piggyback"). Alternatively, if the public corporation or agency has an existing contract with a vendor for the lease or purchase of personal property, the district may authorize the lease or purchase of personal property directly from the vendor and make payments under the same terms that are available to the public corporation or agency under the contract. (Public Contract Code 20118)

*(cf. 3300 - Expenditures and Purchases)*

*(cf. 3512 - Equipment)*

Note: The following **optional** paragraph is commonly described as the "lease-leaseback" contract. This construction financing method should only be used in coordination with competent technical consultants and legal counsel to ensure all legal requirements are met. Pursuant to Education Code 17407.5, as added by AB 566 (Ch. 214, Statutes of 2015), the contractor must provide an enforceable commitment to the district that it will use a certain percentage of skilled and trained workers to complete project-related work that is within an "apprenticeable occupation" as defined in Labor Code 3075.

**BIDS (continued)**

In addition, upon a determination that it is in the best interest of the district and without advertising for bids, the Board may lease currently owned district property to any person, firm, or corporation for a minimum of \$1 per year, as long as the lease requires the person, firm, or corporation to construct a building or buildings on the property for the district's use during the lease and the property and building(s) will vest in the district at the expiration of the lease ("lease-leaseback"). Prior to entering into a lease-leaseback agreement, the Superintendent or designee shall have on file the contractor's enforceable commitment that the contractor and its subcontractors at every tier will use a skilled and trained workforce to perform all work on the project or contract that falls within an apprenticeable occupation in the building and construction trades. (Education Code 17406, 17407.5)

*(cf. 3280 - Sale or Lease of District-Owned Real Property)*

Note: In Davis v. Fresno Unified School District, a California appellate court ruled that, to be valid, a lease-leaseback agreement must contain a lease term and a financing component as specified in the following paragraph.

Any lease-leaseback agreement shall include a lease term that specifies the district's occupancy of the building or improved property and a financing component as may be determined on a case-by-case basis.

Note: Pursuant to Education Code 17406, as amended by AB 1581 (Ch. 408, Statutes of 2014), the prequalification requirements for contracts that meet the criteria specified in Public Contract Code 20111.6 are also applicable to lease-leaseback contracts. As amended by AB 566 (Ch. 214, Statutes of 2015), Education Code 17406 requires prequalification for such projects irrespective of whether or not they are funded locally or through state sources and makes the provision applicable to all districts, not just those with ADA of 2,500 or more. See "Prequalification Procedure" section above.

Regardless of the funding source, when any lease-leaseback agreement is for a public project, involves an expenditure of \$1,000,000 or more, and meets other criteria in Public Contract Code 20111.6, the prequalification requirements specified in the "Prequalification Procedure" section above shall be followed. (Education Code 17406)

Note: The following optional paragraph reflects the authority granted to public agencies pursuant to Government Code 4217.10-4217.18 to enter into energy service contracts without competitive bidding when the agency's governing body determines that the contract is in the best interest of the agency based on the "costs-benefits" analysis specified in Government Code 4217.12.

Without advertising for bids, the Board may enter into an energy service contract and any related facility ground lease, when it determines that the terms of the contract and lease are in the best interest of the district. The Board's determination shall be made at a regularly scheduled public hearing of which notice is given to the public at least two weeks in advance and shall be based on cost comparison findings specified in Government Code 4217.12. (Government Code 4217.12)

**BIDS (continued)**

*(cf. 3511 - Energy and Water Management)*

*(cf. 9320 - Meetings and Notices)*

Supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals may be purchased in any amount without taking estimates or advertising for bids. (Public Contract Code 20118.3)

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

*(cf. 6161.11 - Supplementary Instructional Materials)*

*(cf. 6163.1 - Library Media Centers)*

Perishable foodstuffs and seasonal commodities needed in the operations of cafeterias may be purchased through bid or on the open market. (Education Code 38083)

*(cf. 3551 - Food Service Operations/Cafeteria Fund)*

Bids shall not be required for day labor under circumstances specified in Public Contract Code 20114. Day labor shall include the use of maintenance personnel employed on a permanent or temporary basis. (Public Contract Code 20114)

Note: Pursuant to Public Contract Code 20113, a district may award contracts without competitive bidding in emergency situations, as specified below. In Marshall v. Pasadena Unified School District, a court held that the definition of "emergency" in Public Contract Code 1102 is applicable. Public Contract Code 1102 defines "emergency" as a "sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services."

In an emergency when any repairs, alterations, work, or improvement to any school facility is necessary to permit the continuance of existing school classes or to avoid danger to life or property, the Board may, by unanimous vote and with the approval of the County Superintendent of Schools, contract for labor and materials or supplies without advertising for or inviting bids or may authorize the use of day labor or force account for the emergency purpose. (Public Contract Code 1102, 20113)

*(cf. 3517 - Facilities Inspection)*

The district may purchase any surplus property from the federal government or any of its agencies in any quantity needed for the operation of its schools without taking estimates or advertising for bids. (Education Code 17602)

# Center USD

## Administrative Regulation

### Bids

AR 3311

#### Business and Noninstructional Operations

#### Advertised/Competitive Bids

The district shall advertise for competitive bids to let any public project contract involving an expenditure of \$15,000 or more. *Public project* means construction, reconstruction, erection, alteration, renovation, improvement, painting, repainting, demolition, and repair work involving a district owned, leased, or operated facility. (Public Contract Code 20111, 22002)

The district shall also seek competitive bids through advertisement for contracts exceeding the amount specified in law, as annually adjusted by the Superintendent of Public Instruction, for any of the following: (Public Contract Code 20111)

1. The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district
2. Services, not including construction services or special services and advice in accounting, financial, legal, or administrative matters
3. Repairs that are not a public project, including maintenance

*Maintenance* means routine, recurring, and usual work for preserving, protecting, and keeping a district facility operating in a safe, efficient, and continually usable condition for the intended purpose for which it was designed, improved, constructed, altered, or repaired. *Maintenance* includes, but is not limited to, carpentry, electrical, plumbing, glazing, and other craft work designed to preserve the facility, as well as repairs, cleaning, and other operations on machinery and other permanently attached equipment, but does not include painting, repainting, or decorating other than touchup, or among other types of work, janitorial or custodial services and protection provided by security forces. (Public Contract Code 20115)

#### Instructions and Procedures for Advertised Bids

The Superintendent or designee shall call for bids by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district, or if no such newspaper exists, then in some newspaper of general circulation circulated in the county. The Superintendent or designee also may post the notice on the district's web site

or through an electronic portal. The notice shall state the work to be done or materials or supplies to be furnished and the time and place and web site where bids will be opened. The district may accept a bid that has been submitted electronically or on paper. (Public Contract Code 20112)

*(cf. 1113 - District and School Web Sites)*

The notice shall contain the time, date, and location of any mandatory prebid conference, site visit, or meeting. The notice shall also detail when and where project documents, including the final plan and specifications, are available. Any such mandatory visit or meeting shall occur not less than five calendar days after the publication of the initial notice. (Public Contract Code 6610)

Bid instructions and specifications shall include the following requirements and information:

1. All bidders shall certify the minimum, if not exact, percentage of post-consumer materials in products, materials, goods, or supplies offered or sold. (Public Contract Code 22152)

*(cf. 3510 - Green School Operations)*

2. All bids for construction work shall be presented under sealed cover and shall be accompanied by one of the following forms of bidder's security: (Public Contract Code 20107, 20111)
  - a. Cash
  - b. A cashier's check made payable to the district
  - c. A certified check made payable to the district
  - d. A bidder's bond executed by an admitted surety insurer and made payable to the district

The security of unsuccessful bidders shall be returned in a reasonable period of time, but in no event later than 60 days after the bid is awarded. (Public Contract Code 20111)

3. When a standardized proposal form is provided by the district, bids not presented on the standard form shall be disregarded. (Public Contract Code 20111.5)
4. Bids shall not be accepted after the advertised bid opening time, regardless of whether the bids are actually opened at that time. (Public Contract Code 20112)

5. When two or more identical lowest or highest bids are received, the Governing Board may determine by lot which bid shall be accepted. (Public Contract Code 20117)
6. If the district requires that the bid include prices for items that may be added to or deducted from the scope of work in the contract, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of such a specification, only the method provided in item #a below shall be used. (Public Contract Code 20103.8)
  - a. The lowest bid shall be the lowest total of the bid prices on the base contract without consideration of the prices on the additive or deductive items.
  - b. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.
  - c. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that, when taken in order from a specifically identified list of those items in the solicitation, and added to or subtracted from the base contract, are less than or equal to a funding amount publicly disclosed by the district before the first bid is opened.

The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to the district before the ranking of all bidders from lowest to highest has been determined. (Public Contract Code 20103.8)

7. Any subsequent change or alteration of a contract shall be governed by the provisions of Public Contract Code 20118.4.
8. After being opened, all submitted bids become public records pursuant to Government Code 6252 and shall be made available for public review pursuant to law, Board policy, and administrative regulation.

*(cf. 1340 - Access to District Records)*

9. When a bid is disqualified as nonresponsive based on district investigation or other information not obtained from the submitted bid, the Superintendent or designee shall notify the bidder and give him/her an opportunity to respond to the information.

### **Prequalification Procedure**



When required by law or the Board, each prospective bidder shall complete and submit a standardized questionnaire and financial statement. For this purpose, the Superintendent or designee shall provide a standardized proposal form which requires a complete statement of the bidder's financial ability and experience in performing public works. The bidder's information shall be verified under oath in the manner in which civil law pleadings are verified. The questionnaires and financial statements shall not be public records and shall not be open to public inspection. (Public Contract Code 20111.5, 20111.6)

Prospective bidders shall submit the questionnaire and financial statement at least five days before the date fixed for public opening of sealed bids. (Public Contract Code 20111.5)

The Superintendent or designee shall establish a uniform system for rating bidders on the basis of completed questionnaires and financial statements in order to determine the size of contracts on which each bidder is qualified to bid. Bidders must be prequalified by the district at least one day before the fixed bid-opening date. (Public Contract Code 20111.5)

The district may establish a procedure for prequalifying bidders on a quarterly basis and may authorize that prequalification be considered valid for up to one calendar year following the date of the initial prequalification. (Public Contract Code 20111.5)

### **Award of Contract**

The district shall award each contract to the lowest responsible bidder except in the following circumstances:

1. When the contract is for the procurement and/or maintenance of electronic data processing systems and supporting software, in which case the Board may contract with any one of the three lowest responsible bidders (Public Contract Code 20118.1)
2. For any transportation service contract involving an expenditure of more than \$10,000, which the Board contemplates may be made with a person or corporation other than a common carrier, municipally owned transit system, or a parent/guardian of students who are to be transported, in which case the Board may contract with other than the lowest bidder (Education Code 39802)
3. When the contract is one for which the Board has established goals and requirements relating to participation of minority, women, disabled veteran, or small business enterprises in accordance with Public Contract Code 2000-2002, in which case the Board may contract with the lowest responsible bidder who complies or makes a good faith effort to comply with the goals and requirements (Public Contract Code 2000-2002)

## **Protests by Bidders**

A bidder may protest a bid award if he/she believes that the award is not in compliance with law, Board policy, or the bid specification. A protest must be filed in writing with the Superintendent or designee within five working days after receipt of notification of the contract award and shall include all documents supporting or justifying the protest. A bidder's failure to file the protest documents in a timely manner shall constitute a waiver of his/her right to protest the award of the contract.

The Superintendent or designee shall review the documents submitted with the bidder's claims and render a decision in writing within 30 working days. The Superintendent or designee may also convene a meeting with the bidder in order to attempt to resolve the problem.

The bidder may appeal the Superintendent or designee's decision to the Board. The Superintendent or designee shall provide reasonable notice to the bidder of the date and time for Board consideration of the protest. The Board's decision shall be final.

## **Alternative Bid Procedures for Technological Supplies and Equipment**

Rather than seek competitive bids, the Board may use competitive negotiation when it makes a finding that a district procurement is for computers, software, telecommunications equipment, microwave equipment, or other related electronic equipment and apparatus. Competitive negotiation shall not be used to contract for construction or for the procurement of any product that is available in substantial quantities to the general public. (Public Contract Code 20118.2)

The competitive negotiation process shall include, but not be limited to, the following requirements: (Public Contract Code 20118.2)

1. The Superintendent or designee shall prepare a request for proposals (RFP) that shall be submitted to an adequate number of qualified sources, as determined by the district, to permit reasonable competition consistent with the nature and requirement of the procurement.
2. Notice of the RFP shall be published at least twice in a newspaper of general circulation, at least 10 days before the date for receipt of the proposals.
3. The Superintendent or designee shall make every effort to generate the maximum feasible number of proposals from qualified sources and shall make a finding to that effect before proceeding to negotiate if only a single response to the RFP is received.
4. The RFP shall identify all significant evaluation factors, including price, and their relative importance.

5. The Superintendent or designee shall provide reasonable procedures for the technical evaluation of the RFPs received, the identification of qualified sources, and the selection for the award of the contract.
6. The Board shall award the contract to the qualified bidder whose proposal meets the evaluation standards and will be most advantageous to the district with price and all other factors considered.
7. If the Board does not award the contract to the bidder whose proposal contains the lowest price, then the Board shall make a finding setting forth the basis for the award.
8. The Board, at its discretion, may reject all proposals and request new RFPs.
9. Provisions in any contract concerning utilization of small business enterprises that are in accordance with the RFP shall not be subject to negotiation with the successful proposer.

### **Sole Sourcing**

In any contract for the construction, alteration, or repair of school facilities, the Superintendent or designee shall not draft the bid specification in a manner that: (Public Contract Code 3400)

1. Directly or indirectly limits bidding to any one specific concern
2. Calls for a designated material, product, thing, or service by a specific brand or trade name, unless the specification is followed by the words "or equal," so that bidders may furnish any equal material, product, thing, or service

In any such case, the bid specification shall provide a time period, before and/or after the award of the contract, for the contractor to submit data substantiating the request for substituting the designated material, product, thing, or service. If no such time period is specified, the contractor may submit the data within 35 days after the award of the contract.

When the bid is for a roof project, a material, product, thing, or service is considered "equal" to that designated if it is equal in quality, durability, design, and appearance; will perform the intended function equally well; and conforms substantially to the detailed requirements in the bid specification. (Public Contract Code 3002)

However, the Superintendent or designee may designate a specific material, product, thing, or service by brand or trade name (sole sourcing), if the Board has made a finding, described in the invitation for bids or RFP, that a particular material, product, thing, or service is designated for any of the following purposes: (Public Contract Code 3400)

1. To conduct a field test or experiment to determine its suitability for future use
2. To match others in use on a particular public improvement that has been completed or is in the course of completion
3. To obtain a necessary item that is only available from one source
4. To respond to the Board's declaration of an emergency, as long as the declaration has been approved by four-fifths of the Board when issuing the invitation for bid or RFP

*(cf. 9323.2 - Actions by the Board)*

### **Bids Not Required**

Without advertising for bids and upon a determination that it is in the best interest of the district, the Board may authorize another public corporation or agency, by contract, lease, requisition, or purchase order, to lease data-processing equipment or to purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor ("piggyback"). Alternatively, if the public corporation or agency has an existing contract with a vendor for the lease or purchase of personal property, the district may authorize the lease or purchase of personal property directly from the vendor and make payments under the same terms that are available to the public corporation or agency under the contract. (Public Contract Code 20118)

*(cf. 3300 - Expenditures and Purchases)*

In addition, upon a determination that it is in the best interest of the district and without advertising for bids, the Board may lease currently owned district property to any person, firm, or corporation for a minimum of \$1 per year, as long the lease requires the person, firm, or corporation to construct a building or buildings on the property for the district's use during the lease and the property and building(s) will vest in the district at the expiration of the lease ("lease-leaseback"). (Education Code 17406)

*(cf. 3280 - Sale or Lease of District-Owned Real Property)*

Without advertising for bids, the Board may enter into an energy service contract and any related facility ground lease, when it determines that the terms of the contract and lease are in the best interest of the district. The Board's determination shall be made at a regularly scheduled public hearing of which notice is given to the public at least two weeks in advance and shall be based on cost comparison findings specified in Government Code 4217.12. (Government Code 4217.12)

*(cf. 3510 - Green School Operations)*

*(cf. 3511 - Energy and Water Management)*

*(cf. 9320 - Meetings and Notices)*

Supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals may be purchased in any amount without taking estimates or advertising for bids. (Public Contract Code 20118.3)

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

*(cf. 6161.11 - Supplementary Instructional Materials)*

*(cf. 6163.1 - Library Media Centers)*

Perishable foodstuffs and seasonal commodities needed in the operations of cafeterias may be purchased through bid or on the open market. (Education Code 38083)

*(cf. 3551 - Food Service Operations/Cafeteria Fund)*

In an emergency when any repairs, alterations, work, or improvement to any school facility is necessary to permit the continuance of existing school classes or to avoid danger to life or property, the Board may, by unanimous vote and with the approval of the County Superintendent of Schools, contract for labor and materials or supplies without advertising for or inviting bids or may authorize the use of day labor or force account for the emergency purpose. (Public Contract Code 20113)

*(cf. 3517 - Facilities Inspection)*

Bids shall not be required for day labor under circumstances specified in Public Contract Code 20114. Day labor shall include the use of maintenance personnel employed on a permanent or temporary basis. (Public Contract Code 20114)

The district may purchase any surplus property from the federal government or any of its agencies in any quantity needed for the operation of its schools without taking estimates or advertising for bids. (Education Code 17602)

**EQUIPMENT**

Note: The California School Accounting Manual distinguishes between "equipment" and "supplies" and defines equipment as having relatively permanent value (e.g., is serviceable for more than one year) and substantially increasing the value of the district's physical assets. Equipment is generally not of an expendable nature and does not easily deteriorate in use. Examples include computer systems, machinery, vehicles, and playground equipment.

District equipment shall be used primarily for educational purposes and/or to conduct district business. The Superintendent or designee shall ensure that all employees, students, and other users understand the appropriate use of district equipment and that any misuse may be cause for disciplinary action or loss of user privilege.

*(cf. 0440 - District Technology Plan)*  
*(cf. 3515.4 - Recovery for Property Loss or Damage)*  
*(cf. 3540 - Transportation)*  
*(cf. 3551 - Food Service Operations/Cafeteria Fund)*  
*(cf. 4040 - Employee Use of Technology)*  
*(cf. 4118 - Dismissal/Suspension/Disciplinary Action)*  
*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*  
*(cf. 5142 - Safety)*  
*(cf. 5144 - Discipline)*  
*(cf. 6000 - Concepts and Roles)*  
*(cf. 6163.4 - Student Use of Technology)*  
*(cf. 6171 - Title I Programs)*

School-connected organizations may be granted reasonable use of the equipment for school-related matters as long as it does not interfere with the use by students or employees or otherwise disrupt district operations.

*(cf. 1230 - School-Connected Organizations)*  
*(cf. 1330 - Use of School Facilities)*

Note: The following paragraph is **optional**. It is recommended that the district check its liability coverage for off-site use of district equipment and materials. Whenever an individual is authorized to borrow district equipment, he/she could be required to complete a form identifying the equipment and the intended use and indicating that the individual will assume responsibility for any loss or damage to the equipment. See the accompanying Exhibit for a sample form that may be used for this purpose.

The Superintendent or designee shall approve the transfer of any district equipment from one work site to another and the removal of any district equipment for off-site use. When any equipment is taken off site, the borrower is responsible for its safe return and shall be fully liable for any loss or damage.

Employees transferred to another work site shall take with them only those personal items that have been purchased with their own funds unless otherwise authorized by the Superintendent or designee or applicable Board policy.



## **EQUIPMENT (continued)**

Note: Education Code 35168 requires the district to maintain an inventory containing specified information for all equipment currently valued in excess of \$500. Although 34 CFR 80.3 and 80.32 only require districts to maintain inventory records of tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit, the state's Federal Program Monitoring process reviews whether the district maintains an inventory record for every item of equipment with an acquisition cost of \$500 or more per unit that is purchased with state and/or federal categorical funds. CSBA recommends an inventory of all equipment currently valued in excess of \$500 in order to simplify the district's inventory procedures and to comply with law. Also see AR 3440 - Inventories.

The Superintendent or designee shall maintain an inventory of all equipment currently valued in excess of \$500. (Education Code 35168; 5 CCR 3946)

*(cf. 3440 - Inventories)*

When equipment is unusable or is no longer needed, it may be sold, donated, or disposed of in accordance with Education Code 17540-17555 or 34 CFR 80.32, as applicable.

*(cf. 3270 - Sale and Disposal of Books, Equipment and Supplies)*

### **Equipment Acquired with Federal Funds**

Note: Office of Management and Budget (OMB) guidance in OMB Circular A-87 (Cost Principles for State, Local, and Indian Tribal Governments) requires a district receiving federal grant funds to obtain prior written approval from its awarding agency before incurring the cost of a capital expenditure. Both the OMB guidance and generally accepted accounting principles identify equipment as a capital expenditure.

The Superintendent or designee shall obtain prior written approval from the California Department of Education or other awarding agency before purchasing equipment with federal funds.

*(cf. 3300 - Expenditures and Purchases)*

All equipment purchased for federal programs funded through the consolidated application pursuant to Education Code 64000-64001 shall be labeled with the name of the project, identification number, and name of the district. (5 CCR 3946)

For any equipment acquired in whole or in part with federal funds, the Superintendent or designee shall develop adequate maintenance procedures to keep the property in good condition. He/she shall also develop adequate safeguards to prevent loss, damage, or theft of the property and shall investigate any loss, damage, or theft. (34 CFR 80.32)

*(cf. 3530 - Risk Management/Insurance)*

*(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)*

**EQUIPMENT (continued)**

Equipment purchased for use in a federal program shall be used in that program as long as needed, whether or not the program continues to be supported by federal funds. The equipment may be used in other activities currently or previously supported by a federal agency when such use does not interfere with the work on the project or program for which it was originally acquired or when use of the equipment is no longer needed for the original program. (34 CFR 80.32)

*Legal Reference:*EDUCATION CODE*17540-17542 Sale or lease of personal property by one district to another**17545-17555 Sale of personal property**17605 Delegation of authority to purchase supplies and equipment**35160 Authority of governing boards**35168 Inventory of equipment**64000-64001 Consolidated application process*CODE OF REGULATIONS, TITLE 5*3946 Control, safeguards, disposal of equipment purchased with state and federal consolidated application funds**4424 Comparability of services**16023 Class 1 - Permanent records*UNITED STATES CODE, TITLE 20*6321 Fiscal requirements*CODE OF FEDERAL REGULATIONS, TITLE 34*80.1-80.52 Uniform administration requirements for grants to state and local governments**Management Resources:*CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSCalifornia School Accounting ManualOFFICE OF MANAGEMENT AND BUDGET PUBLICATIONSCost Principles for State, Local, and Indian Tribal Governments, OMB Circular A-87WEB SITESCalifornia Department of Education: <http://www.cde.ca.gov>Office of Management and Budget: <https://www.whitehouse.gov/omb>



# **Center USD**

## **Administrative Regulation**

### **Equipment**

AR 3512

#### **Business and Noninstructional Operations**

Employees and/or students shall use district equipment only for school-related tasks. The Superintendent or designee shall ensure that all employees understand that personal use of district equipment is prohibited and that a violation may be cause for disciplinary action.

- (cf. 3515.4 - Recovery for Property Loss or Damage)
- (cf. 4040 - Employee Use of Technology)
- (cf. 4118 - Suspension/Disciplinary Action)
- (cf. 4218 - Dismissal/Suspension/Disciplinary Action)
- (cf. 5144 - Discipline)
- (cf. 6163.4 - Student Use of Technology)

The district shall provide comparable basic equipment and supplies for all classes. When equipment cannot be supplied to every class, the Superintendent or designee shall ensure that it will be shared within and among the schools.

- (cf. 6000 - Concepts and Roles)
- (cf. 6171 - Title I Programs)

When school equipment is not being used by students or employees, school-connected organizations may be granted reasonable use of the equipment for school-related matters.

- (cf. 1230 - School-Connected Organizations)
- (cf. 1330 - Use of School Facilities)

The principal shall approve the removal of district-owned equipment from the school site. When any equipment is taken off-site, the borrower is responsible for its safe return and shall be fully liable for any loss or damage.

#### **Transfer of Equipment to a New Site**

Employees transferred to another school shall take with them only those personal items that have been purchased with their own funds. Items paid for by the district, school-connected organizations or grants shall remain at the initial location unless the principals of both schools make special arrangements that serve the best interests of the districtwide instructional program.

Equipment and materials unique to a special program being moved to another site may be moved to the new location upon the approval of both principals.

#### Equipment Acquired by Federal Funds

Equipment purchased for use in a federal program shall be used in that program as long as needed, whether or not the program continues to be supported by federal funds. When no longer needed for the original program, the equipment may be used in other activities currently or previously supported by a federal agency. (34 CFR 80.32)

All equipment purchased with Consolidated Application funds shall be labeled with the name of the project, identification number and name of the district. (Code of Regulations, Title 5, Section 3946)

Each principal or designee shall ensure that the following management provisions are established and maintained for equipment acquired in whole or in part with federal funds until such property is disposed: (34 CFR 80.32)

1. A control system shall be developed to ensure adequate safeguards to prevent loss, damage or theft of the property. Any loss, damage or theft shall be investigated.
2. Adequate maintenance procedures shall be developed to keep the property in good condition.

(cf. 3530 - Risk Management/Insurance)

(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)

If equipment is used for a purpose other than that for which it was originally purchased, the inventory shall include a dated statement justifying its current use.

(cf. 3440 - Inventories)

Legal Reference:

EDUCATION CODE

35160 Authority of governing boards

35168 Inventory of equipment

CODE OF REGULATIONS, TITLE 5

3946 Control, safeguards, disposal of equipment purchased with state and federal consolidated application funds

4424 Comparability of services

16023 Class 1- Permanent records

UNITED STATES CODE, TITLE 20

6322 Fiscal requirements

CODE OF FEDERAL REGULATIONS, TITLE 34

80.1-80.52 Uniform administration requirements for grants to state and local governments

Regulation  
approved: October 21, 1998

CENTER UNIFIED SCHOOL DISTRICT  
Antelope, California

## SPECIAL EDUCATION STAFF

### Qualifications/Assignment of Special Education Teachers

Note: Individuals providing instruction in special education must possess an appropriate credential or added authorization issued by the Commission on Teacher Credentialing (CTC) permitting such service, including the (1) education specialist credential, which includes specializations in mild/moderate disabilities, moderate/severe disabilities, deaf and hard of hearing, visual impairments, physical and health impairments, early childhood special education, and language and academic development; (2) previously issued special education credential; (3) speech-language pathology services credential; or (4) clinical or rehabilitative services credential authorizing the provision of audiology and/or orientation and mobility services.

Teachers who receive an added authorization may be assigned to serve students in the broad specialty area pursuant to their credential and in the specific area of the added authorization. 5 CCR 80048.7 allows credential holders to obtain added authorizations in the following areas: autism spectrum disorders (ASD), deaf-blind, emotional disturbance, orthopedically impaired, other health impaired, and traumatic brain injury. In addition, holders of a valid prerequisite teaching credential authorizing the teaching of physical education in any grade K-12 or a credential authorizing instruction or services in special education may obtain an added authorization pursuant to 5 CCR 80046.1 to provide adapted physical education to students with special needs who are unable to participate in a general physical education program. Holders of a special education teaching credential may obtain an added authorization pursuant to 5 CCR 80048.5 to provide early childhood special education to children from birth through prekindergarten. An added authorization to provide resource specialist services may be granted pursuant to 5 CCR 80070.1-80070.5 to a person who holds a special education credential, but is unnecessary for holders of education specialist credentials issued since September 1997 since that credential already includes an authorization to provide resource specialist services.

An option that allowed districts, under certain conditions, to assign teachers who possess the mild/moderate disabilities specialization to provide instruction to students with ASD expired in 2013. Preliminary education specialist credential programs now include ASD content for all specialty areas, and preliminary and clear credentials authorize the holder to provide ASD services within their specialty areas.

Any teacher assigned to serve students with disabilities shall possess an appropriate credential or other authorization issued by the Commission on Teacher Credentialing (CTC) that specifically authorizes him/her to teach students with the primary disability within the program placement recommended in the students' individualized education program (IEP). (5 CCR 80046.1-80048.9.4)

*(cf. 4112.2 - Certification)*

*(cf. 4113 - Assignment)*

*(cf. 6159 - Individualized Education Program)*

*(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)*

*(cf. 6164.6 - Identification and Education Under Section 504)*

Note: The No Child Left Behind Act (20 USC 6319; 34 CFR 200.55-200.57) requires all teachers of core academic subjects, including special education teachers, to be "highly qualified" as defined in 20 USC 7801 and 5 CCR 6100-6126; see AR 4112.24 - Teacher Qualifications Under the No Child Left Behind Act.

Special education teachers who teach core academic subjects shall possess the qualifications required by the No Child Left Behind Act. (5 CCR 6100-6126; 20 USC 1401, 6319, 7801; 34 CFR 200.55-200.57, 300.18)

## **SPECIAL EDUCATION STAFF (continued)**

*(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)*

Note: Pursuant to Education Code 44325, the CTC issues special education district intern credentials which authorize their holders to provide classroom instruction to students with disabilities. For requirements pertaining to internship programs, see BP/AR 4112.21 - Interns.

The district may employ a person with an appropriate district intern credential to provide classroom instruction to students with disabilities, provided he/she has met the subject matter requirement specified in Education Code 44325 and receives guidance, supervision, and professional development through an established district intern program. (Education Code 44325, 44326, 44830.3)

*(cf. 4112.21 - Interns)*

Note: 5 CCR 80027.1 establishes the special education limited assignment teaching permit which allows a special education credential holder to serve outside his/her specialty area while completing the coursework for an added authorization in special education or an additional full specialty area in another special education area. The permit is valid for up to one year from the date of issuance but may be renewed twice, for a total of three years in the specialty area, if renewal requirements are met.

The Superintendent or designee may request that the CTC issue a special education limited assignment teaching permit which authorizes a qualified special education teacher, with his/her written consent, to serve outside the specialty area of his/her credential. If the teacher has not yet obtained permanent status, the Superintendent or designee shall assign one or more experienced educators in the special education subject area(s) of the permit, who have at least three years of full-time teaching experience in each of the subject area(s) of the permit, to provide guidance and assistance to the permit holder. (5 CCR 80026, 80027.1)

As needed, the district may apply to the CTC for an emergency permit for resource specialist services pursuant to 5 CCR 80023.2 and 80024.3.1.

Note: When requesting that the CTC issue a special education limited assignment teaching permit or an emergency resource specialist permit, the district must submit a Declaration of Need for Fully Qualified Educators in accordance with 5 CCR 80026. The form for the Declaration of Need is available in the CTC's online [Credential Information Guide](#), which may be accessed only by employers. Pursuant to 5 CCR 80026, the Declaration of Need is valid for up to 12 months, but expires no later than June 30 following its submission to the CTC. See BP 4112.2 - Certification for additional information regarding the Declaration of Need.

When requesting either a limited assignment teaching permit or an emergency resource specialist permit, the Superintendent or designee shall submit a Declaration of Need for Fully Qualified Educators that satisfies the requirements of 5 CCR 80026 and has been approved by the Board at a regularly scheduled Board meeting. (5 CCR 80026)

## **SPECIAL EDUCATION STAFF (continued)**

Note: Pursuant to 5 CCR 80021.1, if the district is unable to employ a suitable credentialed teacher after a diligent search, it may request that the CTC issue a provisional internship permit (PIP) to a qualified candidate for one year. Pursuant to 5 CCR 80021, the district may request that the CTC issue a short-term staff permit (STSP) when there is a need to immediately fill a classroom vacancy. See BP/AR 4112.2 - Certification for requirements related to these permits. When the district is unable to hire a person with the STSP or PIP, the district may request that the CTC issue a short-term or variable term waiver.

Before the district applies for the STSP, PIP, or a waiver, the CTC recommends that the district first seek a special education limited assignment permit if an individual meets the requirements for that permit. See the CTC's [Special Education Teaching and Services Credentials, Added Authorizations in Special Education, and Limited Assignment Permits for California Prepared Teachers: Frequently Asked Questions](#), available on its web site.

If there is a need to immediately fill a classroom vacancy or a suitable credentialed teacher cannot be found after a diligent search, the Superintendent or designee may, as appropriate, apply to the CTC for a short-term staff permit pursuant to 5 CCR 80021, a provisional internship permit pursuant to 5 CCR 80021.1, or, as a last resort, a credential waiver.

Individuals providing related services to students with disabilities, including developmental, corrective, and other supportive and related services, shall meet the applicable qualifications specified in 5 CCR 3051-3051.24. (5 CCR 3051; 34 CFR 300.34, 300.156)

*(cf. 3312 - Contracts)*

*(cf. 3600 - Consultants)*

The Superintendent or designee shall provide ongoing professional development as needed to assist special education staff in updating and improving their knowledge and skills.

*(cf. 4131 - Staff Development)*

*(cf. 4231 - Staff Development)*

*(cf. 4331 - Staff Development)*

Note: Pursuant to 5 CCR 80048.8.1, completion of a CTC-approved induction program offered by either a district or a college/university is a requirement to earn a clear credential. Also see BP 4131.1 - Teacher Support and Guidance.

Whenever a candidate for a clear education specialist credential is employed by the district, the Superintendent or designee shall, within 60 days of employment, collaborate with the candidate and, as applicable, with the college or university to develop an individualized induction plan including supported induction and job-related course of advanced preparation. (5 CCR 80048.8.1)

*(cf. 4131.1 - Teacher Support and Guidance)*

## **SPECIAL EDUCATION STAFF (continued)**

### **Resource Specialists**

Note: Education Code 56195.8 mandates entities providing special education to adopt policy related to resource specialists. The following section fulfills this mandate and should be revised for consistency with the policy and regulations of the Special Education Local Plan Area (SELPA) in which the district participates. Also see language on caseloads for resource specialists in the section "Caseloads" below.

The duties of resource specialists shall include, but are not limited to: (Education Code 56362; 5 CCR 80070.5)

1. Providing instruction and services for students with disabilities whose needs have been identified in an IEP
2. Conducting educational assessments
3. Providing information and assistance for students with disabilities and their parents/guardians
4. Providing consultation, resource information, and material regarding students with disabilities to staff members in the regular education program and the students' parents/guardians
5. Coordinating special education services with the regular school program for each student with disabilities enrolled in the resource specialist program
6. Monitoring student progress on a regular basis, participating in the review and revision of IEPs as appropriate, and referring students who do not demonstrate appropriate progress to the IEP team

Note: Item #7 below should be deleted by districts that do not maintain secondary schools.

7. Providing services for secondary students that emphasize academic achievement, career and vocational development, and preparation for adult life

Any student who receives resource specialist services shall be assigned to regular classroom teacher(s) for a majority of the school day, unless his/her IEP team approves enrollment in the resource specialist program for a majority of the school day. (Education Code 56362; 5 CCR 80070.5)

Resource specialists shall not simultaneously be assigned to serve as resource specialists and to teach regular classes. (Education Code 56362)

## **SPECIAL EDUCATION STAFF (continued)**

The district's resource specialist program shall be under the direction of a resource specialist who possesses the qualifications specified in Education Code 56362.

### **Caseloads**

Note: The following section should be revised to reflect district practice. Education Code 56362 specifies maximum caseloads for resource specialists. Education Code 56363.3 and 56441.7 specify caseloads for language, speech, and hearing specialists. Other special education caseloads are not set by law and may be determined through collective bargaining agreements or the policies and regulations of the SELPA in which the district participates.

The Superintendent or designee shall ensure that caseloads for special education teachers are within the maximum caseloads established by law, the collective bargaining agreement, and/or the comprehensive plan of the Special Education Local Plan Area (SELPA) in which the district participates.

*(cf. 0430 - Comprehensive Local Plan for Special Education)*

*(cf. 1312.3 - Uniform Complaint Procedures)*

*(cf. 4141/4241 - Collective Bargaining Agreement)*

Note: Education Code 56195.8 and 56362 **mandate** that each entity providing special education adopt policy that includes caseloads for resource specialists. Such caseloads must not exceed 28 students per resource specialist except as provided below. The following paragraph should be revised as necessary for consistency with SELPA and district practice.

In addition, pursuant to Education Code 56362, at least 80 percent of the resource specialists within a SELPA must be provided with an instructional aide.

No resource specialist shall have a caseload which exceeds 28 students. As necessary and with the agreement of the resource specialist, the Governing Board may request a waiver from the State Board of Education to increase the caseload to no more than 32 students, provided that an individual resource specialist does not have a caseload exceeding 28 students for more than two school years and has the assistance of an instructional aide at least five hours daily during the period of the waiver. (Education Code 56362, 56362.1; 5 CCR 3100)

*(cf. 1431 - Waivers)*

The average caseload for language, speech, and hearing specialists shall not exceed 55 cases, unless the SELPA plan specifies a higher average caseload and states the reasons for the higher average caseload. The maximum caseload for speech and language specialists exclusively serving children with disabilities age 3-5 years shall not exceed 40. (Education Code 56363.3, 56441.7)



## **SPECIAL EDUCATION STAFF (continued)**

### *Legal Reference:*

#### EDUCATION CODE

8264.8 *Staffing ratios*

44250-44279 *Credentials, especially:*

44256 *Credential types, specialist instruction*

44258.9 *Assignment monitoring*

44265-44265.9 *Special education credential*

44325-44328 *District interns*

44830.3 *District interns, supervision and professional development*

56000-56865 *Special education, especially:*

56195.8 *Adoption of policies*

56361 *Program options*

56362-56362.5 *Resource specialist program*

56363.3 *Maximum caseload; language, speech, and hearing specialists*

56440-56441.7 *Programs for individuals between the ages of three and five years; caseloads*

#### CODE OF REGULATIONS, TITLE 5

3051.1-3051.24 *Staff qualifications to provide related services to students with disabilities*

3100 *Waivers of maximum caseload for resource specialists*

6100-6126 *Teacher qualifications, No Child Left Behind Act*

80021 *Short-term staff permit*

80021.1 *Provisional internship permit*

80023.2 *Emergency permits*

80025.4 *Substitute teaching, special education*

80026 *Declaration of need for fully qualified educators*

80027.1 *Special education limited assignment teaching permit*

80046.1 *Adapted physical education specialist*

80046.5 *Credential holders authorized to serve students with disabilities*

80047-80047.9 *Credentials to provide instructional services to students with disabilities*

80048-80048.9.4 *Credential requirements and authorizations*

80070.1-80070.6 *Resource specialists*

#### UNITED STATES CODE, TITLE 20

1400-1482 *Individuals with Disabilities Education Act, especially:*

1401 *Definition of highly qualified special education teacher*

6319 *Highly qualified teachers*

7801 *Definitions, highly qualified teacher*

#### CODE OF FEDERAL REGULATIONS, TITLE 34

200.55-200.57 *Highly qualified teachers*

300.8 *Definition of autism*

300.18 *Highly qualified special education teachers*

300.34 *Related services*

300.156 *Special education personnel requirements*

*Management Resources: (see next page)*

**SPECIAL EDUCATION STAFF (continued)**

*Management Resources:*

**COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS**

*Special Education Teaching and Services Credentials, Added Authorizations in Special Education, and Limited Assignment Permits for California Prepared Teachers: Frequently Asked Questions, May 26, 2014*

*Education Specialist Teaching and Other Related Services Credential Program Standards, 2012*

**WEB SITES**

*California Association of Resource Specialists and Special Education Teachers:*

*<http://www.carsplus.org>*

*California Department of Education, Special Education: <http://www.cde.ca.gov/sp/se>*

*California Speech-Language-Hearing Association: <http://www.csha.org>*

*Commission on Teacher Credentialing: <http://www.ctc.ca.gov>*

*National Association of Special Education Teachers: <http://www.naset.org>*

# **Center USD**

## **Administrative Regulation**

### **Special Education Staff**

AR 4112.23

#### **Personnel**

#### **Qualifications/Assignment of Special Education Teachers**

Any teacher assigned to serve students with disabilities shall possess an appropriate credential or other authorization that specifically authorizes him/her to teach students with that primary disability within the program placement recommended in the students' individualized education programs (IEP). (5 CCR 80046.5, 80048.7)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

(cf. 6159 - Individualized Education Program)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

Special education teachers who teach core academic subjects shall possess the qualifications required by the No Child Left Behind Act. (5 CCR 6100-6126; 20 USC 1401, 6319, 7801; 34 CFR 200.55-200.57, 300.18)

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

The Superintendent or designee may request the Commission on Teacher Credentialing (CTC) to issue a special education limited assignment teaching permit to authorize a qualified special education teacher, with his/her written consent, to serve outside the specialty area of his/her credential. In so doing, the district shall submit a Declaration of Need for Fully Qualified Educators that satisfies the requirements of 5 CCR 80026. If the teacher has not yet obtained permanent status, the Superintendent or designee shall assign one or more experienced educators in the special education subject area(s) of the permit, who have at least three years of full-time teaching experience in each of the subject area(s) of the permit, to provide guidance and assistance to the permit holder. (5 CCR 80027.1)

The district may employ a person with an appropriate district internship credential to provide classroom instruction to students with disabilities, provided he/she has met the subject matter requirement specified in Education Code 44325 and receives guidance, supervision, and professional development through an established district internship program. (Education Code 44325, 44326, 44830.3)

(cf. 4112.21 - Interns)

## Resource Specialists

The district's resource specialist program shall provide, but not be limited to: (Education Code 56362)

1. Resource specialist(s) to provide instruction and services for students whose needs have been identified in their IEPs and who are assigned to regular classroom teachers for a majority of the school day

A student shall not be enrolled in a resource specialist program for a majority of a school day without approval by the student's IEP team.

2. Information and assistance for students with disabilities and their parents/guardians
3. Consultation, resource information, and material regarding students with disabilities to their parents/guardians and regular education staff members
4. Coordination of special education services with the regular school program for each student with disabilities enrolled in the resource specialist program
5. Monitoring of student progress on a regular basis, participation in the review and revision of IEPs as appropriate, and referral of students who do not demonstrate sufficient progress to the IEP team
6. At the secondary school level, emphasis on academic achievement, career and vocational development, and preparation for adult life

Resource specialists shall not simultaneously be assigned to serve as resource specialists and to teach regular classes. (Education Code 56362)

The district's resource specialist program shall be under the direction of a resource specialist who possesses the qualifications specified in Education Code 56362 and 5 CCR 80070.8. (Education Code 56362)

## Teachers of Students with Autism

A teacher may be assigned to provide instruction to students with autism if he/she meets the qualifications described above in the section entitled "Qualifications/Assignment of Special Education Teachers."

In addition, a teacher whose education specialist credential or other previously issued credential authorizes him/her to provide instruction to students with mild and moderate disabilities may be assigned to provide instruction to students with autism, provided that the teacher consents to the assignment and satisfies either of the following criteria prior to the assignment: (Education Code 44265.1)

1. He/she has provided full-time instruction for at least one year prior to September 1, 2007, in a special education program that serves students with autism in accordance with their IEP and received a favorable evaluation or recommendation from the district or school to teach students with autism.

2. He/she has completed a minimum of three semester units of coursework in the subject of autism offered by a regionally accredited institution of higher education.

(cf. 5148.3 - Preschool/Early Childhood Education)

The Superintendent or designee shall report teacher assignments under the criteria specified in items #1 and #2 above to the county office of education as part of the annual assignment monitoring pursuant to Education Code 44258.9. (Education Code 44265.1)

Verification of experience or coursework for any teacher of autistic students shall be maintained on file in the district or school office. (Education Code 44265.1, 44265.2)

#### Caseloads

The Superintendent or designee shall ensure that caseloads for special education teachers are within the maximum caseloads established by law, the collective bargaining agreement, and/or the comprehensive plan of the Special Education Local Plan Area (SELPA) in which the district participates.

(cf. 0430 - Comprehensive Local Plan for Special Education)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 4141/4241 - Collective Bargaining Agreement)

No resource specialist shall have a caseload which exceeds 28 students. As necessary and with the agreement of the resource specialist, the Board may request a waiver from the State Board of Education to increase the caseload to no more than 32 students, provided that an individual resource specialist does not have a caseload exceeding 28 students for more than two school years and has the assistance of an instructional aide at least five hours daily during the period of the waiver. (Education Code 56362, 56362.1; 5 CCR 3100)

(cf. 1431 - Waivers)

The average caseload for language, speech, and hearing specialists shall not exceed 55 cases unless otherwise specified and reasons stated in the SELPA plan. The maximum caseload for speech and language specialists exclusively serving children with disabilities age 3-5 shall not exceed 40. (Education Code 56363.3, 56441.7)

**Legal Reference:**

**EDUCATION CODE**

44250-44279 Credentials, especially:

44256 Credential types, specialist instruction

44258.9 Assignment monitoring

44265-44265.99 Special education credential

44325-44328 District interns

44830.3 District interns, supervision and professional development

56000-56865 Special education, especially:

56195.8 Adoption of policies

56361 Program options

56362-56362.5 Resource specialist program

56363.3 Maximum caseload; language, speech, and hearing specialists

56441.7 Maximum caseload; language, speech, and hearing specialists serving children ages 3-5

**CODE OF REGULATIONS, TITLE 5**

3051.1 Language, speech and hearing development and remediation; appropriate credential

3100 Waivers of maximum caseload for resource specialists

6100-6126 Teacher qualifications, No Child Left Behind Act

80021 Short-term staffing permit

80021.1 Provisional internship permit

80025.4 Substitute teaching, special education

80026 Declaration of need for fully qualified educators

80027.1 Special education limited assignment teaching permit

80046.1 Adapted physical education specialist

80046.5 Credential holders authorized to serve students with disabilities

80047-80047.9 Credentials to provide instructional services to students with disabilities

80048-80048.9.3 Credential requirements and authorizations

80070.1-80070.8 Resource specialist certificate of competence

**UNITED STATES CODE, TITLE 20**

1400-1482 Individuals with Disabilities Education Act, especially:

1401 Definition of highly qualified special education teacher

6319 Highly qualified teachers

7801 Definitions, highly qualified teacher

**CODE OF FEDERAL REGULATIONS, TITLE 34**

200.55-200.57 Highly qualified teachers

300.8 Definition of autism

300.18 Highly qualified special education teachers

300.156 Special education personnel requirements

**Management Resources:**

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

Handbook on Developing and Implementing Early Childhood Special Education Programs and Services, 2001

**COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE**



10-15 Alternative Route to Provide Special Education Services to Students with Autism, September 7, 2010

10-13 Approval of Title 5 Regulations Pertaining to Special Education Services Credentials, July 21, 2010

10-12 Approval of Title 5 Regulations Pertaining to Special Education Teaching Credentials Requirements, July 21, 2010

09-16 Approval of Additions to Title 5 Regulations Pertaining to Added Authorizations in Special Education, July 23, 2009

09-15 Approval of Amendments to Title 5 Regulations Pertaining to General and Special Education Limited Assignment Teaching Permits, July 23, 2009

08-13 Alternative Route to Provide Special Education Services to Students with Autism Ages Three and 4, October 9, 2008

#### COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

Education Specialist Teaching and Other Related Services Credential Program Standards, September 2010

#### WEB SITES

California Association of Resource Specialists and Special Education Teachers:

<http://www.carsplus.org>

California Department of Education, Special Education: <http://www.cde.ca.gov/sp/se>

California Speech-Language-Hearing Association: <http://www.csha.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

## All Personnel

AR 4119.11(a)

4219.11

## SEXUAL HARASSMENT

4319.11

Note: The following administrative regulation is **mandated** pursuant to Education Code 231.5 and includes reasonable steps for preventing the occurrence of discrimination and harassment as required pursuant to Government Code 12940 (California Fair Employment and Housing Act).

The focus of this administrative regulation is on sexual harassment of employees. For information related to the sexual harassment of students, see BP/AR 5145.7 - Sexual Harassment.

### Definitions

Note: In *Oncale v. Sundowner Offshore Services, Inc.*, the U.S. Supreme Court held that same-sex sexual harassment could be actionable under Title VII of the Civil Rights Act of 1964 (42 USC 2000e-2000e-17).

*Prohibited sexual harassment* includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the work or educational setting when: (Education Code 212.5; Government Code 12940; 5 CCR 4916)

1. Submission to the conduct is made explicitly or implicitly a term or condition of the individual's employment.
2. Submission to or rejection of such conduct by the individual is used as the basis for an employment decision affecting him/her.

Note: Pursuant to Government Code 12940, conduct specified in item #3 below constitutes sexual harassment if it is sufficiently severe, pervasive, or offensive to create a hostile or abusive work environment for the victim, regardless of whether or not the alleged harasser is motivated by sexual desire for the victim.

3. The conduct has the purpose or effect of having a negative impact upon the individual's work or has the purpose or effect of creating an intimidating, hostile, or offensive work environment. Regardless of whether or not the alleged harasser was motivated by sexual desire, the conduct is sufficiently severe, persistent, pervasive, or objectively offensive as to create a hostile or abusive working environment or to limit the individual's ability to participate in or benefit from an education program or activity.
4. Submission to or rejection of the conduct by the other individual is used as the basis for any decision affecting him/her regarding benefits, services, honors, programs, or activities available at or through the district.

Note: Pursuant to Government Code 12940, the district may be held liable for sexual harassment committed against employees by clients, customers, or other third parties if the district knew, or should have known, of the harassment and failed to take immediate and appropriate corrective action to stop the harassment. The following paragraph clarifies that sexual harassment may include acts by supervisors, co-workers, or other parties and should be modified to reflect district practice.



## SEXUAL HARASSMENT (continued)

Other examples of actions that might constitute sexual harassment, whether committed by a supervisor, a co-worker, or a non-employee, in the work or educational setting include, but are not limited to:

1. Unwelcome verbal conduct such as sexual flirtations or propositions; graphic comments about an individual's body; overly personal conversations or pressure for sexual activity; sexual jokes or stories; unwelcome sexual slurs, epithets, threats, innuendoes, derogatory comments, sexually degrading descriptions, or the spreading of sexual rumors
2. Unwelcome visual conduct such as drawings, pictures, graffiti, or gestures; sexually explicit emails; displaying sexually suggestive objects
3. Unwelcome physical conduct such as massaging, grabbing, fondling, stroking, or brushing the body; touching an individual's body or clothes in a sexual way; cornering, blocking, leaning over, or impeding normal movements

### Training

Note: The following **optional** paragraph is consistent with a district's obligation to protect its employees from sexual harassment, and may be modified to reflect district practice. Although training is not legally required for all employees, Government Code 12940 requires districts to take reasonable steps to prevent harassment. In addition, since the language of BP/AR 5145.7 - Sexual Harassment requires employees to report sexual harassment against students, training such employees to recognize sexual harassment and address reports of incidents furthers the district's interest in protecting both employees and students against prohibited conduct. Thus, it is strongly recommended that districts periodically provide sexual harassment training or information to all their employees, especially those who work at school sites.

Provision of periodic training to all district employees could also help foster a positive work environment and mitigate damages against a district in the event of sexual harassment litigation. In Department of Health Services v. Superior Court (McGinnis), the California Supreme Court held that employers that have taken reasonable steps to prevent and correct workplace sexual harassment may be able to reduce damages in the event of a lawsuit. Such steps may include establishing anti-harassment policies and communicating those policies to employees.

~~The Superintendent or designee shall ensure that all employees receive training regarding the district's sexual harassment policies when hired and periodically thereafter. Such training shall include the procedures for reporting and/or filing complaints involving an employee, employees' duty to use the district's complaint procedures, and employee obligations when a sexual harassment report involving a student is made to the employee.~~

~~(cf. 1312.3 - Uniform Complaint Procedures)~~

~~(cf. 4031 - Complaints Concerning Discrimination in Employment)~~

~~(cf. 5145.7 - Sexual Harassment)~~

## SEXUAL HARASSMENT (continued)

**Note:** The remainder of this section is for use by districts with 50 or more employees. Government Code 12950.1 requires such districts to provide two hours of sexual harassment training and education once every two years to every supervisory employee, defined as any employee with the authority to take employment action, including hiring, transferring, suspending, and disciplining other employees, or recommend such action if the exercise of that authority is not merely routine or clerical in nature. All newly hired supervisors or employees promoted to a supervisory position must receive the training within six months of their hire or assumption of the supervisory position. Compliance with this law does not insulate the district from any liability for harassment.

Governing Board members, as elected officials, are not usually considered "supervisors"; however, since Board members have the authority to hire, reward, or discipline the Superintendent and other employees, Board members may also be required to receive sexual harassment training. Districts should consult with legal counsel to ensure that the appropriate individuals receive training.

Although the law does not require districts with fewer than 50 employees to provide sexual harassment training to supervisors, court decisions have held that providing training may help mitigate damages in sexual harassment suits. Districts with fewer than 50 employees may delete or modify the remainder of this section to reflect district practice.

Every two years, the Superintendent or designee shall ensure that supervisory employees receive at least two hours of classroom or other effective interactive training and education regarding sexual harassment. All such newly hired or promoted employees shall receive training within six months of their assumption of the new position. (Government Code 12950.1)

A *supervisory employee* is any employee with the authority to hire, transfer, suspend, lay off, promote, discharge, assign, reward, or discipline other employees, or to effectively recommend such action.

**Note:** Government Code 12950.1 and 2 CCR 11023 require that the training for supervisory employees contain specified components and be presented by trainers or educators with knowledge and expertise in the prevention of harassment, discrimination, and retaliation.

The district's sexual harassment training and education program for supervisory employees shall include the provision of: (Government Code 12950.1; 2 CCR 11023)

1. Information and practical guidance regarding federal and state laws on the prohibition against and the prevention and correction of sexual harassment, and the remedies available to the victims of sexual harassment in employment
2. Practical examples aimed at instructing supervisors in the prevention of harassment, discrimination, and retaliation

## **SEXUAL HARASSMENT (continued)**

Note: Pursuant to Government Code 12950.1, as amended by AB 2053 (Ch. 306, Statutes of 2014), the prevention of abusive conduct must be included as a component of the sexual harassment training for supervisors.

3. A component on the prevention of abusive conduct that addresses the use of derogatory remarks, insults, or epithets, other verbal or physical conduct that a reasonable person would find threatening, intimidating, or humiliating, and the gratuitous sabotage or undermining of a person's work performance
4. A copy of the district's sexual harassment policy and administrative regulation, which each participant shall acknowledge in writing that he/she has received
5. All other contents of mandated training specified in 2 CCR 11023

The Superintendent or designee shall retain for at least two years the records of any training provided to supervisory employees. Such records shall include the names of trained employees, date of the training, the type of training, and the name of the training provider. (2 CCR 11023)

### **Notifications**

Note: Education Code 231.5 requires that the district provide copies of its policy on sexual harassment to staff, as specified below. In addition, 2 CCR 11023 requires that supervisory employees undergoing mandatory training receive a copy of the district's policy and acknowledge receipt of the policy; see item #4 in the section "Training" above.

A copy of the Board policy and this administrative regulation shall: (Education Code 231.5)

1. Be displayed in a prominent location in the main administrative building, district office, or other area of the school where notices of district rules, regulations, procedures, and standards of conduct are posted
2. Be provided to every district employee at the beginning of the first quarter or semester of the school year or whenever a new employee is hired

(cf. 4112.9/4212.9/4312.9 - *Employee Notifications*)

3. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct

Note: Government Code 12950 requires the Department of Fair Employment and Housing (DFEH) to develop posters and information sheets on employment discrimination and the illegality of sexual harassment. These documents are available on DFEH's web site.

**SEXUAL HARASSMENT (continued)**

All employees shall receive either a copy of information sheets prepared by the California Department of Fair Employment and Housing (DFEH) or a copy of district information sheets that contain, at a minimum, components on: (Government Code 12950)

1. The illegality of sexual harassment
2. The definition of sexual harassment under applicable state and federal law
3. A description of sexual harassment, with examples
4. The district's complaint process available to the employee
5. The legal remedies and complaint process available through DFEH and the Equal Employment Opportunity Commission (EEOC)
6. Directions on how to contact DFEH and the EEOC
7. The protection against retaliation provided by 2 CCR 11021 for opposing harassment prohibited by law or for filing a complaint with or otherwise participating in an investigation, proceeding, or hearing conducted by DFEH and the EEOC

In addition, the district shall post, in a prominent and accessible location, DFEH's poster on discrimination in employment and the illegality of sexual harassment. (Government Code 12950)

# **Center USD**

## **Administrative Regulation**

### **Sexual Harassment**

AR 4119.11, 4219.11, 4319.11

#### **Personnel**

#### **Definitions**

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the work or educational setting when: (Education Code 212.5; 5 CCR 4916)

1. Submission to the conduct is made explicitly or implicitly a term or condition of the individual's employment.
2. Submission to or rejection of such conduct by the individual is used as the basis for an employment decision affecting him/her.
3. The conduct has the purpose or effect of having a negative impact upon the individual's work or has the purpose or effect of creating an intimidating, hostile, or offensive work environment. The conduct is sufficiently severe, persistent, pervasive, or objectively offensive so as to create a hostile or abusive working environment or to limit the individual's ability to participate in or benefit from an education program or activity.
4. Submission to or rejection of the conduct by the other individual is used as the basis for any decision affecting him/her regarding benefits, services, honors, programs, or activities available at or through the district.

Other examples of actions that might constitute sexual harassment, whether committed by a supervisor, a co-worker, or a non-employee, in the work or educational setting, include, but are not limited to:

1. Unwelcome verbal conduct such as sexual flirtations or propositions; graphic comments about an individual's body; overly personal conversations or pressure for sexual activity; sexual jokes or stories; unwelcome sexual slurs, epithets, threats, innuendoes, derogatory comments, sexually degrading descriptions, or the spreading of sexual rumors
2. Unwelcome visual conduct such as drawings, pictures, graffiti, or gestures; sexually explicit emails; displaying sexually suggestive objects
3. Unwelcome physical conduct such as massaging, grabbing, fondling, stroking, or

brushing the body; touching an individual's body or clothes in a sexual way; cornering, blocking, leaning over, or impeding normal movements

Prohibited sexual harassment may also include any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.

### Training

Every two years, the Superintendent or designee shall ensure that supervisory employees receive at least two hours of classroom or other effective interactive training and education regarding sexual harassment. All newly hired or promoted supervisory employees shall receive training within six months of their assumption of the supervisory position. (Government Code 12950.1)

The district's training and education program for supervisory employees shall include information and practical guidance regarding the federal and state laws on the prohibition against and the prevention and correction of sexual harassment, and the remedies available to the victims of sexual harassment in employment. The training shall also include all of the content specified in 2 CCR 7288.0 and practical examples aimed at instructing supervisors in the prevention of harassment, discrimination, and retaliation. (Government Code 12950.1; 2 CCR 7288.0)

In addition, the Superintendent or designee shall ensure that all employees receive periodic training regarding the district's sexual harassment policy, particularly the procedures for filing complaints and employees' duty to use the district's complaint procedures.

### Notifications

A copy of the Board policy and this administrative regulation shall: (Education Code 231.5)

1. Be displayed in a prominent location in the main administrative building, district office, or other area of the school where notices of district rules, regulations, procedures, and standards of conduct are posted
2. Be provided to each faculty member, all members of the administrative staff, and all members of the support staff at the beginning of the first quarter or semester of the school year or whenever a new employee is hired

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

3. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct

All employees shall receive either a copy of information sheets prepared by the California Department of Fair Employment and Housing (DFEH) or a copy of district information sheets that contain, at a minimum, components on: (Government Code 12950)

1. The illegality of sexual harassment
2. The definition of sexual harassment under applicable state and federal law
3. A description of sexual harassment, with examples
4. The district's complaint process available to the employee

(cf. 4031 - Complaints Concerning Discrimination in Employment)

5. The legal remedies and complaint process available through DFEH and the Equal Employment Opportunity Commission (EEOC)
6. Directions on how to contact DFEH and the EEOC
7. The protection against retaliation provided by 2 CCR 7287.8 for opposing harassment prohibited by law or for filing a complaint with or otherwise participating in an investigation, proceeding, or hearing conducted by DFEH and the EEOC

In addition, the district shall post, in a prominent and accessible location, DFEH's poster on discrimination in employment and the illegality of sexual harassment. (Government Code 12950)

## All Personnel

BP 4154(a)

4254

## HEALTH AND WELFARE BENEFITS

4354

Note: The following optional policy should be revised to reflect district practice and collective bargaining agreements. Districts that contract with the Board of Administration of the Public Employees' Retirement System to obtain a health benefit plan under the Public Employees' Medical and Hospital Care Act (PEMHCA), Government Code 22750-22944, should revise the following policy and accompanying administrative regulation to reflect the requirements of that program.

The Governing Board recognizes that health and welfare benefits are essential to promote employee health and productivity and are an important part of the compensation offered to employees. The district shall provide health and welfare benefits for employees in accordance with state and federal law and subject to negotiated employee agreements.

(cf. 4140/4240/4340 - Bargaining Units)

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4151/4251/4351 - Employee Compensation)

Note: The district should select or revise the appropriate option below to reflect district practice regarding employees who are not in bargaining units. Districts selecting Option 2 should expand this policy or accompanying administrative regulation to specify benefits for unrepresented employees. Also see BP 4121 - Temporary/Substitute Personnel.

~~**OPTION 1:** Certificated management, administrative, and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for certificated employees. Classified management, administrative, and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for classified employees.~~

~~(cf. 4300 - Administrative and Supervisory Personnel)~~

**OPTION 2:** Employees who are not in bargaining units shall receive health and welfare benefits as specified in Board policy and administrative regulation.

(cf. 4121 - Temporary/Substitute Personnel)

Note: Family Code 300, as amended by SB 1306 (Ch. 82, Statutes of 2014), defines marriage as a personal relationship arising out of a civil contract between "two persons" rather than between a man and a woman. In addition, pursuant to Family Code 297.5, registered domestic partners have the same rights, protections, and benefits as spouses. Therefore, to the extent that the district provides health benefit coverage to spouses of employees pursuant to state law, the same coverage must be provided to registered domestic partners. Pursuant to Health and Safety Code 1374.58, health care service plans and health insurers are required to provide registered domestic partners coverage that is equal to the coverage provided to spouses.

For purposes of granting benefits, a registered domestic partner and his/her child shall have the same rights, protections, and benefits as a spouse and spouse's child. (Family Code 297.5, 300)



## HEALTH AND WELFARE BENEFITS (continued)

Note: The following paragraph is for use by districts that have an average of 50 or more full-time equivalent (FTE) employees over the preceding calendar year. The federal Patient Protection and Affordable Care Act (PPACA) (42 USC 300gg-300gg95; 26 USC 4980H; 26 CFR 54.4980H-1-54.4980H-6) requires such districts to offer FTE employees and their dependents (not including spouses) the opportunity to enroll in an affordable district-sponsored group health plan or health insurance coverage that provides minimum "essential coverage," as defined in Health and Safety Code 1367.005, 26 USC 5000A, and 26 CFR 1.5000A-2 and 54.4980H-1. In addition, the district must ensure that the employee's contribution toward the cost of the coverage does not exceed 9.5 percent of his/her household income; see the accompanying administrative regulation for further information about the calculation of the employee's contribution.

For purposes of determining the applicability of this law, the district must calculate the number of FTE employees in accordance with 26 USC 4980H and 26 CFR 54.4980H-1. An FTE employee is one who works at least 30 hours per week (including actual work hours and hours for which an employee is paid or entitled to be paid due to vacation, holiday, sick leave, disability, jury duty, military leave, or other leave of absence). 26 CFR 54.4980H-3, as amended by 79 Federal Register 29, Feb. 12, 2014, clarifies that districts should not calculate employment breaks of four or more consecutive weeks, such as summer break, in a way that would significantly detract from the calculation of an employee's overall work hours. Thus, an employee who averages 30 hours or more per week for nine months and then no hours for three months would still be considered a full-time employee. In addition, in determining the number of FTE employees, the district must include the hours of service for all part-time employees for a calendar month divided by 120. Although part-time employees are considered in the determination as to whether the PPACA applies to the district, the district is not required under the PPACA to provide health benefits to part-time employees. See BP 4121 - Temporary/Substitute Personnel. The calculation of FTE employees is complex and the district should consult legal counsel as necessary.

Beginning with the 2016 plan year, a district with 50 or more FTE employees will be required to offer health coverage that meets the PPACA requirements to at least 95 percent of its FTE employees. If a district fails to comply with this law and any FTE employee uses a federal tax credit or cost-sharing premium reduction to purchase coverage through a health exchange (i.e., Covered California), the district must pay a financial penalty.

The district shall offer full-time employees who work an average of 30 hours or more per week and their dependents up to age 26 years a health insurance plan that includes coverage for essential health benefits, pays at least 60 percent of the medical expenses covered under the terms of the plan, and meets all other requirements of the federal Patient Protection and Affordable Care Act.

Note: Pursuant to 26 USC 105 and 26 CFR 1.105-11, self-insured medical expense reimbursement plans are prohibited from discriminating in favor of "highly compensated" individuals as to eligibility to participate or level of benefits provided under the plan. As defined in 26 USC 105(h), "highly compensated" individuals are those who are among the highest paid 25 percent of all employees, with specified exceptions. The PPACA (42 USC 300gg-16) extends this requirement to non-self-insured group health plans. Implementation of this provision with respect to group health plans has been delayed until the first plan year after the issuance of federal regulations or other guidance on how to comply with the requirement. As of October 6, 2015, this delay is still in effect. However, it is still recommended that districts begin to review their plans and practices to be prepared to comply with the expected rules.

## **HEALTH AND WELFARE BENEFITS (continued)**

With respect to eligibility to participate in the health benefits plan or the level of health benefits provided, the district shall not discriminate in favor of employees who are among the highest paid 25 percent of all district employees. (26 USC 105; 42 USC 300gg-16)

### **Continuation of Coverage**

Note: Education Code 7000-7005 provide for continued health and dental care benefits for retired certificated employees and their spouses/domestic partners. In addition, for districts with 20 or more employees, continued health and disability benefits for former classified and certificated employees and their qualified beneficiaries are addressed in the federal Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA) (26 USC 4980B; 29 USC 1161-1168; 26 CFR 54.4980B-1-54.4980B-10). For districts with 2-19 employees, continued health and disability benefits for former employees and their qualified beneficiaries are addressed in the California Continuation Benefits Replacement Act (Cal-COBRA) (Health and Safety Code 1366.20-1366.29; Insurance Code 10128.50-10128.59). These programs provide continuation coverage for limited time periods and under limited conditions. The following section reflects the general purposes of these programs; see the accompanying administrative regulation for a summary of major program requirements.

Pursuant to Governmental Accounting and Standards Board Statement 45, "other postemployment benefits" (OPEBs) (i.e., medical, dental, vision, hearing, life insurance, long-term care, long-term disability, and other nonpension benefits for retired employees) must be reported by the district as a current expense over the working years of an employee. To the extent that OPEBs are not prefunded in a designated fund or irrevocable trust, they must be reported as a liability on the district's financial statements. See BP 3100 - Budget and AR 3460 - Financial Reports and Accountability.

Retired certificated employees, other employees who would otherwise lose coverage due to a qualifying event specified in law and administrative regulation, and their qualified beneficiaries may continue to participate in the district's group health and welfare benefits in accordance with state and federal law.

Note: The following paragraph may be revised to reflect district practice. Covered employees and their qualified beneficiaries who elect continuation coverage may be required to pay all costs of the insurance plan as provided below (Education Code 7000; Health and Safety Code 1366.26; Insurance Code 10128.56; 26 USC 4980B). Any district contribution to retired employee health costs is a negotiable item.

Unless otherwise provided for in the applicable collective bargaining agreement, covered employees and their qualified beneficiaries may receive continuation coverage by paying the premiums, dues, and other charges, including any increases in premiums, dues, and costs incurred by the district in administering the program.

### **Confidentiality**

Note: The Health Insurance Portability and Accountability Act (HIPAA) (45 CFR 164.500-164.534) specifies actions that a health plan, health care provider, or health care clearinghouse must take to protect the privacy of an individual's health information. Generally, entities covered by HIPAA may release or

## HEALTH AND WELFARE BENEFITS (continued)

receive "protected health information" about an individual only if that individual gives permission or the Act expressly permits its release.

Civil Code 56.20-56.245 address an employer's responsibility to maintain the confidentiality of medical information it receives.

The Superintendent or designee shall not use or disclose any employee's medical information the district possesses without the employee's authorization obtained in accordance with Civil Code 56.21, except for the purpose of administering and maintaining employee benefit plans and for other purposes specified in law. (Civil Code 56.20)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

### *Legal Reference:*

#### EDUCATION CODE

7000-7008 Health and welfare benefits, retired certificated employees

17566 Self-insurance fund

35208 Liability insurance

35214 Liability insurance (self-insurance)

44041-44042 Payroll deductions for collection of premiums

44986 Leave of absence, state disability benefits

45136 Benefits for classified employees

#### CIVIL CODE

56.10-56.16 Disclosure of information by medical providers

56.20-56.245 Use and disclosure of medical information by employers

#### FAMILY CODE

297-297.5 Rights, protections and benefits under law; registered domestic partners

#### GOVERNMENT CODE

12940 Discrimination in employment

22750-22944 Public Employees' Medical and Hospital Care Act

53200-53210 Group insurance

#### HEALTH AND SAFETY CODE

1366.20-1366.29 Cal-COBRA program, health insurance

1367.08 Disclosure of fees and commissions paid related to health care service plan

1373 Health services plan, coverage for dependent children who are full-time students

1373.621 Continuation coverage, age 60 or older after five years with district

1374.58 Coverage for registered domestic partners, health service plans and health insurers

*Legal Reference continued: (see next page)*

## HEALTH AND WELFARE BENEFITS (continued)

### *Legal Reference: (continued)*

#### INSURANCE CODE

10116.5 Continuation coverage, age 60 or older after five years with district

10128.50-10128.59 Cal-COBRA program, disability insurance

10277-10278 Group and individual health insurance, coverage for dependent children

10604.5 Annual disclosure of fees and commissions paid

12670-12692.5 Conversion coverage

#### LABOR CODE

2800.2 Notification of conversion and continuation coverage

4856 Health benefits for spouse of peace officer killed in performance of duties

#### UNEMPLOYMENT INSURANCE CODE

2613 Education program; notice of rights and benefits

#### UNITED STATES CODE, TITLE 1

7 Definition of marriage, spouse

#### UNITED STATES CODE, TITLE 26

105 Self-insured medical reimbursement plan; definition of highly compensated individual

4980B COBRA continuation coverage

4980H Penalty for noncompliance with employer-provided health care requirements

5000A Minimum essential coverage

6056 Report of health coverage provided to employees

#### UNITED STATES CODE, TITLE 29

1161-1168 COBRA continuation coverage

#### UNITED STATES CODE, TITLE 42

300gg-300gg95 Patient Protection and Affordable Care Act, especially:

300gg-16 Group health plan; nondiscrimination in favor of highly compensated individuals

1395-1395g Medicare benefits

#### CODE OF FEDERAL REGULATIONS, TITLE 26

54.4980B-1-54.4980B-10 COBRA continuation coverage

54.4980H-1-54.4980H-6 Patient Protection and Affordable Care Act

1.105-11 Self-insured medical reimbursement plan

#### CODE OF FEDERAL REGULATIONS, TITLE 45

164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)

*Management Resources: (see next page)*

## HEALTH AND WELFARE BENEFITS (continued)

### *Management Resources:*

#### CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Health Policy: Implications of Covered California for School Boards, Districts and Personnel,  
*Governance Brief, January 2013*

#### INTERNAL REVENUE SERVICE NOTICES

*2011-1 Affordable Care Act Nondiscrimination Provisions Applicable to Insured Group Health Plans*  
**U.S. DEPARTMENT OF TREASURY PUBLICATIONS**

*Fact Sheet: Final Regulations Implementing Employer Shared Responsibility Under the Affordable  
Care Act (ACA) for 2015*

#### WEB SITES

*CSBA: <http://www.csba.org>*

*California Employment Development Department: <http://www.edd.ca.gov>*

*Internal Revenue Service: <http://www.irs.gov>*

*U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services:  
<http://www.cms.gov>*

*U.S. Department of Labor: <http://www.dol.gov>*

# Center USD

## Board Policy

### Health And Welfare Benefits

BP 4154 4254,4354

#### Personnel

The district shall provide health and welfare benefits for employees in bargaining units in accordance with state and federal law and subject to negotiated employee agreements.

*(cf. 4140/4240/4340 - Bargaining Units)*  
*(cf. 4141/4241 - Collective Bargaining Agreement)*

Employees who are not in bargaining units shall receive health and welfare benefits as specified in Board policy and administrative regulation.

*(cf. 4121 - Temporary/Substitute Personnel)*

With respect to eligibility to participate in the health benefits plan or the level of health benefits provided, the district shall not discriminate in favor of employees who are among the highest paid 25 percent of all district employees. (26 USC 105; 42 USC 300gg-16)

For purposes of granting benefits pursuant to state law, a registered domestic partner and his/her child shall have the same rights, protections, and benefits as a spouse and spouse's child. (Family Code 297.5)

The Superintendent or designee shall not use or disclose any medical information the district possesses pertaining to an employee without the employee's authorization obtained in accordance with Civil Code 56.21, except for the purpose of administering and maintaining employee benefit plans and for other purposes specified in law. (Civil Code 56.20)

*(cf. 4112.6/4212.6/4312.6 - Personnel Records)*

#### Continuation of Coverage

Retired certificated employees, other employees who would otherwise lose coverage due to a qualifying event specified in law and administrative regulation, and their qualified beneficiaries may continue to participate in the district's group health and welfare benefits in accordance with state and federal law.

To receive continuation coverage, covered employees and their qualified beneficiaries shall pay the premiums, dues, and other charges, including any increases in premiums, dues, and costs incurred by the district in administering the program.

*Legal Reference:*

**EDUCATION CODE**

7000-7008 *Health and welfare benefits, retired certificated employees*

17566 *Self-insurance fund*

35208 *Liability insurance*

35214 *Liability insurance (self-insurance)*

44041-44042 *Payroll deductions for collection of premiums*

44986 *Leave of absence, state disability benefits*

45136 *Benefits for classified employees*

**CIVIL CODE**

56.10-56.16 *Disclosure of information by medical providers*

56.20-56.245 *Use and disclosure of medical information by employers*

**FAMILY CODE**

297-297.5 *Rights, protections and benefits under law; registered domestic partners*

**GOVERNMENT CODE**

12940 *Discrimination in employment*

22750-22944 *Public Employees' Medical and Hospital Care Act*

53200-53210 *Group insurance*

**HEALTH AND SAFETY CODE**

1366.20-1366.29 *Cal-COBRA program, health insurance*

1367.08 *Disclosure of fees and commissions paid related to health care service plan*

1373 *Health services plan, coverage for dependent children who are full-time students*

1373.621 *Continuation coverage, age 60 or older after five years with district*

1374.58 *Coverage for registered domestic partners, health service plans and health insurers*

**INSURANCE CODE**

10116.5 *Continuation coverage, age 60 or older after five years with district*

10128.50-10128.59 *Cal-COBRA program, disability insurance*

10277-10278 *Group and individual health insurance, coverage for dependent children*

10604.5 *Annual disclosure of fees and commissions paid*

12670-12692.5 *Conversion coverage*

**LABOR CODE**

2800.2 *Notification of conversion and continuation coverage*

4856 *Health benefits for spouse of peace officer killed in performance of duties*

**UNEMPLOYMENT INSURANCE CODE**

2613 *Education program; notice of rights and benefits*

**UNITED STATES CODE, TITLE 1**

7 *Definition of marriage, spouse*

*Legal Reference continued: (see next page)*

*Legal Reference: (continued)*

UNITED STATES CODE, TITLE 26

*105 Self-insured medical reimbursement plan; definition of highly compensated individual*

*4980B COBRA continuation coverage*

UNITED STATES CODE, TITLE 29

*1161-1168 COBRA continuation coverage*

UNITED STATES CODE, TITLE 42

*300gg-16 Group health plan; nondiscrimination in favor of highly compensated individuals*

*1395-1395g Medicare benefits*

CODE OF FEDERAL REGULATIONS, TITLE 26

*54.4980B-1-54.4980B-10 COBRA continuation coverage*

*1.105-11 Self-insured medical reimbursement plan*

CODE OF FEDERAL REGULATIONS, TITLE 45

*164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)*

*Management Resources:*

INTERNAL REVENUE SERVICE NOTICES

*2011-1 Affordable Care Act Nondiscrimination Provisions Applicable to Insured Group Health Plans*

WEB SITES

*CSBA: <http://www.csba.org>*

*California Employment Development Department: <http://www.edd.ca.gov>*

*Internal Revenue Service: <http://www.irs.gov>*

*U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services:  
<http://www.cms.gov>*

*U.S. Department of Labor: <http://www.dol.gov>*



**HEALTH AND WELFARE BENEFITS**

Note: The following optional administrative regulation should be revised to reflect district practice and collective bargaining agreements.

**Affordability of Health Coverage**

Note: The following section is for use by districts that have an average of 50 or more full-time equivalent (FTE) employees over the preceding calendar year. The federal Patient Protection and Affordable Care Act (PPACA) (42 USC 300gg-300gg95; 26 USC 4980H; 26 CFR 54.4980H-1-54.4980H-6) requires such districts to offer FTE employees and their dependents (not including spouses) the opportunity to enroll in an "affordable" district-sponsored group health plan or health insurance coverage. Pursuant to 26 USC 4980H and 26 CFR 54.4980H-4, health coverage will be deemed "affordable" if the employee's contribution for employee-only health coverage does not exceed 9.5 percent of his/her modified adjusted household income, as defined in 26 USC 5000A. Because the district generally will not know the employee's household income, 26 CFR 54.4980H-5 provides that the district can meet its obligation if it meets any of the "safe harbor" standards listed in items #1-3 below. All these methods are optional and the district may choose to use one or more of these methods for all its employees or for any category of employees, provided it does so on a uniform and consistent basis for all employees within the same category. The district may retain or delete any of the items below or specify its own method for ensuring affordability.

See the accompanying Board policy for additional requirements of the PPACA.

The Superintendent or designee shall seek written assurance from the district's health insurance carrier(s) that the health plan offered to full-time district employees and their dependents meets all requirements of the federal Patient Protection and Affordable Care Act. (42 USC 300gg-300gg95; 26 USC 4980H; 26 CFR 54.4980H-1-54.4980H-6)

The Superintendent or designee also shall ensure that each employee's contribution to the employee-only health coverage does not exceed 9.5 percent of his/her modified household income, as defined in 26 USC 5000A. The Superintendent or designee shall calculate the affordability of the coverage using one or more of the following methods in a uniform and consistent basis for all employees within the same category: (26 USC 4980H; 26 CFR 54.4980H-4-54.4980H-5)

1. The district shall ensure that the lowest cost employee-only coverage does not exceed 9.5 percent of wages paid to the employee by the district for the calendar year as reported on the employee's W-2 tax form. For an employee not offered coverage for an entire calendar year, the wages shall be adjusted to reflect the period for which coverage was offered.
2. The district shall ensure that the employee's required monthly contribution for the lowest cost employee-only coverage does not exceed 9.5 percent of an amount equal to 130 hours multiplied by the employee's hourly rate of pay on the first day of the plan year or his/her lowest hourly pay during the calendar month, whichever is lower.

## **HEALTH AND WELFARE BENEFITS (continued)**

3. The district shall ensure that the employee's contribution does not exceed 9.5 percent of a monthly amount determined as the federal poverty line for a single individual for the applicable calendar year, divided by 12.

### **Retired Certificated Employees**

Note: Education Code 7000 requires that any district which provides health and welfare benefits or dental care benefits for its certificated employees must make those benefits available to retired certificated employees and their spouses or eligible surviving spouses as provided in the following section.

Pursuant to Education Code 7000, any eligible person who elects to enroll in the benefits program may be required to pay all premiums, dues, and other charges, including any increases in the rate of premiums or dues for these persons, and all costs incurred by the district in administering the program; see the accompanying Board policy. Education Code 7000 allows districts, if appropriate, to require persons eligible for these benefits to pay different rates as a class. Education Code 7000 specifies three classes based on age and Medicare benefits for which the plan must provide separate rates. Government Code 12940 provides that, with respect to retiree health benefits and health care reimbursement plans in effect on or after January 1, 2011, it is not discrimination based on age to provide health benefits or health care reimbursement plans to retired persons that are altered, reduced, or eliminated when the retirees become eligible for Medicare health benefits.

The following section does not apply to employees who receive health care coverage under the Public Employees' Medical and Hospital Care Act (PEMHCA), Government Code 22750-22944.

Any former certificated employee who retired from the district under any public retirement system and his/her spouse/domestic partner shall be permitted to enroll in the health and welfare and/or dental care benefit plan currently provided for certificated employees. The plan also shall be available to any surviving spouse/domestic partner of a former certificated employee who either retired from the district under any public retirement system or was, at the time of death, employed by the district and a member of the State Teachers' Retirement System. (Education Code 7000)

A retired certificated employee or surviving spouse/domestic partner shall be allowed to enroll in the coverage within 30 days of losing active employee coverage. If he/she does not enroll during this initial enrollment period, he/she may be denied further opportunity to do so. (Education Code 7000)

### **COBRA/Cal-COBRA Continuation Coverage**

Note: The following section reflects requirements for both the federal Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA) program (26 USC 4980B; 29 USC 1161-1168; 26 CFR 54.4980B-1-54.4980B-10) and the California Continuation Benefits Replacement Act (Cal-COBRA) program (Health and Safety Code 1366.20-1366.29; Insurance Code 10128.50-10128.59). These programs contain requirements designed to alleviate lapses in coverage due to employee termination, death, separation or

## HEALTH AND WELFARE BENEFITS (continued)

divorce, reduction in hours, eligibility for Medicare, or a dependent child of the covered employee ceasing to be a dependent child. COBRA applies to districts with at least 20 employees. Pursuant to Health and Safety Code 1366.21, Cal-COBRA applies to districts with 2-19 employees which have contracted for health care and/or disability coverage through a group benefit plan. If the district has contracted to provide administrative services for the health care service plan as authorized by Health and Safety Code 1366.25, it may expand the following section to reflect additional requirements of plan administrators.

The following section should be revised by districts that offer a group health insurance plan but not a group disability benefits plan. This section also should be revised by districts with employees who receive health care coverage under PEMHCA, Government Code 22750-22944.

Covered district employees and their qualified beneficiaries shall be offered the opportunity to continue health and disability insurance coverage when they otherwise would lose coverage due to one of the following qualifying events: (Health and Safety Code 1366.21, 1366.23, 1373; Insurance Code 10128.51, 10128.53, 10277; 26 USC 4980B; 26 CFR 54.4980B-4)

1. Death of the covered employee
2. Termination or reduction in hours of the covered employee's employment, other than termination by reason of the employee's gross misconduct

*(cf. 4118 - Dismissal/Suspension/Disciplinary Action)*

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

3. Divorce or legal separation of the covered employee
4. The covered employee becoming entitled to Medicare benefits

Note: For purposes of item #5 below, Health and Safety Code 1373 and Insurance Code 10277 require that the age at which a person ceases to be a dependent child, as specified in the health plan, must be at least 26 years, except that certain specified health plans beginning before January 1, 2014 may exclude adult children younger than age 26 who are eligible to enroll in an employer-sponsored health plan. In addition, Health and Safety Code 1373 and Insurance Code 10277 require a health services plan or insurer to continue coverage for a dependent child who attains the age specified in the plan if he/she is incapable of self-sustaining employment by reason of a physically or mentally disabling injury, illness, or condition and is chiefly dependent on the subscriber or insured for support and maintenance. Health and Safety Code 1373 and Insurance Code 10277 also require that, if the plan provides coverage for a dependent child who is over age 26 and enrolled at a secondary or postsecondary educational institution, continued coverage must be provided during any break in the school calendar and during a medical leave of absence as specified.

5. A dependent child ceasing to be a dependent child of the covered employee

Continuation health coverage shall be the same as provided to similarly situated individuals under the group benefit plan. (Health and Safety Code 1366.23; Insurance Code 10128.53; 26 USC 4980B)

## HEALTH AND WELFARE BENEFITS (continued)

Note: Districts should select the appropriate option below based on the number of district employees.

### OPTION 1: (Districts with 20 or more employees)

Note: Pursuant to 26 USC 4980B and 29 USC 1163, the 30-day notification period specified below may be revised if a longer time period is specified in the health plan.

The Superintendent or designee shall notify the health care service plan administrator of a qualifying event listed in item #1, 2, or 4 above, within 30 days of the event. A covered employee or qualified beneficiary shall notify the service plan administrator of a qualifying event listed in item #3 or 5 above within 60 days of the event or of the date that the beneficiary would lose coverage, whichever is later. (26 USC 4980B; 29 USC 1163, 1166; 26 CFR 54.4980B-6)

Continuation coverage shall be terminated in accordance with the district's insurance plan and federal and state law. (26 USC 4980B; 26 CFR 54.4980B-6; Health and Safety Code 1373.621; Insurance Code 10116.5)

### ~~OPTION 2: (Districts with 2-19 employees)~~

~~Note: If the district contracts to perform the administrative services of a health care service plan as authorized by Health and Safety Code 1366.25, the following two paragraphs should be revised to reflect the plan administrator to whom the notifications should be directed.~~

~~The Superintendent or designee shall provide written notification to the health care service plan administrator of a qualifying event listed in item #2 above, within 30 days of the event.~~

~~A covered employee or qualified beneficiary shall provide written notification to the health care service plan administrator regarding any other qualifying event listed above within 60 days of the event or of the date that the covered employee or qualified beneficiary was notified of the ability to continue coverage, whichever is later. (Health and Safety Code 1366.24, 1366.25; Insurance Code 10128.54, 10128.55)~~

~~Continuation coverage shall be terminated in accordance with the district's insurance plan and state law. (Health and Safety Code 1366.22, 1366.27, 1373.621; Insurance Code 10116.5, 10128.52, 10128.57)~~

Note: The following paragraph applies to all districts.

The Superintendent or designee shall notify covered employees and qualified beneficiaries of the availability of conversion and continuation coverage. This notification shall include the statement in Labor Code 2800.2 encouraging individuals to examine their options carefully before declining such coverage. (Labor Code 2800.2)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

## HEALTH AND WELFARE BENEFITS (continued)

### Disability Insurance

Note: The following notice is provided by the California Employment Development Department.

The Superintendent or designee shall give notice of disability insurance rights and benefits to each new employee and each employee leaving work due to pregnancy, nonoccupational illness or injury, the need to provide care for any sick or injured family member, or the need to bond with a minor child within the first year of the child's birth or placement in connection with foster care or adoption. (Unemployment Insurance Code 2613)

*(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)*  
*(cf. 4161/4261/4361 - Leaves)*  
*(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)*  
*(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)*  
*(cf. 4261.1 - Personal Illness and Injury Leave)*

Note: The following paragraph does not apply to employees of districts that have contracted for health care coverage through PEMHCA, Government Code 22750-22944.

When disabled by an injury sustained from a violent act while performing duties within the scope of employment and performing creditable employment, a certificated or classified employee may continue in the district health and dental care plans upon meeting criteria specified by law. The employee shall pay all employer and employee premiums and related administrative costs. (Education Code 7008)

# **Center USD**

## **Administrative Regulation**

### **Health And Welfare Benefits**

AR 4154, 4254, 4354

#### **Personnel**

#### **Retired Certificated Employees**

Any former certificated employee who retired from the district under any public retirement system and his/her spouse/domestic partner shall be permitted to enroll in the health and welfare and/or dental care benefit plan currently provided for certificated employees. The plan also shall be available to any surviving spouse/domestic partner of a former certificated employee who either retired from the district under any public retirement system or was, at the time of death, employed by the district and a member of the State Teachers' Retirement System. (Education Code 7000)

A retired certificated employee or surviving spouse/domestic partner shall be allowed to enroll in the coverage within 30 days of losing active employee coverage. If he/she does not enroll during this initial enrollment period, he/she may be denied further opportunity to do so. (Education Code 7000)

#### **COBRA/Cal-COBRA Continuation Coverage**

Covered district employees and their qualified beneficiaries shall be offered the opportunity to continue health and disability insurance coverage when they otherwise would lose coverage due to one of the following qualifying events: (Health and Safety Code 1366.21, 1366.23, 1373; Insurance Code 10128.51, 10128.53, 10277; 26 USC 4980B; 26 CFR 54.4980B-4)

1. Death of the covered employee
2. Termination or reduction in hours of the covered employee's employment, other than termination by reason of the employee's gross misconduct

*(cf. 4117.4 - Dismissal)*

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

3. Divorce or legal separation of the covered employee
4. The covered employee becoming entitled to Medicare benefits
5. A dependent child ceasing to be a dependent child of the covered employee

Continuation health coverage shall be the same as provided to similarly situated individuals under the group benefit plan. (Health and Safety Code 1366.23; Insurance Code 10128.53; 26 USC 4980B)

The Superintendent or designee shall notify the health care service plan administrator of a qualifying event listed in item #1, 2, or 4 above, within 30 days of the event. A covered employee or qualified beneficiary shall notify the service plan administrator of a qualifying event listed in item #3 or 5 above within 60 days of the event or of the date that the beneficiary would lose coverage, whichever is later. (26 USC 4980B; 29 USC 1163, 1166; 26 CFR 54.4980B-6)

Continuation coverage shall be terminated in accordance with the district's insurance plan and federal and state law. (26 USC 4980B; 26 CFR 54.4980B-6; Health and Safety Code 1373.621; Insurance Code 10116.5)

The Superintendent or designee shall notify covered employees and qualified beneficiaries of the availability of conversion and continuation coverage. This notification shall include the statement in Labor Code 2800.2 encouraging individuals to examine their options carefully before declining such coverage. (Labor Code 2800.2)

*(cf. 4112.9/4212.9/4312.9 - Employee Notifications)*

### **Disability Insurance**

The Superintendent or designee shall give notice of disability insurance rights and benefits to each new employee and each employee leaving work due to pregnancy, nonoccupational illness or injury, the need to provide care for any sick or injured family member, or the need to bond with a minor child within the first year of the child's birth or placement in connection with foster care or adoption. (Unemployment Insurance Code 2613)

*(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)*

*(cf. 4161/4261/4361 - Leaves)*

*(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)*

*(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)*

*(cf. 4261.1 - Personal Illness and Injury Leave)*

When disabled by an injury sustained from a violent act while performing duties within the scope of employment and performing creditable employment, a certificated or classified employee may continue in the district health and dental care plans upon meeting criteria specified by law. The employee shall pay all employer and employee premiums and related administrative costs. (Education Code 7008)

Regulation  
adopted: October 17, 2012

CENTER UNIFIED SCHOOL DISTRICT  
Antelope, California



**EXCLUSIONS FROM ATTENDANCE**

The Superintendent or designee shall ensure that each child entering a district school at any grade level adheres to district admission requirements and enrollment procedures.

*(cf. 5111 - Admission)*

*(cf. 5111.1 - District Residency)*

*(cf. 5116 - Intradistrict Open Enrollment)*

*(cf. 5117 - Interdistrict Attendance)*

*(cf. 5125 - Student Records)*

*(cf. 5141.3 - Health Examinations)*

**Mandatory Exclusions**

Note: Education Code 48216 requires that a student who has not met immunization requirements be excluded from school attendance until he/she meets those requirements. However, pursuant to Health and Safety Code 120335 and 120370, as amended by SB 277 (Ch. 35, Statutes of 2015), a student may be exempted from one or more immunizations for medical reasons or because his/her parent/guardian submits a letter or affidavit by January 1, 2016, stating that he/she objects to immunizations based on his/her personal beliefs. Students who are granted an exemption on the basis of their parent/guardian's personal beliefs must be immunized when they enter the next grade span as defined (birth to preschool, grades K-6, or grades 7-12). The new law specifies that its provisions do not prohibit a student who qualifies for an individualized education program (IEP) from "accessing any special education and related service" required by his/her IEP. See BP/AR 5141.31 - Immunizations for further information about immunization requirements and exemptions.

The Superintendent or designee shall not unconditionally admit any student to an elementary or secondary school, preschool, or child care and development program for the first time, nor, after July 1, 2016, admit or advance any student to grade 7 unless the student has been fully immunized in accordance with Health and Safety Code 120335 and BP/AR 5141.31 - Immunizations or is exempted by law.

If a conditionally admitted student has not received required immunizations within 10 days after his/her parent/guardian has been notified of the need to do so, the student shall be excluded until he/she provides written evidence that he/she has received the vaccines due at that time. (Education Code 48216; Health and Safety Code 120335, 120370; 17 CCR 6055)

*(cf. 5141.31 - Immunizations)*

*(cf. 5141.22 - Infectious Diseases)*

The Superintendent or designee shall not admit a student who is reasonably suspected of having active tuberculosis. He/she shall be denied admission until the local health officer or licensed medical practitioner informs the district, in writing, that the student is no longer at risk of developing or transmitting the disease. (Health and Safety Code 121485, 121495, 121505)

*(cf. 5141.26 - Tuberculosis Testing)*

## **EXCLUSIONS FROM ATTENDANCE (continued)**

The Superintendent or designee shall exclude a student who is infected with any contagious or infectious disease. The student shall be permitted to return to school when a medical provider informs the Superintendent or designee in writing that he/she is satisfied that the contagious or infectious disease no longer exists. (Education Code 49451; 5 CCR 202)

The Superintendent or designee shall exclude a student who resides where any contagious, infectious, or communicable disease subject to quarantine exists or has recently existed and who is subject to strict isolation or quarantine of contacts, unless written permission of the health officer is provided. (Health and Safety Code 120230)

### **Permissive Exclusions**

A student may be excluded from attendance at a district school under either of the following circumstances:

1. If there is good cause to believe that the student has been exposed to any disease stated in Health and Safety Code 120335 and his/her documentation of immunization does not show proof of immunization against that disease, the student may be temporarily excluded from the school until the local health officer is satisfied that the student is no longer at risk of developing or transmitting the disease. (Health and Safety Code 120335, 120370)
2. If the student has not had the health screening specified in Health and Safety Code 124040 before or within the first 90 days of attending first grade, he/she may be excluded for up to five days unless the parent/guardian has presented a waiver or the district has exempted the student from this requirement in accordance with law. (Health and Safety Code 124105)

*(cf. 5141.32 - Health Screening for School Entry)*

### **Notifications to Parents/Guardians**

The Superintendent or designee may exclude a student without prior notice to the parent/guardian if the student is excluded for any of the following reasons: (Education Code 48213)

1. He/she resides in an area subject to quarantine pursuant to Health and Safety Code 120230.
2. He/she is exempt from a medical examination but suffers from a contagious or infectious disease pursuant to Education Code 49451.

### **EXCLUSIONS FROM ATTENDANCE (continued)**

3. The Superintendent or designee determines that the presence of the student would constitute a clear and present danger to the safety or health of other students or school personnel.

However, in such cases, the Superintendent or designee shall send a notice as soon as reasonably possible after the exclusion. (Education Code 48213)

*(cf. 5145.6 - Parental Notifications)*

In all other cases, the Superintendent or designee shall send a notice to the student's parent/guardian stating the facts leading to the exclusion, prior to excluding the student from attendance.

#### **Appeals from Exclusion**

Note: The following section is <b>optional</b> and should be modified to reflect district practice.
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Upon exclusion of his/her child, a parent/guardian may meet with the Superintendent or designee to discuss the exclusion. If the parent/guardian disagrees with the decision of the Superintendent or designee to exclude his/her child, he/she may appeal the decision to the Governing Board.

The parent/guardian shall have an opportunity to inspect all documents upon which the district is basing its decision, to challenge any evidence and question any witness presented by the district, to present oral and documentary evidence on the student's behalf, and to have one or more representatives present at the meeting.

*Legal Reference: (see next page)*

## **EXCLUSIONS FROM ATTENDANCE (continued)**

### *Legal Reference:*

#### EDUCATION CODE

*48210-48216 Persons excluded*

*49076 Access to records by persons without written consent or under judicial order*

*49408 Information of use in emergencies*

*49451 Parent's refusal to consent*

#### HEALTH AND SAFETY CODE

*120230 Exclusion of persons from school*

*120325-120380 Educational and child care facility immunization requirements*

*121475-121520 Tuberculosis tests for students*

*124025-124110 Child Health and Disability Prevention Program*

#### CODE OF REGULATIONS, TITLE 5

*202 Exclusion of students with a contagious disease*

#### CODE OF REGULATIONS, TITLE 17

*6055 Exclusion for failure to obtain required immunizations*

### *Management Resources:*

#### CSBA PUBLICATIONS

*Recent Legislation on Vaccines: SB 277, Fact Sheet, August 2015*

#### WEB SITES

*CSBA: <http://www.csba.org>*

*California Department of Public Health, Immunization Branch:*

*<http://www.cdph.ca.gov/programs/immunize>*

*California Healthy Kids Resource Center: <http://www.californiahealthykids.org>*

*Centers for Disease Control and Prevention: <http://www.cdc.gov>*

# **Center USD**

## **Administrative Regulation**

### **Exclusions From Attendance**

**AR 5112.2**

#### **Students**

Students may be excluded from attendance at district schools if they:

1. Are under the legal age of attendance, except as otherwise provided by law. (Education Code 48210)

(cf. 5111 - Admission)

2. Do not present evidence of immunization from certain infectious diseases as required by law. A student shall not be excluded, however, if the parent/guardian, in writing, requests exemption from the immunization requirement on the basis of the student's physical condition or a conflict with the parent/guardian's religious beliefs. (Health and Safety Code 120335, 120365, 120370)

(cf. 5141.31 - Immunizations)

3. Are reasonably suspected of having active tuberculosis. (Health and Safety Code 121485, 121495, 121505)

(cf. 5141.26 - Tuberculosis Testing)

(cf. 5141.33 - Head Lice)

4. Are infected with any contagious or infectious disease. (Education Code 49451; 5 CCR 202)

(cf. 5141.22 - Infectious Diseases)

5. Reside where any contagious, infectious, or communicable disease subject to quarantine exists or has recently existed, unless written permission of the health officer is provided. (Health and Safety Code 120230)

6. Have not had the health screening, specified in Health and Safety Code 124040, before or within the first 90 days of attending first grade. Such students may be excluded for up to five days unless the parent/guardian has presented a waiver or the district has exempted the student from this requirement in accordance with law. (Health and Safety Code 124105)

(cf. 5141.32 - Child Health and Disability Prevention Program)

## Notifications to Parents/Guardians

Prior to excluding a student from attendance, the Superintendent or designee shall send a notice to the student's parent/guardian stating the facts leading to the exclusion.

The Superintendent or designee may exclude a student without prior notice to the parent/guardian if the student is excluded because: (Education Code 48213)

1. He/she resides in an area subject to quarantine pursuant to Health and Safety Code 120230
2. He/she is exempt from a medical examination but suffers from a contagious or infectious disease pursuant to Education Code 49451.
3. The Superintendent or designee determines that the presence of the student would constitute a clear and present danger to the safety or health of other students or school personnel.

However, in such cases, the Superintendent or designee shall send a notice as soon as reasonably possible after the exclusion. (Education Code 48213)

## Legal Reference:

### EDUCATION CODE

48210-48216 Persons excluded

49076 Access to records by persons without written consent or under judicial order

49408 Information of use in emergencies

49451 Parent's refusal to consent

### HEALTH AND SAFETY CODE

120230 Exclusion of persons from school

120325-120380 Educational and child care facility immunization requirements

121475-121520 Tuberculosis tests for students

124025-124110 Child Health and Disability Prevention Program

### CODE OF REGULATIONS, TITLE 5

202 Exclusion of students with a contagious disease

## Management Resources:

### WEB SITES

California Department of Health Services: <http://www.cdph.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Regulation  
approved: March 2, 2005

CENTER UNIFIED SCHOOL DISTRICT  
Antelope, California

**IMMUNIZATIONS**

To protect the health of all students and staff and to curtail the spread of infectious diseases, the Governing Board shall cooperate with state and local public health agencies to encourage and facilitate immunization of all district students against preventable diseases.

*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*

*(cf. 5141.22 - Infectious Diseases)*

*(cf. 5141.26 - Tuberculosis Testing)*

*(cf. 6142.8 - Comprehensive Health Education)*

Note: The following optional paragraph should be revised to reflect the grade levels and programs offered by the district.

Health and Safety Code 120335 requires districts to ensure that students are fully immunized prior to admission. In addition, beginning July 1, 2016, Health and Safety Code 120335, as amended by SB 277 (Ch. 35, Statutes of 2015), requires districts to ensure that students are fully immunized against all specified diseases before advancing to grade 7. See the accompanying administrative regulation for requirements pertaining to the immunization record, including the diseases for which students must be immunized.

Health and Safety Code 120335, as amended by SB 277, further provides that students must be exempted from immunizations for any one of the following reasons: (1) a licensed physician indicates that a student should be exempted for medical reasons, (2) a parent/guardian files a letter or affidavit prior to January 1, 2016 stating his/her personal beliefs opposed to immunization (effective only until the student enters the next grade span), or (3) a student is enrolled in independent study and does not receive classroom-based instruction. See the accompanying administrative regulation for further information about exemptions.

Each student enrolling for the first time in a district elementary or secondary school, preschool, or child care and development program or, after July 1, 2016, enrolling in or advancing to grade 7 shall present an immunization record from any authorized private or public health care provider certifying that he/she has received all required immunizations in accordance with law. Students shall be excluded from school or exempted from immunization requirements only as allowed by law.

*(cf. 5112.1 - Exemptions from Attendance)*

*(cf. 5112.2 - Exclusions from Attendance)*

*(cf. 5141.32 - Health Screening for School Entry)*

*(cf. 5148 - Child Care and Development)*

*(cf. 5148.3 - Preschool/Early Childhood Education)*

Note: 17 CCR 6070 allows a transfer student to be conditionally admitted for up to 30 days while waiting for the transfer of immunization records from his/her previous school; see the accompanying administrative regulation. However, the California Department of Public Health's California Immunization Handbook for Child Care Programs and Schools recommends that schools request parents/guardians to bring their child's personal immunization record from his/her health care provider to registration, rather than waiting for the cumulative file, especially if the student's former school is located outside the United States. In this way, districts would only need to request the record from the previous district for those students who could not present an adequate record at the time of entry.



## IMMUNIZATIONS (continued)

Pursuant to 42 USC 11431 and Education Code 48853.5, homeless children and foster youth must be immediately enrolled even if they are unable to produce records normally required for enrollment, including medical records. See AR 6173 - Education for Homeless Children and AR 6173.1- Education for Foster Youth. In addition, pursuant to Education Code 49701, children of military families must be allowed 30 days from the date of enrollment to obtain required immunizations; see AR 6173.2 - Education of Children of Military Families. These exceptions are also addressed in the accompanying administrative regulation.

Each transfer student shall be requested to present his/her immunization record, if possible, upon registration at a district school.

*(cf. 6173 - Education for Homeless Children)*

*(cf. 6173.1 - Education for Foster Youth)*

*(cf. 6173.2 - Education of Children of Military Families)*

Note: The following **optional** paragraph is for use by districts that permit medical personnel to administer immunizations at school as authorized by Education Code 49403. Pursuant to Education Code 49403, immunizations may be provided by a licensed physician or, if acting under the direction of a supervising physician, a registered nurse (including a school nurse), physician assistant, nurse practitioner, licensed vocational nurse, or nursing student acting under the supervision of a registered nurse. The authority of any health care practitioner, other than a licensed physician, to administer immunizations in a school immunization program is limited to immunizations for annual seasonal influenza, influenza pandemic episodes, and other diseases that represent a current or potential outbreak as declared by a federal, state, or local public health officer. Whenever a health care provider is authorized to administer immunizations at school, the school nurse must be notified and must maintain control, as necessary, as the supervisor of health in accordance with Education Code 44871 and other statutes.

The Superintendent or designee may arrange for an authorized health care provider to administer immunizations at school to any student whose parent/guardian has consented in writing. At the beginning of the school year, parents/guardians shall be notified of their right to provide consent for the administration of an immunization to their child at school. (Education Code 49403)

*(cf. 5141.3 - Health Examinations)*

*(cf. 5141.6 - School Health Services)*

*(cf. 5145.6 - Parental Notifications)*

*Legal Reference: (see next page)*

## IMMUNIZATIONS (continued)

### *Legal Reference:*

#### EDUCATION CODE

44871 *Qualifications of supervisor of health*  
 46010 *Total days of attendance*  
 48216 *Immunization*  
 48853.5 *Immediate enrollment of foster youth*  
 48980 *Required notification of rights*  
 49403 *Cooperation in control of communicable disease and immunizations*  
 49426 *Duties of school nurses*  
 49701 *Flexibility in enrollment of children of military families*  
 51745-51749.6 *Independent study*

#### HEALTH AND SAFETY CODE

120325-120380 *Immunization against communicable disease, especially:*  
 120335 *Immunization requirement for admission*  
 120395 *Information about meningococcal disease, including recommendation for vaccination*  
 120440 *Disclosure of immunization information*

#### CODE OF REGULATIONS, TITLE 5

430 *Student records*

#### CODE OF REGULATIONS, TITLE 17

6000-6075 *School attendance immunization requirements*

#### UNITED STATES CODE, TITLE 20

1232g *Family Educational Rights and Privacy Act*

#### UNITED STATES CODE, TITLE 42

11432 *Immediate enrollment of homeless children*

#### CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 *Family Educational Rights and Privacy*

### *Management Resources:*

#### CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

*California Immunization Handbook for Child Care Programs and Schools, August 2015*

*Guide to Immunizations Required for Child Care*

*Guide to Immunizations Required for School Entry*

*Parents' Guide to Immunizations Required for Child Care*

*Parents' Guide to Immunizations Required for School Entry*

#### EDUCATION AUDIT APPEALS PANEL PUBLICATIONS

*Guide for Annual Audits of Local Education Agencies and State Compliance Reporting, July 2015*

#### U.S. DEPARTMENT OF EDUCATION GUIDANCE

*Family Educational Rights and Privacy Act (FERPA) and H1N1, October 2009*

#### WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Department of Public Health, Immunization Branch:

<http://www.cdph.ca.gov/programs/immunize>

California Department of Public Health, Shots for Schools: <http://shotsforschools.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

# **Center USD**

## **Board Policy**

### **Immunizations**

**BP 5141.31**

#### **Students**

To protect the health of all students and staff and to curtail the spread of infectious diseases, the Governing Board shall cooperate with state and local public health agencies to encourage and facilitate immunization of all district students against preventable diseases.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.26 - Tuberculosis Testing)

(cf. 6142.8 - Comprehensive Health Education)

Each student enrolling for the first time in a district elementary or secondary school, preschool, or child care and development program shall present an immunization record from any authorized private or public health care provider certifying that he/she has received all required immunizations in accordance with law. Students shall be excluded from school or exempted from immunization requirements only as allowed by law.

(cf. 5112.1 - Exemptions from Attendance)

(cf. 5112.2 - Exclusions from Attendance)

(cf. 5141.32 - Health Screening for School Entry)

(cf. 5148 - Child Care and Development)

(cf. 5148.3 - Preschool/Early Childhood Education)

Each transfer student shall be requested to present his/her immunization record upon registration at a district school.

However, when necessary, a transfer student may be conditionally admitted for up to 30 school days while his/her immunization records are being transferred from the previous school. If these records do not arrive within 30 school days, the student shall present written documentation by an authorized health care provider showing that the required immunizations were received. If such documentation is not presented, the student shall be excluded from school until the required immunizations have been administered. (17 CCR 6070)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

The Superintendent or designee may arrange for an authorized health care provider to administer immunizations at school to any student whose parent/guardian has consented in writing. At the beginning of the school year, parents/guardians shall be notified of their right to provide consent for the administration of an immunization to their child at school. (Education Code 49403)

(cf. 5141.3 - Health Examinations)  
(cf. 5141.6 - School Health Services)  
(cf. 5145.6 - Parental Notifications)

**Legal Reference:**

**EDUCATION CODE**

44871 Qualifications of supervisor of health  
46010 Total days of attendance  
48216 Immunization  
48853.5 Immediate enrollment of foster youth  
48980 Required notification of rights  
49403 Cooperation in control of communicable disease and immunizations  
49426 Duties of school nurses  
49701 Flexibility in enrollment of children of military families

**HEALTH AND SAFETY CODE**

120325-120380 Immunization against communicable disease, especially:  
120335 Immunization requirement for admission  
120395 Information about meningococcal disease, including recommendation for vaccination  
120440 Disclosure of immunization information

**CODE OF REGULATIONS, TITLE 5**

430 Student records

**CODE OF REGULATIONS, TITLE 17**

6000-6075 School attendance immunization requirements

**UNITED STATES CODE, TITLE 20**

1232g Family Educational Rights and Privacy Act

**UNITED STATES CODE, TITLE 42**

11432 Immediate enrollment of homeless children

**CODE OF FEDERAL REGULATIONS, TITLE 34**

99.1-99.67 Family Educational Rights and Privacy

**Management Resources:**

**CALIFORNIA DEPARTMENT OF PUBLIC HEALTH**

California Immunization Handbook for Schools and Child Care Programs, July 2003

Guide to Immunizations Required for School Entry

Guide to the Requirements of the California School Immunization Law for Parents of Children in or Entering School or Child Care

**U.S. DEPARTMENT OF EDUCATION GUIDANCE**

Family Educational Rights and Privacy Act (FERPA) and H1N1, October 2009

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Department of Public Health, Immunization Branch:

<http://www.cdph.ca.gov/programs/immunize>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

U.S. Department of Education: <http://www.ed.gov>

Policy

adopted: February 16, 2011

CENTER UNIFIED SCHOOL DISTRICT

Antelope, California

**IMMUNIZATIONS****Required Immunizations**

Note: The following **optional** paragraph may be revised to reflect district practice. The California Department of Public Health's (CDPH) California Immunization Handbook for Child Care Programs and Schools recommends that districts provide parents/guardians with a written notice of immunization requirements. The CDPH's Parents' Guide to Immunizations Required for School Entry and Parents' Guide to Immunizations Required for Child Care may be used for this purpose.

The Superintendent or designee shall provide parents/guardians, upon school registration, a written notice summarizing the state's immunization requirements.

Note: The following paragraph should be revised to reflect the grade levels and programs offered by the district. Health and Safety Code 120335 requires districts to ensure that students are fully immunized prior to admission. See 17 CCR 6020 and the CDPH's California Immunization Handbook for Child Care Programs and Schools for details regarding the ages/grades at which specific immunizations are required and the doses needed.

Pursuant to Health and Safety Code 120335, districts must ensure that students entering grade 7 are fully immunized against pertussis. Beginning July 1, 2016, Health and Safety Code 120335, as amended by SB 277 (Ch. 35, Statutes of 2015), also requires districts to ensure that students are fully immunized against all specified diseases before advancing to grade 7.

The Superintendent or designee shall not unconditionally admit any student to a district elementary or secondary school, preschool, or child care and development program for the first time nor, after July 1, 2016, admit or advance any student to grade 7 unless the student has been fully immunized. The student shall present documentation of full immunization, in accordance with the age/grade and dose required by the California Department of Public Health (CDPH), against the following diseases: (Health and Safety Code 120335; 17 CCR 6020)

1. Measles, mumps, and rubella (MMR)
2. Diphtheria, tetanus, and pertussis (whooping cough) (DTP, DTaP, or Tdap)
3. Poliomyelitis (polio)
4. Hepatitis B
5. Varicella (chickenpox)
6. Haemophilus influenza type b (Hib meningitis)
7. Any other disease designated by the CDPH

(cf. 5141.22 - Infectious Diseases)

(cf. 5148 - Child Care and Development)

## IMMUNIZATIONS (continued)

*(cf. 5148.3 - Preschool/Early Childhood Education)*

*(cf. 6170.1 - Transitional Kindergarten)*

However, full immunization against hepatitis B shall not be a condition by which the Superintendent or designee shall admit or advance any student to grade 7. (Health and Safety Code 120335)

Note: State law does not exempt from vaccination requirements students who qualify for an individualized education program (IEP). However, Health and Safety Code 120335, as amended by SB 277 (Ch. 35, Statutes of 2015), specifies that its provisions do not prohibit a student who qualifies for an IEP from "accessing any special education and related service" required by his/her IEP. The district should consult legal counsel if it has questions about how to ensure compliance with vaccination requirements consistent with a student's IEP. The district may want to consider holding an IEP meeting to resolve any potential conflicts with the IEP.

A student who qualifies for an individualized education program (IEP), unless otherwise exempt, shall be fully immunized in accordance with Health and Safety Code 120335 and this regulation. However, the district shall continue to implement the student's IEP and shall not prohibit the student from accessing any special education and related service required by his/her IEP regardless of whether the student is fully immunized. (Health and Safety Code 120335)

*(cf. 6159 - Individualized Education Program)*

Note: According to the CDPH's California Immunization Handbook for Child Care Programs and Schools, the immunization record must be either a personal record with entries made by the physician or agency performing the immunization or a school immunization record from the student's previous school (either the California School Immunization Record or another state's school record). 17 CCR 6070 specifies the information that must be included in the record.

The student's immunization record shall be provided by the student's health care provider or from the student's previous school immunization record. The record must show at least the month and year for each dose, except that the day, month, and year must be shown for the MMR doses given during the month of the first birthday and for the Tdap dose given during the month of the seventh birthday. (17 CCR 6070)

### Exemptions

Exemption from one or more immunization requirements shall be granted under any of the following circumstances:

1. The parent/guardian files with the district a written statement by a licensed physician to the effect that the physical condition of the child is such, or medical circumstances

**IMMUNIZATIONS (continued)**

relating to the child are such, that immunization is not considered safe. The statement shall indicate the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization. (Health and Safety Code 120370; 17 CCR 6051)

Note: Health and Safety Code 120365, which exempted a student from one or more immunization requirements if his/her parent/guardian stated in writing that the immunizations are contrary to his/her beliefs, was repealed by SB 277 (Ch. 35, Statutes of 2015). However, SB 277 also amended Health and Safety Code 120335 to provide that a personal beliefs exemption may be granted for any student whose parent/guardian files a letter or affidavit prior to January 1, 2016 stating his/her beliefs opposed to immunization, and that such exemption shall be effective until he/she enters the next grade span. For this purpose, Health and Safety Code 120335 defines three grade spans: birth through preschool, grades K-6 (including TK), and grades 7-12. For example, a student granted a personal beliefs exemption in preschool must be immunized when entering kindergarten, and a student granted such an exemption in grade 4 must be immunized when entering grade 7. The district may revise item #2 to reflect grade levels offered by the district.

2. The student's parent/guardian files with the district, before January 1, 2016, a letter or written affidavit stating that an immunization is contrary to his/her personal beliefs, in which case the student shall be exempted from the immunization until he/she enrolls in the next applicable grade span requiring immunization (birth to preschool, grades K-6, grades 7-12). (Health and Safety Code 120335)

*(cf. 6141.2 - Recognition of Religious Beliefs and Customs)*

Note: The following paragraph reflects the CDPH's Senate Bill 277 Frequently Asked Questions, which indicate that a personal beliefs exemption filed before January 1, 2016 may be transferred to another school or child care facility within the same district or in another school district within California. The CDPH's position is that a personal beliefs exemption from another state or country is not valid. The district should consult legal counsel if any question arises regarding the validity of a student's personal beliefs exemption.

When a student transfers to a different school within the district or transfers into the district from another school district in California, his/her personal beliefs exemption filed before January 1, 2016, shall remain in effect until the next applicable grade span. A student transferring from a school outside the district shall present a copy of the personal beliefs exemption upon enrollment. When a student transfers into the district from outside California and presents a personal beliefs exemption issued by another state or country prior to January 1, 2016, the Superintendent or designee may consult with legal counsel regarding the applicable immunization requirements.

Note: Health and Safety Code 120335, as amended by SB 277 (Ch. 35, Statutes of 2015), exempts certain students enrolled in independent study, as provided below.



## **IMMUNIZATIONS (continued)**

3. The student is enrolled in an independent study program pursuant to Education Code 51745-51749.6 and does not receive classroom-based instruction.

*(cf. 6158 - Independent Study)*

### **Conditional Enrollment**

The Superintendent or designee may conditionally admit a student with documentation from an authorized health care provider that: (Health and Safety Code 120340; 17 CCR 6000, 6035)

1. The student has not received all the immunizations required for his/her age group, but has commenced receiving doses of all required vaccines and is not due for any other doses at the time of admission.
2. The student has a temporary exemption from immunization for medical reasons pursuant to item #1 in the section "Exemptions" above.

The Superintendent or designee shall notify the student's parents/guardians of the date by which the student must complete all the remaining doses as specified in 17 CCR 6035.

*(cf. 5145.6 - Parental Notifications)*

In addition, a transfer student may be conditionally admitted for up to 30 school days while his/her immunization records are being transferred from the previous school. If such documentation is not presented within 30 days, the student shall be excluded from school until the required immunizations have been administered. (17 CCR 6070)

The Superintendent or designee shall review the immunization record of each student admitted conditionally every 30 days until that student has received all the required immunizations. If the student does not receive the required immunizations within the specified time limits, he/she shall be excluded from further attendance until the immunizations are received. (Health and Safety Code 120375; 17 CCR 6070)

The Superintendent or designee shall immediately enroll homeless students, foster youth, and students of military families even if their immunization records are missing or unavailable at the time of enrollment. School or district staff shall work with the student's prior school to obtain the student's immunization records or shall ensure that he/she is properly immunized. (Education Code 48853.5, 49701; Health and Safety Code 120341; 42 USC 11432)

*(cf. 6173 - Education for Homeless Children)*

*(cf. 6173.1 - Education for Foster Youth)*

*(cf. 6173.2 - Education of Children of Military Families)*

## **IMMUNIZATIONS (continued)**

### **Exclusions Due to Lack of Immunizations**

Any student without the required evidence of immunization may be excluded from school until the immunization is obtained or an exemption is granted in accordance with the section "Exemptions" above.

*(cf. 5112.2 - Exclusions from Attendance)*

*(cf. 6183 - Home and Hospital Instruction)*

Before an already admitted student is excluded from school attendance because of lack of immunization, the Superintendent or designee shall notify the parent/guardian that he/she has 10 school days to supply evidence of proper immunization or an appropriate exemption. This notice shall refer the parent/guardian to the student's usual source of medical care or, if the student has no usual source of medical care, then to the county health department or school immunization program, if any. (Education Code 48216; 17 CCR 6040)

*(cf. 5141.6 - School Health Services)*

The Superintendent or designee shall exclude from further attendance any already admitted student who fails to obtain the required immunization within 10 school days following the parent/guardian's receipt of the notice specified above. The student shall remain excluded from school until he/she provides written evidence that he/she has received a dose of each required vaccine due at that time. The student shall also be reported to the attendance supervisor or principal. (17 CCR 6055)

### **Exclusion Due to Exposure to Disease**

If the district has good cause to believe that a student has been exposed to a disease listed in the section "Required Immunizations" above and his/her documentation of immunization does not show proof of immunization against that disease, that student may be temporarily excluded from the school until the local health officer informs the district in writing that he/she is satisfied that the student is no longer at risk of developing or transmitting the disease. (Health and Safety Code 120370)

### **Records**

Note: The CDPH requires that school staff record all immunization dates from each student's personal immunization record onto the California School Immunization Record (often referred to as the "blue card") and then complete the documentation section of the card which includes the type of record provided and the status of the student's immunizations. The record also may be maintained electronically.

An immunization record that is directly related to a student is an "education record" subject to the Family Educational Rights and Privacy Act (20 USC 1232g; 34 CFR 99.1-99.67) and therefore generally requires parent/guardian consent to be lawfully disclosed. However, pursuant to 20 USC 1232g and 34 CFR 99.31 and 99.36, an exception exists when knowledge of the information is necessary to address an articulable and significant threat to the health or safety of the student or other individuals.

## **IMMUNIZATIONS (continued)**

The Superintendent or designee shall record each new entrant's immunizations in the California School Immunization Record and retain it as part of the student's mandatory permanent student record. District staff shall maintain the confidentiality of immunization records and may disclose such information to state and local health departments only in accordance with law. (Health and Safety Code 120375, 120440; 17 CCR 6070)

*(cf. 5125 - Student Records)*

The district shall also retain in the mandatory student record any physician or health officer statement, personal beliefs letter or affidavit, reason for conditional enrollment, or any other documentation related to the student's immunization record or exemptions.

### **Audits**

Note: The Education Audit Appeals Panel's Guide for Annual Audits of Local Education Agencies and State Compliance Reporting requires an audit of the immunization records for any school which, in the previous year, (1) failed to submit immunization assessment reports to the CDPH for kindergarten or grade 7 or (2) reported a conditional admission rate greater than 25 percent in kindergarten. The CDPH's web site contains information as to whether a school meets either of these conditions.

If an audit reveals deficiencies in the district's reporting procedures, the Superintendent or designee shall present the Board with a plan to remedy such deficiencies.

# **Center USD**

## **Administrative Regulation**

### **Immunizations**

AR 5141.31

#### **Students**

#### **Required Immunizations**

The Superintendent or designee shall provide parents/guardians, upon school registration, a written notice summarizing the state's immunization requirements.

The Superintendent or designee shall not unconditionally admit any student to a district elementary or secondary school, preschool, or child care and development program nor advance a student to specified grade levels unless the student has presented documentation of full immunization, in accordance with the age/grade and dose required by the California Department of Public Health (CDPH), against the following diseases: (Health and Safety Code 120335; 17 CCR 6020)

1. Measles, mumps, and rubella (MMR)
2. Diphtheria, tetanus, and pertussis (whooping cough) (DTP, DTaP, or Tdap)
3. Poliomyelitis (polio)
4. Hepatitis B
5. Varicella (chickenpox)
6. Haemophilus influenza type b (Hib meningitis)
7. Any other disease designated by the CDPH

*(cf. 5141.22 - Infectious Diseases)*

*(cf. 5148 - Child Care and Development)*

*(cf. 5148.3 - Preschool/Early Childhood Education)*

The student's immunization record shall be provided by the student's health care provider or from the student's previous school immunization record. The record must show the date that each dose was administered.

#### **Exemptions**

Exemption from immunization requirements shall be granted under either of the following circumstances: (Health and Safety Code 120365, 120370; 17 CCR 6051)

1. The student's parent/guardian provides a written statement by a licensed physician that, due to the physical condition or medical circumstances of the student, one or more immunizations are considered unsafe or are permanently not indicated. The physician's statement shall indicate the specific nature and probable duration of the medical condition or circumstances that contraindicate immunization. In such circumstances, the student shall be exempted from one or more vaccines to the extent indicated by the physician's statement.
2. The student's parent/guardian provides a letter or affidavit documenting which immunizations required by Health and Safety Code 120355 have been given and which immunizations have not been given on the basis that they are contrary to the parent/guardian's beliefs.

*(cf. 6141.2 - Recognition of Religious Beliefs and Customs)*

When immunization(s) are contrary to the parent/guardian's personal beliefs but there is good cause to believe that the student has been exposed to one of the communicable diseases listed in Health and Safety Code 120325, the student may be temporarily excluded from school until the local public health officer is satisfied that the student is no longer at risk of developing the disease.

On or after January 1, 2014, the parent/guardian shall also submit a form prescribed by the CDPH which includes a signed attestation by a health care practitioner that indicates he/she has provided the parent/guardian with information regarding the benefits and risks of the immunization and the health risks of the communicable diseases listed in Health and Safety Code 120335 to the person and the community. The parent/guardian shall sign a statement indicating that he/she has received this information. Neither the health care practitioner nor the parent/guardian shall sign these statements more than six months prior to the date that the student is subject to the immunization requirement. In lieu of the original form, the district shall accept a photocopy of the signed form or a letter by a health care practitioner that includes all information and attestations included on the form.

### **Exclusions Due to Lack of Immunizations**

Any student without the required evidence of immunization may be excluded from school until the immunization is obtained or an exemption is granted in accordance with the section "Exemptions" above.

*(cf. 5112.2 - Exclusions from Attendance)*

*(cf. 6183 - Home and Hospital Instruction)*

Before an already admitted student is excluded from school attendance because of lack of immunization, the Superintendent or designee shall notify the parent/guardian that he/she

has 10 school days to supply evidence of proper immunization or an appropriate exemption. (Education Code 48216; 17 CCR 6040)

This notice shall refer the parent/guardian to the student's usual source of medical care or, if the student has no usual source of medical care, then to the county health department or school immunization program, if any. (Education Code 48216)

*(cf. 5141.6 - School Health Services)*

The Superintendent or designee shall exclude from further attendance any already admitted student who fails to obtain the required immunization within 10 school days following the parent/guardian's receipt of the notice specified above, unless the student is exempt from immunization for medical reasons or personal beliefs. The student shall remain excluded from school until he/she provides written evidence that he/she has received a dose of each required vaccine due at that time. The student shall also be reported to the attendance supervisor or principal. (17 CCR 6055)

### **Conditional Enrollment**

The Superintendent or designee may conditionally admit a student with documentation from an authorized health care provider that: (Health and Safety Code 120340; 17 CCR 6000, 6035)

1. The student has received some but not all required immunizations and is not due for any vaccine dose at the time of admission.
2. The student has a temporary exemption from immunization for medical reasons.

The Superintendent or designee shall notify the student's parents/guardians of the date by which the student must complete all the remaining doses when they become due as specified in 17 CCR 6035.

The Superintendent or designee shall review the immunization record of each student admitted conditionally every 30 days until that student has received all the required immunizations. If the student does not receive the required immunizations within the specified time limits, he/she shall be excluded from further attendance until the immunizations are received. (Health and Safety Code 120375; 17 CCR 6070)

### **Records**

The Superintendent or designee shall record each new entrant's immunizations in the California School Immunization Record and retain it as part of the student's mandatory permanent student record. District staff shall maintain the confidentiality of immunization records and may disclose such information to state and local health departments only in accordance with law. (Health and Safety Code 120375, 120440; 17 CCR 6070)

*(cf. 5125 - Student Records)*

Regulation  
approved: April 17, 2013

CENTER UNIFIED SCHOOL DISTRICT  
Antelope, California

**EVALUATION OF THE INSTRUCTIONAL PROGRAM**

Note: The following policy may be revised to reflect district practice.

The Governing Board recognizes that it is accountable to students, parents/guardians, and the community for the effectiveness of the district's educational program in meeting district goals for student learning. The Superintendent or designee shall conduct a continual evaluation of the curriculum and the instructional program in order to improve student achievement.

*(cf. 0200 - Goals for the School District)*

*(cf. 0500 - Accountability)*

*(cf. 6000 - Concepts and Roles)*

*(cf. 6141 - Curriculum Development and Evaluation)*

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

Note: The district may revise the following paragraph to specify the data and reports that will be used to evaluate the district's instructional program.

Historically, California's accountability system has been based on both federal and state requirements. Federal law requires a determination as to whether schools and districts make "adequate yearly progress" (AYP) pursuant to 20 USC 6311. The state accountability system is in a state of flux, with the Academic Performance Index (API) no longer being calculated and the State Board of Education likely to adopt a multiple-measures accountability system that is aligned with the state priority areas specified in Education Code 52060. Education Code 52060-52061 require that the district's local control and accountability plan (LCAP) establish goals for all students and for each numerically significant subgroup that are aligned with the state priorities, and that the district annually review progress toward the goals; see BP/AR 0460 - Local Control and Accountability Plan. Pursuant to Education Code 52052, numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and, as amended by AB 104 (Ch. 13, Statutes of 2015), homeless students, when the subgroup consists of at least 30 students with a valid test score or 15 foster or homeless youth.

The Superintendent or designee shall provide the Board and the community with regular reports on student progress toward Board-established standards of expected achievement at each grade level in each area of study. In addition, he/she shall evaluate and report data for each district school and for every numerically significant student subgroup, as defined in Education Code 52052, including, but not limited to, school and subgroup performance on statewide achievement indicators and progress toward goals specified in the district's local control and accountability plan (LCAP).

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 0510 - School Accountability Report Card)*

*(cf. 6011 - Academic Standards)*

*(cf. 6162.5 - Student Assessment)*

*(cf. 6162.51 - State Academic Achievement Tests)*

*(cf. 6162.52 - High School Exit Examination)*

*(cf. 6173.1 - Education for Foster Youth)*

*(cf. 6174 - Education for English Language Learners)*

Based on these reports, the Board shall take appropriate actions to maintain the effectiveness of programs and to improve the quality of education that district students receive.



## EVALUATION OF THE INSTRUCTIONAL PROGRAM (continued)

### Annual Monitoring of Consolidated Application Programs

Note: The following **optional** section should be revised to reflect district practice. Pursuant to Education Code 64000-64001, the consolidated application is used by the California Department of Education (CDE) to distribute funds from certain federal categorical programs. For 2015-16, these programs include (1) Title I, Part A basic grant (low-income students); (2) Title I, Part D (delinquent students); (3) Title II, Part A (teacher quality); (4) Title III, Part A (immigrant students); (5) Title III, Part A (English learners); and (6) Title VI, Part B (rural, low-income students). As a condition of receiving continued funding for these programs, the district must make certain general assurances and certifications, including an assurance that the district's annual evaluation of categorical programs demonstrates that each program is "not one of low effectiveness" (5 CCR 3942). The district does not need to sign or return the general assurances, but does need to keep them on file for compliance reviews, complaint investigations, or audits.

Pursuant to 5 CCR 3942, criteria for the annual program evaluation are to be established by the Governing Board. In order to consolidate the district's various evaluation processes, the district may consider the progress of numerically significant student groups, in addition to other measures of student progress contained in school plans or adopted by the Board.

The Board and the Superintendent or designee shall annually determine whether the district's categorical programs funded through the state's consolidated application are effective in meeting the needs of the students they are intended to serve. As a basis for this evaluation, the Superintendent or designee shall recommend for Board approval the specific, measurable criteria that shall be used at each school and at the district level. These criteria may include, but are not necessarily limited to, the progress of all students and of each numerically significant subgroup toward goals contained in the district's LCAP, the school's single plan for student achievement, Title I local educational agency plan, and/or other applicable district or school plans.

### Federal Program Monitoring

Note: Pursuant to Education Code 64001, the CDE is required to monitor the district's compliance with legal requirements for categorical programs. This monitoring is accomplished through the Federal Program Monitoring (FPM) process, which is based on a combination of data and document reviews and on-site visits. Districts are assigned to one of four cycles, and may be selected for on-site or online monitoring every two years. Districts and school sites are selected based on criteria that include compliance history, academic achievement, program size, and fiscal analysis, with several districts being randomly selected for monitoring each year. During the FPM process, the CDE reviews school plans and may require a district to submit district policies, administrative regulations, or any other data necessary for the CDE to effectively monitor these programs. The CDE has developed monitoring instruments which contain major program legal requirements and are used by CDE staff to determine district compliance with the requirements. These instruments are available on the CDE's web site. Also, beginning in 2015, the CDE is transitioning to a new application, the California Monitoring Tool, to facilitate districts' response to state and federal requirements for program monitoring.

The following paragraph is **optional**. The CDE does not require districts to complete a self-review as part of the FPM process. However, the CDE emphasizes that compliance monitoring should be an ongoing responsibility of the district, not an event that occurs only when the CDE conducts its on-site monitoring. The FPM program instruments may be useful for this purpose.

## EVALUATION OF THE INSTRUCTIONAL PROGRAM (continued)

To ensure that the district's categorical programs comply with applicable legal requirements, the Superintendent or designee shall, on an ongoing basis, conduct a district self-evaluation which may utilize tools developed by the district or the California Department of Education (CDE).

When the district is selected by the CDE for a Federal Program Monitoring (FPM) compliance review, the Superintendent or designee shall gather and submit all documentation and data required for the review and shall cooperate with CDE staff to facilitate program monitoring.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*  
*(cf. 0420 - School Plans/Site Councils)*  
*(cf. 0520.2 - Title I Program Improvement Schools)*  
*(cf. 0520.3 - Title I Program Improvement Districts)*  
*(cf. 1312.3 - Uniform Complaint Procedures)*  
*(cf. 1312.4 - Williams Uniform Complaint Procedures)*  
*(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)*  
*(cf. 4131 - Staff Development)*  
*(cf. 5020 - Parent Rights and Responsibilities)*  
*(cf. 5148 - Child Care and Development Programs)*  
*(cf. 5148.2 - Before/After School Programs)*  
*(cf. 5148.3 - Preschool/Early Childhood Education)*  
*(cf. 6020 - Parent Involvement)*  
*(cf. 6142.7 - Physical Education and Activity)*  
*(cf. 6171 - Title I Programs)*  
*(cf. 6173 - Education for Homeless Children)*  
*(cf. 6175 - Migrant Education Program)*  
*(cf. 6178 - Career Technical Education)*  
*(cf. 6178.1 - Work-Based Learning)*  
*(cf. 6200 - Adult Education)*

Note: According to the CDE's FPM Frequently Asked Questions, available on its web site, if the review results in a finding of noncompliance with legal requirements, the district must submit a Proposed Resolution of Findings through the CMT within 45 days of the date that the district was notified of the finding. The resolution agreement will specify a time period, not to exceed 225 calendar days from the last day of the review, to resolve the finding. The district may request additional resolution time if needed, and the CDE program monitor will determine whether to grant or adjust the request.

In the event that the FPM review results in a finding of noncompliance in relation to any program, the Superintendent or designee shall submit a proposed resolution to the CDE within 45 days of the date the district was notified of the finding. The resolution shall be implemented in accordance with the terms and timeframe specified in the resolution agreement with the CDE.

The Superintendent or designee shall report to the Board regarding the results of the review process.

## EVALUATION OF THE INSTRUCTIONAL PROGRAM (continued)

### Western Association of Schools and Colleges (WASC) Accreditation

Note: The following optional section is for use by districts that participate in the evaluation process leading to accreditation by the Western Association of Schools and Colleges (WASC). WASC is a private, nonprofit organization whose Accrediting Commission for Schools provides regular assessments of public and private schools in order to support ongoing improvement of the educational program. The term of the accreditation process varies from one to six years, as determined by WASC. Districts may seek accreditation for both elementary and secondary schools and may revise the following section to specify schools that will seek accreditation (e.g., only secondary schools and/or middle schools). Districts also may revise the following section to apply to any other accrediting agency.

The Board believes that accreditation by the Western Association of Schools and Colleges (WASC) can foster excellence and ongoing academic improvement in the district's schools. The results of the accreditation process also may demonstrate to parents/guardians and the community that the schools are meeting their goals and objectives and the WASC criteria for school effectiveness through a viable instructional program.

The Superintendent or designee shall undertake procedures whereby district schools may achieve and maintain full WASC accreditation status. The schools shall conduct a self-study in accordance with WASC requirements, cooperate with the WASC committee during a site visit, and develop and review action plans to increase the effectiveness of the instructional program for students. The Superintendent or designee shall regularly report to the Board on the status of district schools and any WASC recommendations for school improvement.

The results of any inspection of a school by WASC, or any other the accrediting agency, shall be published not later than 60 days after the results are made available to the school.

Publication shall be by notifying each parent/guardian in writing and/or by posting the information on the district's or school's web site, as determined by the Superintendent or designee. (Education Code 35178.4)

*(cf. 1113 - District and School Web Sites)*

*(cf. 5145.6 - Parental Notifications)*

If any district school loses its accreditation status, the Board shall give official notice at a regularly scheduled Board meeting. The Superintendent or designee shall provide written notification to each parent/guardian of a student in the school that the school has lost its accreditation status, including the potential consequences of the loss of accreditation status. This notice shall also be posted on the district's web site and the school's web site. (Education Code 35178.4)

## EVALUATION OF THE INSTRUCTIONAL PROGRAM (continued)

### *Legal Reference:*

#### EDUCATION CODE

33400-33407 Educational evaluations

35178.4 Notice of accreditation status

44662 Evaluation and assessment guidelines, certificated employee performance

48985 Compliance with translation of parental notifications

51041 Education program, evaluation and revisions

51226 Model curriculum standards

52052-52052.1 Academic Performance Index; numerically significant student subgroups

52060-52077 Local control and accountability plan

62005.5 Failure to comply with purposes of funds

64000-64001 Consolidated application process

#### CODE OF REGULATIONS, TITLE 5

3930-3937 Program requirements

3942 Continuity of funding

#### UNITED STATES CODE, TITLE 20

6311 Adequate yearly progress

### *Management Resources:*

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

FPM Frequently Asked Questions

Federal Program Monitoring Instruments

#### WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES PUBLICATIONS

Focus on Learning Joint WASC/CDE Process Guide, 2014

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Testing and Accountability: <http://www.cde.ca.gov/ta>

Western Association of Schools and Colleges (WASC), Accrediting Commission for Schools:

<http://www.acswasc.org>

# **Center USD**

## **Board Policy**

### **Evaluation Of The Instructional Program**

BP 6190

#### **Instruction**

The Governing Board recognizes that it is accountable to students, parents/guardians, and the community for the effectiveness of the district's educational program in meeting district goals for student learning. The Superintendent or designee shall conduct a continual evaluation of the curriculum and the instructional program in order to improve student achievement.

(cf. 0200 - Goals for the School District)

(cf. 0500 - Accountability)

(cf. 6000 - Concepts and Roles)

(cf. 9000 - Role of the Board)

The Superintendent or designee shall provide the Board and the community with regular reports on student progress toward Board-established standards of expected achievement at each grade level in each area of study. In addition, he/she shall evaluate and report data for each district school and for every numerically significant subgroup of the student population, including, but not limited to, school and subgroup performance on statewide achievement indicators.

(cf. 0510 - School Accountability Report Card)

(cf. 0520 - Intervention for Underperforming Schools)

(cf. 0520.1 - High Priority Schools Grant Program)

(cf. 0520.4 - Quality Education Investment Schools)

(cf. 6011 - Academic Standards)

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - Standardized Testing and Reporting Program)

(cf. 6162.52 - High School Exit Examination)

Based on these reports, the Board shall take appropriate actions to maintain the effectiveness of programs and to improve the quality of education that district students receive.

#### **Categorical Program Monitoring**

The Superintendent or designee shall cooperate with the California Department of Education (CDE) in the categorical program monitoring process to ensure that district categorical programs comply with federal and state laws and regulations. The Superintendent or designee shall report to the Board regarding the results of this

monitoring process.

(cf. 0410 - Nondiscrimination in District Programs and Activities)  
(cf. 0420.1 - School-Based Program Coordination)  
(cf. 0520.2 - Title I Program Improvement Schools)  
(cf. 0520.3 - Title I Program Improvement Districts)  
(cf. 1312.3 - Uniform Complaint Procedures)  
(cf. 1312.4 - Williams Uniform Complaint Procedures)  
(cf. 3513.3 - Tobacco-Free Schools)  
(cf. 5020 - Parent Rights and Responsibilities)  
(cf. 5146 - Married/Pregnant/Parenting Students)  
(cf. 5148 - Child Care and Development Programs)  
(cf. 5148.1 - Child Care Services for Parenting Students)  
(cf. 5148.2 - Before/After School Programs)  
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)  
(cf. 6142.7 - Physical Education)  
(cf. 6171 - Title I Programs)  
(cf. 6172 - Gifted and Talented Student Program)  
(cf. 6173 - Education for Homeless Children)  
(cf. 6174 - Education for English Language Learners)  
(cf. 6175 - Migrant Education Program)  
(cf. 6178 - Vocational Education)  
(cf. 6178.1 - Work Experience Education)  
(cf. 6200 - Adult Education)

On an ongoing basis, the Superintendent or designee shall conduct a district self-evaluation which may utilize tools developed by the district or the CDE to ensure compliance of district categorical programs with legal requirements.

#### Evaluation of Consolidated Categorical Programs

The Superintendent or designee and the Board shall annually determine whether the district's categorical programs funded through the state's consolidated application are supportive of the core curriculum and are effective in meeting the needs of the students they are intended to serve. As a basis for this evaluation, the Superintendent or designee shall recommend for Board approval the specific, measurable criteria that shall be used at each school and at the district level. These criteria shall include, but not necessarily be limited to, progress toward goals contained in the school's single plan for student achievement and progress of the total student population and each numerically significant subgroup toward growth targets on the statewide Academic Performance Index.

(cf. 0420 - School Plans/Site Councils)

#### Western Association of Schools and Colleges (WASC) Accreditation

The Board believes that accreditation by the Western Association of Schools and

Colleges (WASC) can foster excellence and ongoing academic improvement in the district's schools. The results of the accreditation process also may demonstrate to parents/guardians and the community that the schools are meeting their goals and objectives and the WASC criteria for school effectiveness through a viable instructional program.

The Superintendent or designee shall undertake procedures whereby district schools may achieve and maintain full WASC accreditation status. The schools shall conduct a self-study in accordance with WASC requirements, cooperate with the WASC committee during a site visit, and develop and review action plans to increase the effectiveness of the instructional program for students. The Superintendent or designee shall regularly report to the Board on the status of district schools and any WASC recommendations for school improvement.

The results of any inspection of a school by WASC, or any other the accrediting agency, shall be published not later than 60 days after the results are made available to the school. Publication shall be by notifying each parent/guardian in writing and/or by posting the information on the district's or school's web site, as determined by the Superintendent or designee. (Education Code 35178.4)

(cf. 1113 - District and School Web Sites)

(cf. 5145.6 - Parental Notifications)

If any district school loses its accreditation status, the Board shall give official notice at a regularly scheduled Board meeting. The Superintendent or designee shall provide written notification to each parent/guardian of a student in the school that the school has lost its accreditation status, including the potential consequences of the loss of accreditation status. This notice shall also be posted on the district's web site and the school's web site. (Education Code 35178.4)

#### Legal Reference:

#### EDUCATION CODE

33400-33407 Educational evaluations

35178.4 Notice of accreditation status

44662 Evaluation and assessment guidelines, certificated employee performance

48985 Compliance with translation of parental notifications

51041 Education program, evaluation and revisions

51226 Model curriculum standards

52050-52059 Public Schools Accountability Act

54650-54659 Education Improvement Incentive Program

62005.5 Failure to comply with purposes of funds

64000-64001 Consolidated application process

#### CODE OF REGULATIONS, TITLE 5

3930-3937 Program requirements

3942 Continuity of funding

UNITED STATES CODE, TITLE 20  
6311 Adequate yearly progress

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Leadership: Curriculum, 1996

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Ongoing Program Self-Evaluation Tools (OPSET)

Categorical Program Monitoring Instruments

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Testing and Accountability:

<http://www.cde.ca.gov/ta>

Western Association of Schools and Colleges (WASC), Accrediting Commission for

Schools: <http://www.acswasc.org>

Policy

adopted: June 20, 2007

CENTER UNIFIED SCHOOL DISTRICT

Antelope, California



# **Center USD**

## **Exhibit**

### **Challenging Student Records**

E 5125.3

**Students**

#### **Grade Change Appeals Process**

##### **Step 1**

The parent will complete the Grade Change Appeal Form and submit it, along with any other relevant information, to the teacher within 30 school days of receiving the report card. The teacher will respond in writing to the request with their decision within 5 school days.

##### **Step 2**

If the issue is not resolved at the teacher level, the parent will submit a copy of the Grade Change Appeal Form and any other relevant information from step 1, including the teacher's response, to the principal within 10 school days of receiving the answer from the teacher.

Within 10 school days of receiving the written request from the parent, the principal will set up a meeting with the parent and shall invite the teacher to be present at the meeting and/or to provide written input for the meeting. At the meeting, the principal will hear both sides of the issue but will not make a final decision. Following the meeting, the principal will meet individually with the teacher to discuss the appeal. The principal will notify both the parent and teacher of his/her decision in writing within 10 days of the meeting.

##### **Step 3**

If the issue is not resolved at the site level after following steps 1 and 2 above, the parent may make a written request for review by the Director of Personnel and Student Services. The written request will include copies of all documents obtained in steps 1 and 2. The request must be made within 10 days of receiving the written response from the principal.

The Director of Personnel and Student Services shall review the documentation provided by the parent. The teacher shall have the opportunity to be present during this review and/or to provide input. After consulting with the Superintendent and school board, the Director of Personnel and Student Services shall send a written notice of his/her decision to the parent, teacher and principal within 10 school days. This decision shall be final. If the grade is to be changed, the principal will have the grade changed on the official transcript within ten days.

## Grade Change Appeal Form

Name of Parent/Guardian: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Name of Student: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Teacher Name: \_\_\_\_\_

Course: \_\_\_\_\_

Date Grade Issue: \_\_\_\_\_

### California Education Code 49066

(a) When grades are given for any course of instruction taught in a school district, the grade given to each pupil shall be the grade determined by the teacher of the course and the determination of the pupil's grade by the teacher, in the absence of **clerical or mechanical mistake, fraud, bad faith, or incompetency**, shall be final.

Reason(s) for Request for a Grade Change Appeal:

\_\_\_\_\_ Mistake      \_\_\_\_\_ Fraud      \_\_\_\_\_ Bad Faith      \_\_\_\_\_ Incompetency

Please specifically state the objective facts supporting this request as they relate to the reason for the appeal as noted above. Attach any documentation in support of your request to this form.

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Signature of Parent/Guardian: \_\_\_\_\_

## **California Education Codes Pertaining to Student Grades**

### **California Education Code 49066**

(a) When grades are given for any course of instruction taught in a school district, the grade given to each pupil shall be the grade determined by the teacher of the course and the determination of the pupil's grade by the teacher, in the absence of clerical or mechanical mistake, fraud, bad faith, or incompetency, shall be final.

(b) The governing board of the school district and the superintendent of such district shall not order a pupil's grade to be changed unless the teacher who determined such grade is, to the extent practicable, given an opportunity to state orally, in writing, or both, the reasons for which such grade was given and is, to the extent practicable, included in all discussions relating to the changing of such grade.

(c) No grade of a pupil participating in a physical education class, however, may be adversely affected due to the fact that the pupil does not wear standardized physical education apparel where the failure to wear such apparel arises from circumstances beyond the control of the pupil.

### **California Education Code 49067**

(a) The governing board of each school district shall prescribe regulations requiring the evaluation of each pupil's achievement for each marking period and requiring a conference with, or a written report to, the parent of each pupil whenever it becomes evident to the teacher that the pupil is in danger of failing a course. The refusal of the parent to attend the conference, or to respond to the written report, shall not preclude failing the pupil at the end of the grading period.

(b) The governing board of any school district may adopt regulations authorizing a teacher to assign a failing grade to any pupil whose absences from the teacher's class that are not excused

pursuant to Section 48205 equal or exceed a maximum number which shall be specified by the board. Regulations adopted pursuant to this subdivision shall include, but not be limited to, the following:

(1) A reasonable opportunity for the pupil or the pupil's parent or guardian to explain the absences.

(2) A method for identification in the pupil's record of the failing grades assigned to the pupil on the basis of excessive unexcused absences.

(c) Notwithstanding the provisions of subdivision (a) of Section 49061, the provisions of this section shall apply to the parent or guardian of any pupil without regard to the age of the pupil.

# Center USD

## Board Policy

### Goals For The School District

BP 0200

#### Philosophy, Goals, Objectives and Comprehensive Plans

As part of the Governing Board's responsibility to set direction for the school district, the Board shall adopt long-term goals focused on the achievement of all district students. The district's goals shall be aligned with the district's vision, mission, philosophy, and priorities.

*(cf. 0000 - Vision)*

*(cf. 0100 - Philosophy)*

*(cf. 9000 - Role of the Board)*

In developing goals and identifying strategies to achieve those goals, the Board and Superintendent shall solicit input and review from key stakeholders. The Board shall also review and consider quantitative and/or qualitative data, including data disaggregated by student subgroup and school site, to ensure that district goals are aligned with student needs.

Goals shall be established for all students and each numerically significant subgroup as defined in Education Code 52052, which may include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, **and foster youth, and homeless students**, and shall address each of the state priorities identified in Education Code 52060 and any additional local priorities established by the Board. These goals shall be incorporated into the district's local control and accountability plan (LCAP). (Education Code 52060, 52062, 52063; 5 CCR ~~15497~~ **15497.5**)

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 3553 - Free and Reduced Price Meals)*

*(cf. 6159 - Individualized Education Program)*

*(cf. 6173.1 - Education for Foster Youth)*

*(cf. 6174 - Education for English Language Learners)*

The LCAP shall include a clear description of each goal, one or more of the state or local priorities addressed by the goal, any student subgroup(s) or school site(s) to which the goal is applicable, and expected progress toward meeting the goal for the term of the LCAP and in each year. (5 CCR 15497)

Each year the district's update to the LCAP shall review progress toward the goals and describe any changes to the goals. (Education Code 52060-52061)

*(cf. 0500 - Accountability)*

*(cf. 6190 - Evaluation of the Instructional Program)*

**GOALS FOR THE SCHOOL DISTRICT (continued)**

In addition to the goals identified in the LCAP, and consistent with those goals, the district and each school site may establish goals for inclusion in another district or school plan or for any other purpose. Such goals may address the improvement of governance, leadership, fiscal integrity, facilities, community involvement and collaboration, student wellness and other conditions of children, and/or any other areas of district or school operations. As appropriate, each goal shall include benchmarks or short-term objectives that can be used to determine progress toward meeting the goal.

(cf. 0400 - Comprehensive Plans)  
 (cf. 0420 - School Plans/Site Councils)  
 (cf. 0440 - District Technology Plan)  
 (cf. 5030 - Student Wellness)  
 (cf. 6171 - Title I Programs)  
 (cf. 7110 - Facilities Master Plan)

*Legal Reference:*EDUCATION CODE

17002 State School Building Lease-Purchase Law, including definition of good repair  
 42238.01-42238.07 Local control funding formula  
 44258.9 County superintendent review of teacher assignment  
 51002 Local development of programs based on stated philosophy and goals  
 51020 Definition of goal  
 51021 Definition of objective  
 51041 Evaluation of the educational program  
 51210 Course of study for grades 1-6  
 51220 Course of study for grades 7-12  
 52050-52059 Public Schools Accountability Act, especially:  
 52052 Academic Performance Index; numerically significant student subgroups  
 52060-52077 Local control and accountability plan  
 60119 Sufficiency of textbooks and instructional materials; hearing and resolution  
 64000-64001 Consolidated application process

CODE OF REGULATIONS, TITLE 5

15497 Local control and accountability plan template

UNITED STATES CODE, TITLE 20

6311 Accountability, adequate yearly progress  
 6312 Local educational agency plan

*Management Resources:*CSBA PUBLICATIONS

State Priorities for Funding: The Need for Local Control and Accountability Plans, Fact Sheet, August 2013

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

**GOALS FOR THE SCHOOL DISTRICT (continued)**

## LOCAL CONTROL AND ACCOUNTABILITY PLAN

### Goals and Actions Addressing State and Local Priorities

The district's local control and accountability plan (LCAP) shall include, for the district and each district school: (Education Code 52060)

1. A description of the annual goals established for all students and for each numerically significant subgroup as defined in Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, ~~and~~ foster youth, **and homeless students**. The LCAP shall identify goals for each of the following state priorities:

- a. The degree to which district teachers are appropriately assigned in accordance with Education Code 44258.9 and fully credentialed in the subject areas and for the students they are teaching; every district student has sufficient access to standards-aligned instructional materials as determined pursuant to Education Code 60119; and school facilities are maintained in good repair as specified in Education Code 17002

*(cf. 1312.4 - Williams Uniform Complaint Procedures)*  
*(cf. 3517 - Facilities Inspection)*  
*(cf. 4112.2 - Certification)*  
*(cf. 4113 - Assignment)*  
*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

- b. Implementation of the academic content and performance standards adopted by the State Board of Education (SBE), including how the programs and services will enable English learners to access the Common Core State Standards and the English language development standards for purposes of gaining academic content knowledge and English language proficiency

*(cf. 6011 - Academic Standards)*  
*(cf. 6174 - Education for English Language Learners)*

- c. Parent/guardian involvement, including efforts the district makes to seek parent/guardian input in district and school site decision making and how the district will promote parent/guardian participation in programs for unduplicated students, as defined in Education Code 42238.02 and Board policy

*(cf. 3553 - Free and Reduced Price Meals)*  
*(cf. 6020 - Parent Involvement)*  
*(cf. 6173.1 - Education for Foster Youth)*

- d. Student achievement, as measured by all of the following as applicable:



**LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)**

- (1) Statewide assessments of student achievement
- (2) Academic Performance Index
- (3) The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study that satisfy specified requirements and align with SBE-approved career technical education standards and frameworks, including, but not limited to, those described in Education Code 52302, 52372.5, or 54692
- (4) The percentage of English learners who make progress toward English proficiency as measured by the SBE-certified assessment of English proficiency
- (5) The English learner reclassification rate
- (6) The percentage of students who have passed an Advanced Placement examination with a score of 3 or higher
- (7) The percentage of students who participate in and demonstrate college preparedness in the Early Assessment Program pursuant to Education Code 99300-99301

*(cf. 0500 - Accountability)*

*(cf. 6141.5 - Advanced Placement)*

*(cf. 6162.5 - Student Assessment)*

*(cf. 6162.51 - State Academic Achievement Tests)*

*(cf. 6178 - Career Technical Education)*

- e. Student engagement, as measured by school attendance rates, chronic absenteeism rates, middle school dropout rates, high school dropout rates, and high school graduation rates, as applicable

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 5113.1 - Chronic Absence and Truancy)*

*(cf. 5147 - Dropout Prevention)*

- f. School climate, as measured by student suspension and expulsion rates and other local measures, including surveys of students, parents/guardians, and teachers on the sense of safety and school connectedness, as applicable



**LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)**

*(cf. 5137 - Positive School Climate)*

*(cf. 5144 - Discipline)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

- g. The extent to which students have access to and are enrolled in a broad course of study that includes all of the subject areas described in Education Code 51210 and 51220, as applicable, including the programs and services developed and provided to unduplicated students and students with disabilities, and the programs and services that are provided to benefit these students as a result of supplemental and concentration funding pursuant to Education Code 42238.02 and 42238.03

*(cf. 6143 - Courses of Study)*

*(cf. 6159 - Individualized Education Program)*

- h. Student outcomes, if available, in the subject areas described in Education Code 51210 and 51220, as applicable

- 2. Any goals identified for any local priorities established by the Board.

*(cf. 0200 - Goals for the School District)*

- 3. A description of the specific actions the district will take during each year of the LCAP to achieve the identified goals, including the enumeration of any specific actions necessary for that year to correct any deficiencies in regard to the state and local priorities specified in items #1-2 above. Such actions shall not supersede provisions of existing collective bargaining agreements within the district.

For purposes of the descriptions required by items #1-3 above, the Board may consider qualitative information, including, but not limited to, findings that result from any school quality reviews conducted pursuant to Education Code 52052 or any other reviews. (Education Code 52060)

For any local priorities addressed in the LCAP, the Board and Superintendent or designee shall identify and include in the LCAP the method for measuring the district's progress toward achieving those goals. (Education Code 52060)

To the extent practicable, data reported in the LCAP shall be reported in a manner consistent with how information is reported on a school accountability report card. (Education Code 52060)

*(cf. 0510 - School Accountability Report Card)*

## **LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)**

### **Increase or Improvement in Services for Unduplicated Students**

The LCAP shall demonstrate how the district will increase or improve services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students. (5 CCR 15494-15496)

When the district expends supplemental and/or concentration funds on a districtwide or schoolwide basis during the year for which the LCAP is adopted, the district's LCAP shall: (5 CCR 15496)

1. Identify those services that are being funded and provided on a districtwide or schoolwide basis
2. Describe how services are principally directed towards, and are effective in, meeting the district's goals for unduplicated students in the state priority areas and any local priority areas
3. If the enrollment of unduplicated students is less than 55 percent of district enrollment or less than 40 percent of school enrollment, describe how these services are the most effective use of the funds to meet the district's goals for its unduplicated students in the state priority areas and any local priority areas. The description shall provide the basis for this determination, including, but not limited to, any alternatives considered and any supporting research, experiences, or educational theory. (5 CCR 15496)

### **Annual Updates**

On or before July 1 of each year, the LCAP shall be updated using the template in 5 CCR 15497.5 and shall include all of the following: (Education Code 52061)

1. A review of any changes in the applicability of the goals described in the existing LCAP pursuant to the section "Goals and Actions Addressing State and Local Priorities" above
2. A review of the progress toward the goals included in the existing LCAP, an assessment of the effectiveness of the specific actions described in the existing LCAP toward achieving the goals, and a description of changes to the specific actions the district will make as a result of the review and assessment
3. A listing and description of the expenditures for the fiscal year implementing the specific actions included in the LCAP and the changes to the specific actions made as a result of the reviews and assessment required by items #1-2 above

**LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)**

4. A listing and description of expenditures for the fiscal year that will serve unduplicated students and students redesignated as fluent English proficient

**Availability of the Plan**

The Superintendent or designee shall post the LCAP and any updates or revisions to the LCAP on the district's web site. (Education Code 52065)

*(cf. 1113 - District and School Web Sites)*

# Center USD

## Board Policy

### Accountability

BP 0500

#### Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board recognizes its responsibility to ensure accountability to the public for the performance of district schools. The Board shall regularly review the effectiveness of the district's programs, personnel, and fiscal operations, with a focus on the district's effectiveness in improving student achievement. The Board shall establish appropriate processes and measures to monitor results and to evaluate progress toward accomplishing the district's vision and goals.

*(cf. 0000 - Vision)*

*(cf. 0200 - Goals for the School District)*

*(cf. 2140 - Evaluation of the Superintendent)*

*(cf. 3460 - Financial Accountability and Reports)*

*(cf. 4115 - Evaluation/Supervision)*

*(cf. 4215 - Evaluation/Supervision)*

*(cf. 4315 - Evaluation/Supervision)*

*(cf. 6011 - Academic Standards)*

*(cf. 6141 - Curriculum Development and Evaluation)*

*(cf. 6190 - Evaluation of the Instructional Program)*

*(cf. 9400 - Board Self-Evaluation)*

Indicators of district progress in improving student achievement shall include, but are not limited to, the state Academic Performance Index (API) and the measures of "adequate yearly progress" (AYP) required under the federal accountability system.

*(cf. 6162.5 - Student Assessment)*

*(cf. 6162.51 - Standardized Testing and Reporting Program)*

*(cf. 6162.52 - High School Exit Examination)*

Alternative schools serving high-risk student populations, including continuation high schools, opportunity schools, and community day schools, shall be subject to an alternative accountability system established by the Superintendent of Public Instruction. (Education Code 52052)

The district and each district school shall demonstrate comparable improvement in academic achievement, as measured by the API, for all numerically significant student subgroups. Numerically significant subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, **and foster youth, and homeless students**, when the subgroup consists of at least 30 students with a valid test score or 15 foster youth **or homeless students**. (Education Code 52052)

The Superintendent shall provide regular reports to the Board and the public regarding district and school performance. Opportunities for feedback from students,



parents/guardians, staff, and community members shall be made available as part of any review and evaluation of district programs and operations and as part of the development or annual update of the local control and accountability plan (LCAP).

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 0510 - School Accountability Report Card)*

*(cf. 1100 - Communication with the Public)*

*(cf. 1112 - Media Relations)*

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 6020 - Parent Involvement)*

Evaluation results may be used as a basis for revising district or school goals, updating the LCAP or other comprehensive plans, identifying and developing strategies to address disparities in achievement among student subgroups, implementing programmatic changes, determining the need for additional support and assistance, awarding incentives or rewards, and establishing other performance-based consequences.

*(cf. 0400 - Comprehensive Plans)*

*(cf. 0420 - School Plans/Site Councils)*

*(cf. 0520.2 - Title I Program Improvement Schools)*

*(cf. 0520.3 - Title I Program Improvement Districts)*

*(cf. 0520.4 - Quality Education Investment Schools)*

*(cf. 4141/4241 - Collective Bargaining Agreement)*

**Legal Reference:**

EDUCATION CODE

33127-33129 Standards and criteria for fiscal accountability

33400-33407 California Department of Education evaluation of district programs

44660-44665 Evaluation of certificated employees

51041 Evaluation of the educational program

52052-52052.1 Academic Performance Index

52055.57-52055.59 Districts identified or at risk of identification for program improvement

52060-52077 Local control and accountability plan

CODE OF REGULATIONS, TITLE 5

1068-1074 Alternative schools accountability model, assessments

15440-15463 Standards and criteria for fiscal accountability

UNITED STATES CODE, TITLE 20

6311 Accountability, adequate yearly progress

6312 Local educational agency plan

6316 School and district improvement

CODE OF FEDERAL REGULATIONS, TITLE 34

200.13-200.20 Adequate yearly progress

200.30-200.53 Program improvement

**Management Resources:**

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Accountability: <http://www.cde.ca.gov/ta/ac>

U.S. Department of Education: <http://www.ed.gov>

**BUDGET**

The Governing Board recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget shall guide decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

*(cf. 0000 - Vision)*

*(cf. 0200 - Goals for the School District)*

*(cf. 0400 - Comprehensive Plans)*

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 3300 - Expenditures and Purchases)*

*(cf. 3460 - Financial Reports and Accountability)*

*(cf. 9000 - Role of the Board)*

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

**Budget Development and Adoption Process**

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127.

*(cf. 9320 - Meetings and Notices)*

*(cf. 9322 - Agenda/Meeting Materials)*

*(cf. 9323 - Meeting Conduct)*

The Board shall adopt the district budget on or before July 1 of each year. (Education Code 42127)

At a public meeting held on a date after the public hearing on the budget, the Board shall adopt the budget following its adoption of the LCAP or an annual update to the LCAP at the same meeting. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127)

## **BUDGET (continued)**

The budget that is formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction. (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file with the County Superintendent of Schools the adopted district budget and supporting data. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

*(cf. 1340 - Access to District Records)*

If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to his/her recommendations at a public meeting on or before ~~September~~ **October** 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

### **Budget Advisory Committee**

The Superintendent or designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

The committee shall develop recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board or the Superintendent or designee.

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 2230 - Representative and Deliberative Groups)*

*(cf. 3350 - Travel Expenses)*

*(cf. 9130 - Board Committees)*

*(cf. 9140 - Board Representatives)*

### **Budget Criteria and Standards**

The Superintendent or designee shall develop a district budget in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, local control funding formula revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, unrestricted general fund balance, and reserves. In addition, he/she shall provide the supplemental information specified in 5 CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use

**BUDGET (continued)**

of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, 33128.3, 33129, 42127.01; 5 CCR 15440-15451)

The district budget shall provide for increasing or improving services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students. *Unduplicated students* are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

(cf. 3553 - *Free and Reduced Price Meals*)

(cf. 6173.1 - *Education for Foster Youth*)

(cf. 6174 - *Education for English Language Learners*)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

(cf. 2210 - *Administrative Discretion Regarding Board Policy*)

(cf. 3110 - *Transfer of Funds*)

**Fund Balance**

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. *Nonspendable fund balance* includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. *Restricted fund balance* includes amounts constrained to specific purposes by their providers or by law.
3. *Committed fund balance* includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.



**BUDGET (continued)**

4. *Assigned fund balance* includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent may further delegate the authority to assign funds at his/her discretion.

5. *Unassigned fund balance* includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances.

If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

**Long-Term Financial Obligations**

The district's current-year budget and multiyear projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

(cf. 4141/4241 - *Collective Bargaining Agreement*)

(cf. 4154/4254/4354 - *Health and Welfare Benefits*)

(cf. 7210 - *Facilities Financing*)

(cf. 9250 - *Remuneration, Reimbursement and Other Benefits*)

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding

**BUDGET (continued)**

strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of OPEBs, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

**Budget Amendments**

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

*Legal Reference: (see next page)*

**BUDGET (continued)**

*Legal Reference:*

EDUCATION CODE

1240 Duties of county superintendent of schools  
33127-33131 Standards and criteria for local budgets and expenditures  
42103 Public hearing on proposed budget; requirements for content of proposed budget  
42122-42129 Budget requirements  
42130-42134 Financial certifications  
42140-42141 Disclosure of fiscal obligations  
42238-42251 Apportionments to districts, especially:  
42238.01-42238.07 Local control funding formula  
42602 Use of unbudgeted funds  
42610 Appropriation of excess funds and limitation thereon  
45253 Annual budget of personnel commission  
45254 First year budget of personnel commission  
52060-52077 Local control and accountability plan

GOVERNMENT CODE

7900-7914 Appropriations limit

CODE OF REGULATIONS, TITLE 5

15060 Standardized account code structure  
15440-15451 Criteria and standards for school district budgets  
15494-15496 Local control funding formula, expenditures

*Management Resources:*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

New Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Best Practice: Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, March 2009

Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004

Statement 34, Basic Financial Statements and Management's Discussion and Analysis - For State and Local Governments, June 1999

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Government Finance Officers Association: <http://www.gfoa.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

School Services of California, Inc.: <http://www.sscal.com>

**BUDGET**

**Budget Advisory Committee**

Membership of the district's budget advisory committee may include representatives of each of the following groups:

1. Governing Board members, provided that less than a majority of the Board serves on the committee

*(cf. 9140 - Board Representatives)*

2. District and school site administrators
3. Representatives of bargaining units
4. Certificated and/or classified staff
5. Parents/guardians
6. Representatives of the business community and/or other community members
7. Students

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 2230 - Representative and Deliberative Groups)*

*(cf. 9130 - Board Committees)*

The committee's duties may include, but not necessarily be limited to:

1. Making recommendations regarding budget priorities
2. Recommending cost reduction strategies, such as identifying services that may be reduced, made more efficient, or discontinued
3. Reviewing the clarity and effectiveness of budget documents and communications
4. Presenting progress reports on the committee's work and a final report of recommendations to the Superintendent or designee and to the Board

The specific duties of the committee shall be clearly defined and presented to each member in writing, along with any background information necessary for the successful completion of the committee's charges, the timelines for reporting the committee's progress, and timelines for completion of each task.

*(cf. 3350 - Travel Expenses)*



**BUDGET (continued)**

**Public Hearing**

The agenda for the public hearing on the district budget shall be posted at least 72 hours before the hearing and shall indicate the location where the budget may be inspected. The proposed budget shall be available for public inspection at least three working days before this hearing. (Education Code 42103, 42127, 52062)

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 9320 - Meetings and Notices)*

*(cf. 9322 - Agenda/Meeting Materials)*

The Superintendent or designee shall notify the County Superintendent of Schools of the location, dates, and times at which the proposed budget may be inspected, as well as the location, date, and time of the public hearing, in sufficient time for the County Superintendent to publish such information in a newspaper of general circulation at least 10 days but not more than 45 days before the hearing as required by Education Code 42103.

Whenever the proposed district budget includes a combined assigned and unassigned ending fund balance that exceeds the minimum recommended reserve for economic uncertainties adopted by the State Board of Education, the district shall provide, for each fiscal year included in the budget, the following information for public review and discussion at the public hearing: (Education Code 42127; 5 CCR 15450)

1. The minimum recommended reserve for economic uncertainties
2. The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended reserve
3. A statement of reasons substantiating the need for the combined assigned and unassigned ending balances that are in excess of the minimum recommended reserve

During the hearing, any district resident may speak to the proposed budget or to any item in the budget. The hearing may conclude when all residents who have requested to be heard have had the opportunity to speak. (Education Code 42103)

*(cf. 9323 - Meeting Conduct)*

**Budget Review Committee for Disapproved Budgets**

If the district's budget is disapproved by the County Superintendent for any reason other than his/her disapproval of the district's local control and accountability plan (LCAP) or annual update to the LCAP, the budget shall be reviewed by a budget review committee,

**BUDGET (continued)**

unless the Board and County Superintendent agree to waive the requirement and the California Department of Education accepts the waiver. (Education Code 42127)

This committee shall consist of either: (Education Code 42127.1, 42127.2)

1. Three persons selected by the Board from a list of candidates provided by the Superintendent of Public Instruction (SPI), who shall be selected within five working days after receiving the list of candidates
2. A regional review committee convened by the County Superintendent with the approval of the Board

If the budget review committee recommends disapproval of the district budget, the Board may submit a response to the SPI no later than five working days after receipt of the committee's report. The response may include any revisions to the adopted final budget and any other proposed actions to be taken as a result of the committee's recommendations. (Education Code 42127.3)

If the SPI disapproves the district budget after reviewing the committee's report and the district's response, the Board shall consult with the County Superintendent as he/she develops and adopts, by ~~November 30~~ **December 31**, a fiscal plan and budget that will allow the district to meet its financial obligations. For the current fiscal year, the district shall operate in accordance with the budget adopted by the County Superintendent. (Education Code 42127.3)

Until the district receives approval of its budget, it shall continue to operate either on the basis of the prior year's budget or on the basis of the current year's unapproved budget as adopted and revised by the Board, whichever budget contains a lower total spending authority. (Education Code 42127.4)

# **Center USD**

## **Administrative Regulation**

### **Industrial Accident/Illness Leave**

AR 4161.11, 4361.11

#### **Personnel**

An eligible employee shall be entitled to a leave of absence for an industrial accident or illness arising in the course of his/her assigned duties. (Education Code 44984, 45192)

*(cf. 4113.4/4213.4/4313.4 - Temporary Modified/Light-Duty Assignment)*  
*(cf. 4157/4257/4357 - Employee Safety)*  
*(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)*  
*(cf. 4157.2/4257.2/4357.2 - Ergonomics)*  
*(cf. 4161/4261/4361 - Leaves)*

For such leave, the employee shall be granted no more than 60 working days in any one fiscal year for the same industrial accident or illness.

To be eligible for industrial accident or illness leave, a classified employee shall have served in the district continuously for at least three years.

Allowable industrial accident or illness leave shall not be accumulated from year to year. (Education Code 44984, 45192)

When an employee is absent from his/her duties because of an industrial accident or illness: (Education Code 44043, 44044, 44984, 45192)

1. The leave shall start on the first day of absence.
2. During the period of absence, the employee shall be paid such portion of his/her wage or salary that, when added to the award granted under state workers' compensation laws, will not exceed his/her normal wage or salary.
3. The leave shall be reduced by one day for each day of authorized absence, regardless of an award granted under workers' compensation laws.
4. When the leave overlaps into the next fiscal year, the employee is entitled to only the amount of unused leave due the employee for the same illness or injury.

During any paid leave of absence, the employee shall endorse to the district any workers' compensation checks received on account of an industrial accident or illness. The Superintendent or designee shall then issue payment of the employee's normal wage or salary less any appropriate deductions, including, but not limited to, employee retirement contributions. (Education Code 44043)

~~Any employee receiving benefits under this leave shall, during periods of injury or illness, remain within California unless the Governing Board authorizes travel outside the state. (Education Code 44984, 45192)~~

Upon expiration of allowable leave for an industrial accident or illness, the employee may use personal illness and injury leave provided pursuant to Education Code 44977, 44978, 44983, or 45191, as applicable, provided that such leave, when added to any continuing workers' compensation award, does not result in a payment to the employee of more than his/her full wage or salary. (Education Code 44984, 45192)

*(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)*

*(cf. 4261.1 - Personal Illness/Injury Leave)*

If a certificated employee is unable to resume the duties of his/her position after exhausting all accumulated sick leave, including the consecutive five-month period provided by Education Code 44977, he/she shall, if not placed in another position, be placed on a reemployment list for a period of 24 months if he/she is a probationary employee or 39 months if he/she is a permanent employee. If the employee becomes medically able to resume duties during the period of reemployment eligibility, he/she shall be returned to employment in a position for which he/she is credentialed and qualified. (Education Code 44978.1)

If a classified employee has exhausted all available leaves of absence, paid or unpaid, and is not medically able to resume the duties of his/her position, he/she shall, if not placed in another position, be placed on a reemployment list for a period of 39 months. If he/she becomes medically able to resume duties during the period of reemployment eligibility, he/she shall be employed in a vacant position in the class of his/her previous assignment over all other candidates except those on a reemployment list established because of lack of work or lack of funds, in which case the employee shall be listed in accordance with seniority regulations. If the employee is medically released to return to duty but fails to accept an appropriate assignment, he/she shall be dismissed. (Education Code 45192)

*(cf. 4217.3 - Layoff/Rehire)*

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*



*Legal Reference:*

EDUCATION CODE

*44043 Temporary disability*

*44044 Temporary disability checks; waiver of endorsement to district*

*44977 Salary deductions during absence from duties*

*44978 Provisions for certificated employee sick leave*

*44978.1 Inability of certificated employee to return to duty; placement in another position or on reemployment list*

*44983 Exception to sick leave*

*44984 Industrial accident and illness leave, certificated employees*

*45191 Personal illness and injury leave, classified employees*

*45192 Industrial accident and illness leave, classified employees*

LABOR CODE

*3200-6002 Workers' compensation*

*Management Resources:*

WEB SITES

*Department of Industrial Relations: <http://www.dir.ca.gov>*

# **Center USD**

## **Administrative Regulation**

### **Industrial Accident/Illness Leave**

**AR 4261.11**  
**Personnel**

An eligible employee shall be entitled to a leave of absence for an industrial accident or illness arising in the course of his/her assigned duties. (Education Code 44984, 45192)

*(cf. 4113.4/4213.4/4313.4 - Temporary Modified/Light-Duty Assignment)*  
*(cf. 4157/4257/4357 - Employee Safety)*  
*(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)*  
*(cf. 4157.2/4257.2/4357.2 - Ergonomics)*  
*(cf. 4161/4261/4361 - Leaves)*

For such leave, the employee shall be granted no more than 60 working days in any one fiscal year for the same industrial accident or illness.

To be eligible for industrial accident or illness leave, a classified employee shall have served in the district continuously for at least three years.

Allowable industrial accident or illness leave shall not be accumulated from year to year. (Education Code 44984, 45192)

When an employee is absent from his/her duties because of an industrial accident or illness: (Education Code 44043, 44044, 44984, 45192)

1. The leave shall start on the first day of absence.
2. During the period of absence, the employee shall be paid such portion of his/her wage or salary that, when added to the award granted under state workers' compensation laws, will not exceed his/her normal wage or salary.
3. The leave shall be reduced by one day for each day of authorized absence, regardless of an award granted under workers' compensation laws.
4. When the leave overlaps into the next fiscal year, the employee is entitled to only the amount of unused leave due the employee for the same illness or injury.

During any paid leave of absence, the employee shall endorse to the district any workers' compensation checks received on account of an industrial accident or illness. The Superintendent or designee shall then issue payment of the employee's normal wage or salary less any appropriate deductions, including, but not limited to, employee retirement contributions. (Education Code 44043)

~~Any employee receiving benefits under this leave shall, during periods of injury or illness, remain within California unless the Governing Board authorizes travel outside the state. (Education Code 44984, 45192)~~

Absence for industrial accident or illness shall not be considered a break in service of the employee. An employee using such leave shall retain all status and benefits to which he/she would otherwise be entitled.

*(cf. 4116 - Probationary/Permanent Status)*

*(cf. 4154/4254/4354 - Health and Welfare Benefits)*

*(cf. 4216 - Probationary/Permanent Status)*

When available industrial accident or illness leave has been exhausted, the employee shall be so notified in writing and shall be offered an opportunity to request any additional paid or unpaid leave available to the employee. (Education Code 45192)

*(cf. 4112.9/4212.9/4312.9 - Employee Notifications)*

Upon expiration of allowable leave for an industrial accident or illness, the employee may use personal illness and injury leave provided pursuant to Education Code 44977, 44978, 44983, or 45191, as applicable, provided that such leave, when added to any continuing workers' compensation award, does not result in a payment to the employee of more than his/her full wage or salary. (Education Code 44984, 45192)

*(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)*

*(cf. 4261.1 - Personal Illness/Injury Leave)*

If a certificated employee is unable to resume the duties of his/her position after exhausting all accumulated sick leave, including the consecutive five-month period provided by Education Code 44977, he/she shall, if not placed in another position, be placed on a reemployment list for a period of 24 months if he/she is a probationary employee or 39 months if he/she is a permanent employee. If the employee becomes medically able to resume duties during the period of reemployment eligibility, he/she shall be returned to employment in a position for which he/she is credentialed and qualified. (Education Code 44978.1)

If a classified employee has exhausted all available leaves of absence, paid or unpaid, and is not medically able to resume the duties of his/her position, he/she shall, if not placed in another position, be placed on a reemployment list for a period of 39 months. If he/she becomes medically able to resume duties during the period of reemployment eligibility, he/she shall be employed in a vacant position in the class of his/her previous assignment over all other candidates except those on a reemployment list established because of lack of work or lack of funds, in which case the employee shall be listed in accordance with seniority regulations. If the employee is medically released to return to duty but fails to accept an appropriate assignment, he/she shall be dismissed. (Education Code 45192)

*(cf. 4217.3 - Layoff/Rehire)*

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

*Legal Reference:*

EDUCATION CODE

*44043 Temporary disability*

*44044 Temporary disability checks; waiver of endorsement to district*

*44977 Salary deductions during absence from duties*

*44978 Provisions for certificated employee sick leave*

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*44984 Industrial accident and illness leave, certificated employees*

*45191 Personal illness and injury leave, classified employees*

*45192 Industrial accident and illness leave, classified employees*

LABOR CODE

*3200-6002 Workers' compensation*

*Management Resources:*

WEB SITES

*Department of Industrial Relations: <http://www.dir.ca.gov>*

**ATHLETIC COMPETITION****Nondiscrimination and Equivalent Opportunities in the Athletic Program**

No student shall be excluded from participation in, be denied the benefits of, be denied equivalent opportunity in, or otherwise be discriminated against in interscholastic, intramural, or club athletics on the basis of actual or perceived sex, sexual orientation, gender, gender identity, gender expression, ethnic group identification, race, ancestry, national origin, religion, color, mental or physical disability, or any other basis specified in law. (Education Code 220, 221.5, 230; 5 CCR 4920; 34 CFR 106.41)

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 5145.3 - Nondiscrimination/Harassment)*

The Superintendent or designee may provide single-sex teams when selection for the teams is based on competitive skills. (5 CCR 4921; 34 CFR 106.41)

Each student shall be allowed to participate in any single-sex athletic program or activity consistent with his/her gender identity and for which he/she is otherwise eligible to participate, irrespective of the gender listed on the student's records. (Education Code 221.5)

*(cf. 5125 - Student Records)*

When a school provides only one team in a particular sport for members of one sex, but provides no team in the same sport for members of the other sex, and athletic opportunities in the total program for that sex have been previously limited, members of the excluded sex shall be allowed to try out and compete with the team. The same standards for eligibility shall be applied to every student trying out for the team, regardless of sex, sexual orientation, gender, gender identity, gender expression, or other protected group status. (5 CCR 4921; 34 CFR 106.41)

The Superintendent or designee shall ensure that equivalent opportunities are available to both sexes in athletic programs by considering, among other factors: (5 CCR 4922; 34 CFR 106.41)

1. Whether the offered selection of sports and levels of competition effectively accommodate the interests and abilities of both sexes

The athletic program may be found to effectively accommodate the interests and abilities of both sexes using any one of the following tests: (Education Code 230)

- a. Whether the interscholastic-level participation opportunities for male and female students are provided in numbers substantially proportionate to their respective enrollments



**ATHLETIC COMPETITION (continued)**

- b. Where the members of one sex have been and are underrepresented among interscholastic athletes, whether the district can show a history and a continuing practice of program expansion that is demonstrably responsive to the developing interests and abilities of the members of that sex
  - c. Where the members of one sex are underrepresented among interscholastic athletes and the district cannot show a history and continuing practice of program expansion as required in item #b above, whether the district can demonstrate that the interests and abilities of the members of that sex have been fully and effectively accommodated by the present program
- 2. The provision and maintenance of equipment and supplies
- 3. Scheduling of games and practice times, selection of the season for a sport, and location of the games and practices
- 4. Travel and per diem allowances
- 5. Opportunities to receive coaching and academic tutoring
- 6. Assignment and compensation of coaches and tutors
- 7. Provision of locker rooms, practice facilities, and competitive facilities
- 8. Provision of medical and training facilities and services
- 9. Provision of housing and dining facilities and services
- 10. Publicity
- 11. Provision of necessary funds

Beginning with the 2015-16 school year and every year thereafter, each school that offers competitive athletics shall post the following information on its school web site, or on the district web site if the school does not have a web site, at the end of the school year: (Education Code 221.9)

- 1. The total enrollment of the school, classified by gender
- 2. The number of students enrolled at the school who participate in competitive athletics, classified by gender

**ATHLETIC COMPETITION (continued)**

3. The number of boys' and girls' teams, classified by sport and by competition level

*(cf. 1113 - District and School Web Sites)*

The data reported for items #1-3 above shall reflect the total number of players on a team roster on the official first day of competition. The materials used to compile this information shall be retained by the school for at least three years after the information is posted on the web site. (Education Code 221.9)

*(cf. 3580 - District Records)*

**Health and Safety**

The Superintendent or designee shall annually distribute to student athletes and their parents/guardians an information sheet on concussions and head injuries. The student and parent/guardian shall sign and return the information sheet before the student's initiating practice or competition. (Education Code 49475)

*(cf. 5145.6 - Parental Notifications)*

If a student athlete is suspected of sustaining a concussion or head injury in an athletic activity, he/she shall be immediately removed from the activity for the remainder of the day. The student shall not be permitted to return to the activity until he/she is evaluated by a licensed health care provider trained in the management of concussions and receives the health care provider's written clearance to return to the activity. If the health care provider determines that the athlete sustained a concussion or a head injury, the athlete shall also complete a graduated return-to-play protocol of no less than seven days in duration under the supervision of a licensed health care provider. (Education Code 49475)

The Superintendent or designee shall notify the student's parent/guardian of the date, time, and extent of any injury suffered by the student and any actions taken to treat the student.

The Superintendent or designee shall provide training to coaches and/or athletic trainers regarding concussion symptoms, prevention, and appropriate response.

*(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)*

A middle school or high school football team shall not hold a full-contact practice during the off-season and shall not conduct more than two full-contact practices per week during the preseason and regular season (from 30 days before the commencement of the regular season until the completion of the final interscholastic football game of that season). In addition, the full-contact portion of a practice shall not exceed 90 minutes in any single

## **ATHLETIC COMPETITION (continued)**

day. For these purposes, *full-contact practice* means a practice where drills or live action is conducted that involves collisions at game speed, where players execute tackles and other activity that is typical of an actual tackle football game. (Education Code 35179.5)

### **Parental Notifications**

Before a student participates in interscholastic athletic activities, the Superintendent or designee shall send a notice to the student's parents/guardians which:

1. Contains information about the procedures for filing a discrimination complaint that arises out of an interscholastic athletic activity, including the name of the district's Title IX Coordinator

*(cf. 1312.3 - Uniform Complaint Procedures)*

2. Includes a copy of ~~the Athletes' Bill of Rights~~ **students' Title IX rights** pursuant to Education Code ~~271~~ **221.8**

3. Explains that there is an element of risk associated with all athletic competitions and that the district cannot guarantee that students will not be injured, despite a commitment to every participant's health and welfare

*(cf. 3530 - Risk Management/Insurance)*

4. Provides information about insurance protection pursuant to Education Code 32221.5

*(cf. 5143 - Insurance)*

5. Requests parental permission for the student to participate in the program and, if appropriate, be transported by the district to and from competitions

*(cf. 3541.1 - Transportation for School-Related Trips)*

6. States the district's expectation that students adhere strictly to all safety rules, regulations, and instructions, as well as rules and guidelines related to conduct and sportsmanship

*(cf. 5144 - Discipline)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

7. Includes a copy of the local California Interscholastic Federation (CIF) league rules



**ATHLETIC COMPETITION (continued)**

8. Includes information about the CIF bylaw and district policy requiring any student athlete and his/her parent/guardian to sign a statement that the student will not use steroids or dietary supplements banned by the U.S. Anti-Doping Agency

*(cf. 5131.63 - Steroids)*

# Center USD

## Board Policy

### Class Size

BP 6151

#### Instruction

The Governing Board recognizes that smaller classes may contribute to student learning by allowing teachers to better identify and respond to individual student needs. In accordance with negotiated employee agreements and state law, the Board shall establish class size limits appropriate for each grade level or subject taught and conducive to the effective use of teaching staff.

*(cf. 4141/4241 - Collective Bargaining Agreement)*

The highest priority for maintaining small class sizes shall be in the primary grades in order to support young students as they acquire the basic skills that serve as the foundation for subsequent learning. Other priorities shall be established in accordance with the goals and strategies identified in the district's local control and accountability plan (LCAP).

*(cf. 0200 - Goals for the School District)*

*(cf. 0460 - Local Control and Accountability Plan)*

For grades K-3, the district shall annually make progress toward maintaining an average class of not more than 24 students, unless an alternative annual average class size for each school site is collectively bargained. (Education Code 42238.02; 5 CCR 15498-15498.3)

Transitional kindergarten classes established pursuant to Education Code 48000 shall be included in the calculation of average class enrollment for kindergarten.

*(cf. 6170.1 - Transitional Kindergarten)*

At the secondary level, district priorities for class size reduction shall focus on English language arts, mathematics, science, social studies, and other courses that are necessary for completion of graduation requirements and shall be aligned with student needs as identified in the district's LCAP.

*(cf. 6143 - Courses of Study)*

*(cf. 6146.1 - Graduation Requirements)*

**For students who require special education and related services, the ratio of instructional adults to students in group services shall be dependent on the needs of the students. However, for children ages 3-5 years who are placed in group services, the teacher-child ratio shall be less than 1:24 and the adult-child ratio shall be less than 1:8. For children ages 3-5 years who are identified as severely disabled, the ratio of instructional adults to children shall not exceed 1:5. (Education Code 8264.8, 56441.5)**

**CLASS SIZE** (continued)

The Superintendent or designee shall provide the Board with an analysis of staffing and school facilities needs and other costs related to class size reduction proposals.

*(cf. 3100 - Budget)*

*(cf. 6117 - Year-Round Schedules)*

*(cf. 7111 - Evaluating Existing Buildings)*

The Superintendent or designee shall annually report to the Board regarding the impact of the class size reduction program on student achievement and other outcomes such as changes in school climate and student engagement.

*(cf. 0500 - Accountability)*

*(cf. 6162.5 - Student Assessment)*

*Legal Reference:*

EDUCATION CODE

*17042 Rules for determining area of adequate school construction; exceptions*

*17042.7 Formula for calculation*

*33050 Nonwaivable provisions*

*35160 Authority of the board*

*42238.02 Local control funding formula, including adjustment for class size reduction*

*42280 Necessary small schools*

*46205 Computation for early-late programs*

*51225.3 Graduation requirements*

*52060-52077 Local control and accountability plan*

GOVERNMENT CODE

*3543.2 Scope of representation*

*Management Resources:*

WEB SITES

*CSBA: <http://www.csba.org>*

*California Department of Education: <http://www.cde.ca.gov>*

## **INDEPENDENT STUDY**

### **Educational Opportunities**

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction  
*(cf. 6143 - Courses of Study)*
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum
4. Continuing and special study during travel

*(cf. 5112.3 - Student Leave of Absence)*

5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement

*(cf. 0420.4 - Charter School Authorization)*

*(cf. 6142.4 - Service Learning/Community Service Classes)*

*(cf. 6181 - Alternative Schools/Programs of Choice)*

In addition, when requested by a parent/guardian due to an emergency, vacation, or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in his/her regular classes.

*(cf. 5113 - Absences and Excuses)*

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)

*(cf. 6146.1 - High School Graduation Requirements)*

### **Equivalency**

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*



## **INDEPENDENT STUDY (continued)**

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. (Education Code 46300.6, 51747.3)

### **Eligibility for Independent Study**

Provided that experienced certificated staff are available to effectively supervise students in independent study, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

*(cf. 5111.12 - Residency Based on Parent/Guardian Employment)*

For a student with disabilities, as defined in Education Code 56026, participation in independent study shall be approved only if his/her individualized education program specifically provides for such participation. (Education Code 51745)

*(cf. 6159 - Individualized Education Program)*

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

*(cf. 6183 - Home and Hospital Instruction)*

Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult education program for the purpose of enrolling in courses required for a high school diploma by Education Code 51225.3 or the Governing Board. (Education Code 46300.1, 46300.4)

*(cf. 6200 - Adult Education)*

## **INDEPENDENT STUDY (continued)**

No more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant students and parenting students who are primary caregivers for one or more of their children, shall be enrolled in independent study. (Education Code 51745)

*(cf. 5146 - Married/Pregnant/Parenting Students)*

*(cf. 6184 - Continuation Education)*

### **Master Agreement**

A written agreement shall be developed and implemented for each student participating in independent study for five or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but not be limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The manner, time, frequency, and place for submitting the student's assignments and for reporting his/her progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources, including materials and personnel, that will be made available to the student
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion and the number of missed assignments, by grade level and type of program, which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year
6. A statement of the number of course credits or, for an elementary student, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion

**INDEPENDENT STUDY (continued)**

7. A statement that independent study is an optional educational alternative in which no student may be required to participate
8. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

9. Signatures of the student, the parent/guardian or caregiver of the student if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

The signed, dated agreement may be maintained on file electronically. (Education Code 51747)

**Course-Based Independent Study**

The district shall offer a course-based independent study program for students in grades K-12 subject to the following requirements: (Education Code 51749.5)

1. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential, meet the requirements for highly qualified teachers pursuant to 20 USC 6301, and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction.

*(cf. 4112.2 - Certification)*

*(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)*

2. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality as equivalent classroom-based courses and shall be aligned to all relevant local and state content standards. This certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses.



**INDEPENDENT STUDY (continued)**

3. Students enrolled in these courses shall meet the applicable age requirements established pursuant to Education Code 46300.1 and 46300.4 and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 48204, and 51747.3.
4. Teachers shall communicate with each student in person, by telephone, or by any other live visual or audio connection at least twice per calendar month to assess whether the student is making satisfactory educational progress. For this purpose, satisfactory educational progress includes, but is not limited to, applicable statewide accountability measures and the completion of assignments, examinations, or other indicators that the student is working on assignments, learning required concepts, and progressing toward successful completion of the course, as determined by the teacher providing instruction.

Written or computer-based evidence of satisfactory educational progress shall be retained for each course and student, including, at a minimum, a grade book or summary document that lists all assignments, examinations, and associated grades for each course.

If satisfactory educational progress is not being made, the teacher shall notify the student and, if the student is under age 18 years, his/her parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether he/she should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

*(cf. 5125 - Student Records)*

5. Examinations shall be administered by a proctor.
6. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.

*(cf. 6162.51 - State Academic Achievement Tests)*

7. A student shall not be required to enroll in courses included in this program.



**INDEPENDENT STUDY (continued)**

8. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.
9. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.

*(cf. 6111 - School Calendar)*

*(cf. 6112 - School Day)*

10. Courses required for high school graduation or for admission to the University of California or California State University shall not be offered exclusively through independent study.
11. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.

*(cf. 3260 - Fees and Charges)*

12. A student shall not be prohibited from participating in independent study solely on the basis that he/she does not have the materials, equipment, or Internet access necessary to participate in the course.

Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, his/her parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the district's policies and procedures related to this program
2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to item #2 above
3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years
4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program

**INDEPENDENT STUDY (continued)**

5. The specific resources, including materials and personnel, that will be made available to the student
6. A statement that the student is not required to enroll in courses in this program
7. Signatures of the student, the student's parent/guardian if the student is under age 18 years, and all teachers providing instruction

The student's or parent/guardian's signature shall constitute permission for the student to receive instruction through independent study. (Education Code 51749.6)

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)

**Monitoring Student Progress**

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of his/her written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether or not independent study is appropriate for the student. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program.

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

Independent study students who are late, miss scheduled conferences, or do not submit assigned work on time shall not be reported as tardy or truant.

## **INDEPENDENT STUDY (continued)**

### **Responsibilities of Independent Study Administrator**

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

### **Assignment and Responsibilities of Independent Study Teachers**

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs ~~at the applicable grade span~~ in the district, unless a new higher or lower ~~grade span~~ ratio for all other educational programs offered ~~within the grade span~~ is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ~~grade span~~ ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due

**INDEPENDENT STUDY (continued)**

4. Maintaining a daily or hourly attendance register in accordance with item #4 in the section on "Records" below
5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student
8. Assessing student work and assigning grades or other approved measures of achievement

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

*(cf. 4131 - Staff Development)*

**Records**

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that he/she has personally evaluated the work or that he/she has personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons



**INDEPENDENT STUDY (continued)**

*(cf. 3580 - District Records)*

The Superintendent or designee also shall maintain a record of grades and other evaluations issued to each student for independent study assignments.

**TRANSITIONAL KINDERGARTEN**

The Governing Board desires to offer a high-quality transitional kindergarten (TK) program for eligible children who do not yet meet the minimum age criterion for kindergarten. The program shall assist TK children in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond.

The district's TK program shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among district preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in program development, implementation, and evaluation.

*(cf. 1220 - Citizen Advisory Committees)*  
*(cf. 6020 - Parent Involvement)*

**Eligibility**

The district's TK program shall admit children whose fifth birthday is from September 2 through December 2. (Education Code 48000)

Parents/guardians of eligible children shall be notified of the availability of the TK program and the age, residency, immunization, and any other enrollment requirements. Enrollment in the TK program shall be voluntary.

*(cf. 5111 - Admission)*  
*(cf. 5111.1 - District Residency)*  
*(cf. 5111.12 - Residency Based on Parent/Guardian Employment)*  
*(cf. 5141.22 - Infectious Diseases)*  
*(cf. 5141.3 - Health Examinations)*  
*(cf. 5141.31 - Immunizations)*  
*(cf. 5141.32 - Health Screening for School Entry)*

Upon request of a child's parents/guardians, the district may, on a case-by-case basis after the Superintendent or designee determines that it is in the child's best interest, admit into the district's TK program a child whose fifth birthday is on or before September 1 and who is therefore eligible for kindergarten.

The district may, **at any time during the school year**, admit into the TK program a child whose fifth birthday is after December 2 **of that same school year**, provided that ~~the child is admitted during the school year on or after his/her fifth birthday and~~ the Superintendent or designee recommends that enrollment in a TK program is in the child's best interest. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. **(Education Code 48000)**

## **TRANSITIONAL KINDERGARTEN (continued)**

### **Curriculum and Instruction**

The district's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

*(cf. 6141 - Curriculum Development and Evaluation)*  
*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education. It shall be designed to facilitate students' development in essential skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

*(cf. 5148.3 - Preschool/Early Childhood Education)*  
*(cf. 6011 - Academic Standards)*  
*(cf. 6174 - Education for English Language Learners)*

The Board shall fix the length of the school day in the district's TK program, which shall be at least three hours but no more than four hours.

*(cf. 6111 - School Calendar)*  
*(cf. 6112 - School Day)*

TK students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

### **Staffing**

The Superintendent or designee shall ensure that teachers assigned to teach in TK classes possess a teaching credential or permit from the Commission on Teacher Credentialing (CTC) that authorizes such instruction.

*(cf. 4112.2 - Certification)*

The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about the standards and effective instructional methods for teaching young children.

*(cf. 4131 - Staff Development)*

### **Continuation to Kindergarten**

Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed Kindergarten Continuance Form for kindergarten attendance.

**TRANSITIONAL KINDERGARTEN (continued)**

However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the TK year consenting to the child's enrollment in kindergarten the following year.

A student shall not attend more than two years in a combination of TK and kindergarten. (Education Code 46300)

*(cf. 5123 - Promotion/Acceleration/Retention)*

**Assessment**

The Superintendent or designee may develop or identify appropriate formal and/or informal assessments of TK students' development and progress. He/she shall monitor and regularly report to the Board regarding program implementation and the progress of students in meeting related academic standards.

*(cf. 0500 - Accountability)*

*(cf. 6162.5 - Student Assessment)*

*Legal Reference: (see next page)*



## TRANSITIONAL KINDERGARTEN (continued)

### *Legal Reference:*

#### EDUCATION CODE

- 8973 *Extended-day kindergarten*
- 37202 *School calendar; equivalency of instructional minutes*
- 44258.9 *Assignment monitoring by county superintendent of schools*
- 46111 *Kindergarten, hours of attendance*
- 46114-46119 *Minimum school day, kindergarten*
- 46300 *Computation of ADA, inclusion of kindergarten and transitional kindergarten*
- 48000 *Age of admission, kindergarten and transitional kindergarten*
- 48002 *Evidence of minimum age required to enter kindergarten or first grade*
- 48200 *Compulsory education, starting at age six*

### *Management Resources:*

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

##### Transitional Kindergarten FAQs

##### Desired Results Developmental Profile, 2015

##### Transitional Kindergarten Implementation Guide: A Resource for California Public School

##### District Administrators and Teachers, 2013

##### California Preschool Curriculum Framework, Vol. 1, 2010

##### California Preschool Learning Foundations, Vol. 1, 2008

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Kindergarten Association: <http://www.ckanet.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Transitional Kindergarten California: <http://www.tkcalifornia.org>

# *Center Unified School District*

**AGENDA REQUEST FOR:**

**Dept./Site:** McClellan High School

**Date:** December 16, 2015

**To:** Carol Hunt

**From:** David L. French

**Action Item** XX

**Information Item**

**# Attached Pages** 4

**Principal's Initials:** le

**SUBJECT:** Request to name the gymnasium/multipurpose room at McClellan High School in honor of Terry McCauley, long-time CJUSD employee.



# McClellan High School

**DEVELOPING INTEGRITY, RESPONSIBILITY, AND RESPECT - FOR NOW AND THE FUTURE**

8725 Watt Avenue  
Antelope, CA 95843

Phone: (916) 338-6440

Fax: (916) 338-7535

Date: December 3, 2015

Proposal to name the gymnasium at McClellan High School the "Terry McCauley Gymnasium"

Terry McCauley began service as a custodian in the Center district in 1984, just after his 30<sup>th</sup> birthday, with a full time salary of \$6.10 an hour. During his time in the district, Mr. McCauley did most of his work at Center Junior High School and at McClellan High School, but he also spent time at Riles Middle School and Center High School. Mr. McCauley worked faithfully in our district for 29 years, retiring in 2013.

Mr. McCauley did far more than just keep the campuses clean and well-maintained; those things are important, and he did his job very well. However, his true contribution was in working with the students. At the old junior high and at McClellan, the administrators often assigned challenging students "campus beautification" duty with Terry as a consequence of misbehavior. He made the kids work, but he also mentored and redirected them, getting them to think about the poor choices they were making and letting them know that there was at least one person on campus who cared for them and wanted them to be the best they could be. His persistent, big-hearted love and unwillingness to give up on any student allowed Mr. McCauley to get near several difficult young men and women and push them to get along with teachers and peers and to put real effort into their schoolwork. More important, Mr. McCauley's "lessons" prepared these students for life after school, filling them with solid common sense and a value for right and wrong. Many students earned their diplomas and went on to positive lives due in large part to what Mr. McCauley did for them.

Mr. McCauley continues to serve our district as a volunteer. During last year's basketball season, he signed up as a volunteer driver for the team at McClellan High School, and he drove students to almost every game. At the end of the season, he prepared a wonderful lunch for all the players, coaches, and the rest of McClellan's staff (His skills as a chef are legendary!)

In short, Mr. McCauley has made a significant positive impact on our district, and it is quite fitting that our district dedicate the gym at McClellan High School in recognition of all that he has done.

Submitted by

David L. French  
Principal, McClellan High School

David L. French  
Principal

Carla Guerguy  
Counselor

Teri Shoup  
Secretary

Sir James Jenkins

1429 North Ave

Sacramento CA 95864

August 10, 2015

To whom it may Concern:

My name is Sir James Jenkins, and I attended school in the Center District from the 6<sup>th</sup> grade at Spinelli, Center Junior High, and Center High School. This letter isn't about me and what I achieved going thru Center District, this is about a man who I know and many other children that have attended Center Junior and McClellan High. Terry McCauley I have known all my life, he was best friends with my foster mother. Terry was a man who truly cared for children and how well they were doing in school. He couldn't save all of the children for each child would make their own choices, but if he could have saved all of the world's kids he would have done it. To some kids Terry was that janitor who couldn't get a great job and that's just how they perceived him. However, for me and many other kids we knew Terry was more than that, he was a father and mentor to any child that wanted a great man to be a part of their life. While attending McClellan high I really got to see Terry work his magic in mentoring children. McClellan always carried the reputation of a school for bad children. Terry working there helped changed the culture of how the children acted. As a small school Terry was able to get to know every child and have some level in influencing them achieve the goal to graduate. My purpose for this letter is to see that Terry McCauley gets an auditorium named after him. This man has gone through some tough times in his personal life with surgery after surgery, but still wanted to do his job and be a role model in young adult's lives. Seeing Terry now he is happy to be around his wife and spend time with family and friends, but working around young adults and seeing them grow and mature is just as important to him as his family. This letter is not to say teachers and other faculty members are not looking out for kids, but Terry has that above and beyond quality that puts him far above the rest. A man who is willing to push forward through tough times even while being in and out of hospitals he was still willing to work knowing his health could get worse. In my opinion Terry McCauley is a man who deserves to be honored with an auditorium,

To Whom It May Concern,

It is with great appreciation and love for Mr. Terry McCauley, that I write this letter of recognition/recommendation on behalf of the McClellan students. I personally have known Mr. Terry McCauley for more than 9 years, as I am a former student of the Center Joint Unified School District and McClellan High School from the graduating Class of 2008.

Mr. Terry McCauley is quite simply an outstanding custodian, role model, and mentor. He welcomed the complex challenges all the students brought to McClellan High with a positively amazing angelic attitude and took the initiative to engage in discussions heroically mentoring before, during, and after classes. He is extremely caring, humble, hard-working, and truly loving; these 4 traits combine to produce an especially unique and outstanding gentleman!

This gentleman's caring, mentoring, and teaching ability is simply first-class. He displayed an immense amount of professionalism and an amazing capacity to care beyond that of his colleagues. He was always an active participant in the students' lives in an effort to help all students succeed in many areas of life. He never hesitated to put a helping hand out regardless of how big or small the amount of help needed was. This man deserves recognition beyond what I am asking for in this letter! This gentlemen has done so much and has helped so many lives in such incredible ways! He has helped shape lives of so many young men and women in such a positively profound way, that I and the McClellan students, feel that he deserves to have McClellan High's multipurpose room named after him!

I, former, and current students would like to recommend that the Center Unified School District and Governing Board see this wonderful and well deserved recognition through! We ask of you to please help this vision of ours come true. This level of recognition and remembrance that we recommend would be a pleasant surprise for this outstanding gentleman! We would like the multipurpose room to be called The McCauley Multipurpose Room. Please take a huge consideration of my recommendation for it will be the best dream come true for all the students, former and current, to see this incredible man recognized and remembered the way he deserves!

If you need any further information, please feel free to contact me at [enriqueserrano24@yahoo.com](mailto:enriqueserrano24@yahoo.com).

Sincerely,

Enrique Serrano  
Former Student but still family  
McClellan High School former and current Student Body

Alex J Amaro  
3708 Pine Hill Way  
Antelope CA 95853  
9166040611  
August 30<sup>th</sup> 2015

To whom it may concern:

Hello my name is Alex Joseph Amaro from the graduating class at McClellan High school of 2013 if I could just take up a few moments of your precious time to talk about my dear friend and mentor Terry McCauley. What a blessing it has been in my life to have met a wonderful man like terry! I attended McClellan my senior year in high school and terry was head of the maintenance at the school for some time and was well respected by the whole school his peers, students everybody loves terry. What is amazing is attending there that so many students that use to attend at McClellan come back to visit him all the time he is the uncle you never knew you had. I had terry for my 4<sup>th</sup> period class and it was to assist him in cleaning the campus while we grew a great relationship working together he taught me right from wrong and always did right by me and when I didn't agree with the school rules or teachers he broke it down to me and would explain to do the right thing even if you didn't want to that's life! The Gym was Terry's he use to let me and the rest of the basketball team play basketball inside during the winter or whenever we were doing well in school. I would remember coming in to the cafeteria every morning to eat breakfast and he would be there smiling greeting all his kids. I think my favorite teacher Chris Collins idea of naming the cafeteria after terry is a fantastic idea that's Terrys gym he was more than a custodian he actually got through to kids and was a father figure to the ones that needed it he is such a loving person it's such a honor to call a wonderful person like that my friend so if you could take that into consideration I would really appreciate that thank you!

Sincerely,

Alex J Amaro

A handwritten signature in black ink, appearing to read 'Alex Amaro', with a stylized flourish at the end.

## Center Joint Unified School District

**AGENDA REQUEST FOR:**

**Dept./Site:** Business Department

**Date:** 12/16/15

**Action Item**   X  

**To:** Board of Trustees

**Information Item**

**From:** Jeanne Bess   
Director of Fiscal Services

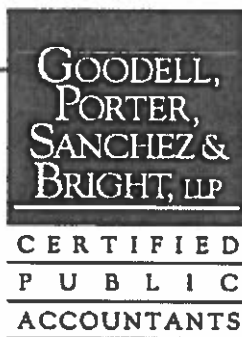
**# Attached Page**

**SUBJECT:**

**Audit Report for Fiscal Year 2014/15**

The audit report for fiscal year 2014/15 is presented. The audit was conducted and completed by Goodell, Porter, Sanchez & Bright, LLP.

**RECOMMENDATION:** To certify that the audit report for fiscal year 2014/15 was reviewed and accepted.



JOHN L. GOODELL, CPA  
VIRGINIA K. PORTER, CPA  
BEVERLY A. SANCHEZ, CPA  
SUZY H. BRIGHT, CPA  
RICHARD J. GOODELL, CPA  
MICHELLE M. HANSON, CPA

November 19, 2015

To The Board of Trustees  
Center Joint Unified School District  
8408 Watt Avenue  
Antelope, CA 95843

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Center Joint Unified School District for the year ended June 30, 2015. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* and OMB Circular A-133, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter dated February 16, 2015. Professional standards also require that we communicate to you the following information related to our audit.

### **Significant Audit Findings**

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements. As described in Note 12, the District implemented Governmental Accounting Standards Board Statement 68 which requires the District reports its share of the unfunded STRS and PERS net pension liability. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the Center Joint Unified School District's financial statements were:

- Net pension liability for the unfunded portion of its pension plans based on actuarial projections.
- Other postemployment benefits expense and liability accrual based on actuarial projections.



We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the District's 2014-2015 financial statements is Note 12 – Employee Retirement Systems. This note describes the liability reported on the Statement of Net Position for the District's share of unfunded STRS and PERS pension liabilities.

The disclosures in the financial statements are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The following material misstatements detected as a result of audit procedures were corrected by management:

Adjustments were made in the General Fund to accrue a payable (\$333,026) to the State of California for the difference in property taxes received between estimates at P-2 and actual received between estimates at P-2 and actual received at annual, and to record an expense (\$6,540) for outside printing that had been posted to cash, causing cash to be out of balance. These adjustments resulted in a net decrease to ending fund balance of \$339,530.

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representation*

We have requested certain representations from management that are included in the attached management representation letter dated November 19, 2015.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the District’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District’s auditor. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

*Other Matters*

We were engaged to report on other supplementary information which accompany the financial statements but are not required supplementary information.

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We applied certain limited procedures to management’s discussion and analysis, budgetary comparisons and the accounting and disclosures by employer for postemployment benefits and pensions, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Center Joint Unified School District  
Page Four  
November 19, 2015

This information is intended solely for the use of the Board of Trustees and management of Center Joint Unified School District and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

GOODELL, PORTER, SANCHEZ & BRIGHT, LLP

A handwritten signature in black ink, appearing to read "Michelle Hanson".

Michelle Hanson  
Certified Public Accountant

MH:jn

Center Joint Unified School District  
Schedule of Unrecorded Adjustments  
As of and for the Year Ended June 30, 2015

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The following items represent potential adjustments that were not recorded as adjustments to the financial statements because they are considered immaterial both individually and in the aggregate.

Cash Held in Commercial Banks	\$1,853	
Other Local Revenue		\$1,853

*To record cash held in clearing account on June 30, 2015.*

We did not adjust the amount reported for Cash in County Treasury at June 30, 2015 to the current fair value amount. Had we recorded the adjustment, the District's total amount reported as Cash in County Treasury would decrease \$24,531.

CENTER JOINT UNIFIED SCHOOL DISTRICT  
COUNTY OF SACRAMENTO  
ANTELOPE, CALIFORNIA

ANNUAL FINANCIAL REPORT

JUNE 30, 2015

CENTER JOINT UNIFIED SCHOOL DISTRICT

JUNE 30, 2015

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CENTER JOINT UNIFIED SCHOOL DISTRICT

JUNE 30, 2015

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CENTER JOINT UNIFIED SCHOOL DISTRICT

JUNE 30, 2015

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## FINANCIAL SECTION



JOHN L. GOODELL, CPA  
VIRGINIA K. PORTER, CPA  
BEVERLY A. SANCHEZ, CPA  
SUZY H. BRIGHT, CPA  
RICHARD J. GOODELL, CPA  
MICHELLE M. HANSON, CPA

## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
Center Joint Unified School District  
Antelope, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Center Joint Unified School District as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Center Joint Unified School District's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Center Joint Unified School District, as of June 30, 2015, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Emphasis of Matter**

*Change in Accounting Principle*

As described in Note 12 to the financial statements, the District adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 68, *Accounting and Financial Reporting for Pensions*. The District is recognizing its share of the unfunded liability for the California State Teachers' Retirement Plan (STRS) and the California Public Employees' Retirement System Schools Pool Cost-Sharing Multiple Employer Plan (PERS) for the first time based on the most recent actuarial valuations dated June 30, 2013. The District reported a net pension liability of \$30 million at June 30, 2015. Our opinion is not modified with respect to this matter.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 12 and budgetary comparison information and accounting by employer for postemployment benefits and pensions on pages 56 through 59 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Center Joint Unified School District's basic financial statements. The financial and statistical information listed as supplementary information in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The financial and statistical information listed as supplementary information and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the financial and statistical information listed as supplementary information and the schedule of expenditures of federal awards is fairly stated, in all material respects in relation to the basic financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated November 19, 2015, on our consideration of the Center Joint Unified School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Center Joint Unified School District's internal control over financial reporting and compliance.

*Goodell, Porter, Sanchez & Bright, LLP*

GOODELL, PORTER, SANCHEZ & BRIGHT, LLP  
Certified Public Accountants

November 19, 2015

CENTER JOINT UNIFIED SCHOOL DISTRICT  
MANAGEMENT 'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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The discussion and analysis of Center Joint Unified School District's financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2015. The intent of this discussion and analysis is to look at the District's financial performance as a whole. To provide a complete understanding of the District's financial performance, please read it in conjunction with the Independent Auditor's Report on page 1, notes to the basic financial statements and the District's financial statements, as listed in the table of contents.

The Management's Discussion and Analysis (MD&A) is an element of the reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34 Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments issued June 1999.

#### **FINANCIAL HIGHLIGHTS**

- Total government-wide revenue for the 2014-2015 fiscal year was \$47.7 million, an increase of 11.8% over 2013-2014. Government-wide expenditures totaled \$51 million in 2014-2015 and \$48 million in 2013-2014, including depreciation expense, an increase of 6.3%.
- In complying with GASB 34, capital fixed assets were valued at historical cost. The total of the District's capital assets, land, site, buildings, and equipment, valued on an acquisition cost basis, was \$119 million. After depreciation, the June 30, 2015 book value for capital assets totaled \$67 million. See Table 3 later in this discussion.
- The District presently has \$547 thousand of work in progress. Facility projects still in progress include the planning expenses for the new Fortune School site (\$533 thousand) and District-wide technology improvements (\$13 thousand).
- In complying with GASB 68, the District is recognizing its portion of the unfunded STRS and PERS pension liabilities for the first time in 2014-2015. These liabilities are based on the most recent actuarial valuations. Implementation of GASB 68 requires the District to restate the June 30, 2014 net position by recognizing the pension liabilities. Recognizing the liabilities decreased the June 30, 2014 total net position on the Statement of Net Position by \$35.4 million.

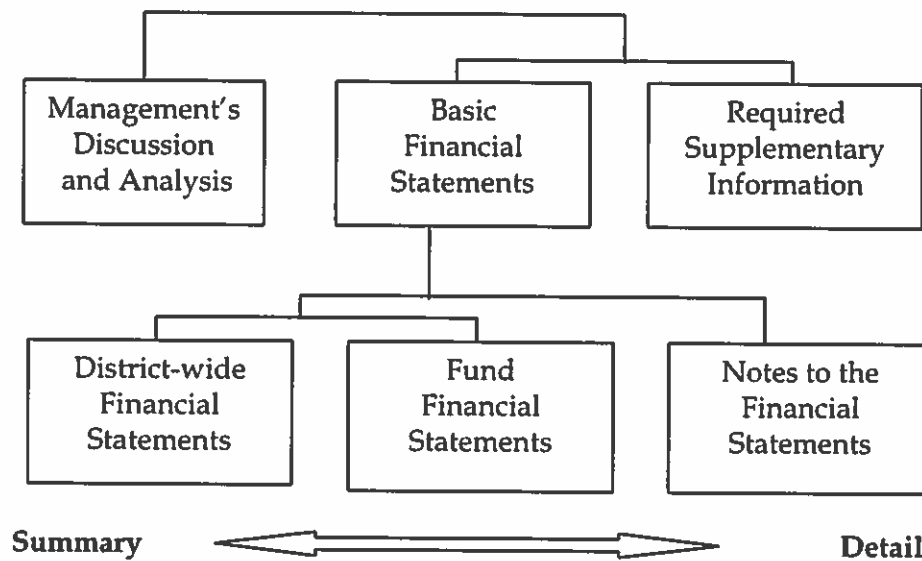
CENTER JOINT UNIFIED SCHOOL DISTRICT  
MANAGEMENT 'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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## OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts – management’s discussion and analysis (this section), the basic financial statements, and required supplementary information. These statements are organized so the reader can understand the Center Joint Unified School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

### Components of the Financial Section



The first two statements are *district-wide financial statements*, the Statement of Net Position and Statement of Activities. These statements provide information about the activities of the whole District, presenting both an aggregate view of the District’s finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District’s more significant funds with all other non-major funds presented in total in one column. A comparison of the District’s General Fund budget is included.

CENTER JOINT UNIFIED SCHOOL DISTRICT  
MANAGEMENT 'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

**Components of the Financial Section (Concluded)**

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the financial statements.

**Reporting the School District as a Whole**

*Statement of Net Position and the Statement of Activities*

These two statements provide information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the District's assets and liabilities using the accrual basis of accounting. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid. These statements report information on the district as a whole and its activities in a way that helps answer the question, "How did we do financially during 2014-2015?"

These two statements report the District's net position and changes in that position. This change in net position is important because it tells the reader that, for the District as a whole, the financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Over time, the increases or decreases in the District's net position, as reported in the Statement of Activities, is one indicator of whether its financial health is improving or deteriorating. The relationship between revenues and expenses indicates the District's operating results. However, the District's goal is to provide services to our students, not to generate profits as commercial entities. One must consider many other non-financial factors, such as the quality of education provided and the safety of the schools to assess the overall health of the District.

- ◆ Increases or decreases in the net position of the District over time are an indication of whether its financial position is improving or deteriorating, respectively.
- ◆ Additional non-financial factors such as condition of school buildings and other facilities, and changes to the property tax base of the District need to be considered in assessing the overall health of the District.

CENTER JOINT UNIFIED SCHOOL DISTRICT  
MANAGEMENT 'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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**OVERVIEW OF THE FINANCIAL STATEMENTS (CONCLUDED)**

**Reporting the District's Most Significant Funds**

*Fund Financial Statements*

The fund financial statements provide more detailed information about the District's most significant funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs. Some funds are required to be established by State law. However, the District establishes other funds to control and manage money for specific purposes.

◆ **Governmental Funds**

Most of the District's activities are reported in governmental funds. The major governmental funds of the District are the General Fund and the Bond Interest and Redemption Fund. Governmental funds focus on how money flows into and out of the funds and the balances that remain at the end of the year. They are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's operations and services that help determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

◆ **Fiduciary Funds**

The District is the trustee, or fiduciary, for its student activity funds. All of the District's fiduciary activities are reported in separate Statements of Fiduciary Net Position. We exclude these activities from the District's other financial statements because the District cannot use these assets to finance its operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

CENTER JOINT UNIFIED SCHOOL DISTRICT  
MANAGEMENT 'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

**FINANCIAL ANALYSIS OF THE GOVERNMENT-WIDE STATEMENTS**

*The School District as a Whole*

The District's net position was a deficit \$34.68 million at June 30, 2015. The unrestricted deficit is \$71.96 million. Net investment in capital assets account for \$30.4 million of the total net position. A comparative analysis of government-wide data is presented in Table 1.

**(Table 1)  
Comparative Statement of Net Position**

	Governmental Activities	
	2015	2014
<b>ASSETS</b>		
Cash	\$ 13,062,437	\$ 11,686,280
Receivables	1,077,916	5,127,073
Stores inventory	45,553	50,419
Prepaid expenditures		3,103
Capital assets	66,695,645	70,017,149
Total assets	80,881,551	86,884,024
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred pension expense	2,387,220	0
<b>LIABILITIES</b>		
Deficit cash	1,297,947	1,356,749
Accounts payable and other current liabilities	1,985,699	1,901,608
Unearned revenue	52,728	72,829
Tax revenue anticipation notes		3,800,000
Other postemployment benefits	4,815,172	3,992,328
Net pension liability	29,981,917	
Unamortized bond premiums	434,619	473,657
Long-term liabilities	71,357,687	71,145,768
Total liabilities	109,925,769	82,742,939
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred earnings on pension plan investments	8,026,279	0
<b>NET POSITION</b>		
Net investment in capital assets	30,404,829	32,511,560
Restricted	6,876,752	6,256,133
Unrestricted (deficit)	(71,964,858)	(34,626,608)
Total net position (deficit)	\$ (34,683,277)	\$ 4,141,085

The implementation of GASB 68 in the fiscal year ended June 30, 2015, resulted in a deficit net position.



CENTER JOINT UNIFIED SCHOOL DISTRICT  
MANAGEMENT 'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

**FINANCIAL ANALYSIS OF THE GOVERNMENT-WIDE STATEMENTS (CONTINUED)**

The District's net position decreased \$3.4 million this fiscal year (See Table 2). The District's expenses for instructional and pupil services represented 70% of total expenses. The purely administrative activities of the District accounted for just 5% of total costs. The remaining 25% was spent in the areas of plant services and other expenses, interest on long-term debt and other outgo. (See Figure 2).

**(Table 2)  
Comparative Statement of Change in Net Position**

	Governmental Activities	
	2015	2014
<b>REVENUES</b>		
Program revenues	\$ 9,706,760	\$ 8,558,971
General revenues		
Taxes levied for general purposes	5,262,381	4,819,956
Taxes levied for debt service	4,110,001	3,402,287
Federal and State aid not restricted to specific purposes	28,347,956	25,534,081
Interest and investment earnings	12,852	65,475
Interagency revenues	41,887	30,000
Miscellaneous	210,947	239,433
Total revenues	<u>47,692,784</u>	<u>42,650,203</u>
<b>EXPENSES</b>		
Instruction	26,038,311	24,478,918
Instruction related services	4,449,962	4,056,314
Pupil support services	4,933,367	4,321,459
General administration	2,779,424	2,563,252
Plant services	4,951,980	4,734,118
Other	7,927,798	7,862,785
Total expenses	<u>51,080,842</u>	<u>48,016,846</u>
Decrease in net position	<u>\$ (3,388,058)</u>	<u>\$ (5,366,643)</u>

CENTER JOINT UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

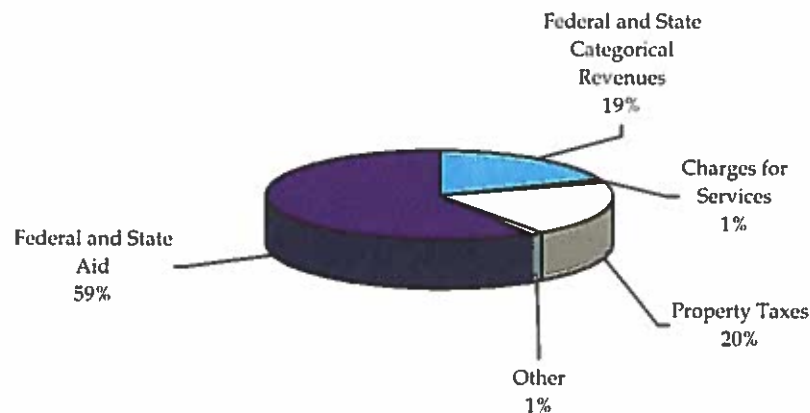
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**FINANCIAL ANALYSIS OF THE GOVERNMENT-WIDE STATEMENTS (CONCLUDED)**

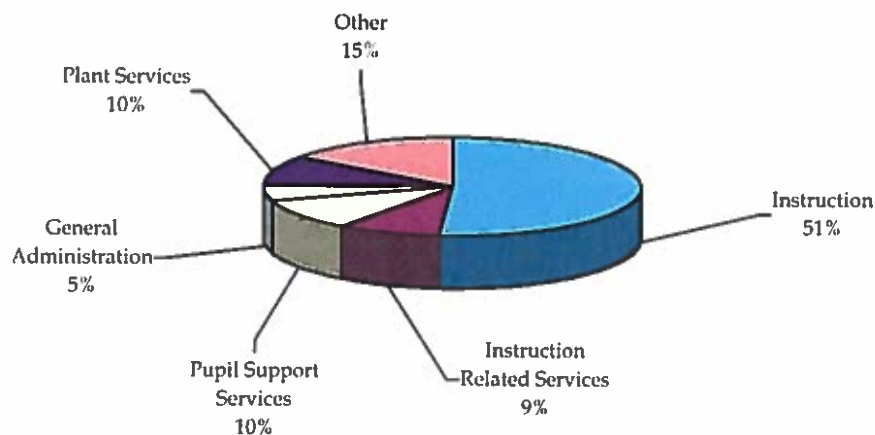
**Governmental Activities**

As reported in the Statement of Activities, the cost of all of the District's governmental activities this year was \$51 million. The amount that our local taxpayers financed for these activities through property taxes was \$9.37 million. Federal and State aid not restricted to specific purposes totaled \$28.3 million. State and Federal Categorical revenue totaled over \$9.26 million, or 19% of the revenue of the entire District (See Figure 1).

**Sources of Revenue for the 2014-2015 Fiscal Year  
Figure 1**



**Figure 2  
Expenses for the 2014-2015 Fiscal Year**



CENTER JOINT UNIFIED SCHOOL DISTRICT  
MANAGEMENT 'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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**FINANCIAL ANALYSIS OF THE FUND STATEMENTS**

The fund financial statements focus on individual parts of the District's operations in more detail than the government-wide statements. The District's individual fund statements provide information on inflows and outflows and balances of spendable resources. The District's governmental Funds reported a combined fund balance of \$10.8 million, an increase of \$1.1 million from the previous fiscal year's combined ending balance of \$9.7 million. The General Fund balance increased \$472 thousand and the Bond Interest and Redemption Fund increased \$740 thousand.

**General Fund Budgetary Highlights**

Over the course of the year, the District revised the annual operating budget. The significant budget adjustments fell into the following categories:

- ◆ Budget revisions to the adopted budget required after approval of the State budget.
- ◆ Budget revisions to update revenues to actual enrollment information and to update expenditures for staffing adjustments related to actual enrollments.
- ◆ Other budget revisions are routine in nature, including adjustments to categorical revenues and expenditures based on final awards, and adjustments between expenditure categories for school and department budgets.

The final revised budget for the General Fund (including the Charter School Fund and Special Reserve Fund for Other Than Capital Outlay Projects) reflected a net increase to the ending balance of \$688 thousand.

The District ended the year with \$6.68 million in the General Fund ending balance, of which \$3.53 million is unassigned. The remaining balance is made up of restricted and assigned fund balances. The State recommends an ending reserve for economic uncertainties of 3% of total General Fund expenditures and other financing uses. The District's requirement for 2014-2015, was \$1,187,157. The District was able to meet this requirement.

CENTER JOINT UNIFIED SCHOOL DISTRICT  
MANAGEMENT 'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

**CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital Assets**

By the end of the 2014-2015 fiscal year, the District had invested \$119 million in a broad range of capital assets, including school buildings, athletic facilities, administrative buildings, site improvements, vehicles, and equipment. The capital assets net of depreciation were \$67 million at June 30, 2015, which is a decrease of \$3.3 million from the previous year.

**Table 3**  
**Comparative Schedule of Capital Assets**  
**(net of depreciation)**  
**June 30, 2015 and 2013**

	2015	2014	Difference Increase (Decrease)
Land	\$ 10,509,396	\$ 10,509,396	
Site Improvements	3,836,730	4,188,538	\$ (351,808)
Buildings	50,654,579	53,711,257	(3,056,678)
Machinery and Equipment	1,148,000	910,466	237,534
Work in Process	546,940	697,492	(150,552)
Totals	<u>\$ 66,695,645</u>	<u>\$ 70,017,149</u>	<u>\$ (3,321,504)</u>

The District completed the district-wide technology upgrade project and purchased various vehicles and ground equipment. Several pieces of equipment and vehicles were sold or otherwise removed from service and removed from the list.

**Long-Term Debt**

At June 30, 2015, the District had \$71.4 million in long-term debt outstanding.

**Table 4**  
**Comparative Schedule of Outstanding Debt**  
**June 30, 2015 and 2013**

	2015	2014
General Obligation Bonds	\$ 36,102,568	\$ 37,496,861
Accreted Interest	34,967,106	33,295,140
Capital Lease Obligations		12,196
Other Long-term Debt	193,000	241,250
Compensated Absences	95,013	100,321
Totals	<u>\$ 71,357,687</u>	<u>\$ 71,145,768</u>

CENTER JOINT UNIFIED SCHOOL DISTRICT  
MANAGEMENT 'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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**CAPITAL ASSET AND DEBT ADMINISTRATION (CONCLUDED)**

**Long-Term Debt (Concluded)**

The long-term debt paid by the District was approximately \$3.4 million in 2014-2015.

**FACTORS BEARING ON THE DISTRICT'S FUTURE**

The District's declining enrollment has slowed considerably and we are hopeful that the decline may have bottomed out during the 2014-2015 fiscal year.

The Local Control Funding Formula (LCFF) continues to raise District funding levels while correcting historical inequities. The budget focus has shifted from the traditional "we have it, how do we spend it" to "who are our students, what are their needs, how do we serve them". This new focus is outlined in the Local Control Accountability Plan (LCAP). The LCAP is aligned and adopted with the District's 2015-2016 budget and reviews the accomplishments of the 2014-2015. The LCAP is expected to describe how the District intends to meet annual goals for all pupils, with specific activities to address state and local priorities identified during the LCAP development process.

The LCFF is the largest unknown for the District while we are in the implementation phase of the process. As full funding becomes a reality over the next few years, temporary tax enhancements and gap funding increases will shrink and in some cases disappear. Districts will be forced to continue with limited new funds to support increasing costs.

**CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, parents, investors, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information, please contact Fiscal Services, Center Joint Unified School District, 8408 Watt Avenue, Antelope, CA 95843.

CENTER JOINT UNIFIED SCHOOL DISTRICT

STATEMENT OF NET POSITION

JUNE 30, 2015

	Governmental Activities
<b>ASSETS</b>	
Cash (Note 2)	\$ 13,062,437
Accounts Receivable (Note 3)	1,077,916
Stores Inventory (Note 1H)	45,553
Capital Assets, Net of Depreciation (Note 5)	66,695,645
Total Assets	80,881,551
<b>DEFERRED OUTFLOWS OF RESOURCES (NOTE 1H)</b>	
Deferred Pension Expense	2,387,220
<b>LIABILITIES</b>	
Deficit Cash (Note 2)	1,297,947
Accounts Payable and Other Current Liabilities	1,985,699
Unearned Revenue (Note 1H)	52,728
Other Postemployment Benefits (Note 10)	4,815,172
Net Pension Liability (Note 12)	29,981,917
Unamortized Bond Premiums (Note 6)	434,619
Long-term Liabilities (Note 9)	
Due Within One Year	3,802,665
Due After One Year	67,555,022
Total Liabilities	109,925,769
<b>DEFERRED INFLOWS OF RESOURCES (NOTE 1H)</b>	
Deferred Earnings on Pension Plan Investments	8,026,279
<b>NET POSITION</b>	
Net Investment in Capital Assets	30,404,829
Restricted For:	
Capital Projects	1,056,683
Debt Service	4,318,933
Education Programs	1,454,719
Other Purposes (Expendable)	46,417
Unrestricted (Deficit)	(71,964,858)
Total Net Position (Deficit)	\$ (34,683,277)

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT

STATEMENT OF ACTIVITIES

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

		Program Revenues		Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities
<u>Governmental Activities</u>				
Instruction	\$ 26,038,311	\$ 8,575	\$ 5,365,592	\$ (20,664,144)
Instruction-Related Services:				
Supervision of Instruction	960,249		589,370	(370,879)
Instructional Library, Media and Technology	593,037	3,022	112,070	(477,945)
School Site Administration	2,896,676		296,997	(2,599,679)
Pupil Services:				
Home-To-School Transportation	1,201,975		55,282	(1,146,693)
Food Services	2,087,504	314,722	1,444,642	(328,140)
All Other Pupil Services	1,643,888		674,499	(969,389)
General Administration:				
Data Processing	812,005	90,262	289,936	(431,807)
All Other General Administration	1,967,419	7,110	215,324	(1,744,985)
Plant Services	4,951,980	19,985	137,851	(4,794,144)
Ancillary Services	271,611		3,580	(268,031)
Interest on Long-Term Debt	3,603,642			(3,603,642)
Other Outgo	480,432		77,941	(402,491)
Depreciation (unallocated)	3,572,113			(3,572,113)
Total Governmental Activities	<u>\$ 51,080,842</u>	<u>\$ 443,676</u>	<u>\$ 9,263,084</u>	<u>(41,374,082)</u>
General Revenues:				
Property Taxes Levied For:				
General Purposes				5,262,381
Debt Service				4,110,001
Federal and State Aid Not Restricted to Specific Purposes				28,347,956
Interest and Investment Earnings				12,852
Interagency revenues				41,887
Miscellaneous				210,947
Total General Revenues				<u>37,986,024</u>
Change (Decrease) in Net Position				(3,388,058)
Net Position Beginning (Deficit) - Restated - Note 17				<u>(31,295,219)</u>
Net Position Ending (Deficit)				<u>\$ (34,683,277)</u>

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2015

	General Fund	Bond Interest and Redemption Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash (Note 2)	\$ 7,544,727	\$ 4,313,825	\$ 1,203,885	\$ 13,062,437
Accounts Receivable (Note 3)	1,031,982	5,344	40,590	1,077,916
Due From Other Funds (Note 4)	73,877		22,182	96,059
Stores Inventory (Note 1H)	21,635		23,918	45,553
Total Assets	<u>\$ 8,672,221</u>	<u>\$ 4,319,169</u>	<u>\$ 1,290,575</u>	<u>\$ 14,281,965</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Deficit Cash (Note 2)			\$ 1,297,947	\$ 1,297,947
Accounts Payable	\$ 1,919,959		65,740	1,985,699
Unearned Revenue (Note 1H)	52,492	\$ 236		52,728
Due to Other Funds (Note 4)	22,182		73,877	96,059
Total Liabilities	<u>1,994,633</u>	<u>236</u>	<u>1,437,564</u>	<u>3,432,433</u>
Fund Balances (Note 1H):				
Nonspendable	31,635		24,918	56,553
Restricted	1,454,719	4,318,933	1,082,934	6,856,586
Committed			46,168	46,168
Assigned	1,665,909			1,665,909
Unassigned (Deficit)	3,525,325		(1,301,009)	2,224,316
Total Fund Balances (Deficit)	<u>6,677,588</u>	<u>4,318,933</u>	<u>(146,989)</u>	<u>10,849,532</u>
Total Liabilities and Fund Balances	<u>\$ 8,672,221</u>	<u>\$ 4,319,169</u>	<u>\$ 1,290,575</u>	<u>\$ 14,281,965</u>

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS



CENTER JOINT UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS  
BALANCE SHEET TO THE STATEMENT OF NET POSITION  
JUNE 30, 2015

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Total fund balance - governmental funds	\$	10,849,532
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets: In governmental funds, only current assets are reported. In the statement of net position, all assets are reported, including capital assets and accumulated depreciation.

Capital assets, at historical cost:	\$	119,215,112	
Accumulated depreciation:		(52,519,467)	
Net:			66,695,645

Unamortized bond premium: In governmental funds, if debt is issued at a premium, the premium is recognized as an Other Financing Source in the period it is incurred. In the government-wide statements, the premium is amortized as a reduction in annual interest expense over the life of the debt. Unamortized premium at year-end was:

(434,619)

Long-term liabilities: In governmental funds, only current liabilities are reported. In the statement of net position, all liabilities, including long-term liabilities, are reported. Long-term liabilities relating to governmental activities consist of:

General obligation bonds	\$	36,102,568	
Accreted Interest		34,967,106	
Net pension liability		29,981,917	
Other post-employment benefits		4,815,172	
Other long-term debt		193,000	
Compensated absences		95,013	
Total			(106,154,776)

Deferred outflows and inflows of resources relating to pensions: In governmental funds, deferred outflows and inflows of resources relating to pensions are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions are reported.

Deferred outflows of resources relating to pensions	\$	2,387,220	
Deferred inflows of resources relating to pensions		(8,026,279)	
Net			(5,639,059)

Total (decrease) net position - governmental activities	\$	(34,683,277)
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THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

	General Fund	Bond Interest and Redemption Fund	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>				
Local Control Funding Formula Sources				
State Apportionments	\$ 27,110,739		\$ 193,051	\$ 27,303,790
Local Sources	5,263,157			5,263,157
Total Local Control Funding Formula Sources	32,373,896		193,051	32,566,947
Federal Revenue	2,534,456		1,631,093	4,165,549
Other State Revenue	2,872,812	\$ 59,921	449,705	3,382,438
Other Local Revenue	2,263,125	4,050,417	386,254	6,699,796
Total Revenues	40,044,289	4,110,338	2,660,103	46,814,730
<b>EXPENDITURES</b>				
Certificated Salaries	18,459,171		101,187	18,560,358
Classified Salaries	6,559,745		638,501	7,198,246
Employee Benefits	8,132,629		300,576	8,433,205
Books and Supplies	1,476,012		869,032	2,345,044
Services and Other				
Operating Expenditures	4,275,204		780,465	5,055,669
Capital Outlay	260,007			260,007
Debt Service:				
Principal Retirement	60,446	1,394,293		1,454,739
Interest and Fiscal Charges	809	1,974,828	3,062	1,978,699
Other Outgo	345,967	1,101	73,877	420,945
Total Expenditures	39,569,990	3,370,222	2,766,700	45,706,912
Excess of Revenues Over (Under) Expenditures	474,299	740,116	(106,597)	1,107,818
Other Financing Sources (Uses):				
Operating Transfers In (Note 4)			1,973	1,973
Operating Transfers Out (Note 4)	(1,973)			(1,973)
Total Other Financing Sources (Uses)	(1,973)	0	1,973	0
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Uses	472,326	740,116	(104,624)	1,107,818
Fund Balances - July 1, 2014	6,205,262	3,578,817	(42,365)	9,741,714
Fund Balances - (Deficit) June 30, 2015	\$ 6,677,588	\$ 4,318,933	\$ (146,989)	\$ 10,849,532

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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Net change in fund balances - total governmental funds	\$ 1,107,818
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Amounts reported for governmental activities in the statement of activities are different because:

Capital outlay: In governmental funds, the costs of capital assets are reported as expenditures in the period when the assets are acquired. In the statement of activities, costs of capital assets are allocated over their estimated useful lives as depreciation expense. The difference between capital outlay expenditures and depreciation expense for the period is:

Expenditures for capital outlay: \$	273,626	
Depreciation expense:	(3,572,113)	
Net:		(3,298,487)

Pensions: In government funds, pension costs are recognized when employer contributions are made. In the statement of activities, pension costs are recognized on the accrual basis. This year, the difference between accrual-basis pension costs and actual employer contributions was:	(184,672)
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Debt service: In governmental funds, repayments of long-term debt are reported as expenditures. In government-wide statements, repayments of long-term debt are reported as reductions of liabilities. Expenditures for repayment of the principal portion of long-term debt were:	1,454,739
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Gain or loss from disposal of capital assets: In governmental funds, the entire proceeds from disposal of capital assets are reported as revenue. In the statement of activities, only the resulting gain or loss is reported. The difference between the proceeds from disposal of capital assets and the resulting gain or loss is:	(23,017)
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Unmatured interest on long-term debt: In governmental funds, interest on long-term debt is recognized in the period that it becomes due. In the government-wide statement of activities, it is recognized in the period that it is incurred. Unmatured interest owing at the end of the period, less matured interest paid during the period but owing from the prior period, was:	(1,665,941)
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Compensated absences: In governmental funds, compensated absences are measured by the amounts paid during the period. In the statement of activities, compensated absences are measured by the amounts earned. The difference between compensated absences paid and compensated absences earned was:	5,308
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Postemployment benefits other than pensions (OPEB): In governmental funds, OPEB costs are recognized when employer contributions are made. In the statement of activities, OPEB costs are recognized on the accrual basis. This year, the difference between OPEB costs and actual employer contributions was:	(822,844)
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THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES (CONCLUDED)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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Amortization of debt issue premium: In governmental funds, if debt is issued at a premium, the premium is recognized as an Other Financing Source in the period it is incurred. In the government-wide statements, the premium is amortized as interest over the life of the debt. Amortization of premium for the period is:

39,038

Total change (decrease) in net position - governmental activities

\$ (3,388,058)

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT  
STATEMENT OF NET POSITION  
FIDUCIARY FUNDS  
JUNE 30, 2015

	Agency Funds
	Student Body Funds
<b>ASSETS</b>	
Cash (Note 2)	\$ 218,389
Total Assets	\$ 218,389
<b>LIABILITIES</b>	
Due to Student Groups	\$ 218,389
Total Liabilities	\$ 218,389
<b>NET POSITION</b>	
Total Net Position	\$ 0

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

The District accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's California School Accounting Manual. The accounting policies of the District conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

A. Reporting Entity

A reporting entity is comprised of the primary government, component units and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments, boards and agencies that are not legally separate from the District. For Center Joint Unified School District, this includes general operations, food service and student related activities of the District. The District has considered all potential component units in determining how to define the reporting entity, using criteria set forth in accounting principles generally accepted in the United States of America. The District determined that there are no potential component units that meet the criteria for inclusion within the reporting entity.

B. Basis of Presentation

Government-wide Financial Statements:

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the District and its component units.

The government-wide statements are prepared using the economic resources measurement focus. This is the same approach used in the preparation of the fiduciary fund financial statements but differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements, therefore, include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the district's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are therefore clearly identifiable to a particular function. The District does not allocate indirect expenses to functions in the statement of activities. Program revenues include charges paid by the recipients of goods or services offered by a program, as well as grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues, which are not classified as program revenues, are presented as general revenues of the District, with certain exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Presentation (Concluded)

Fund Financial Statements:

Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major governmental fund is presented in a separate column, and all non-major funds are aggregated into one column. Fiduciary funds are reported by fund type.

The accounting and financial treatment applied to a fund is determined by its measurement focus and the modified accrual basis of accounting. All governmental funds are accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current asset and current liabilities are generally included on the balance sheet. The Statement of Revenues, Expenditures, and Changes in Fund Balances for these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

Fiduciary funds are reported using the economic resources measurement focus and the modified accrual basis of accounting.

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Fiduciary funds use the accrual basis of accounting.

Revenues - exchange and non-exchange transactions:

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded under the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Available" means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, "available" means collectible within the current period or within 60 days after year-end.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Revenues - exchange and non-exchange transactions (Concluded):

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, and entitlements. Under the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and entitlements is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are to be used or the fiscal year when use is first permitted; matching requirements, in which the District must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. Under the modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Unearned revenue:

Unearned revenue arises when assets are received before revenue recognition criteria have been satisfied. Grants and entitlements received before eligibility requirements are met are recorded as unearned revenue. On governmental fund financial statements, receivables associated with non-exchange transactions that will not be collected within the availability period have also been recorded as unearned revenue.

Expenses/expenditures:

On the accrual basis of accounting, expenses are recognized at the time a liability is incurred. On the modified accrual basis of accounting, expenditures are generally recognized in the accounting period in which the related fund liability is incurred, as under the accrual basis of accounting. However, under the modified accrual basis of accounting, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed. Expenditures incurred in the unrestricted resources shall be reduced first from the committed resources, then from assigned resources and lastly, the unassigned resources.



CENTER JOINT UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Concluded)

Expenses/expenditures (Concluded):

Pensions: For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net positions of the State Teachers Retirement Plan (STRS) and the CalPERS Schools Pool Cost-Sharing Multiple Employer Plan (PERS) and additions to/deductions from STRS and PERS fiduciary net positions have been determined on the same basis as they are reported separately by STRS and PERS. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date	June 30, 2013
Measurement Date	June 30, 2014
Measurement Period	July 1, 2013 to June 30, 2014

D. Fund Accounting

The accounts of the District are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. District resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column. The District reports the following major funds.

General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund. The following Special Revenue Funds, accounted for separately by the District, are included with the General Fund to comply with GASB 54: Charter School Special Revenue Fund and Special Reserve Fund for Other Than Capital Outlay Projects.

CENTER JOINT UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Fund Accounting (Concluded)

Bond Interest and Redemption Fund is used to account for the accumulation of resources for, and the repayment of, District bonds, interest and related costs.

Additionally, the District reports the following fund type:

Fiduciary Funds are agency funds used to account for assets of others for which the District acts as an agent. The District maintains student body funds, which are used to account for the raising and expending of money to promote the general welfare, morale, and educational experience of the student body. Agency funds are custodial in nature and do not involve measurement of results of operations. Such funds have no equity accounts since all assets are due to individuals or entities at some future time.

The amounts reported for student body funds represent the combined totals of all schools within the District.

E. Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. By state law, the District's governing board must adopt a final budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements.

These budgets are revised by the District's Board of Trustees and District Superintendent during the year to give consideration to unanticipated income and expenditures. The original and final revised budgets are presented for the General Fund as required supplementary information in the financial statements.

Formal budgetary integration was employed as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

CENTER JOINT UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated at June 30.

G. Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

H. Assets, Liabilities and Equity

1. Deposits and Investments

Cash balances held in commercial bank accounts are insured to \$250,000 by the Federal Deposit Insurance Corporation (FDIC).

In accordance with *Education Code* Section 41001, the District maintains substantially all of its cash in the County Treasury. The county pools these funds with those of other districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds. Any investments losses are proportionately shared by all funds in the pool.

The county is authorized to deposit cash and invest excess funds by California *Government Code* Section 53648 et seq. The funds maintained by the county either are secured by federal depository insurance or are collateralized.

*Investments Valuation* - In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, highly liquid market investments with maturities of one year or less at time of purchase are stated at amortized cost. All other investments are stated at fair value. Market value is used as fair value for those securities for which market quotations are readily available. However, the District's financial statements do not reflect the fair value of investments as the differences between total investment cost and fair value has been determined to be immaterial.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2. Stores Inventories and Prepaid Expenditures

Inventories are recorded using the consumption method, in that inventory acquisitions are initially recorded in inventory (asset) accounts, and are charged as expenditures when used. Reported inventories are equally offset by nonspendable fund balance, which indicates that these amounts are not "available for appropriation and expenditure" even though they are a component of net current assets. The District's central stores inventory and cafeteria inventory valuation is First-in-First-out (FIFO).

Prepaid expenditures (expenses) represent amounts paid in advance of receiving goods or services. The District has the option of reporting an expenditure in governmental funds for prepaid items either when purchased or during the benefiting period. The District has chosen to report the expenditures when purchased.

3. Capital Assets

Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over an estimated useful life of 5 to 50 years depending on the asset class.

4. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section from deferred outflows of resources. This separate financial section, deferred outflow of resources, represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources (revenue) until that time.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

5. Unearned Revenue

Cash received for federal and state special projects and programs is recognized as revenue to the extent that qualified expenditures have been incurred. Unearned revenue is recorded to the extent that cash received on specific projects and programs exceeds qualified expenditures.

6. Compensated Absences

All vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Accumulated sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expense in the period taken, since such benefits do not vest, nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits when the employee retires. At retirement, each classified member will receive .004 year of service credit for each day of unused sick leave. Credit for unused sick leave is applicable to all certificated employees and is determined by dividing the number of unused sick days by the number of base service days required to complete the last school year, if employed full-time.

7. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Position.

8. Net Position

In the government-wide financial statements, net position is classified in the following categories:

Net Investment in Capital Assets - This amount consists of capital assets net of accumulated depreciation and reduced by outstanding debt that attributed to the acquisition, construction, or improvement of the assets.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Assets, Liabilities and Equity (Continued)

8. Net Position (Concluded)

**Restricted Net Position** - This amount is restricted by external creditors, grantors, contributors, laws or regulations of other governments.

**Unrestricted Net Position** - This amount is the net position that did not meet the definition of "net investment in capital assets" or "restricted net position".

9. Use of Restricted/Unrestricted Net Position

When an expense is incurred for purposes for which both restricted and unrestricted net position is available, the District's policy is to apply restricted net position first.

10. Fund Equity

In the fund financial statements, governmental funds report fund balance as nonspendable, restricted, committed, assigned or unassigned, based primarily on the extent to which the District is bound to honor constraints on how specific amounts are to be spent:

Nonspendable Fund Balance - Includes the portions of fund balance not appropriable for expenditures.

Restricted Fund Balance - Includes amounts subject to externally imposed and legally enforceable constraints.

Committed Fund Balance - Includes amounts subject to District constraints self-imposed by formal action of the District Governing Board.

Assigned Fund Balance - Includes amounts the District intends to use for a specific purpose. Assignments may be established by the District Governing Board, or the Superintendent of the District, with the recommendation of the Director of Fiscal Services.

Unassigned Fund Balance - Includes the residual balance that has not been assigned to other funds and is not restricted, committed, or assigned to specific purposes.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Assets, Liabilities and Equity (Continued)

10. Fund Equity (Continued)

*Fund Balances*

The District's fund balances at June 30, 2015 consisted of the following:

	General Fund	Bond Interest and Redemption Fund	Other Governmental Funds	Total
Nonspendable:				
Revolving Fund	\$ 10,000		\$ 1,000	\$ 11,000
Stores Inventory	21,635		23,918	45,553
Total Nonspendable Fund Balance	31,635		24,918	56,553
Restricted For:				
Legally Restricted Categorical Funding	1,454,719			1,454,719
Debt Service		\$ 4,318,933		4,318,933
Bond Approved Construction			4,752	4,752
Cafeteria Program Operations			21,499	21,499
Remaining Modernization Expenditures			1,056,683	1,056,683
Total Restricted Fund Balance	1,454,719	4,318,933	1,082,934	6,856,586
Committed For:				
Adult Education Program			36,389	36,389
Deferred Maintenance Projects			9,779	9,779
Total Committed Fund Balance	0	0	46,168	46,168
Assigned For:				
Operation of Charter School Programs	364,900			364,900
Covering Deficit Balance in Fund 25	1,301,009			1,301,009
Total Assigned Fund Balance	1,665,909	0	0	1,665,909
Unassigned:				
Reserve for Economic Uncertainties	2,199,508			2,199,508
Other Unassigned (Deficit)	1,325,817		(1,301,009)	24,808
Total Unassigned Fund Balance (Deficit)	3,525,325	0	(1,301,009)	2,224,316
Total Fund Balances (Deficit)	\$ 6,677,588	\$ 4,318,933	\$ (146,989)	\$ 10,849,532

*Fund Balance Policy*

The District believes that sound financial management principles require that sufficient funds be retained by the District to provide a stable financial base at all times. To retain this stable financial base, the District needs to maintain unrestricted fund balance in its General Fund sufficient to fund cash flows of the District and to provide financial reserves for unanticipated expenditures and/or revenue shortfalls of an emergency nature.

The purpose of the District's fund balance policy is to maintain a prudent level of financial resources to protect against reducing service levels because of temporary revenue shortfalls or unpredicted one-time expenditures.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Assets, Liabilities and Equity (Continued)

10. Fund Equity (Concluded)

*Fund Balance Policy (Concluded)*

The District has adopted a policy to achieve and maintain unrestricted fund balance in the General Fund of 3% of total General Fund expenditures, other uses and transfers out at the close of each fiscal year, consistent with the recommended level promulgated by the State of California. If any portion of the 3% reserve for economic uncertainties is spent, the District shall reduce expenditures to reestablish the 3%.

Additional detailed information, along with the complete *Fund Balance Policy* can be obtained from the District.

11. Local Control Funding Formula /Property Tax

The District's local control funding formula revenue is received from a combination of local property taxes, state apportionments, and other local sources.

The county is responsible for assessing, collecting, and apportioning property taxes. Taxes are levied for each fiscal year on taxable real and personal property in the county. The levy is based on the assessed values as of the preceding January 1, which is also the lien date. Property taxes on the secured roll are due on November 1 and February 1, and taxes become delinquent after December 10 and April 10, respectively. Property taxes on the unsecured roll are due on the lien date (January 1), and become delinquent if unpaid by August 31.

Secured property taxes are recorded as revenue when apportioned, in the fiscal year of the levy. The county apportions secured property tax revenue in accordance with the alternate method of distribution prescribed by Section 4705 of the California *Revenue and Taxation Code*. This alternate method provides for crediting each applicable fund with its total secured taxes upon completion of the secured tax roll - approximately October 1 of each year.

The County Auditor reports the amount of the District's allocated property tax revenue to the California Department of Education. Property taxes are recorded as local control funding formula sources by the District.

The California Department of Education reduces the District's entitlement by the District local property tax revenue. The balance is paid from the state General Fund, and is known as the State Apportionment.



CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Assets, Liabilities and Equity (Concluded)

11. Local Control Funding Formula /Property Tax (Concluded)

The District's Base Local Control Funding Formula Revenue is the amount of general-purpose tax revenue, per average daily attendance (ADA), that the District is entitled to by law. This amount is multiplied by the second period ADA to derive the District's total entitlement.

I. Impact of Recently Issued Accounting Principles

The GASB issued Statement 68, *Accounting and Financial Reporting for Pensions* in June 2012 to amend Statements 27 and 50 and improve accounting and financial reporting by state and local governments for pensions. The Statement details the recognition and disclosure requirements for employers with liabilities to a defined benefit pension plan. The Statement is effective beginning in fiscal year 2014-2015.

The GASB issued Statement 69, *Government Combinations and Disposals of Government Operations* in January 2013 to provide guidance for reporting mergers, acquisitions, transfers of operations, and disposals of government operations. The District does not have activities affected by the Standard and therefore the adoption of GASB 69 does not impact the District's financial statements. The Statement is effective beginning in fiscal year 2014-2015.

The GASB issued Statement 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date* which amends Statement 68 by requiring that, at transition, a government should recognize a beginning deferred outflow of resources for its pension contributions made after the measurement date of the beginning net pension liability. The Statement is effective beginning in fiscal year 2014-2015.

The GASB issued Statement 72, *Fair Value Measurement and Application* in February 2015 to enhance comparability of financial statements among governments by requiring measurement of certain assets and liabilities at fair value using consistent and accepted valuation techniques. The Statement is effective beginning in fiscal year 2015-2016.

The GASB issued Statement 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68* in June 2015. The requirements of this Statement will improve financial reporting by establishing a single framework for the presentation of information about pensions, which will enhance the comparability of pension-related information reported by employers and nonemployer contributing entities. The Statement is effective beginning in fiscal year 2015-2016.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONCLUDED)

I. Impact of Recently Issued Accounting Principles (Concluded)

The GASB issued Statement 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans* in June 2015. The Statement will require enhanced note disclosures and schedules of required supplementary information that will be presented for other post-employment benefit plans (OPEB) to enhance the decision-usefulness of the financial reports of those OPEB plans. The Statement is effective beginning in fiscal year 2015-2016.

The GASB issued Statement 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* in June 2015. The requirements of this Statement will improve the decision-usefulness of financial information and will enhance its value for assessing accountability and interperiod equity by requiring recognition of the entire OPEB liability and a more comprehensive measure of OPEB expense. The Statement is effective beginning in fiscal year 2017-2018.

The GASB issued Statement 76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments* superseding Statement No. 55 in June 2015. The GAAP hierarchy consists of the sources of accounting principles used to prepare financial statements in conformity with GAAP and the framework for selecting those principles. As a result of implementing this Standard, governments will apply financial reporting guidance with less variation, which will improve the usefulness of financial statement information for making decisions and assessing accountability and enhance the comparability of financial statement information among governments. The Statement is effective beginning in fiscal year 2015-2016.

The GASB issued Statement 77, *Tax Abatement Disclosures* in August 2015. The Statement requires disclosure of tax abatement information to make these transactions more transparent to financial statement users. Users will be better equipped to understand how tax abatements affect a government's future ability to raise resources and the impact those abatements have on a government's financial position and economic condition. The Statement is effective beginning in fiscal year 2016-2017.

The Office of Management and Budget issued the guidance *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance for Federal Awards) on December 29, 2013 which supersedes and streamlines requirements from eight different circulars into one document. The new administrative requirements and cost principles are required to be implemented for all federal awards made after December 26, 2014. The Uniform Guidance for Federal Awards will not affect the District until fiscal year 2015-2016 as all 2014-2015 federal awards occurred prior to December 26, 2014.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

NOTE 2 - CASH

A. Summary of Cash

The following is a summary of cash at June 30, 2015:

<u>Governmental Activities</u>	<u>Fiduciary Funds</u>	<u>Total</u>
<u>\$11,764,490</u>	<u>\$218,389</u>	<u>\$11,982,879</u>

The District had the following cash at June 30, 2015:

	<u>Fair Value</u>	<u>Carrying Amount</u>	<u>Credit Quality Rating</u>
Cash in Commercial Banks	\$ 218,389	\$ 218,389	Not Rated
Cash in Revolving Fund	11,000	11,000	Not Rated
Cash in County Treasury (net of \$1,297,947 deficit cash)	<u>11,728,959</u>	<u>11,753,490</u>	Not Rated
Total Cash	<u>\$ 11,958,348</u>	<u>\$ 11,982,879</u>	

B. Policies and Practices

The District is authorized by State statutes and in accordance with the District's Investment Policy (Policy) to invest in the following:

- Securities issued or guaranteed by the Federal Government or its agencies
- State Local Agency Investment Fund (LAIF)
- Insured and/or collateralized certificates of deposit

The Policy, in addition to State statutes, establishes that funds on deposit in banks must be federally insured or collateralized and investments shall (1) have maximum maturity not to exceed five years, (2) be laddered and based on cash flow forecasts; and (3) be subject to limitations to a certain percent of the portfolio for each of the authorized investments. The District's investments comply with the established policy.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 2 - CASH (CONTINUED)

B. Policies and Practices (Concluded)

Cash in Commercial Banks

Cash balances held in commercial bank accounts are insured to \$250,000 by the Federal Deposit Insurance Corporation. These amounts are held in a single financial institution. As of June 30, 2015 the carrying amount of the District's accounts was \$229,389 all of which was insured.

Cash in County Treasury

In accordance with *Education Code* Section 41001, the District maintains substantially all of its cash with the County Treasury as an involuntary participant of a common investment pool, which totaled \$3,003,364,715. The fair market value of this pool as of that date, as provided by the pool sponsor, was \$2,997,096,202. Interest is deposited into participating funds. The balance available for withdrawal is based on the accounting records maintained by the county treasurer, which is recorded on the amortized cost basis.

The District ended the year with a negative cash balance in the Capital Facilities Fund of \$1,297,947. Under policies set by Sacramento County Treasurer's Office, the District is allowed to carry a negative cash balance in the fund as long as combined District cash is positive. The District is charged interest on the negative balance by the County Treasurer.

C. Risk Disclosures

GASB Statement No. 40 requires a determination as to whether the District was exposed to the following specific investment risks at year end and if so, the reporting of certain related disclosures.

**Interest Rate Risk** - Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Pool and having the pool purchase a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

CENTER JOINT UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 2 - CASH (CONCLUDED)

C. Risk Disclosures (Concluded)

Interest Rate Risk (Concluded)

At June 30, 2015 the District had the following investment maturities:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in years)</u>		
		<u>Less than 1</u>	<u>1 to 4</u>	<u>4 or more</u>
County Treasury	<u>\$ 11,728,959</u>	<u>\$ 8,702,887</u>	<u>\$ 2,565,123</u>	<u>\$ 460,949</u>

**Credit Risk** - Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The county is restricted by Government Code Section 53635 pursuant to Section 53601 to invest only in time deposits, U.S. government securities, state registered warrants, notes or bonds, State Treasurer's investment pool, bankers' acceptances, commercial paper, negotiable certificates of deposit, and repurchase or reverse repurchase agreements. The ratings of securities by nationally recognized rating agencies are designed to give an indication of credit risk. At year end, the District was not exposed to credit risk.

**Custodial Credit Risk** - Deposits are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the District's name.

Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the government, and are held by either the counterparty or the counterparty's trust department or agent but not in the District's name. At year end, the District was not exposed to custodial credit risk.

**Concentration of Credit Risk** - This risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. At year end, the District was not exposed to concentration of credit risk.

**Foreign Currency Risk** - This is the risk that exchange rate will adversely affect the fair value of an investment. At year end, the District was not exposed to foreign currency risk.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

**NOTE 3 - ACCOUNTS RECEIVABLE**

Accounts receivable at June 30, 2015 consist of the following:

	General Fund	Bond Interest and Redemption Fund	Other Governmental Funds	Total
Federal Government				
Categorical Aid Programs	\$ 497,237		\$ 36,504	\$ 533,741
State Government				
Categorical Aid Programs	125,130			125,130
Lottery	389,542			389,542
Other			1,071	1,071
Total State Government	514,672		1,071	515,743
Local Government				
Interest	18,373	\$ 5,344	2,946	26,663
Miscellaneous	1,700		69	1,769
Total Accounts Receivable	\$ 1,031,982	\$ 5,344	\$ 40,590	\$ 1,077,916

**NOTE 4 - INTERFUND TRANSACTIONS**

Interfund transactions are reported as either loans, services provided, reimbursements, or transfers. Loans are reported as interfund receivables and payables, as appropriate, and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund, and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers among governmental funds are netted as part of the reconciliation to the government-wide financial statements.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

**NOTE 4 - INTERFUND TRANSACTIONS (CONCLUDED)**

**Interfund Receivables/Payables (Due From/Due To)**

Individual fund interfund receivable and payable balances at June 30, 2015 are as follows:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
Major Governmental Funds:		
General Fund	\$ 73,877	\$ 22,182
Non-Major Governmental Funds:		
Adult Education Fund	17,000	
Child Development Fund	1,973	34,201
Cafeteria Fund		39,676
Deferred Maintenance Fund	3,209	
	<u>          </u>	<u>          </u>
Total	<u>\$ 96,059</u>	<u>\$ 96,059</u>

**Interfund Transfers**

Interfund transfers consist of operating transfers from funds receiving revenue to funds through which the resources are to be expended.

	<u>Transfers In</u>	<u>Transfers Out</u>
Major Governmental Funds:		
General Fund		\$ 1,973
Non-Major Governmental Funds:		
Child Development Fund	\$ 1,973	
	<u>          </u>	<u>          </u>
Total	<u>\$ 1,973</u>	<u>\$ 1,973</u>

The District transferred \$1,973 from the General Fund to the Child Development Fund to provide additional resources for the child development program.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

**NOTE 5 - CAPITAL ASSETS AND DEPRECIATION**

Capital asset activity for the year ended June 30, 2015 is shown below:

	Balance July 01, 2014	Additions	Deductions	Balance June 30, 2015
Capital assets, not being depreciated:				
Land	\$ 10,509,396			\$ 10,509,396
Work in progress	697,492	\$ 13,628	\$ 164,180	546,940
Total capital assets, not being depreciated	<u>11,206,888</u>	<u>13,628</u>	<u>164,180</u>	<u>11,056,336</u>
Capital assets being depreciated:				
Buildings	91,482,634			91,482,634
Improvements of sites	13,103,364			13,103,364
Equipment	3,521,485	424,178	372,885	3,572,778
Total capital assets, being depreciated	<u>108,107,483</u>	<u>424,178</u>	<u>372,885</u>	<u>108,158,776</u>
Less accumulated depreciation for:				
Buildings	37,771,377	3,056,678		40,828,055
Improvements of sites	8,914,826	351,808		9,266,634
Equipment	2,611,019	163,627	349,868	2,424,778
Total accumulated depreciation	<u>49,297,222</u>	<u>3,572,113</u>	<u>349,868</u>	<u>52,519,467</u>
Total capital assets, being depreciated, net	<u>58,810,261</u>	<u>(3,147,935)</u>	<u>23,017</u>	<u>55,639,309</u>
Governmental activities capital assets, net	<u>\$ 70,017,149</u>	<u>\$ (3,134,307)</u>	<u>\$ (187,197)</u>	<u>\$ 66,695,645</u>

Depreciation expense was charged to governmental activities as follows:

Depreciation (unallocated) \$ 3,572,113

**NOTE 6 - UNAMORTIZED BOND PREMIUMS**

The District sold its 2001 Refunding Bonds and Series 2007D Bonds at a premium of \$229,604 and \$556,177, respectively. The premiums are being amortized using the straight-line method over the life of the related bond issue as a reduction in annual interest expense.



CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

**NOTE 6 - UNAMORTIZED BOND PREMIUMS (CONCLUDED)**

The annual amortization of the bond premiums is as follows:

<u>Year Ended June 30</u>	<u>Annual Amortization</u>
2016	\$ 39,038
2017	39,038
2018	35,051
2019	23,102
2020	23,102
2021-2025	115,510
2026-2030	115,510
2031-2032	<u>44,268</u>
Total	<u>\$ 434,619</u>

**NOTE 7 - BONDED DEBT**

On August 1, 1992, the District issued 1992 General Obligation Bonds, Series "B" totaling \$3,069,796. Bond proceeds were used to acquire land for future schools, construction of new facilities, and rehabilitation of existing facilities. Repayment of the bonds is made from the special parcel tax revenues levied in connection with this bond issue. The bonds were comprised of Current Interest Bonds and Capital Appreciation Bonds. The bonds bear interest rates from 5.85% to 6.30% and the Current Interest Bonds have matured with the Capital Appreciation Bonds scheduled to mature through 2017.

On March 4, 1997, the District issued 1992 General Obligation Bonds, Series "C" totaling \$15,974,099. Bond proceeds were used to acquire land for future schools, construction of new facilities, and rehabilitation of existing facilities. Repayment of the bonds is made from the special parcel tax revenues levied in connection with this bond issue. The bonds bear interest rates from 4.55% to 5.8% and are scheduled to mature through 2022.

On April 4, 2001, the District issued 1992 General Obligation Refunding Bonds, totaling \$1,848,632. The bonds were issued to refund a portion of the District's outstanding 1992 General Obligation Bonds, Series A, originally issued on April 2, 1992. The proceeds of the bonds were placed in an escrow account for the sole benefit of prior bonds. Repayment of the bond is made from the special parcel tax revenues levied in connection with the 1992 General Obligation Bond, Series A issuance. The bonds were comprised of Current Interest Bonds and Capital Appreciation Bonds. The bonds bear interest rates from 3.0% to 5.33% and are scheduled to mature through 2018.

On May 17, 2007, the District issued 1992 General Obligation Bonds, Series "D" totaling \$24,998,234. Bond proceeds of \$5,421,608 were used to repay the District's remaining 2003 Refunding Certificates of participation balance and accrued interest.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

**NOTE 7 - BONDED DEBT (CONCLUDED)**

The remaining proceeds were used to acquire, expand and construct school facilities. Repayment of the bonds is made from the special parcel tax revenues levied in connection with this bond issue. The bonds bear interest rates from 4.5% to 5.9% and are scheduled to mature through 2032.

The outstanding general obligation bonded debt at June 30, 2015 is:

**General Obligation Bonds**

Date of Issue	Interest Rate %	Maturity Date	Amount of Original Issue	Outstanding July 01, 2014	Redeemed Current Year	Outstanding June 30, 2015
1992	3.50-6.30	2017	\$ 3,069,796	\$ 456,030	\$ 152,010	\$ 304,020
1997	3.30-4.75	2022	15,974,099	11,473,965	852,477	10,621,488
2001	3.00-5.33	2018	1,848,632	568,632	389,806	178,826
2007	3.75-4.73	2032	24,998,234	24,998,234		24,998,234
Total			<u>\$ 45,890,761</u>	<u>\$ 37,496,861</u>	<u>\$ 1,394,293</u>	<u>\$ 36,102,568</u>

**Accreted Interest Bonds**

Series	Interest Rate	Maturity Date	Outstanding July 1, 2014	Accretion Current Year	Payments Current Year	Outstanding June 30, 2015
1992	3.50-6.30	2017	\$ 1,313,033	\$ 78,248	\$ 444,237	\$ 947,044
1997	3.30-4.75	2022	20,017,834	1,659,257	1,387,523	20,289,568
2001	3.00-5.33	2018	723,581	82,972	135,195	671,358
2007	3.75-4.73	2032	11,240,692	1,818,444		13,059,136
Totals			<u>\$ 33,295,140</u>	<u>\$ 3,638,921</u>	<u>\$ 1,966,955</u>	<u>\$ 34,967,106</u>

The annual requirements to amortize the General Obligation Bonds payable are as follows:

Year Ended June 30	Principal	Interest	Total
2016	\$ 1,178,102	\$ 2,481,300	\$ 3,659,402
2017	1,273,480	2,916,520	4,190,000
2018	1,415,495	3,189,505	4,605,000
2019	1,619,067	3,855,933	5,475,000
2020	1,731,521	4,553,479	6,285,000
2021-2025	11,592,035	21,282,965	32,875,000
2026-2030	12,625,046	20,599,954	33,225,000
2031-2032	4,667,822	9,997,178	14,665,000
Totals	<u>\$ 36,102,568</u>	<u>\$ 68,876,834</u>	<u>\$ 104,979,402</u>

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

**NOTE 8 - OTHER LONG-TERM DEBT**

On February 1, 2011, the District agreed to a settlement with the State of California for \$386,000 to be paid over eight years. The settlement was for a case involving the Antelope View Charter School and an attendance finding in fiscal year ending June 30, 2007. The amount payable to the State is a non-interest bearing penalty and the amortization of the liability as follows:

<u>Year Ended June 30</u>	<u>Principal</u>
2016	\$ 48,250
2017	48,250
2018	48,250
2019	<u>48,250</u>
Total	<u>\$193,000</u>

**NOTE 9 - LONG-TERM DEBT**

A schedule of changes in long-term debt for the year ended June 30, 2015 is shown below:

	<u>Balance July 1, 2014</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance June 30, 2015</u>	<u>Due Within One Year</u>
General Obligation Bonds	\$ 37,496,861		\$ 1,394,293	\$ 36,102,568	\$ 1,178,102
Accreted Interest	33,295,140	\$ 3,638,921	1,966,955	34,967,106	2,481,300
Capital Lease Obligations	12,196		12,196	0	
Other Long-term Debt	241,250		48,250	193,000	48,250
Compensated Absences	<u>100,321</u>		<u>5,308</u>	<u>95,013</u>	<u>95,013</u>
Totals	<u>\$ 71,145,768</u>	<u>\$ 3,638,921</u>	<u>\$ 3,427,002</u>	<u>\$ 71,357,687</u>	<u>\$ 3,802,665</u>

Payments on the general obligation bonds and accreted interest will be made from the Bond Interest and Redemption Fund. All other payments will be made from the General Fund.

**NOTE 10 - OTHER POST EMPLOYMENT BENEFITS**

In addition to the benefits described in Note 12, the District provides health, vision and dental benefits to qualified retirees. The Post Employment Benefit Plan (Plan) is a single-employer defined benefit healthcare plan administered by the District. The Plan provides medical, dental, and vision insurance benefits to eligible retirees. Membership of the Plan consists of 68 retirees and beneficiaries currently receiving benefits and 417 active plan members. The unfunded portion of annual required contributions (net OPEB obligation) is presented in the statement of net position as a portion of long-term obligations.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

NOTE 10 - OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

*Funding Policy*

In order to fully fund the plan, the District would be required to contribute the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years.

*Annual OPEB Cost*

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the last three years was as follows:

<u>Fiscal Year Ended June 30</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2015	\$964,089	14.7%	\$4,815,172
2014	\$924,019	18.2%	\$3,992,328
2013	\$915,400	23.3%	\$3,236,271

The District's annual other post-employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's net OPEB obligation:

Annual required contribution	\$ 1,059,853
Interest on OPEB obligation	179,655
Adjustment to annual required contribution	<u>(275,419)</u>
Annual OPEB cost (expense)	964,089
Payments made	<u>(141,245)</u>
Increase in net OPEB obligation	822,844
Net OPEB obligation-beginning of year	<u>3,992,328</u>
Net OPEB obligation-end of year	<u>\$4,815,172</u>

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 10 - OTHER POST EMPLOYMENT BENEFITS (CONCLUDED)

*Funding Status and Funding Progress*

As of July 1, 2014, the most recent actuarial valuation date, the actuarial accrued liability for benefits was \$8,282,581, all of which is unfunded.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

*Actuarial Methods and Assumptions*

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefits costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2014, actuarial valuation, the "projected unit credit" actuarial cost method was used. The actuarial assumptions included a 4.5% projected unit credit investment rate of return (net of administrative expenses), which is a blended rate of the expected long-term investment returns on plan assets and on the employer's own investments calculated based on the funded level of the plan at the valuation date, and an annual healthcare cost trend rate of 7% for medical and 4% for dental and vision. The UAAL is being amortized over an initial thirty years using a level-dollar basis. The remaining amortization period at June 30, 2013 is assumed to be twenty-five years.

NOTE 11 - LEASES

Operating Leases

The District has entered into two office equipment leases that extend beyond the current fiscal year. The District does not intend to buy-out the equipment at the end of the lease and historically has turned in the old equipment for new. The following is a schedule by year of minimum future rentals on non-cancelable operating leases as of June 30, 2015:

<u>Year Ended June 30</u>	<u>Future Minimum Rent Payments</u>
2016	\$ 133,364
2017	3,636
Total	<u>\$ 137,000</u>

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 11 - LEASES (CONCLUDED)

The District paid \$392,820 for related rents in 2014-2015. The District will receive no sublease rentals nor pay any contingent rentals for this equipment.

NOTE 12 - EMPLOYEE RETIREMENT SYSTEMS

Qualified employees are covered under cost-sharing multiple-employer contributory retirement plans maintained by agencies of the State of California. Certificated employees are members of the California State Teachers' Retirement System (STRS) and classified employees are members of the California Public Employees' Retirement System (CalPERS).

*Pension Plan Fiduciary Net Position.* The plans fiduciary net positions disclosed in this report may differ from the plan assets reported in the funding actuarial valuations reported due to several reasons. First, for the accounting valuations, items such as deficiency reserves, fiduciary self-insurance and OPEB expense are included in fiduciary net positions. These amounts are excluded for rate setting purposes in the funding actuarial valuations. In addition, differences may result from early closing and final reconciled reserves.

A. State Teachers' Retirement System (STRS)

*Plan Description.* The Center Joint Unified School District contributes to the State Teachers' Retirement System (STRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by STRS. The State of California is a Nonemployer Contributing Entity to STRS. The plan provides retirement, disability, and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. Although CalSTRS is the administrator of the STRS, the state is the sponsor of the STRS and obligor of the trust. In addition, the state is both an employer and nonemployer contributing entity to the STRS. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalSTRS annual financial report may be obtained from CalSTRS, 100 Waterfront Place, West Sacramento, California 95610.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 12 - EMPLOYEE RETIREMENT SYSTEMS (CONTINUED)

A. State Teachers' Retirement System (STRS) (Continued)

*Benefit.* STRS provides defined benefit program benefits under two formulas: 2% at 60 for members hired on or before December 31, 2012 and 2% at 62 for members hired after that date. Both formulas define hire as the date at which the member was hired to perform service that could be creditable to CalSTRS. The benefit under each formula is calculated as 2% per year of creditable service. The 2% at 60 formula uses final compensation to calculate the benefit. The 2% at 62 formula uses an average of the highest compensation for three consecutive years to calculate the benefit.

*Funding Policy.* Required member, employer and state contribution rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. Contribution rates are expressed as a level percentage of payroll using the entry age normal actuarial cost method. Active plan members are required to contribute 8.15% of their salary and the Center Joint Unified School District and the State are required to contribute actuarially determined rates. The actuarial methods and assumptions used for determining the rates are those adopted by the STRS Teachers' Retirement Board. The required employer contribution rate for fiscal year 2013-2014 was 8.25% and for fiscal year 2014-2015 8.88% of annual payroll. The required State contribution rate for fiscal year 2014-2015 was 5.68%. The Center Joint Unified School District's contributions to STRS for the fiscal years ending June 30, 2015, 2014 and 2013 were \$1,643,158, \$1,430,390, and \$1,391,316, respectively, and equal 100% of the required contributions for each year.

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions.* At June 30, 2015 the District reported a liability of \$23,374,800 proportionate share of the net pension liability for STRS. The net pension liability was measured as of June 30, 2014, and the total pension liability used to calculate the net pension liability was determined by applying update procedures to an actuarial valuation as of June 30, 2013. The District's proportion of the net pension liability was based on a projection of the District's and the State of California's (non-employer contributing entity) long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts and the state, actuarially determined. At June 30, 2014, the District's proportion of contributions was 0.0400 percent.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

NOTE 12 - EMPLOYEE RETIREMENT SYSTEMS (CONTINUED)

A. State Teachers' Retirement System (STRS) (Continued)

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Concluded).* For the year ended June 30, 2015, the District recognized pension expense of \$2,600,865 which included the State's required on-behalf contribution. At June 30, 2015, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Deferred Outflows and Inflows of Resources:		
Difference between expected and actual experience	-	-
Changes in Assumptions	-	-
Net difference between projected and actual earnings on pension plan investments	-	\$ 5,756,000
Changes in proportion and differences between District contributions and proportionate share of contributions	-	-
District contributions subsequent to measurement date of June 30, 2014	\$ 1,643,158	-
Totals	<u>\$ 1,643,158</u>	<u>\$ 5,756,000</u>

*Actuarial Assumptions.* The total pension liability for STRS was determined by applying update procedures to a financial reporting actuarial valuation as of June 30, 2013, and rolling forward the total pension liability to June 30, 2014. The financial reporting actuarial valuation as of June 30, 2013, used the following actuarial methods and assumptions, applied to all prior periods included in the measurement:

Experience Study	July 1, 2006, through June 30, 2010
Actuarial Cost Method	Entry age normal
Investment rate of return	7.60%
Consumer Price Inflation	3.00%
Wage Growth	3.75%
Post-retirement Benefit Increases	2.00% simple for DB

CalSTRS uses custom mortality tables to best fit the patterns of mortality among its members. These custom tables are based on RP2000 series table adjusted to fit CalSTRS experience. RP2000 series tables are an industry standard set of mortality rates published by the Society of Actuaries. See CalSTRS July 1, 2006 - June 30, 2010 Experience Analysis for more information.



CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

NOTE 12 - EMPLOYEE RETIREMENT SYSTEMS (CONTINUED)

A. State Teachers' Retirement System (STRS) (Continued)

*Actuarial Assumptions (Concluded).* The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The best-estimate ranges were developed using capital market assumptions from CalSTRS general investment consultant (Pension Consulting Alliance-PCA) as an input to the process. Based on the model from CalSTRS consulting actuary's (Milliman) investment practice, a best estimate range was determined by assuming the portfolio is re-balanced annually and that annual returns are lognormally distributed and independent from year to year to develop expected percentiles for the long-term distribution of annualized returns. The assumed asset allocation by PCA is based on Board policy for target asset allocation in effect on February 2, 2012, the date the current experience study was approved by the Board. Best estimates of 10-year geometric real rates of return and the assumed asset allocation for each major asset class used as input to develop the actuarial investment rate of return are summarized in the following table:

<u>Asset Class</u>	<u>Assumed Asset Allocation</u>	<u>Long-Term* Expected Real Rate of Return</u>
Global Equity	47%	4.50%
Private Equity	12%	6.20%
Real Estate	15%	4.35%
Inflation Sensitive	5%	3.20%
Fixed Income	20%	0.20%
Cash/Liquidity	1%	0.00%

\* 10-year geometric average

*Discount Rate.* The discount rate used to measure the total pension liability was 7.60 percent. The projection of cash flows used to determine the discount rate assumed the contributions from plan members and employers will be made at statutory contribution rates. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return (7.60 percent) and assuming the contributions, benefit payments, and administrative expense occurred midyear. Based on those assumptions, the STRS's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payment to determine the total pension liability.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

NOTE 12 - EMPLOYEE RETIREMENT SYSTEMS (CONTINUED)

A. State Teachers' Retirement System (STRS) (Concluded)

Presented below is the District's proportionate share of the net pension liability of employers and the state using the current discount rate of 7.60 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is one to three percent lower or one to three percent higher than the current rate:

Discount Rate	Net Pension Liability of Employers
3% Decrease (4.60%)	\$ 71,410,000
2% Decrease (5.60%)	52,229,200
1% Decrease (6.60%)	36,435,200
Current Discount Rate (7.60%)	23,374,800
1% Increase (8.60%)	12,484,800
2% Increase (9.60%)	3,334,400
3% Increase (10.60%)	(4,383,600)

B. California Public Employees Retirement System (CalPERS)

*Plan Description.* The Center Joint Unified School District contributes to the School Employer Pool under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Law. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS' annual financial report may be obtained from the CalPERS Executive Office, 400 Q Street, Room 1820, Sacramento, CA 95814.

*Funding Policy.* Active plan members were required to contribute 6.974% of their salary and the Center Joint Unified School District was required to contribute an actuarially annually determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution rate for fiscal 2013-2014 was 11.442% and for fiscal year 2014-2015 11.771% of annual payroll. The contribution requirements of the plan members are established by State statute. The Center Joint Unified School District's employer contributions to CalPERS for the fiscal year ending June 30, 2015, 2014 and 2013 were \$744,062, \$698,852 and \$660,256, respectively and equal 100% of the required contributions for each year.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

NOTE 12 - EMPLOYEE RETIREMENT SYSTEMS (CONTINUED)

B. California Public Employees Retirement System (CalPERS) (Continued)

*Benefits.* CalPERS provides defined benefit program benefits based on members' years of service, age, final compensation and benefit formula. Members become fully vested in their retirement benefits earned to date after five years of credited service.

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions.* At June 30, 2015, the District reported a liability of \$6,607,117 for its proportionate share of the net pension liability for CalPERS. The net pension liability was measured as of June 30, 2014, and the total pension liability used to calculate the net pension liability was determined by applying update procedures to an actuarial valuation as of June 30, 2013. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts and the state, actuarially determined. At June 30, 2014, the District's proportion of contributions was 0.0582 percent.

For the year ended June 30, 2015, the District recognized pension expense of \$744,062. At June 30, 2015, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Deferred Outflows and Inflows of Resources:		
Difference between expected and actual experience	-	-
Changes in Assumptions	-	-
Net difference between projected and actual earnings on pension plan investments	-	\$ 2,270,279
Changes in proportion and differences between District contributions and proportionate share of contributions	-	-
District contributions subsequent to measurement date of June 30, 2014	\$ 744,062	-
Totals	<u>\$ 744,062</u>	<u>\$ 2,270,279</u>

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

NOTE 12 - EMPLOYEE RETIREMENT SYSTEMS (CONTINUED)

B. California Public Employees Retirement System (CalPERS) (Continued)

*Actuarial Assumptions.* For the year ended June 30, 2014, the total pension liability was determined by rolling forward the June 30, 2013 total pension liability. The June 30, 2013 and the June 2014 total pension liabilities were based on the following actuarial methods and assumptions:

Experience Study	July 1, 1997 through June 30, 2011
Actuarial Cost Method	Entry age normal
Investment rate of return	7.50%
Consumer price inflation	2.75%
Wage Growth	Varies by entry age and service
Post-retirement Benefit Increases	Contract COLA up to 2.00% until purchasing power protection allowance floor on purchasing power applies, 2.75% thereafter

CalPERS uses a mortality table based on CalPERS specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB.

*Discount Rate.* The discount rate used to measure the total pension liability was 7.50 percent. A projection of the expected benefit payments and contributions was performed to determine if assets would run out. The test revealed the assets would not run out. Therefore the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability for the Schools Pool.

The following presents the net pension liability of the Plan as of June 30, 2014, calculated using the discount rate of 7.50 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1percentage-point lower (6.50 percent) or 1 percentage-point higher (8.50 percent) than the current rate:

Discount Rate	Plan's Net Pension Liability
1% Decrease (6.50%)	\$ 11,558,016
Current Discount Rate (7.50%)	6,573,690
1% Increase (8.50%)	2,408,772

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 12 - EMPLOYEE RETIREMENT SYSTEMS (CONCLUDED)

B. California Public Employees Retirement System (CalPERS) (Concluded)

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

<u>New Strategic Asset Class</u>	<u>Real Return Allocation</u>	<u>Real Return Years 1-10<sup>1</sup></u>	<u>Years 11+<sup>2</sup></u>
Global Equity	47%	5.25%	5.71%
Global Fixed Income	19%	0.99%	2.43%
Inflation Sensitive	6%	0.45%	3.36%
Private Equity	12%	6.83%	6.95%
Real Estate	11%	4.50%	5.13%
Infrastructure and Forestland	3%	4.50%	5.09%
Cash/Liquidity	2%	(0.55)%	(1.05)%

<sup>1</sup> An expected inflation of 2.5% used for this period

<sup>2</sup> An expected inflation of 3.0% used for this period

C. Social Security

As established by Federal law, all public sector employees who are not members of their employer's existing retirement system (STRS or PERS) must be covered by social security or an alternative plan. The District has elected to use Social Security.

D. On Behalf Payment

The District was recipients of on-behalf payments made by the State of California to the State Teachers Retirement System (STRS). These payments consist of State general fund contributions of \$957,706 to STRS (5.68% of salaries subject to STRS).

NOTE 13 - STUDENT BODY FUNDS

The Student Body Funds often engage in activities, which involve cash transactions. These transactions are not subject to adequate internal accounting control prior to deposits being recorded in the bank accounts. It has been determined on a cost benefit basis that providing increased internal control in this area does not justify the additional costs that would be necessary to control receipts prior to the point of deposit.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 14 - COMMITMENTS AND CONTINGENCIES

A. Litigation

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2015.

B. State and Federal Allowances, Awards and Grants

The District has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. If the review or audit discloses exceptions, the District may incur a liability to grantor agencies.

The District has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursements will not be material.

C. Joint Ventures

The District participates in a joint venture under a joint powers agreement (JPA) with the Schools Insurance Group. The relationship between the District and the JPA is such that the JPA is not a component unit of the District for financial reporting purposes.

The JPA arranges for and/or provides coverage for its members. The JPA is governed by a board consisting of a representative from each member district. The board controls the operations of their JPA, including selection of management and approval of operating budgets independent of any influence by the member districts beyond their representation on the Board. Each member district pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionately to their participation in the JPA.

NOTE 15 - NEGATIVE ENDING FUND BALANCE

The Capital Facilities Fund ended the year with a negative ending fund balance of \$1,301,009. The negative fund balance will be eliminated by future program surpluses and transfer from other funds. The District has assigned an equal amount of ending fund balance in the General Fund.

CENTER JOINT UNIFIED SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 16 - RISK MANAGEMENT

A. Property and Liability

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year ending June 30, 2015, the District contracted with Schools Insurance Authority, JPA (SIA) for property and liability insurance coverage and Schools Insurance Authority, JPA for theft insurance coverage. Settled claims have not exceeded this commercial coverage in any of the past three years. There has not been a significant change in coverage from the prior year.

B. Workers' Compensation

For fiscal year 2015, the District participated in the Schools Insurance Authority, JPA (SIA), an insurance purchasing pool. The intent of the SIA pool is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the SIA pool.

The workers' compensation experience of the participating districts is calculated as one experience and a common premium rate is applied to all districts in the SIA pool. Each participant pays its workers' compensation premium based on its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage. A participant will then either receive money from or be required to contribute to the "equity-pooling fund." This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the SIA pool. Participation in the SIA pool is limited to districts that can meet the SIA pool selection criteria.

NOTE 17 - RESTATEMENT OF NET POSITION

The amounts previously reported as Governmental Activities Net Position at June 30, 2014 on the Government-Wide Statement of Net Position have been restated due to implementing Governmental Accounting Standards Board (GASB) Statement 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*. The June 30, 2014, Net Position is being restated to recognize the net effect resulting from recognition of Deferred Outflows of Pension costs and related pension liability as follows:

	Government-Wide Financial Statements
Net Position, June 30, 2014 as originally reported	\$ 4,141,085
Retroactive recognition of the District's share of unfunded pension liabilities for STRS and PERS	(35,436,304)
Net Position, June 30, 2014 as restated	<u>\$ (31,295,219)</u>

CENTER JOINT UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 18- SUBSEQUENT EVENTS

Management has evaluated subsequent events through November 19, 2015, the date on which the financial statements were available to be issued.



## REQUIRED SUPPLEMENTARY INFORMATION SECTION

CENTER JOINT UNIFIED SCHOOL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES - BUDGET (GAAP) AND ACTUAL  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

	Budgeted Amounts			Variance with Final Budget - Positive (Negative)
	Original	Final	Actual Amounts (GAAP Basis)	
REVENUES				
Local Control Funding Formula Sources:				
State Apportionments	\$ 27,026,072	\$ 28,913,265	\$ 27,110,739	\$ (1,802,526)
Local Sources	5,133,121	5,265,959	5,263,157	(2,802)
Total Local Control Funding Formula Sources	32,159,193	34,179,224	32,373,896	(1,805,328)
Federal Revenue	2,429,718	2,793,673	2,534,456	(259,217)
Other State Revenue	1,486,650	1,947,012	2,872,812	925,800
Other Local Revenue	2,013,704	2,038,504	2,263,125	224,621
Total Revenues	38,089,265	40,958,413	40,044,289	(914,124)
EXPENDITURES				
Certificated Salaries	18,542,895	18,765,526	18,459,171	306,355
Classified Salaries	6,237,133	6,596,962	6,559,745	37,217
Employee Benefits	7,506,485	7,169,809	8,132,629	(962,820)
Books and Supplies	1,431,731	1,975,740	1,476,012	499,728
Services and Other				
Operating Expenditures	4,525,299	4,898,122	4,275,204	622,918
Capital Outlay		316,192	260,007	56,185
Debt Service:				
Principal Retirement	65,501	65,501	60,446	5,055
Interest and Fiscal Charges	809	809	809	
Other Outgo	187,217	366,999	345,967	21,032
Total Expenditures	38,497,070	40,155,660	39,569,990	585,670
Excess of Revenues Over (Under) Expenditures	(407,805)	802,753	474,299	(328,454)
Other Financing (Uses):				
Operating Transfers Out	(93,051)	(114,116)	(1,973)	112,143
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(500,856)	688,637	472,326	(216,311)
Fund Balances - July 1, 2014	5,522,864	6,205,262	6,205,262	0
Fund Balances - June 30, 2015	\$ 5,022,008	\$ 6,893,899	\$ 6,677,588	\$ (216,311)

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT  
SCHEDULE OF OTHER POSTEMPLOYMENT BENEFITS (OPEB)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

Schedule of Funding Progress							
Fiscal Year Ended	Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded Actuarial Accrued Liability (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
6/30/13	July 1, 2012	\$ -	\$ 7,446,487	\$ 7,446,487	0%	\$ 22,653,563	33%
6/30/14	July 1, 2012	\$ -	\$ 7,446,487	\$ 7,446,487	0%	\$ 23,106,634	32%
6/30/15	July 1, 2014	\$ -	\$ 8,282,581	\$ 8,282,581	0%	\$ 24,798,975	33%

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT  
SCHEDULES OF THE DISTRICT'S PROPORTIONATE SHARE OF THE  
NET PENSION LIABILITY  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

**California State Teachers' Retirement System (CalSTRS)**

	<u>2015</u>
District's proportion of the net pension liability	0.0400%
District's proportionate share of the net pension liability	\$ 23,374,800
District's covered-employee payroll	\$ 17,338,061
District's proportionate share of the net pension liability as a percentage of its covered-employee payroll	135%
Plan fiduciary net position as a percentage of the total pension liability	77%

**Public Employee Retirement System (CalPERS)**

District's proportion of the net pension liability	0.0582%
District's proportionate share of the net pension liability	\$ 6,607,117
District's covered-employee payroll	\$ 6,107,779
District's proportionate share of the net pension liability as a percentage of its covered-employee payroll	108%
Plan fiduciary net position as a percentage of the total pension liability	83%

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT  
SCHEDULES OF THE DISTRICT CONTRIBUTIONS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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**California State Teachers' Retirement System (CalSTRS)**

	<u>2015</u>
Contractually required contribution	\$ 1,430,390
Contributions in relation to the contractually required contribution	<u>1,430,390</u>
Contribution deficiency (excess)	<u>\$ -</u>
District's covered-employee payroll	<u>\$ 17,338,061</u>
Contributions as a percentage of covered-employee payroll	<u>8.250%</u>

**Public Employee Retirement System (CalPERS)**

Contractually required contribution	\$ 698,852
Contributions in relation to the contractually required contribution	<u>698,852</u>
Contribution deficiency (excess)	<u>\$ -</u>
District's covered-employee payroll	<u>\$ 6,107,779</u>
Contributions as a percentage of covered-employee payroll	<u>11.442%</u>

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - PURPOSE OF SCHEDULES

A. Budgetary Comparison Schedule

The District employs budget control by object codes and by individual appropriation accounts. Budgets are prepared on the modified accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board. The budgets are revised during the year by the Board of Trustees to provide for revised priorities. Expenditures cannot legally exceed appropriations by major object code. The originally adopted and final revised budgets for the General Fund are presented as Required Supplementary Information. The basis of budgeting is the same as GAAP.

As of June 30, 2015, excess of expenditures over appropriations in individual funds were as follows:

<u>Fund</u>	<u>Excess Expenditures</u>
Major Governmental Funds:	
General Fund	
Employee Benefits	\$ 962,820

The District did not prepare a budget for the Bond Interest and Redemption Fund.

The District did not revise the budget for the STRS pension expense covered by State of California direct payments.

B. Schedule of Other Postemployment Benefits Funding Progress

The Schedule of Funding Progress presents multi-year trend information which compares, over time, the actuarially accrued liability for benefits with the actuarial value of accumulated plan assets.

C. Schedules of District's Proportionate Share of the Net Pension Liability

These schedules present information on the District's portion of the Net Pension Liability of CalSTRS and the Net Pension Liability of CalPERS in compliance with GASB 68.

CENTER JOINT UNIFIED SCHOOL DISTRICT  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - PURPOSE OF SCHEDULES (CONCLUDED)

C. Schedules of District's Proportionate Share of the Net Pension Liability (Concluded)

These will be 10-year schedules. However, this is the first year of implementation of GASB 68 and the information in these schedules is not required to be presented retroactively. Years will be added to these schedules in future fiscal years until 10 years of information is available.

D. Schedules of District Contributions

These schedules provide information about the District's required and actual contributions to CalSTRS and CalPERS during the year.

These will be 10-year schedules. However, this is the first year of implementation of GASB 68 and the information in these schedules is not required to be presented retroactively. Years will be added to these schedules in future fiscal years until 10 years of information is available.

## SUPPLEMENTARY INFORMATION SECTION



# CENTER JOINT UNIFIED SCHOOL DISTRICT

ANTELOPE, CALIFORNIA

JUNE 30, 2015

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## ORGANIZATION

The Center Joint Unified School District was established on July 1, 1858 and comprises an area located in Sacramento and Placer Counties. There were no changes in the boundaries of the District during the current year. The District currently operates four elementary schools, one middle school and one high school. The District also maintains a continuation high school and an adult education program. The District is the authorizing LEA for Antelope View Charter School and Global Youth Charter School.

## GOVERNING BOARD

<u>Name</u>	<u>Office</u>	<u>Term Expires</u>
Kelly Kelley	President	2018
Delrae Pope	Clerk	2016
Nancy Anderson	Member	2016
Jeremy Hunt	Member	2018
Donald E. Wilson	Member	2018

## ADMINISTRATION

Scott Loehr  
Superintendent

Jeanne Bess  
Director of Fiscal Services

CENTER JOINT UNIFIED SCHOOL DISTRICT  
SCHEDULE OF AVERAGE DAILY ATTENDANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

	Second Period Report	Annual Report
Regular ADA		
Transitional Kindergarten through Third	1,309	1,307
Fourth through Sixth	979	980
Seventh and Eighth	661	656
Ninth through Twelfth	1,264	1,252
Special Education - Nonpublic, Nonsectarian Schools		
Transitional Kindergarten through Third	1	2
Fourth through Sixth	1	2
Ninth through Twelfth	1	1
Extended Year Special Education - Nonpublic, Nonsectarian Schools		
Ninth through Twelfth	1	1
ADA Totals	<u>4,217</u>	<u>4,201</u>

Antelope View Charter School

Regular ADA		
Ninth through Twelfth	24	25
Classroom-based ADA for Ninth through Twelfth	0	0
ADA Totals	<u>24</u>	<u>25</u>
Classroom-based ADA Totals	<u>0</u>	<u>0</u>

Global Youth Charter School

Regular ADA		
Seventh and Eighth	25	25
Classroom-based ADA for Seventh through Eighth	25	25
Ninth through Twelfth	49	49
Classroom-based ADA for Ninth through Twelfth	49	49
ADA Totals	<u>74</u>	<u>74</u>
Classroom-based ADA Totals	<u>74</u>	<u>74</u>

Average daily attendance is a measurement of the numbers of pupils attending classes of the District and Charter Schools. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to the school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

CENTER JOINT UNIFIED SCHOOL DISTRICT  
SCHEDULE OF INSTRUCTIONAL TIME OFFERED  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

Grade Level	Minutes Requirement	Minutes Requirement as Reduced	2014-2015 Actual Minutes	Number of Days Traditional Calendar	Status
Kindergarten	36,000	35,000	36,130	180	In Compliance
Grade 1	50,400	49,000	54,470	180	In Compliance
Grade 2	50,400	49,000	54,470	180	In Compliance
Grade 3	50,400	49,000	54,470	180	In Compliance
Grade 4	54,000	52,500	54,470	180	In Compliance
Grade 5	54,000	52,500	54,470	180	In Compliance
Grade 6	54,000	52,500	54,470	180	In Compliance
Grade 7	54,000	52,500	56,804	180	In Compliance
Grade 8	54,000	52,500	56,804	180	In Compliance
Grade 9	64,800	63,000	65,145	180	In Compliance
Grade 10	64,800	63,000	65,145	180	In Compliance
Grade 11	64,800	63,000	65,145	180	In Compliance
Grade 12	64,800	63,000	65,145	180	In Compliance

The District has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day. The District has not met its local control funding formula target.

Districts that participate in Longer Day Incentive Funding or that met or exceed their local control funding formula target, must provide at least the number of instructional minutes specified in Education Code Section 46201(b) or 46207(a), shown as the minutes requirement above.

For the 2014-2015 school year, a school district may reduce up to five days of instruction or equivalent number of minutes without incurring penalties pursuant to Education Code Sections 46201.2(b) and 46207(c).

Global Youth Charter School

Grade Level	Minutes Requirement	Minutes Requirement As Reduced	2014-2015 Actual Minutes	Number of Days Traditional Calendar	Status
Grade 7	54,000	52,457	62,810	180	In Compliance
Grade 8	54,000	52,457	62,810	180	In Compliance
Grade 9	64,800	62,949	65,670	180	In Compliance
Grade 10	64,800	62,949	65,670	180	In Compliance
Grade 11	64,800	62,949	65,670	180	In Compliance
Grade 12	64,800	62,949	65,670	180	In Compliance

Charter Schools must maintain their instructional minutes at the levels required by Education Code Section 47612.5, reduced pursuant to the provisions of Education Code Section 46201.2(b) for the 2014-2015 school year.

CENTER JOINT UNIFIED SCHOOL DISTRICT

SCHEDULE OF CHARTER SCHOOLS

FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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This schedule is provided to list all charter schools chartered by the District and displays information for each charter school on whether or not the charter school is included in the District audit.

The District operated two charter schools during 2014-2015, Antelope View Charter School and Global Youth Charter School. The financial activities of Antelope View Charter School and Global Youth Charter School are combined and presented in the General Fund of these financial statements.

SEE NOTES TO SUPPLEMENTARY INFORMATION

CENTER JOINT UNIFIED SCHOOL DISTRICT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

Program Name:	Federal Catalog Number	Pass-Through Entity Identifying Number	Program Expenditures
U.S. Department of Agriculture:			
Passed through the California			
Department of Education (CDE):			
Child Nutrition Cluster:			
National School Lunch (Sec 4 and Sec 11)**	10.555	13523/13524	\$ 1,109,214
School Breakfast Needy	10.553	13526	211,650
Meal Supplements	10.556	13528	1,674
Subtotal Child Nutrition Cluster			<u>1,322,538</u>
Total U.S. Department of Agriculture			<u>1,322,538</u>
U.S. Department of Education:			
Passed Through California Department of Rehabilitation:			
State Vocational Rehabilitation Services Program *	84.126A	10006	<u>56,948</u>
Passed through CDE:			
Adult Education Cluster:			
Adult Secondary Education	84.002	13978	2,738
English Literacy & Civics Education	84.002A	14109	7,284
Adult Basic Education & ESL	84.002A	14508	13,245
Subtotal Adult Education Cluster			<u>23,267</u>
Title I Cluster:			
NCLB - Title I, Part A, Basic Grants Low Income and Neglected	84.010*	14329	1,016,211
NCLB - Title I, Part A, Program Improvement LEA Corrective Action	84.010*	14955	44,199
Subtotal Title I Cluster			<u>1,060,410</u>
Special Education Cluster:			
IDEA, Basic Local Assistance, Part B, Section 611	84.027	13379	853,018
IDEA, Preschool Local Entitlements Part B, Section 611	84.027A	13682	22,232
IDEA, Mental Health Allocation Plan, Part B, Section 611	84.027A	14468	48,668
IDEA, Preschool Grants	84.173	13430	43,488
Subtotal Special Education Cluster			<u>967,406</u>
NCLB: Title III, Limited English Proficient (LEP) Student Program	84.365	14346	64,363
NCLB: Title II, Part A, Teacher Quality	84.367	14341	122,060
NCLB: Title X, McKinney-Vento Homeless Assistance	84.196	14332	48,781
Vocational Programs - Adult Sec 131 (Carl Perkins Act)	84.048	14894	51,444
Total U.S. Department of Education			<u>2,394,679</u>
U.S. Department of Health and Human Services:			
Passed through California Department of Health Care Services:			
Medi-Cal Billing Option	93.778	10013	<u>163,044</u>
Passed through CDE:			
Child Care and Development Block Grant Cluster:			
Child Development: Quality Improvement Activities	93.575*	13979	101,252
Child Development: Federal Child Care, Center Based	93.596*	13609	184,036
Subtotal Child Care and Development Block Grant Cluster			<u>285,288</u>
Total U.S. Department of Health and Human Services			<u>448,332</u>
Total Federal Programs			<u>\$ 4,165,549</u>

\* Denotes a Major Program

\*\* Does not include the fair value of commodities received, which totaled \$178,811

SEE NOTES TO SUPPLEMENTARY INFORMATION

CENTER JOINT UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF UNAUDITED ACTUALS  
WITH AUDITED FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

	General Fund	Charter School Special Revenue Fund	Special Reserve Fund for Other Than Capital Outlay Projects
June 30, 2015, Annual Unaudited Actual Financial Report Fund Balance	\$ 4,205,651	\$ 451,986	\$ 2,359,517
Adjustments and Reclassifications Increasing (Decreasing) the Fund Balance:			
Overstatement of Local Control Funding Formula Sources	(333,026)		
Understatement of Contract Services	(6,540)		
To conform with GAAP, activity reported separately by the District in certain Special Revenue Funds is reported in the General Fund in these financial statements.	2,811,503	(451,986)	(2,359,517)
Net Adjustments and Reclassifications	2,471,937	(451,986)	(2,359,517)
June 30, 2015, Audited Financial Statement Fund Balance	\$ 6,677,588	\$ 0	\$ 0

Auditor's Comments

The audited financial statements of all other funds were in agreement with the Unaudited Actual Financial Report for the year ended June 30, 2015.

CENTER JOINT UNIFIED SCHOOL DISTRICT  
SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

	Budget 2015-2016	2014-2015	2013-2014	2012-2013
<u>General Fund</u>				
Revenues and Other Financial Sources	\$ 41,143,863	\$ 40,044,289	\$ 36,742,180	\$ 34,947,824
Expenditures	40,462,178	39,569,990	37,361,918	34,802,617
Other Uses and Transfers Out	281,978	1,973	76,051	70,384
Total Outgo	40,744,156	39,571,963	37,437,969	34,873,001
Change in Fund Balance (Deficit)	399,707	472,326	(695,789)	74,823
Ending Fund Balance	\$ 5,450,691	\$ 6,677,588	\$ 6,205,262	\$ 6,901,051
Available Reserves	\$ 1,488,382	\$ 3,525,325	\$ 2,901,216	\$ 4,018,512
Reserve for Economic Uncertainties	\$ 1,202,455	\$ 2,199,508	\$ 1,295,500	\$ 1,013,450
Unassigned Fund Balance	\$ 285,927	\$ 1,325,817	\$ 1,605,716	\$ 3,005,062
Available Reserves as a Percentage of Total Outgo	3.7%	8.9%	7.7%	11.5%
Total Long-Term Debt	\$ 67,650,035	\$ 71,357,687	\$ 71,145,768	\$ 70,353,720
Average Daily Attendance at P-2	4,287	4,315	4,409	4,558

This schedule discloses the District's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the District's ability to continue as a going concern for a reasonable period of time.

Available reserves consist of all unassigned fund balances and all funds reserved for economic uncertainty contained with the General Fund.

The General Fund Balance has decreased by \$148,640 over the past three years. For a District this size the State recommends available reserves of at least 3 percent of total general fund expenditures, transfers out and other uses (total outgo).

Average Daily Attendance (ADA) as shown above has decreased 243 during the past two years. The amounts above include Charter School ADA.

The amounts reported as Budget 2015-2016 are presented for additional analysis and have not been audited.

SEE NOTES TO SUPPLEMENTARY INFORMATION

CENTER JOINT UNIFIED SCHOOL DISTRICT  
COMBINING BALANCE SHEET  
NON-MAJOR FUNDS  
JUNE 30, 2015

	Adult Education Fund	Child Development Fund	Cafeteria Fund	Deferred Maintenance Fund	Building Fund	Capital Facilities Fund	County School Facilities Fund	Total Non-Major Governmental Funds
<b>ASSETS</b>								
Cash	\$ 12,394	\$ 53,768	\$ 61,190	\$ 17,589	\$ 4,739		\$ 1,054,205	\$ 1,203,885
Accounts Receivable	22,021	242	15,721	115	13		2,478	40,590
Due From Other Funds	17,000	1,973		3,209				22,182
Stores Inventory			23,918					23,918
<b>Total Assets</b>	<b>\$ 51,415</b>	<b>\$ 55,983</b>	<b>\$ 100,829</b>	<b>\$ 20,913</b>	<b>\$ 4,752</b>		<b>\$ 1,056,683</b>	<b>\$ 1,290,575</b>
<b>LIABILITIES AND FUND BALANCES</b>								
Liabilities:								
Deficit Cash						\$ 1,297,947		\$ 1,297,947
Accounts Payable	\$ 15,026	\$ 21,782	\$ 14,736	\$ 11,134		3,062		65,740
Due to Other Funds		34,201	39,676					73,877
<b>Total Liabilities</b>	<b>15,026</b>	<b>55,983</b>	<b>54,412</b>	<b>11,134</b>		<b>1,301,009</b>		<b>1,437,564</b>
<b>Fund Balances:</b>								
Nonspendable			24,918					24,918
Restricted			21,499		\$ 4,752		\$ 1,056,683	1,082,934
Committed	36,389			9,779		(1,301,009)		46,168
Unassigned (Deficit) (Note 15)								(1,301,009)
<b>Total Fund Balances (Deficit)</b>	<b>36,389</b>	<b>0</b>	<b>46,417</b>	<b>9,779</b>	<b>4,752</b>	<b>(1,301,009)</b>	<b>1,056,683</b>	<b>(146,989)</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 51,415</b>	<b>\$ 55,983</b>	<b>\$ 100,829</b>	<b>\$ 20,913</b>	<b>\$ 4,752</b>	<b>\$ 0</b>	<b>\$ 1,056,683</b>	<b>\$ 1,290,575</b>

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS



CENTER JOINT UNIFIED SCHOOL DISTRICT  
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES  
NON-MAJOR FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

	Adult Education Fund	Child Development Fund	Cafeteria Fund	Deferred Maintenance Fund	Building Fund	Capital Facilities Fund	County School Facilities Fund	Total Non-Major Governmental Funds
<b>REVENUES</b>								
Local Control Funding Formula Sources:								
State Apportionments	\$ 93,051			\$ 100,000				\$ 193,051
Total Local Control Funding Formula Sources	93,051			100,000				193,051
Federal Revenue	23,267	\$ 285,288	\$ 1,322,538					1,631,093
Other State Revenue	3,346	336,943	109,416					449,705
Other Local Revenue	40,573	242	321,849	115	\$ 1,284	\$ 19,713	\$ 2,478	386,254
Total Revenues	160,237	622,473	1,753,803	100,115	1,284	19,713	2,478	2,660,103
<b>EXPENDITURES</b>								
Certificated Salaries	101,187							101,187
Classified Salaries	18,175		618,223	2,103				638,501
Employee Benefits	25,415		274,967	194				300,576
Books and Supplies	10,565		805,739	52,728				869,032
Services and Other								
Operating Expenditures	7,437	590,245	57,370	125,413				780,465
Interest and Fiscal Charges						3,062		3,062
Other Outgo		34,201	39,676					73,877
Total Expenditures	162,779	624,446	1,795,975	180,438	0	3,062	0	2,766,700
Excess of Revenues Over (Under) Expenditures	(2,542)	(1,973)	(42,172)	(80,323)	1,284	16,651	2,478	(106,597)
Other Financing Sources:								
Operating Transfers In		1,973						1,973
Excess of Revenues and Other Sources Over (Under) Expenditures	(2,542)	0	(42,172)	(80,323)	1,284	16,651	2,478	(104,624)
Fund Balances - (Deficit) July 1, 2014	38,931	0	88,589	90,102	3,468	(1,317,660)	1,054,205	(42,365)
Fund Balances - (Deficit) June 30, 2015	\$ 36,389	\$ 0	\$ 46,417	\$ 9,779	\$ 4,752	\$ (1,301,009)	\$ 1,056,683	\$ (146,989)

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT  
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
AGENCY FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deductions</u>	<u>Ending Balance</u>
<b>ASSETS</b>				
Cash				
Spinelli Elementary School	\$ 9,368	\$ 25,350	\$ 29,990	\$ 4,728
Oak Hill Elementary School	18,378	58,891	55,516	21,753
North Country Elementary School	21,179	60,489	54,585	27,083
Dudley Elementary School	4,871	34,031	29,069	9,833
Wilson C. Riles Middle School	15,446	70,052	64,242	21,256
Center High School	162,378	466,255	497,612	131,021
McClellan High School	897	3,151	1,757	2,291
Center Adult School	0	4,112	3,688	424
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total Cash	<u>\$ 232,517</u>	<u>\$ 722,331</u>	<u>\$ 736,459</u>	<u>\$ 218,389</u>
<b>LIABILITIES</b>				
Due to Student Groups	<u>\$ 232,517</u>	<u>\$ 722,331</u>	<u>\$ 736,459</u>	<u>\$ 218,389</u>

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE STATEMENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT  
NOTES TO SUPPLEMENTARY INFORMATION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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NOTE 1 - PURPOSE OF STATEMENTS AND SCHEDULES

A. Schedule of Average Daily Attendance

Average daily attendance is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

B. Schedule of Instructional Time

This schedule presents information on the amount of instructional time and number of days offered by the District and each applicable charter school and whether the District complied with the provisions of Education Code Sections 46201 through 46208 and also whether the Charter School(s) complied with the provisions of Education Code Sections 47612 and 47612.5. The District has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day, and has not met its local control funding formula target.

C. Schedule of Charter Schools

This schedule is provided to list all charter schools chartered by the District and displays information for each charter school as to whether or not the charter school is included in the District audit.

D. Schedule of Expenditures of Federal Awards

The accompanying schedule of expenditures of Federal awards includes the Federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with requirements of the United States Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

E. Reconciliation of Unaudited Actual Financial Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balances of all funds and the total liabilities balance of the general long-term debt account group as reported on the Unaudited Actual Financial Report to the audited financial statements.

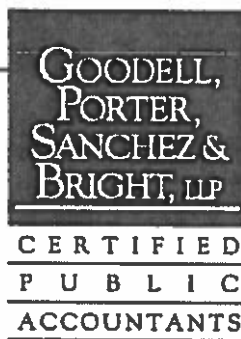
F. Schedule of Financial Trends and Analysis

This schedule is presented to improve the evaluation and reporting of the going concern status of the District.

G. Combining Statements and Individual Fund Schedules

Combining statements and individual fund schedules are presented for purposes of additional analysis, and are not a required part of the District's basic financial statements. These statements and schedules present more detailed information about the financial position and financial activities of the District's individual funds.

## OTHER INDEPENDENT AUDITOR'S REPORTS SECTION



JOHN L. GOODELL, CPA  
VIRGINIA K. PORTER, CPA  
BEVERLY A. SANCHEZ, CPA  
SUZY H. BRIGHT, CPA  
RICHARD J. GOODELL, CPA  
MICHELLE M. HANSON, CPA

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Board of Trustees  
Center Joint Unified School District  
Antelope, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Center Joint Unified School District, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise Center Joint Unified School District's basic financial statements and have issued our report thereon dated November 19, 2015.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Center Joint Unified School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Center Joint Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Center Joint Unified School District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Center Joint Unified School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

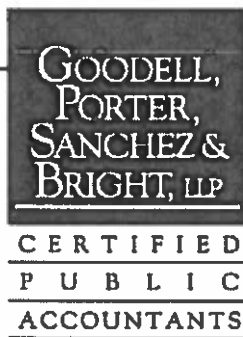
### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Goodell, Porter, Sanchez & Bright, LLP*

GOODELL, PORTER, SANCHEZ & BRIGHT, LLP  
Certified Public Accountants

November 19, 2015



JOHN L. GOODELL, CPA  
VIRGENIA K. PORTER, CPA  
BEVERLY A. SANCHEZ, CPA  
SUZY H. BRIGHT, CPA  
RICHARD J. GOODELL, CPA  
MICHELLE M. HANSON, CPA

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON  
INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133**

Board of Trustees  
Center Joint Unified School District  
Antelope, California

**Report on Compliance for Each Major Federal Program**

We have audited Center Joint Unified School District's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Center Joint Unified School District's major federal programs for the year ended June 30, 2015. Center Joint Unified School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of Center Joint Unified School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Center Joint Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Center Joint Unified School District's compliance.

**Opinion on Each Major Federal Program**

In our opinion, Center Joint Unified School District, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015.

### **Report on Internal Control Over Compliance**

Management of Center Joint Unified School District, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Center Joint Unified School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Center Joint Unified School District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in the internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

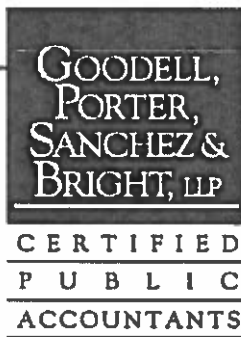
The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

*Goodell, Porter, Sanchez & Bright, LLP*

GOODELL, PORTER, SANCHEZ & BRIGHT, LLP  
Certified Public Accountants

November 19, 2015





JOHN L. GOODELL, CPA  
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## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH STATE LAWS AND REGULATIONS

Board of Trustees  
Center Joint Unified School District  
Antelope, California

We have audited Center Joint Unified School District's compliance with the types of compliance requirements described in the *2014-2015 Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting* that could have a direct and material effect on each of Center Joint Unified School District's State government programs as noted below for the year ended June 30, 2015.

### **Management's Responsibility**

Management is responsible for compliance with the requirements of State laws and regulations.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance with State laws and regulations of Center Joint Unified School District's State government programs based on our audit of the types of compliance requirements referred to below. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2014-2015 Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the applicable State laws and regulations listed below occurred. An audit includes examining, on a test basis, evidence about Center Joint Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion. However, our audit does not provide a legal determination of Center Joint Unified School District's compliance with those requirements.

In connection with the audit referred to above, we selected and tested transactions and records to determine the District's compliance with the state laws and regulations applicable to the following items:

<u>Description</u>	<u>Procedures Performed</u>
<b>Local Education Agencies Other Than Charter Schools:</b>	
Attendance	Yes
Teacher Certification and Mis-assignments	Yes
Kindergarten Continuance	Yes
Independent Study	No (see next page)
Continuation Education	Yes
Instructional Time	Yes
Instructional Materials	Yes
Ratio of Administrative Employees to Teachers	Yes
Classroom Teacher Salaries	Yes
Early Retirement Incentive	Not Applicable
GANN Limit Calculation	Yes
School Accountability Report Card	Yes

<u>Description</u>	<u>Procedures Performed</u>
Juvenile Court Schools	Not Applicable
Middle or Early College High Schools	Not Applicable
K-3 Grade Span Adjustment	Yes
Transportation Maintenance of Effort	Yes
Regional Occupational Centers or Programs Maintenance of Effort	Not Applicable
Adult Education Maintenance of Effort	Yes
<b>School Districts, County Office of Education and Charter Schools:</b>	
California Clean Energy Jobs Act	No (See Below)
After School Education and Safety Program:	
General Requirements	Not Applicable
After School	Not Applicable
Before School	Not Applicable
Proper Expenditure of Education Protection Account Funds	Yes
Common Core Implementation Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
<b>Charter Schools:</b>	
Attendance	Yes
Mode of Instruction	Yes
Non Classroom-Based Instruction/Independent Study	Yes
Determination of Funding for Non Classroom-Based Instruction	Yes
Annual Instructional Minutes - Classroom Based	Yes
Charter School Facility Grant Program	Not Applicable

Procedures were not performed for Independent Study attendance because the average daily attendance generated by the program was below the level required for testing.

Partial procedures were performed for California Clean Energy Jobs Act because the District is in the preliminary phase and has only incurred planning expenditures.

#### Opinion on Each State Government Program

In our opinion, Center Joint Unified School District, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its State government programs for the year ended June 30, 2015.

#### Purpose of this Report

The purpose of this report on compliance is solely to describe the scope of our testing of compliance and the results of that testing based on the requirements of the 2014-2015 *Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting* published by the Education Audit Appeals Panel. Accordingly, this report is not suitable for any other purpose.

*Goodell, Porter, Sanchez & Bright, LLP*

GOODELL, PORTER, SANCHEZ & BRIGHT, LLP  
Certified Public Accountants

November 19, 2015

## FINDINGS AND QUESTIONED COSTS SECTION

CENTER JOINT UNIFIED SCHOOL DISTRICT  
SUMMARY OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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**Section I - Summary of Auditor's Results**

*Financial Statements*

Type of auditor's report issued: Unqualified

Internal control over financial reporting:  
 Material weakness(es) identified? ☐ Yes ☒ No  
 Significant deficiency(ies) identified  
 that are not considered to be material  
 weakness? ☐ Yes ☒ None reported

Noncompliance material to financial  
 statements noted? ☐ Yes ☒ No

*Federal Awards*

Internal control over financial reporting:  
 Material weakness(es) identified? ☐ Yes ☒ No  
 Significant deficiency(ies) identified  
 that are not considered to be material  
 weakness? ☐ Yes ☒ None reported

Type of auditor's report issued on  
 compliance for major programs Unqualified

Any audit findings disclosed that are  
 required to be reported in accordance  
 with Section 510 (a) of OMB Circular A-133 ☐ Yes ☒ No

Identification of major programs

<u>CFDA Number</u>	<u>Name of Federal Program or Cluster</u>
84.010	Title I Cluster
93.575, 93.596	Child Care and Development Block Grant Cluster

Dollar threshold used to distinguish  
 between Type A and Type B programs: \$ 300,000

Auditee qualified as low-risk auditee? ☒ Yes ☐ No

*State Awards*

Internal control over state programs:  
 Material weakness(es) identified? ☐ Yes ☒ No  
 Significant deficiency(ies) identified  
 that are not considered to be material  
 weakness? ☐ Yes ☒ None reported

Type of auditor's report issued on compliance  
 for state programs: Unqualified

CENTER JOINT UNIFIED SCHOOL DISTRICT  
SUMMARY OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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**Section II - Financial Statements Findings**

No matters are reported.

**Section III - Federal Award Findings and Questioned Costs**

No matters are reported.

**Section IV - State Award Findings and Questioned Costs**

No matters are reported.

CENTER JOINT UNIFIED SCHOOL DISTRICT  
STATUS OF PRIOR YEAR FINDINGS AND RECOMMENDATIONS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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2014 – 001: Student Body account funds should only be used to benefit the entire student body. The Oak Hill Elementary School staff should deposit "unrestricted" money into the General Fund as other local revenue, specifically allocated to their local site budget rather than being subject to the restrictions over ASB account spending.

Current Status:

Accepted  
Implemented

2014 – 002: The Oak Hill Elementary School attendance clerk should implement procedures to track the receipt of all weekly classroom attendance rosters. Each roster should be obtained timely and should be completed including the signature of the classroom teacher.

Current Status:

Accepted  
Implemented

## Center Joint Unified School District

**AGENDA REQUEST FOR:**

**Dept/Site:** Business Department

**Date:** 12/16/15

**Action Item**   X  

**To:** Board of Trustees

**Information Item**

**From:** Jeanne Bess   
Director of Fiscal Services

**# Attached Page**

**SUBJECT:**

**First Interim Report  
For Fiscal Year 2015/16**

Jeanne Bess, Director of Fiscal Services, is presenting the 2015/16 First Interim report for approval. This report is based on all known budget guidelines set forth by the Fiscal Crisis & Management Assistance Team, School Services of California and the adopted State budget. The expenditure and revenue activity covers the period of July 1, 2015, through October 31, 2015.

**RECOMMENDATION:** To approve the 2015/16 First Interim Report as presented.

## Center Joint Unified School District

To: Board of Trustees  
Mr. Scott Loehr, Superintendent

From: Jeanne Bess, Director of Fiscal Services

Date: December 16, 2015

Subject: 2015/16 First Interim Assumptions and  
Multiyear Projection Assumptions

The following information was used to prepare the First Interim report for the 2015/16 fiscal year. It is intended to provide guidance as to the basis for the budget decisions.

### **Budget Year**

The budget **revenue** projections for 2015/16 first interim report were built using the following assumptions.

- a. **LCFF** projections begin with the calculator provided by Fiscal Crisis & Management Assistance Team (FCMAT). The calculation is based on the number of students in each grade span, times the base dollar amount and totaled to get our base allocation. Then, based on our demographics, we qualify for additional supplemental and concentration dollars to better serve our ELL, foster youth or those students eligible for free and reduced priced meals. As in years past, we are funded at the greater of prior year or current year ADA. This year, the State funded 51.52% of the gap between current funding and what we will be funded at when the LCFF is fully implemented by 2020/2021. At budget adoption, the State budget had not been passed. Our adopted budget included the estimated 32.19% gap closure but was adjusted up to the 51.52% with this report.
- b. **EPA (Educational Protection Account)** – Also required this year is the pull-out of 25.0782% of our State allocation that is not to be spent on Administration or District office expenses. This amount that is estimated at \$5,632,975 will be used to pay teacher salaries at the high school and other sites.
- c. Federal revenue increases since budget adoption are a result of the carryover of funds from the prior year. Our Federal programs include Title I, Title II, Title III, Vocational Ed, and some special education programs.
- d. State revenues are increased due to the carryover funds as well.
- e. Local revenues were increased to account for the receipt of additional program dollars.



- f. Contributions to encroaching programs include special education and transportation. The increase in the contributions came as a result of the increase in salary and benefit costs due to the compensation settlement.

The budget **expense** projections for 2015/16 first interim report were built on the following assumptions.

- a. Salaries for Certificated and Classified employees were increased reflective of addition of staff hired since budget adoption. The biggest addition comes from the 4% salary increase awarded to all employees.
- b. Employee benefits (which include taxes) were adjusted to the following rates: STRS (10.73%), PERS (11.847%), mandatory Medicare (1.45%), OASDI (6.2%), State Unemployment Insurance (0.05%), and worker's Compensation (1.659%). Health & welfare costs were adjust to required levels for 2016 rates.
- c. Books & supply budgets now reflect carryover from prior year.
- d. Services and other expenses were increased for the same reason as above.
- e. Custodial equipment was purchased totaling \$5,600. No other equipment purchases are planned at this time.
- f. Other outgo and Indirect Costs still shows a partial pass through of expected funds to deferred maintenance and adult education.
- g. The contribution to Routine Maintenance were raised to 3% of total General Fund expenses.

#### Cash Flow Report

The report shows a one-time unearned revenue adjustment for \$6,539.83 in July. This is an unreconciled adjustment between the County Treasurer and the District totals. It will be carried for the year and cleared at year end. It does not affect any other function of the District funds.

#### **Cash Flow for Fiscal Year 2014/15**

A subject of extreme importance continues to be cash flow. As a result of the State's adopted budget we are seeing relief with the elimination of deferral of apportionments. Now we will continue to monitor expenses, timing some to coincide with the arrival of the funds. As long as there are no deferrals and we do not deficit spend, monitoring expenses will keep us with sufficient funds to cover our expenses as needed.

#### Multiyear Projections

The multiyear **revenue** projections for 2016/17 and 2017/18 fiscal years were built using the following assumptions.

- a. LCFF projections for the out years follow FCMAT's calculator model. A gap closure estimate of 35.55% for both out years is reflected in the projections. For fiscal year 2016/17 and 2017/18, the ADA is held steady at this time. Our past declining enrollment has seemed to stabilize but will be closely watched and adjusted as necessary. As a District, we continue to fully spend our

revenues. We must remain vigilant with continued evaluation of positions and program expenses to ensure the best use of funds for our students.

- b. Federal revenues were reduced in 2016/17 and held steady in 2017/18 in consideration of continued level awards and no carryovers.
- c. State revenues declined slightly.
- d. Local revenues have had a downward trend for the last few years. Adjustments have been made to match anticipated actuals. In addition, the prior funding the District received from the County Office of Education for BTSA and Project Lead the Way will no longer pass to the District.

The multiyear **expenditure** projections for 2016/17 and 2017/18 fiscal years were built using the following assumptions.

- a. Certificated salaries are increased year-over-year due to the increase costs associated with step and column. An addition of 2 additional teachers for K-3 CSR is off-set by the assumption of 5 teachers retiring and being replaced with lower costing teachers. This assumption is the same for both of the out years. All staffing levels will be closely evaluated after the first of the year.
- b. Classified salaries are treated the same as certificated. Step and column increases were included for both of the out years. Staffing levels will be evaluated for all classified employees as well.
- c. Employee benefits, including taxes, are figured based on the rates used for budget year 2015/16 with the exception of STRS and PERS. At this time, STRS rates will rise to 12.580% in 2016/17 and 14.43% in 2017/18. PERS rates will increase to 15% for 2016/17 and 16.6% for 2017/18.
- d. Books and supply budgets have been reduced to minimal levels in 2016/17.
- e. Services and other operating expenses were held steady for the out years.
- f. Capital outlay expenditures will continue in support of the needs of equipment replacement when needed. Currently, no expenditures are planned for the out years.
- g. All other outgo has been held steady for the out years.

**To Summarize** – the LCFF formula changes are in place. All known budget adjustments have been made. No one-time money is budgeted at this time. All compensation agreements have been settled and budgeted.

The District's cash flow is still top priority. Timing will become the focus. While we receive approximately 9% of our State allocations each month, the EPA and property taxes come quarterly and semi-annually respectively. State allocations cover payroll expenses with other allocations covering the rest of the District needs.

Overall, the outlook for this fiscal year is positive and gives all a chance to reassess the needs of our students without the fear of budget reductions. We have been rewarded with our working together and good judgement.

## **Other Funds**

### **Fund 09**

Center Joint Unified School District is the sponsoring authority for Global Youth (GY) charter school in the District. It is a seat based school serving grades 7-12.

Antelope View Charter School (AVCS) is no longer serving students.

AVCS has surrendered its charter. Funds remaining with AVCS will be used to pay the remaining balance on the 2006/07 audit finding. There should be no impact on the General Fund of the District.

GY is budgeted using an ADA of 57.25 students. Global Youth needs a higher ADA to continue as an on-going charter school. For fiscal year 2015/16, prior year carryover will cover their limited expenses.

### **Fund 11**

The Adult Education fund is operating with the Adult Education Block Grant Program. The program is successfully operating with the new guidelines. It continues to be an effective asset for the District. The fund has a positive balance.

### **Fund 12**

The Child Development fund is operating as a revenue neutral fund. No contributions are made from the General Fund but we do receive a payment for indirect costs for the operation of the program.

### **Fund 13**

The cafeteria fund is expected to be self sustaining. Cash flow is many times negative due to the timing of reimbursements from the state and federal reimbursement programs. Our Federal Lunch Program continues to be the major source of revenue to the program since the percentage of free and reduced meals continues to increase.

**Fund 14**

The Deferred Maintenance Fund is operating with limited funds for the budget year. At this time, while not required, we will continue to operate the fund and record all expenses as in the past.

**Fund 17**

The Special Reserve fund is covering the shortfall in the Developer Fee fund. The remaining balance is available to cover cash shortages that occur within the District.

**Fund 21**

The fund balance is minimal as all bond projects have been completed. No new bond sales are planned at this time.

**Fund 25**

While this fund continues to be negative, Fund 17 holds the reserve to cover the shortfall until new developments that are planned begin to generate revenues.

**Fund 35**

The County School Facilities Fund shows close to a zero balance as a result of the repayment of unused hardship dollars. No is anticipated for the budget year.

2015-16 First Interim  
General Fund  
Unrestricted (Resources 0000-1999)  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	34,056,076.00	35,772,078.00	8,627,907.27	35,772,078.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	720,240.00	721,789.00	(356,816.42)	721,789.00	0.00	0.0%
4) Other Local Revenue		8600-8799	122,500.00	150,770.00	102,935.16	150,770.00	0.00	0.0%
5) TOTAL REVENUES			34,898,816.00	36,644,637.00	8,374,026.01	36,644,637.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	14,930,693.00	15,990,110.00	4,612,369.73	15,990,110.00	0.00	0.0%
2) Classified Salaries		2000-2999	3,963,450.00	4,140,282.00	1,282,697.64	4,140,282.00	0.00	0.0%
3) Employee Benefits		3000-3999	5,756,824.55	6,115,086.55	1,789,930.71	6,115,086.55	0.00	0.0%
4) Books and Supplies		4000-4999	896,700.00	1,008,216.50	298,208.44	1,008,216.50	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	3,300,884.00	3,311,874.00	769,672.28	3,311,874.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	5,600.00	1,512.00	5,600.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	10,050.00	10,050.00	2,501.98	10,050.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(95,449.00)	(97,215.00)	0.00	(97,215.00)	0.00	0.0%
9) TOTAL EXPENDITURES			28,763,152.55	30,484,004.05	8,756,892.78	30,484,004.05		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			6,135,663.45	6,160,632.95	(382,866.77)	6,160,632.95		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	281,978.00	281,978.00	0.00	281,978.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(5,567,978.00)	(5,885,768.00)	0.00	(5,885,768.00)	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(5,849,956.00)	(6,167,746.00)	0.00	(6,167,746.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			285,707.45	(7,113.05)	(382,866.77)	(7,113.05)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,838,017.53	2,838,017.53		2,838,017.53	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,838,017.53	2,838,017.53		2,838,017.53		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,838,017.53	2,838,017.53		2,838,017.53		
2) Ending Balance, June 30 (E + F1e)			3,123,724.98	2,830,904.48		2,830,904.48		
<b>Components of Ending Fund Balance</b>								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	83,101.45	34,296.63		34,296.63		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,202,455.00	1,270,210.00		1,270,210.00		
Unassigned/Unappropriated Amount		9790	1,828,168.53	1,516,397.85		1,516,397.85		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	23,932,920.00	24,946,609.00	7,119,118.00	24,946,609.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	5,167,387.00	5,632,975.00	1,422,449.00	5,632,975.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	56,700.00	52,653.00	0.00	52,653.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	4,267,990.00	4,311,035.00	0.00	4,311,035.00	0.00	0.0%
Unsecured Roll Taxes		8042	130,231.00	156,939.00	30,243.95	156,939.00	0.00	0.0%
Prior Years' Taxes		8043	29,866.00	66,991.00	56,093.18	66,991.00	0.00	0.0%
Supplemental Taxes		8044	156,679.00	112,501.00	0.00	112,501.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	401,492.00	562,339.00	0.00	562,339.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	699.00	3.14	699.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Subtotal, LCFF Sources</b>			<b>34,143,265.00</b>	<b>35,842,741.00</b>	<b>8,627,907.27</b>	<b>35,842,741.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>LCFF Transfers</b>								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF								
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(87,189.00)	(70,663.00)	0.00	(70,663.00)	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>34,056,076.00</b>	<b>35,772,078.00</b>	<b>8,627,907.27</b>	<b>35,772,078.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
NCLB: Title I, Part A, Basic Grants								
Low-Income and Neglected	3010	8290						
NCLB: Title I, Part D, Local Delinquent Program	3025	8290						
NCLB: Title II, Part A, Teacher Quality	4035	8290						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
NCLB Title III, Immigration Education Program	4201	8290						
NCLB Title III, Limited English Proficient (LEP) Student Program	4203	8290						
NCLB Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290						
Other No Child Left Behind	3011-3020, 3026-3199, 4036-4126, 5510	8290						
Vocational and Applied Technology Education	3500-3699	8290						
Safe and Drug Free Schools	3700-3799	8290						
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319						
Special Education Master Plan								
Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	175,000.00	175,000.00	0.00	175,000.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	540,240.00	540,240.00	7,658.78	540,240.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590						
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
Quality Education Investment Act	7400	8590						
Common Core State Standards Implementation	7405	8590						
All Other State Revenue	All Other	8590	5,000.00	6,549.00	(364,475.20)	6,549.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			720,240.00	721,789.00	(356,816.42)	721,789.00	0.00	0.0%



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	500.00	479.62	500.00	0.00	0.0%
Leases and Rentals		8650	60,000.00	60,000.00	25,100.00	60,000.00	0.00	0.0%
Interest		8660	10,000.00	10,000.00	221.26	10,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	7,500.00	13,000.00	9,251.02	13,000.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	5,000.00	6,000.00	5,613.26	6,000.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	40,000.00	61,270.00	61,270.00	61,270.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>122,500.00</b>	<b>150,770.00</b>	<b>102,935.16</b>	<b>150,770.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>34,898,816.00</b>	<b>36,644,637.00</b>	<b>8,374,026.01</b>	<b>36,644,637.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	13,227,923.00	14,206,064.00	4,002,214.71	14,206,064.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	367,898.00	362,472.00	134,203.64	362,472.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	1,226,434.00	1,288,882.00	416,504.32	1,288,882.00	0.00	0.0%
Other Certificated Salaries		1900	108,438.00	132,692.00	59,447.06	132,692.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>14,930,693.00</b>	<b>15,990,110.00</b>	<b>4,612,369.73</b>	<b>15,990,110.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	175,638.00	205,991.00	42,220.47	205,991.00	0.00	0.0%
Classified Support Salaries		2200	1,980,756.00	2,046,093.00	642,742.44	2,046,093.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	284,170.00	294,130.00	80,487.62	294,130.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	1,404,347.00	1,459,726.00	470,071.91	1,459,726.00	0.00	0.0%
Other Classified Salaries		2900	118,539.00	134,342.00	47,175.20	134,342.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>3,963,450.00</b>	<b>4,140,282.00</b>	<b>1,282,697.64</b>	<b>4,140,282.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	1,549,687.55	1,705,469.55	492,350.51	1,705,469.55	0.00	0.0%
PERS		3201-3202	465,629.00	502,765.00	142,909.19	502,765.00	0.00	0.0%
QASDI/Medicare/Alternative		3301-3302	520,578.00	554,910.00	158,692.87	554,910.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	2,814,858.00	2,899,687.00	855,956.30	2,899,687.00	0.00	0.0%
Unemployment Insurance		3501-3502	12,135.00	12,893.00	2,967.44	12,893.00	0.00	0.0%
Workers' Compensation		3601-3602	285,325.00	330,750.00	98,516.46	330,750.00	0.00	0.0%
OPEB, Allocated		3701-3702	17,000.00	17,000.00	8,721.02	17,000.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	91,612.00	91,612.00	29,816.92	91,612.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>5,756,824.55</b>	<b>6,115,086.55</b>	<b>1,789,930.71</b>	<b>6,115,086.55</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	75,000.00	75,000.00	41,281.39	75,000.00	0.00	0.0%
Books and Other Reference Materials		4200	19,250.00	23,706.00	921.32	23,706.00	0.00	0.0%
Materials and Supplies		4300	760,100.00	787,712.50	187,862.59	787,712.50	0.00	0.0%
Noncapitalized Equipment		4400	42,350.00	121,798.00	68,143.14	121,798.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>896,700.00</b>	<b>1,008,216.50</b>	<b>298,208.44</b>	<b>1,008,216.50</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	38,828.00	36,679.00	8,963.70	36,679.00	0.00	0.0%
Dues and Memberships		5300	21,860.00	23,594.00	11,576.60	23,594.00	0.00	0.0%
Insurance		5400-5450	300,000.00	300,000.00	140,302.50	300,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,177,000.00	1,177,050.00	346,013.67	1,177,050.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	194,750.00	206,260.00	33,262.56	206,260.00	0.00	0.0%
Transfers of Direct Costs		5710	(55,250.00)	(46,024.00)	(317.29)	(46,024.00)	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,502,396.00	1,492,639.00	193,540.99	1,492,639.00	0.00	0.0%
Communications		5900	123,300.00	123,676.00	36,329.55	123,676.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>3,300,884.00</b>	<b>3,311,874.00</b>	<b>769,672.28</b>	<b>3,311,874.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	5,600.00	1,512.00	5,600.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>5,600.00</b>	<b>1,512.00</b>	<b>5,600.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	5,000.00	5,000.00	0.00	5,000.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	5,050.00	5,050.00	2,501.98	5,050.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>10,050.00</b>	<b>10,050.00</b>	<b>2,501.98</b>	<b>10,050.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	(44,991.00)	(44,991.00)	0.00	(44,991.00)	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(50,458.00)	(52,224.00)	0.00	(52,224.00)	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>(95,449.00)</b>	<b>(97,215.00)</b>	<b>0.00</b>	<b>(97,215.00)</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL EXPENDITURES</b>			<b>28,763,152.55</b>	<b>30,484,004.05</b>	<b>8,756,892.78</b>	<b>30,484,004.05</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	281,978.00	281,978.00	0.00	281,978.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			281,978.00	281,978.00	0.00	281,978.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	(5,567,978.00)	(5,885,768.00)	0.00	(5,885,768.00)	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(5,567,978.00)	(5,885,768.00)	0.00	(5,885,768.00)	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			(5,849,956.00)	(6,167,746.00)	0.00	(6,167,746.00)	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,679,408.00	2,820,829.00	466,048.58	2,820,829.00	0.00	0.0%
3) Other State Revenue		8300-8599	743,059.00	879,075.82	175,505.70	879,075.82	0.00	0.0%
4) Other Local Revenue		8600-8799	2,150,104.00	2,150,104.00	562,561.43	2,150,104.00	0.00	0.0%
5) TOTAL, REVENUES			5,572,571.00	5,850,008.82	1,204,115.71	5,850,008.82		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	3,811,214.00	3,989,784.00	1,181,738.62	3,989,784.00	0.00	0.0%
2) Classified Salaries		2000-2999	2,416,145.00	2,625,446.00	783,241.06	2,625,446.00	0.00	0.0%
3) Employee Benefits		3000-3999	1,912,169.00	1,999,485.00	607,173.60	1,999,485.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,318,220.00	1,595,296.65	389,553.20	1,595,296.65	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	1,304,800.00	1,385,196.35	229,361.02	1,385,196.35	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	229,010.00	216,000.00	12,856.25	216,000.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	44,991.00	44,991.00	0.00	44,991.00	0.00	0.0%
9) TOTAL, EXPENDITURES			11,036,549.00	11,856,199.00	3,203,923.75	11,856,199.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			(5,463,978.00)	(6,006,190.18)	(1,999,808.04)	(6,006,190.18)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	5,567,978.00	5,885,768.00	1.00	5,885,768.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			5,567,978.00	5,885,768.00	1.00	5,885,768.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			104,000.00	(120,422.18)	(1,999,807.04)	(120,422.18)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,367,632.54	1,367,632.54		1,367,632.54	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,367,632.54	1,367,632.54		1,367,632.54		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,367,632.54	1,367,632.54		1,367,632.54		
2) Ending Balance, June 30 (E + F1e)			1,471,632.54	1,247,210.36		1,247,210.36		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	1,471,632.54	1,247,210.36		1,247,210.36		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
<b>LCFF Transfers</b>								
Unrestricted LCFF								
Transfers - Current Year	0000	8091						
All Other LCFF								
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	853,018.00	853,018.00	0.00	853,018.00	0.00	0.0%
Special Education Discretionary Grants		8182	114,388.00	114,388.00	(17,509.00)	114,388.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00		
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title I, Part A, Basic Grants								
Low-Income and Neglected	3010	8290	1,053,112.00	1,326,235.00	187,950.20	1,326,235.00	0.00	0.0%
NCLB: Title I, Part D, Local Delinquent Program	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title II, Part A, Teacher Quality	4035	8290	121,172.00	121,172.00	1,800.00	121,172.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
NCLB Title III, Immigration Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title III, Limited English Proficient (LEP) Student Program	4203	8290	64,363.00	64,363.00	41,631.00	64,363.00	0.00	0.0%
NCLB Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3011-3020, 3026-3199, 4036-4126, 5510	8290						
Other No Child Left Behind		8290	200,000.00	61,000.00	49,167.68	61,000.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	40,720.00	40,720.00	0.00	40,720.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	232,635.00	239,933.00	203,008.70	239,933.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>2,679,408.00</b>	<b>2,820,829.00</b>	<b>466,048.58</b>	<b>2,820,829.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	134,580.00	134,580.00	11,128.73	134,580.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	177,214.00	177,214.00	0.00	177,214.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	431,265.00	567,281.82	164,376.97	567,281.82	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>743,059.00</b>	<b>879,075.82</b>	<b>175,505.70</b>	<b>879,075.82</b>	<b>0.00</b>	<b>0.0%</b>



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	104,000.00	104,000.00	38,135.68	104,000.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	23,000.00	23,000.00	11,500.00	23,000.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustm		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	191,709.00	191,709.00	359.75	191,709.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	1,831,395.00	1,831,395.00	512,566.00	1,831,395.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>2,150,104.00</b>	<b>2,150,104.00</b>	<b>562,561.43</b>	<b>2,150,104.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>5,572,571.00</b>	<b>5,850,008.82</b>	<b>1,204,115.71</b>	<b>5,850,008.82</b>	<b>0.00</b>	<b>0.0%</b>

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<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	2,987,792.00	3,190,785.00	904,668.35	3,190,785.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	519,961.00	482,087.00	146,415.35	482,087.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	61,134.00	64,110.00	21,368.75	64,110.00	0.00	0.0%
Other Certificated Salaries		1900	242,327.00	252,802.00	109,286.17	252,802.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>3,811,214.00</b>	<b>3,989,784.00</b>	<b>1,181,738.62</b>	<b>3,989,784.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	1,600,692.00	1,732,879.00	504,419.69	1,732,879.00	0.00	0.0%
Classified Support Salaries		2200	401,054.00	460,638.00	134,896.85	460,638.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	132,895.00	134,292.00	44,763.84	134,292.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	257,198.00	282,306.00	94,990.68	282,306.00	0.00	0.0%
Other Classified Salaries		2900	24,306.00	15,331.00	4,170.00	15,331.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>2,416,145.00</b>	<b>2,625,446.00</b>	<b>783,241.06</b>	<b>2,625,446.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	413,853.00	438,494.00	131,051.35	438,494.00	0.00	0.0%
PERS		3201-3202	264,120.00	290,370.00	82,903.22	290,370.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	231,786.00	252,891.00	72,599.94	252,891.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	854,743.00	851,945.00	269,431.00	851,945.00	0.00	0.0%
Unemployment Insurance		3501-3502	3,309.00	3,483.00	992.99	3,483.00	0.00	0.0%
Workers' Compensation		3601-3602	93,855.00	108,696.00	33,002.28	108,696.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	50,503.00	53,606.00	17,192.82	53,606.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>1,912,169.00</b>	<b>1,999,485.00</b>	<b>607,173.60</b>	<b>1,999,485.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	2,135.00	2,135.00	0.00	2,135.00	0.00	0.0%
Books and Other Reference Materials		4200	4,153.00	10,512.00	2,060.95	10,512.00	0.00	0.0%
Materials and Supplies		4300	928,457.00	1,138,918.00	113,625.45	1,138,918.00	0.00	0.0%
Noncapitalized Equipment		4400	383,475.00	443,731.65	273,866.80	443,731.65	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>1,318,220.00</b>	<b>1,595,296.65</b>	<b>389,553.20</b>	<b>1,595,296.65</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	45,707.00	98,361.35	18,169.04	98,361.35	0.00	0.0%
Dues and Memberships		5300	400.00	620.00	219.89	620.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	128,681.00	135,473.00	23,272.27	135,473.00	0.00	0.0%
Transfers of Direct Costs		5710	55,250.00	46,024.00	317.29	46,024.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,074,162.00	1,104,118.00	187,341.33	1,104,118.00	0.00	0.0%
Communications		5900	600.00	600.00	41.20	600.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>1,304,800.00</b>	<b>1,385,196.35</b>	<b>229,361.02</b>	<b>1,385,196.35</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	16,000.00	16,000.00	0.00	16,000.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	200,000.00	200,000.00	12,856.25	200,000.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	13,010.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			229,010.00	216,000.00	12,856.25	216,000.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	44,991.00	44,991.00	0.00	44,991.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			44,991.00	44,991.00	0.00	44,991.00	0.00	0.0%
TOTAL, EXPENDITURES			11,036,549.00	11,856,199.00	3,203,923.75	11,856,199.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
<b>Proceeds</b>								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Sources</b>								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	5,567,978.00	5,885,768.00	1.00	5,885,768.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			5,567,978.00	5,885,768.00	1.00	5,885,768.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			5,567,978.00	5,885,768.00	1.00	5,885,768.00	0.00	0.0%

2015-16 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	34,056,076.00	35,772,078.00	8,627,907.27	35,772,078.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,679,408.00	2,820,829.00	466,048.58	2,820,829.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,463,299.00	1,600,864.82	(181,310.72)	1,600,864.82	0.00	0.0%
4) Other Local Revenue		8600-8799	2,272,604.00	2,300,874.00	665,496.59	2,300,874.00	0.00	0.0%
5) TOTAL REVENUES			40,471,387.00	42,494,645.82	9,578,141.72	42,494,645.82		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	18,741,907.00	19,979,894.00	5,794,108.35	19,979,894.00	0.00	0.0%
2) Classified Salaries		2000-2999	6,379,595.00	6,765,728.00	2,065,938.70	6,765,728.00	0.00	0.0%
3) Employee Benefits		3000-3999	7,668,993.55	8,114,571.55	2,397,104.31	8,114,571.55	0.00	0.0%
4) Books and Supplies		4000-4999	2,214,920.00	2,603,513.15	687,761.64	2,603,513.15	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	4,605,684.00	4,697,070.35	999,033.30	4,697,070.35	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	5,600.00	1,512.00	5,600.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	239,060.00	226,050.00	15,358.23	226,050.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(50,458.00)	(52,224.00)	0.00	(52,224.00)	0.00	0.0%
9) TOTAL EXPENDITURES			39,799,701.55	42,340,203.05	11,960,816.53	42,340,203.05		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			671,685.45	154,442.77	(2,382,674.81)	154,442.77		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	281,978.00	281,978.00	0.00	281,978.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	1.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(281,978.00)	(281,978.00)	1.00	(281,978.00)		

2015-16 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

34 73973 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			389,707.45	(127,535.23)	(2,382,673.81)	(127,535.23)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	4,205,650.07	4,205,650.07		4,205,650.07	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,205,650.07	4,205,650.07		4,205,650.07		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,205,650.07	4,205,650.07		4,205,650.07		
2) Ending Balance, June 30 (E + F1e)			4,595,357.52	4,078,114.84		4,078,114.84		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	83,101.45	34,296.63		34,296.63		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	1,471,632.54	1,247,210.36		1,247,210.36		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,202,455.00	1,270,210.00		1,270,210.00		
Unassigned/Unappropriated Amount		9790	1,828,168.53	1,516,397.85		1,516,397.85		

2015-16 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance34 73973 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	23,932,920.00	24,946,609.00	7,119,118.00	24,946,609.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	5,167,387.00	5,632,975.00	1,422,449.00	5,632,975.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	56,700.00	52,653.00	0.00	52,653.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	4,267,990.00	4,311,035.00	0.00	4,311,035.00	0.00	0.0%
Unsecured Roll Taxes		8042	130,231.00	156,939.00	30,243.95	156,939.00	0.00	0.0%
Prior Years' Taxes		8043	29,866.00	66,991.00	56,093.18	66,991.00	0.00	0.0%
Supplemental Taxes		8044	156,679.00	112,501.00	0.00	112,501.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	401,492.00	562,339.00	0.00	562,339.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	699.00	3.14	699.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Subtotal, LCFF Sources</b>			<b>34,143,265.00</b>	<b>35,842,741.00</b>	<b>8,627,907.27</b>	<b>35,842,741.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>LCFF Transfers</b>								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF								
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(87,189.00)	(70,663.00)	0.00	(70,663.00)	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>34,056,076.00</b>	<b>35,772,078.00</b>	<b>8,627,907.27</b>	<b>35,772,078.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	853,018.00	853,018.00	0.00	853,018.00	0.00	0.0%
Special Education Discretionary Grants		8182	114,388.00	114,388.00	(17,509.00)	114,388.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title I, Part A, Basic Grants								
Low-Income and Neglected	3010	8290	1,053,112.00	1,326,235.00	187,950.20	1,326,235.00	0.00	0.0%
NCLB Title I, Part D, Local Delinquent Program	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title II, Part A, Teacher Quality	4035	8290	121,172.00	121,172.00	1,800.00	121,172.00	0.00	0.0%

2015-16 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance34 73973 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
NCLB Title III, Immigration Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title III, Limited English Proficient (LEP) Student Program	4203	8290	64,363.00	64,363.00	41,631.00	64,363.00	0.00	0.0%
NCLB Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3011-3020, 3026-3199, 4036-4126, 5510							
Other No Child Left Behind		8290	200,000.00	61,000.00	49,167.68	61,000.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	40,720.00	40,720.00	0.00	40,720.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	232,635.00	239,933.00	203,008.70	239,933.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>2,679,408.00</b>	<b>2,820,829.00</b>	<b>466,048.58</b>	<b>2,820,829.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	175,000.00	175,000.00	0.00	175,000.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	674,820.00	674,820.00	18,787.51	674,820.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	177,214.00	177,214.00	0.00	177,214.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation								
	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	436,265.00	573,830.82	(200,098.23)	573,830.82	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>1,463,299.00</b>	<b>1,600,864.82</b>	<b>(181,310.72)</b>	<b>1,600,864.82</b>	<b>0.00</b>	<b>0.0%</b>



2015-16 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF								
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	500.00	479.62	500.00	0.00	0.0%
Leases and Rentals		8650	164,000.00	164,000.00	64,235.68	164,000.00	0.00	0.0%
Interest		8660	10,000.00	10,000.00	221.26	10,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	7,500.00	13,000.00	9,251.02	13,000.00	0.00	0.0%
Interagency Services		8677	23,000.00	23,000.00	11,500.00	23,000.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	196,709.00	197,709.00	5,973.01	197,709.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	40,000.00	61,270.00	61,270.00	61,270.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	1,831,395.00	1,831,395.00	512,566.00	1,831,395.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>2,272,604.00</b>	<b>2,300,874.00</b>	<b>665,496.59</b>	<b>2,300,874.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>40,471,387.00</b>	<b>42,494,645.82</b>	<b>9,578,141.72</b>	<b>42,494,645.82</b>	<b>0.00</b>	<b>0.0%</b>

2015-16 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance34 73973 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	16,215,715.00	17,396,849.00	4,906,883.06	17,396,849.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	887,859.00	844,559.00	280,618.99	844,559.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	1,287,568.00	1,352,992.00	437,873.07	1,352,992.00	0.00	0.0%
Other Certificated Salaries		1900	350,765.00	385,494.00	168,733.23	385,494.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>18,741,907.00</b>	<b>19,979,894.00</b>	<b>5,794,108.35</b>	<b>19,979,894.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	1,776,330.00	1,938,870.00	546,640.16	1,938,870.00	0.00	0.0%
Classified Support Salaries		2200	2,381,810.00	2,506,731.00	777,639.29	2,506,731.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	417,065.00	428,422.00	125,251.46	428,422.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	1,661,545.00	1,742,032.00	565,062.59	1,742,032.00	0.00	0.0%
Other Classified Salaries		2900	142,845.00	149,673.00	51,345.20	149,673.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>6,379,595.00</b>	<b>6,765,728.00</b>	<b>2,065,938.70</b>	<b>6,765,728.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	1,963,540.55	2,143,963.55	623,401.86	2,143,963.55	0.00	0.0%
PERS		3201-3202	729,749.00	793,135.00	225,812.41	793,135.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	752,364.00	807,801.00	231,292.81	807,801.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	3,669,601.00	3,751,632.00	1,125,387.30	3,751,632.00	0.00	0.0%
Unemployment Insurance		3501-3502	15,444.00	16,376.00	3,960.43	16,376.00	0.00	0.0%
Workers' Compensation		3601-3602	379,180.00	439,446.00	131,518.74	439,446.00	0.00	0.0%
OPEB, Allocated		3701-3702	17,000.00	17,000.00	8,721.02	17,000.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	142,115.00	145,218.00	47,009.74	145,218.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>7,668,993.55</b>	<b>8,114,571.55</b>	<b>2,397,104.31</b>	<b>8,114,571.55</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	77,135.00	77,135.00	41,281.39	77,135.00	0.00	0.0%
Books and Other Reference Materials		4200	23,403.00	34,218.00	2,982.27	34,218.00	0.00	0.0%
Materials and Supplies		4300	1,688,557.00	1,926,630.50	301,488.04	1,926,630.50	0.00	0.0%
Noncapitalized Equipment		4400	425,825.00	565,529.65	342,009.94	565,529.65	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>2,214,920.00</b>	<b>2,603,513.15</b>	<b>687,761.64</b>	<b>2,603,513.15</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	84,535.00	135,040.35	27,132.74	135,040.35	0.00	0.0%
Dues and Memberships		5300	22,260.00	24,214.00	11,796.49	24,214.00	0.00	0.0%
Insurance		5400-5450	300,000.00	300,000.00	140,302.50	300,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,177,000.00	1,177,050.00	346,013.67	1,177,050.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	323,431.00	341,733.00	56,534.83	341,733.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(2,000.00)	(2,000.00)	0.00	(2,000.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,576,558.00	2,596,757.00	380,882.32	2,596,757.00	0.00	0.0%
Communications		5900	123,900.00	124,276.00	36,370.75	124,276.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>4,605,684.00</b>	<b>4,697,070.35</b>	<b>999,033.30</b>	<b>4,697,070.35</b>	<b>0.00</b>	<b>0.0%</b>

2015-16 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance34 73973 0000000  
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	5,600.00	1,512.00	5,600.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>5,600.00</b>	<b>1,512.00</b>	<b>5,600.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	21,000.00	21,000.00	0.00	21,000.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	200,000.00	200,000.00	12,856.25	200,000.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	18,060.00	5,050.00	2,501.98	5,050.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>239,060.00</b>	<b>226,050.00</b>	<b>15,358.23</b>	<b>226,050.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(50,458.00)	(52,224.00)	0.00	(52,224.00)	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>(50,458.00)</b>	<b>(52,224.00)</b>	<b>0.00</b>	<b>(52,224.00)</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL EXPENDITURES</b>			<b>39,799,701.55</b>	<b>42,340,203.05</b>	<b>11,960,816.53</b>	<b>42,340,203.05</b>	<b>0.00</b>	<b>0.0%</b>

2015-16 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	281,978.00	281,978.00	0.00	281,978.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			281,978.00	281,978.00	0.00	281,978.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Proceeds</b>								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Sources</b>								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	1.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	1.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			(281,978.00)	(281,978.00)	1.00	(281,978.00)	0.00	0.0%

Resource	Description	2015-16 Projected Year Totals
5640	Medi-Cal Billing Option	27,157.17
6230	California Clean Energy Jobs Act	377,374.50
6300	Lottery: Instructional Materials	0.80
6382	California Career Pathways Trust	0.82
6512	Special Ed: Mental Health Services	124,136.08
8150	Ongoing & Major Maintenance Account (RM,	1,483.69
9010	Other Restricted Local	717,057.30
Total, Restricted Balance		1,247,210.36

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	649,826.00	506,288.00	187,151.00	506,288.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	12,150.00	11,819.00	4,679.92	11,819.00	0.00	0.0%
4) Other Local Revenue		8600-8799	700.00	700.00	0.00	700.00	0.00	0.0%
5) TOTAL, REVENUES			662,476.00	518,807.00	192,030.92	518,807.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	398,704.00	376,378.00	118,295.81	376,378.00	0.00	0.0%
2) Classified Salaries		2000-2999	93,520.00	98,131.00	30,931.91	98,131.00	0.00	0.0%
3) Employee Benefits		3000-3999	146,541.00	150,083.00	48,345.32	150,083.00	0.00	0.0%
4) Books and Supplies		4000-4999	3,783.00	15,591.00	937.88	15,591.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	440.00	3,260.00	2,248.80	3,280.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	19,488.00	19,488.00	0.00	19,488.00	0.00	0.0%
9) TOTAL, EXPENDITURES			662,476.00	660,911.00	198,759.82	660,911.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	(142,104.00)	(6,728.90)	(142,104.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Intrafund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	(142,104.00)	(6,728.90)	(142,104.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	451,986.04	451,986.04		451,986.04	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			451,986.04	451,986.04		451,986.04		
d) Other Restatements		9785	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			451,986.04	451,986.04		451,986.04		
2) Ending Balance, June 30 (E + F1e)			451,986.04	309,882.04		309,882.04		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	87,085.68	75,737.68		75,737.68		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9780	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	364,900.36	234,144.36		234,144.36		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	413,023.00	312,803.00	150,478.00	312,803.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	149,414.00	122,822.00	38,673.00	122,822.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
<b>LCFF Transfers</b>								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	87,189.00	70,663.00	0.00	70,663.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL LCFF SOURCES</b>			<b>649,626.00</b>	<b>506,288.00</b>	<b>187,151.00</b>	<b>506,288.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title I, Part D, Local Delinquent Program	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title II, Part A, Teacher Quality	4035	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title III, Immigrant Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title III, Limited English Proficient (LEP) Student Program	4203	8290	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other No Child Left Behind	3011-3020, 3026-3189, 4036-4126, 5510	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	2,423.00	0.00	2,423.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	12,150.00	9,396.00	4,879.92	9,396.00	0.00	0.0%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>12,150.00</b>	<b>11,819.00</b>	<b>4,879.92</b>	<b>11,819.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	600.00	600.00	0.00	600.00	0.00	0.0%
Not Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	100.00	100.00	0.00	100.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>700.00</b>	<b>700.00</b>	<b>0.00</b>	<b>700.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>662,476.00</b>	<b>518,807.00</b>	<b>192,030.92</b>	<b>518,807.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	297,727.00	274,814.00	84,035.35	274,814.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	100,977.00	101,764.00	34,260.56	101,764.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			398,704.00	376,378.00	118,295.91	376,378.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	0.00	34,994.00	11,664.24	34,994.00	0.00	0.0%
Classified Support Salaries		2200	11,175.00	12,664.00	3,975.15	12,664.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	82,345.00	48,473.00	15,292.52	48,473.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			93,520.00	96,131.00	30,931.91	96,131.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	42,568.00	40,489.00	12,693.14	40,489.00	0.00	0.0%
PERS		3201-3202	11,080.00	10,520.00	3,144.28	10,520.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	12,911.00	14,557.00	3,599.93	14,557.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	72,338.00	77,178.00	24,354.61	77,178.00	0.00	0.0%
Unemployment Insurance		3501-3502	248.00	238.00	74.60	238.00	0.00	0.0%
Workers' Compensation		3601-3602	7,396.00	7,081.00	2,478.76	7,081.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			146,541.00	150,063.00	48,345.32	150,063.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	3,783.00	15,591.00	937.88	15,591.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			3,783.00	15,591.00	937.88	15,591.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	440.00	660.00	403.65	660.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	2,600.00	1,845.15	2,600.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			440.00	3,260.00	2,248.80	3,260.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	19,488.00	19,488.00	0.00	19,488.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			19,488.00	19,488.00	0.00	19,488.00	0.00	0.0%
<b>TOTAL EXPENDITURES</b>			662,476.00	660,911.00	198,759.82	660,911.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	22,816.00	22,816.00	0.00	22,816.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	13,658.00	27,322.00	13,658.00	0.00	0.0%
4) Other Local Revenue		8600-8799	40,696.00	65,722.00	23,904.91	65,722.00	0.00	0.0%
5) TOTAL REVENUES			63,512.00	102,196.00	51,226.91	102,196.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	93,792.00	100,010.00	28,836.12	100,010.00	0.00	0.0%
2) Classified Salaries		2000-2999	16,936.00	21,952.00	6,606.30	21,952.00	0.00	0.0%
3) Employee Benefits		3000-3999	20,057.00	34,491.00	7,471.83	34,491.00	0.00	0.0%
4) Books and Supplies		4000-4999	10,053.00	40,336.00	2,468.03	40,336.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	4,850.00	7,808.00	224.59	7,808.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			145,468.00	204,597.00	45,606.87	204,597.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(81,976.00)	(102,401.00)	5,620.04	(102,401.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	81,976.00	81,976.00	0.00	81,976.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			81,976.00	81,976.00	0.00	81,976.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			2.00	(20,423.00)	5,620.04	(20,423.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	36,388.42	36,388.42		36,388.42	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			36,388.42	36,388.42		36,388.42		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			36,388.42	36,388.42		36,388.42		
2) Ending Balance, June 30 (E + F1e)			36,390.42	15,965.42		15,965.42		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	2.00	2.00		2.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	36,388.42	15,963.42		15,963.42		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>LCFF SOURCES</b>								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>FEDERAL REVENUE</b>								
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
No Child Left Behind	3105, 4045	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	22,816.00	22,816.00	0.00	22,816.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			22,816.00	22,816.00	0.00	22,816.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	13,658.00	27,322.00	13,658.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	13,658.00	27,322.00	13,658.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8831	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	200.00	200.00	98.00	200.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8682	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	40,496.00	65,522.00	23,806.91	65,522.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			40,496.00	65,522.00	23,806.91	65,522.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			63,512.00	102,196.00	51,226.91	102,196.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	93,792.00	90,595.00	25,818.44	90,595.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	9,415.00	3,017.68	9,415.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>93,792.00</b>	<b>100,010.00</b>	<b>28,836.12</b>	<b>100,010.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	8,035.00	8,358.00	2,408.70	8,358.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	8,401.00	13,098.00	4,197.60	13,098.00	0.00	0.0%
Other Classified Salaries		2900	500.00	500.00	0.00	500.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>16,936.00</b>	<b>21,952.00</b>	<b>6,606.30</b>	<b>21,952.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	9,462.00	9,884.00	1,897.47	9,884.00	0.00	0.0%
PERS		3201-3202	1,948.00	9,810.00	1,818.48	9,810.00	0.00	0.0%
QASDI/Medicare/Alternative		3301-3302	2,872.00	7,852.00	1,603.78	7,852.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	4,038.00	4,868.00	1,545.81	4,868.00	0.00	0.0%
Unemployment Insurance		3501-3502	62.00	77.00	17.88	77.00	0.00	0.0%
Workers' Compensation		3601-3602	1,875.00	2,002.00	588.83	2,002.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>20,057.00</b>	<b>34,491.00</b>	<b>7,471.83</b>	<b>34,491.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Cumcula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	1,000.00	0.00	0.00	0.00	0.00	0.0%
Matonals and Supplies		4300	8,053.00	39,338.00	1,718.35	39,338.00	0.00	0.0%
Noncapitalized Equipment		4400	1,000.00	1,000.00	751.68	1,000.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>10,053.00</b>	<b>40,338.00</b>	<b>2,468.03</b>	<b>40,338.00</b>	<b>0.00</b>	<b>0.0%</b>



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	1,500.00	1,000.00	0.00	1,000.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	300.00	800.00	1.00	800.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	1,000.00	1,000.00	0.00	1,000.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,500.00	4,658.00	223.59	4,658.00	0.00	0.0%
Communications		5900	350.00	350.00	0.00	350.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>4,650.00</b>	<b>7,808.00</b>	<b>224.59</b>	<b>7,808.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>145,486.00</b>	<b>204,597.00</b>	<b>45,606.87</b>	<b>204,597.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	81,978.00	81,978.00	0.00	81,978.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			81,978.00	81,978.00	0.00	81,978.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL OTHER FINANCING SOURCES/USES</b> (a + b + c - d + e)			81,978.00	81,978.00	0.00	81,978.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	274,917.00	278,499.00	115,855.00	278,499.00	0.00	0.0%
3) Other State Revenue		8300-8599	300,741.00	329,992.00	137,277.00	329,992.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	242.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			575,658.00	608,491.00	253,374.00	608,491.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	544,688.00	575,755.00	122,275.93	575,755.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	30,970.00	32,738.00	0.00	32,738.00	0.00	0.0%
9) TOTAL, EXPENDITURES			575,658.00	608,491.00	122,275.93	608,491.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	131,098.07	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	131,098.07	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9701	0.00	0.00		0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00		0.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00		0.00		
2) Ending Balance, June 30 (E + F1e)			0.00	0.00		0.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	274,917.00	278,499.00	115,855.00	278,499.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			274,917.00	278,499.00	115,855.00	278,499.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
State Preschool	6105	8590	300,741.00	329,992.00	137,277.00	329,992.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			300,741.00	329,992.00	137,277.00	329,992.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8831	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8834	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8860	0.00	0.00	242.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8862	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8873	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8877	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8889	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8899	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			0.00	0.00	242.00	0.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			575,658.00	608,491.00	253,374.00	608,491.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Cloncal, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	544,688.00	575,755.00	122,275.93	575,755.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			544,688.00	575,755.00	122,275.93	575,755.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	30,970.00	32,738.00	0.00	32,738.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			30,970.00	32,738.00	0.00	32,738.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			575,658.00	608,491.00	122,275.93	608,491.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From General Fund		8911	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	1,574,367.00	1,574,367.00	21,945.42	1,574,367.00	0.00	0.0%
3) Other State Revenue		8300-8599	125,000.00	125,000.00	1,602.42	125,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	257,550.00	258,550.00	84,496.22	258,550.00	0.00	0.0%
5) TOTAL, REVENUES			1,956,917.00	1,957,917.00	108,044.06	1,957,917.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	640,267.00	636,053.00	194,895.26	636,053.00	0.00	0.0%
3) Employee Benefits		3000-3999	283,779.00	287,972.00	79,941.69	287,972.00	0.00	0.0%
4) Books and Supplies		4000-4999	965,000.00	965,000.00	261,353.78	965,000.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	67,460.00	68,501.00	31,277.94	68,501.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,956,526.00	1,957,526.00	567,468.65	1,957,526.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			391.00	391.00	(459,424.59)	391.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			391.00	391.00	(459,424.59)	391.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	46,417.64	46,417.64		46,417.64	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			46,417.64	46,417.64		46,417.64		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			46,417.64	46,417.64		46,417.64		
2) Ending Balance, June 30 (E + F1e)			46,808.64	46,808.64		46,808.64		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	46,808.64	46,808.64		46,808.64		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
Child Nutrition Programs		8220	1,574,387.00	1,574,367.00	21,945.42	1,574,367.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			1,574,387.00	1,574,367.00	21,945.42	1,574,367.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Child Nutrition Programs		8520	125,000.00	125,000.00	1,602.42	125,000.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			125,000.00	125,000.00	1,602.42	125,000.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	255,000.00	255,000.00	84,734.22	255,000.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	50.00	50.00	(260.00)	50.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	2,500.00	3,500.00	22.00	3,500.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			257,550.00	258,550.00	84,496.22	258,550.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			1,956,917.00	1,957,917.00	108,044.06	1,957,917.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	513,004.00	508,478.00	149,970.82	508,478.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	75,024.00	24,046.08	75,024.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	127,283.00	54,551.00	20,878.38	54,551.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>640,287.00</b>	<b>638,053.00</b>	<b>194,895.28</b>	<b>638,053.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
SIRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	74,348.00	72,257.00	17,271.54	72,257.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	48,015.00	45,589.00	14,017.68	45,589.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	137,567.00	144,099.00	42,044.13	144,099.00	0.00	0.0%
Unemployment Insurance		3501-3502	320.00	332.00	97.88	332.00	0.00	0.0%
Workers' Compensation		3601-3602	9,468.00	10,082.00	3,253.28	10,082.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	14,081.00	15,613.00	3,257.22	15,613.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>283,779.00</b>	<b>287,972.00</b>	<b>79,941.69</b>	<b>287,972.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	100,000.00	100,000.00	17,395.28	100,000.00	0.00	0.0%
Noncapitalized Equipment		4400	25,000.00	25,000.00	3,668.24	25,000.00	0.00	0.0%
Food		4700	840,000.00	840,000.00	240,292.24	840,000.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>965,000.00</b>	<b>965,000.00</b>	<b>261,353.78</b>	<b>965,000.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	4,660.00	4,701.00	2,946.29	4,701.00	0.00	0.0%
Dues and Memberships		5300	4,000.00	4,000.00	1,100.25	4,000.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	27,500.00	28,500.00	11,646.88	28,500.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	1,000.00	1,000.00	0.00	1,000.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	30,000.00	30,000.00	15,584.52	30,000.00	0.00	0.0%
Communications		5900	300.00	300.00	0.00	300.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>67,460.00</b>	<b>68,501.00</b>	<b>31,277.94</b>	<b>68,501.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL EXPENDITURES</b>			<b>1,958,526.00</b>	<b>1,957,526.00</b>	<b>587,468.65</b>	<b>1,957,526.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From General Fund		8918	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	372.00	372.00	0.00	372.00	0.00	0.0%
5) TOTAL, REVENUES			372.00	372.00	0.00	372.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	65,000.00	44,967.00	4,977.69	44,967.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	135,372.00	155,405.00	49,047.65	155,405.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			200,372.00	200,372.00	54,025.34	200,372.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(200,000.00)	(200,000.00)	(54,025.34)	(200,000.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	200,000.00	200,000.00	0.00	200,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			200,000.00	200,000.00	0.00	200,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	(54,025.34)	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	9,779.22	9,779.22		9,779.22	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,779.22	9,779.22		9,779.22		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,779.22	9,779.22		9,779.22		
2) Ending Balance, June 30 (E + F1e)			9,779.22	9,779.22		9,779.22		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	9,779.22	9,779.22		9,779.22		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>LCFF SOURCES</b>								
<b>LCFF Transfers</b>								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	372.00	372.00	0.00	372.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			372.00	372.00	0.00	372.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			372.00	372.00	0.00	372.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	55,000.00	34,967.00	3,902.84	34,967.00	0.00	0.0%
Noncapitalized Equipment		4400	10,000.00	10,000.00	1,074.85	10,000.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			65,000.00	44,967.00	4,977.69	44,967.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	115,372.00	135,405.00	46,180.65	135,405.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	20,000.00	20,000.00	2,867.00	20,000.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			135,372.00	155,405.00	49,047.65	155,405.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>								
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL EXPENDITURES</b>			200,372.00	200,372.00	54,025.34	200,372.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	200,000.00	200,000.00	0.00	200,000.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			200,000.00	200,000.00	0.00	200,000.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			200,000.00	200,000.00	0.00	200,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		6010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	10,000.00	10,000.00	0.00	10,000.00	0.00	0.0%
5) TOTAL REVENUES			10,000.00	10,000.00	0.00	10,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			10,000.00	10,000.00	0.00	10,000.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			10,000.00	10,000.00	0.00	10,000.00		
F FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,359,516.81	2,359,516.81		2,359,516.81	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,359,516.81	2,359,516.81		2,359,516.81		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,359,516.81	2,359,516.81		2,359,516.81		
2) Ending Balance, June 30 (E + F1e)			2,369,516.81	2,369,516.81		2,369,516.81		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	1,301,008.92	1,301,008.92		1,301,008.92		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	1,068,507.89	1,068,507.89		1,068,507.89		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainty		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8831	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8860	10,000.00	10,000.00	0.00	10,000.00	0.00	0.0%
Not Increase (Decrease) in the Fair Value of Investments		8882	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			10,000.00	10,000.00	0.00	10,000.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			10,000.00	10,000.00	0.00	10,000.00		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.00	0.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	0.00	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.00	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	4,751.65	4,751.65		4,751.65	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,751.65	4,751.65		4,751.65		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,751.65	4,751.65		4,751.65		
2) Ending Balance, June 30 (E + F1e)			4,751.65	4,751.65		4,751.65		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	4,751.65	4,751.65		4,751.65		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Sale of Bonds		8951	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid		8961	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a + b + c - d + e)</b>			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.00	0.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	0.00	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.00	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	(1,301,008.92)	(1,301,008.92)		(1,301,008.92)	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			(1,301,008.92)	(1,301,008.92)		(1,301,008.92)		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			(1,301,008.92)	(1,301,008.92)		(1,301,008.92)		
2) Ending Balance, June 30 (E + F1e)			(1,301,008.92)	(1,301,008.92)		(1,301,008.92)		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(1,301,008.92)	(1,301,008.92)		(1,301,008.92)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions								
Restricted Levies - Other								
Homesteaders' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent								
Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	(2,500.00)	(2,500.00)	0.00	(2,500.00)	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Mitigation/Developer Fees		8681	2,500.00	2,500.00	0.00	2,500.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Cloncal, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	0.00	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL EXPENDITURES</b>			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	(1,056,680.00)	(1,056,680.00)	(1,056,680.00)	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	(1,056,680.00)	(1,056,680.00)	(1,056,680.00)		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	(1,056,680.00)	(1,056,680.00)	(1,056,680.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	(1,056,680.00)	(1,056,680.00)	(1,056,680.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,056,682.67	1,056,682.67		1,056,682.67	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,056,682.67	1,056,682.67		1,056,682.67		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,056,682.67	1,056,682.67		1,056,682.67		
2) Ending Balance, June 30 (E + F1e)			1,056,682.67	2.67		2.67		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	1,056,682.67	2.67		2.67		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
School Facilities Apportionments		8545	0.00	(1,056,680.00)	(1,056,680.00)	(1,056,680.00)	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	(1,056,680.00)	(1,056,680.00)	(1,056,680.00)	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers in from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			0.00	(1,056,680.00)	(1,056,680.00)	(1,056,680.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL EXPENDITURES</b>			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
To: State School Building Fund/ County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		



Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	4,225.13	4,224.02	4,184.02	4,224.02	0.00	0%
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>3. Total Basic Aid Open Enrollment Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	4,225.13	4,224.02	4,184.02	4,224.02	0.00	0%
<b>5. District Funded County Program ADA</b>						
a. County Community Schools per EC 1981(a)(b)&(d)	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	35.79	35.91	35.91	35.91	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	2.03	2.03	2.03	2.03	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	37.82	37.94	37.94	37.94	0.00	0%
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	4,262.95	4,261.96	4,221.96	4,261.96	0.00	0%
<b>7. Adults in Correctional Facilities</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>C. CHARTER SCHOOL ADA</b>						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
<b>FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.</b>						
1. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0%
3. Charter School Funded County Program ADA						
a. County Community Schools per EC 1981(a)(b)&(d)	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0%
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0%
<b>FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 01 or Fund 62.</b>						
5. Total Charter School Regular ADA	74.46	57.25	57.25	57.25	0.00	0%
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0%
7. Charter School Funded County Program ADA						
a. County Community Schools per EC 1981(a)(b)&(d)	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	74.46	57.25	57.25	57.25	0.00	0%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	74.46	57.25	57.25	57.25	0.00	0%

	Object	July	August	September	October	November	December	January	February
<b>ACTUALS THROUGH THE MONTH OF</b> (Enter Month Name)									
<b>A. BEGINNING CASH</b>									
<b>B. RECEIPTS</b>									
LCFF/Revenue Limit Sources Principal Apportionment Property Taxes Miscellaneous Funds Federal Revenue Other State Revenue Other Local Revenue Interfund Transfers In All Other Financing Sources	8010-8019	4,726,481.65	4,058,475.93	1,937,197.91	3,077,387.03	2,321,386.47	1,470,463.47	2,502,134.47	2,480,463.47
	8020-8079	1,271,271.00	1,271,271.00	3,710,737.00	2,288,288.00	2,288,288.00	3,710,737.00	2,288,288.00	2,192,524.00
	8080-8099		56,085.00	9.00	30,242.00			2,590,614.00	
	8100-8299	363,633.00	13,107.00	242,642.00	(153,334.00)	50,687.00	224,263.00	(34,982.00)	
	8300-8599	221,113.00	(266,569.00)	123,668.00	(259,522.00)	184,698.00	228,210.00	329,584.00	297,880.00
	8600-8799	106,719.00	119,099.00	262,932.00	176,747.00	153,181.00	153,181.00	228,210.00	228,210.00
	8910-8929							160,782.00	143,225.00
	8930-8979								
	TOTAL RECEIPTS	1,962,736.00	1,192,993.00	4,339,991.00	2,082,421.00	2,676,854.00	4,316,391.00	5,562,496.00	2,861,839.00
<b>C. DISBURSEMENTS</b>									
Certificated Salaries Classified Salaries Employee Benefits Books and Supplies Services Capital Outlay Other Outgo Interfund Transfers Out All Other Financing Uses	1000-1999	608,847.00	1,712,008.00	1,730,733.00	1,742,520.00	1,664,764.00	1,339,839.00	2,814,961.00	1,743,007.00
	2000-2999	278,167.00	577,903.00	584,914.00	626,953.00	531,085.00	531,085.00	861,709.00	561,864.00
	3000-3999	277,940.00	700,607.00	706,487.00	712,073.00	630,205.00	712,073.00	1,060,697.00	673,404.00
	4000-4999	(8,454.00)	361,949.00	78,018.00	256,249.00	239,607.00	239,607.00	239,607.00	239,607.00
	5000-5999	(72,863.00)	163,733.00	332,910.00	575,249.00	462,116.00	462,116.00	462,116.00	462,116.00
	6000-6599	(2,430.00)			3,942.00			4,088.00	
	7000-7499		15,359.02						
	7600-7629							140,989.00	
	7630-7699								
	TOTAL DISBURSEMENTS	1,079,207.00	3,531,559.02	3,433,062.00	3,916,986.00	3,527,777.00	3,284,720.00	5,584,167.00	3,679,998.00
<b>D. BALANCE SHEET ITEMS</b>									
Assets and Deferred Outflows Cash Not in Treasury Accounts Receivable Due From Other Funds Stores Prepaid Expenditures Other Current Assets Deferred Outflows of Resources SUBTOTAL Liabilities and Deferred Inflows	9111-9199	10,000.00							
	9200-9299	1,214,397.00							
	9310	40,950.11	(16,016.00)	(13,490.00)	895,671.00				
	9320	83,101.45							
	9330								
	9340								
	9490								
	SUBTOTAL	1,348,448.56	(16,016.00)	(13,490.00)	895,671.00	0.00	0.00	0.00	0.00
	9500-9599	1,362,035.42							
	9610		(233,304.00)	(246,750.12)	(182,893.44)				
Current Loans Unearned Revenues Deferred Inflows of Resources SUBTOTAL Nonoperating Suspense Clearing TOTAL BALANCE SHEET ITEMS E. NET INCREASE/DECREASE (B - C + D)	9640								
	9650	6,539.83							
	9690								
	SUBTOTAL	1,362,035.42	(233,304.00)	(246,750.12)	(182,893.44)	0.00	0.00	0.00	0.00
	9910								
	Suspense Clearing								
	TOTAL BALANCE SHEET ITEMS	(13,586.86)	217,269.00	233,260.12	1,078,564.44	0.00	0.00	0.00	0.00
	E. NET INCREASE/DECREASE (B - C + D)	(668,005.72)	(2,121,278.02)	1,140,169.12	(756,000.56)	(850,923.00)	1,031,671.00	(21,671.00)	(818,159.00)
	F. ENDING CASH (A + E)	4,058,475.93	1,937,197.91	3,077,387.03	2,321,386.47	1,470,463.47	2,502,134.47	2,480,463.47	1,662,304.47
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>									

ACTUALS THROUGH THE MONTH OF (Enter Month Name)		Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
<b>A. BEGINNING CASH</b>		October	1,662,304.47	2,157,439.47	3,118,176.47	2,672,731.32				
<b>B. RECEIPTS</b>										
LCFF/Revenue Limit Sources										
Principal Apportionment		8010-8019								
Property Taxes		8020-8079	3,614,973.00	2,192,524.00	2,192,524.00	3,558,153.00			30,579,578.00	30,579,584.00
Miscellaneous Funds		8080-8099		1,918,824.00	666,684.00				5,262,458.00	5,262,459.00
Federal Revenue		8100-8299	240,306.00	287,779.00	(34,979.00)				(69,958.00)	(69,964.00)
Other State Revenue		8300-8599	228,210.00	228,210.00	214,696.00	291,446.00	418,140.00		2,820,829.00	2,820,829.00
Other Local Revenue		8600-8799	146,613.00	146,613.00	228,210.00	228,216.82			1,600,864.82	1,600,864.82
Interfund Transfers In		8910-8929								
All Other Financing Sources		8930-8979					424,347.00		2,300,874.00	2,300,874.00
<b>TOTAL RECEIPTS</b>			4,230,102.00	4,773,950.00	3,413,748.00	4,238,637.82	842,487.00	0.00	42,494,645.82	42,494,645.82
<b>C. DISBURSEMENTS</b>										
Certificated Salaries		1000-1999	1,782,237.00	1,889,202.00	1,889,202.00	1,062,574.00			19,979,894.00	19,979,894.00
Classified Salaries		2000-2999	561,864.00	561,864.00	561,864.00	528,456.00			6,765,728.00	6,765,728.00
Employee Benefits		3000-3999	689,143.00	660,424.00	706,404.00	585,114.55			8,114,571.55	8,114,571.55
Books and Supplies		4000-4999	239,607.00	239,607.00	239,607.15	238,502.00			2,603,513.15	2,603,513.15
Services		5000-5999	462,116.00	462,116.00	462,116.00	463,229.35			4,697,070.35	4,697,070.35
Capital Outlay		6000-6999								
Other Outgo		7000-7499				158,469.00			5,600.00	5,600.00
Interfund Transfers Out		7600-7629				140,989.00			173,827.02	173,826.00
All Other Financing Uses		7630-7699							281,978.00	281,978.00
<b>TOTAL DISBURSEMENTS</b>			3,734,967.00	3,813,213.00	3,859,193.15	3,177,332.90	0.00	0.00	42,622,182.07	42,622,181.05
<b>D. BALANCE SHEET ITEMS</b>										
Assets and Deferred Outflows										
Cash Not in Treasury		9111-9199							0.00	
Accounts Receivable		9200-9299							979,726.11	
Due From Other Funds		9310							0.00	
Stores		9320							0.00	
Prepaid Expenditures		9330							0.00	
Other Current Assets		9340							0.00	
Deferred Outflows of Resources		9490							0.00	
<b>SUBTOTAL</b>			0.00	0.00	0.00	0.00	0.00	0.00	979,726.11	
Liabilities and Deferred Inflows										
Accounts Payable		9500-9599							995,608.44	
Due To Other Funds		9610							0.00	
Current Loans		9640							0.00	
Unearned Revenues		9650							6,539.83	
Deferred Inflows of Resources		9690							0.00	
<b>SUBTOTAL</b>			0.00	0.00	0.00	0.00	0.00	0.00	1,002,148.27	
Nonoperating										
Suspense Clearing		9910							0.00	
<b>TOTAL BALANCE SHEET ITEMS</b>			0.00	0.00	0.00	0.00			0.00	
<b>E. NET INCREASE/DECREASE (B - C + D)</b>			495,135.00	960,737.00	(445,445.15)	1,061,304.92	842,487.00	0.00	(22,422.16)	
<b>F. ENDING CASH (A + E)</b>			2,157,439.47	3,118,176.47	2,672,731.32	3,734,036.24			(149,958.41)	(127,535.23)
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>									4,576,523.24	

	Object	July	August	September	October	November	December	January	February
<b>ACTUALS THROUGH THE MONTH OF</b> (Enter Month Name):									
<b>A. BEGINNING CASH</b>	October								
<b>B. RECEIPTS</b>									
LCFF/Revenue Limit Sources		3,734,036.24	3,165,087.24	1,036,191.24	1,680,812.24	939,215.24	283,993.24	2,225,589.24	2,383,392.24
Principal Apportionment	8010-8019								
Property Taxes	8020-8079	1,310,460.00	1,310,460.00	3,749,519.00	2,358,840.00	2,358,840.00	3,749,519.00	2,358,840.00	2,358,840.00
Miscellaneous Funds	8080-8099				30,565.00			3,087,067.00	
Federal Revenue	8100-8299			241,310.00	241,310.00	241,310.00	241,310.00	241,310.00	241,310.00
Other State Revenue	8300-8599			133,029.00	133,027.00	133,027.00	133,027.00	133,027.00	133,027.00
Other Local Revenue	8600-8799	174,815.00	174,815.00	158,478.00	158,478.00	158,478.00	158,478.00	158,478.00	158,478.00
Interfund Transfers In	8910-8929								
All Other Financing Sources	8930-8979								
<b>TOTAL RECEIPTS</b>		1,485,275.00	1,485,275.00	4,282,336.00	2,922,220.00	2,891,655.00	4,282,334.00	5,978,722.00	2,891,655.00
<b>C. DISBURSEMENTS</b>									
Certificated Salaries	1000-1999	685,860.00	1,730,268.00	1,750,654.00	1,758,585.00	1,758,585.00	799,424.00	3,217,923.00	1,759,550.00
Classified Salaries	2000-2999	424,930.00	558,141.00	561,289.00	578,470.00	562,530.00	552,636.00	632,722.00	652,263.00
Employee Benefits	3000-3999	375,050.00	757,378.00	757,378.00	757,378.00	657,378.00	420,294.00	1,286,130.00	757,378.00
Books and Supplies	4000-4999	184,577.00	184,577.00	184,577.00	184,577.00	184,577.00	184,577.00	184,577.00	184,577.00
Services	5000-5999	383,807.00	383,807.00	383,807.00	383,807.00	383,807.00	383,807.00	383,807.00	383,807.00
Capital Outlay	6000-6599								
Other Outgo	7000-7499							115,760.00	
Interfund Transfers Out	7600-7629								
All Other Financing Uses	7630-7699								
<b>TOTAL DISBURSEMENTS</b>		2,054,224.00	3,614,171.00	3,637,715.00	3,663,817.00	3,546,877.00	2,340,738.00	5,820,919.00	3,737,575.00
<b>D. BALANCE SHEET ITEMS</b>									
Assets and Deferred Outflows									
Cash Not in Treasury	9111-9199	10,000.00							
Accounts Receivable	9200-9299	842,487.00							
Due From Other Funds	9310								
Stores	9320								
Prepaid Expenditures	9330								
Other Current Assets	9340								
Deferred Outflows of Resources	9490								
<b>SUBTOTAL</b>		852,487.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599								
Due To Other Funds	9610								
Current Loans	9640								
Unearned Revenues	9650								
Deferred Inflows of Resources	9690								
<b>SUBTOTAL</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Nonoperating</b>									
Suspense Clearing	9910								
<b>TOTAL BALANCE SHEET ITEMS</b>		852,487.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>E. NET INCREASE/DECREASE (B - C + D)</b>		(568,949.00)	(2,128,896.00)	644,621.00	(741,597.00)	(655,222.00)	1,941,596.00	157,803.00	(845,920.00)
<b>F. ENDING CASH (A + E)</b>		3,165,087.24	1,036,191.24	1,680,812.24	939,215.24	283,993.24	2,225,589.24	2,383,392.24	1,537,472.24
<b>G. ENDING CASH, PLUS CASH</b>									
<b>ACCRUALS AND ADJUSTMENTS</b>									

ACTUALS THROUGH THE MONTH OF (Enter Month Name)	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
<b>A. BEGINNING CASH</b>	October	1,537,472.24	2,052,002.24	3,103,612.24	2,506,092.24				
<b>B. RECEIPTS</b>									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019								
Property Taxes	8020-8079	3,749,519.00	2,358,840.00	2,358,840.00	3,900,102.00			31,922,619.00	31,922,619.00
Miscellaneous Funds	8080-8099		1,908,864.00	165,337.00	0.00			5,191,833.00	5,191,833.00
Federal Revenue	8100-8299	241,310.00	241,310.00	241,310.00	0.00	241,308.00		0.00	0.00
Other State Revenue	8300-8599	133,027.00	133,027.00	133,027.00	97,467.00	133,027.00		2,413,098.00	2,510,565.00
Other Local Revenue	8600-8799	158,478.00	158,478.00	158,478.00	133,027.00	158,485.00		1,427,739.00	1,463,299.00
Interfund Transfers In	8910-8929				158,478.00			2,067,444.00	2,092,895.00
All Other Financing Sources	8930-8979							158,478.00	
<b>TOTAL RECEIPTS</b>		4,282,334.00	4,800,519.00	3,056,992.00	4,289,074.00	532,820.00	0.00	43,181,211.00	43,181,211.00
<b>C. DISBURSEMENTS</b>									
Certificated Salaries	1000-1999	1,759,550.00	1,759,550.00	1,759,550.00	1,759,547.00			20,499,046.00	20,499,046.00
Classified Salaries	2000-2999	682,492.00	663,597.00	663,596.00	413,576.00			6,947,252.00	6,947,252.00
Employee Benefits	3000-3999	757,378.00	757,378.00	662,982.00	675,346.00			8,621,448.00	8,621,448.00
Books and Supplies	4000-4999	184,577.00	184,577.00	184,577.00	184,573.00			2,214,920.00	2,214,920.00
Services	5000-5999	383,807.00	383,807.00	383,807.00	383,807.00			4,605,684.00	4,605,684.00
Capital Outlay	6000-6599							0.00	0.00
Other Outgo	7000-7499				239,060.00			239,060.00	239,060.00
Interfund Transfers Out	7600-7629				115,760.00			231,520.00	231,520.00
All Other Financing Uses	7630-7699							0.00	
<b>TOTAL DISBURSEMENTS</b>		3,767,804.00	3,748,909.00	3,654,512.00	3,771,669.00	0.00	0.00	43,358,930.00	43,358,930.00
<b>D. BALANCE SHEET ITEMS</b>									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							0.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
<b>SUBTOTAL</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599							0.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
<b>SUBTOTAL</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Nonoperating									
Suspense Clearing	9910							0.00	
<b>TOTAL BALANCE SHEET ITEMS</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>E. NET INCREASE/DECREASE (B - C + D)</b>		514,530.00	1,051,610.00	(597,520.00)	517,405.00	532,820.00	0.00	(177,719.00)	(177,719.00)
<b>F. ENDING CASH (A + E)</b>		2,052,002.24	3,103,612.24	2,506,092.24	3,023,497.24				
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>								3,556,317.24	

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E, current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1 LCFF/Revenue Limit Sources	8010-8099	35,772,078.00	3.75%	37,114,452.00	3.75%	38,504,955.00
2 Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3 Other State Revenues	8300-8599	721,789.00	-0.21%	720,240.00	0.00%	720,240.00
4 Other Local Revenues	8600-8799	150,770.00	-18.75%	122,500.00	0.00%	122,500.00
5 Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(5,885,768.00)	8.44%	(6,382,470.00)	6.30%	(6,784,486.00)
6. Total (Sum lines A1 thru A5c)		30,758,869.00	2.65%	31,574,722.00	3.13%	32,563,209.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				15,990,110.00		16,441,432.00
b. Step & Column Adjustment				271,322.00		271,322.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				180,000.00		180,000.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	15,990,110.00	2.82%	16,441,432.00	2.75%	16,892,754.00
2. Classified Salaries						
a. Base Salaries				4,140,282.00		4,184,155.00
b. Step & Column Adjustment				43,873.00		43,873.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	4,140,282.00	1.06%	4,184,155.00	1.05%	4,228,028.00
3. Employee Benefits	3000-3999	6,115,086.55	6.71%	6,525,364.00	9.84%	7,167,645.00
4. Books and Supplies	4000-4999	1,008,216.50	-11.06%	896,700.00	0.00%	896,700.00
5. Services and Other Operating Expenditures	5000-5999	3,311,874.00	-0.33%	3,300,884.00	0.00%	3,300,884.00
6. Capital Outlay	6000-6999	5,600.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	10,050.00	0.00%	10,050.00	0.00%	10,050.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(97,215.00)	-1.82%	(95,449.00)	0.00%	(95,449.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	281,978.00	0.00%	281,978.00	0.00%	281,978.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		30,765,982.05	2.53%	31,545,114.00	3.61%	32,682,590.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		(7,113.05)		29,608.00		(119,381.00)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		2,838,017.53		2,830,904.48		2,860,512.48
2. Ending Fund Balance (Sum lines C and D1)		2,830,904.48		2,860,512.48		2,741,131.48
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	44,296.63		92,848.54		82,848.54
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,270,210.00		1,300,770.00		1,347,125.00
2. Unassigned/Unappropriated	9790	1,516,397.85		1,466,893.94		1,311,157.94
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		2,830,904.48		2,860,512.48		2,741,131.48

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
<b>1 General Fund</b>						
a. Stabilization Arrangements	9750	0 00		0 00		0 00
b. Reserve for Economic Uncertainties	9789	1,270,210.00		1,300,770.00		1,347,125.00
c. Unassigned/Unappropriated	9790	1,516,397.85		1,466,893.94		1,311,157.94
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2, current year - Column A - is extracted)						
<b>2. Special Reserve Fund - Noncapital Outlay (Fund 17)</b>						
a. Stabilization Arrangements	9750	1,301,008.92		1,301,008.92		1,301,008.92
b. Reserve for Economic Uncertainties	9789	0 00		0 00		0 00
c. Unassigned/Unappropriated	9790	0 00		0 00		0 00
<b>3 Total Available Reserves (Sum lines E1a thru E2c)</b>		<b>4,087,616.77</b>		<b>4,068,672.86</b>		<b>3,959,291.86</b>
<b>F ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Please see attached summary of assumptions.						



Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A REVENUES AND OTHER FINANCING SOURCES</b>						
1 LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2 Federal Revenues	8100-8299	2,820,829.00	-11.00%	2,510,565.00	0.00%	2,510,565.00
3 Other State Revenues	8300-8599	879,075.82	-15.47%	743,059.00	0.00%	743,059.00
4 Other Local Revenues	8600-8799	2,150,104.00	-8.36%	1,970,395.00	0.00%	1,970,395.00
5 Other Financing Sources						
a Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c Contributions	8980-8999	5,885,768.00	8.44%	6,382,470.00	6.30%	6,784,486.00
6. Total (Sum lines A1 thru A5c)		11,735,776.82	-1.10%	11,606,489.00	3.46%	12,008,505.00
<b>B EXPENDITURES AND OTHER FINANCING USES</b>						
1 Certificated Salaries						
a Base Salaries				3,989,784.00		4,057,614.00
b Step & Column Adjustment				67,830.00		67,830.00
c Cost-of-Living Adjustment				0.00		0.00
d Other Adjustments				0.00		0.00
e Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,989,784.00	1.70%	4,057,614.00	1.67%	4,125,444.00
2 Classified Salaries						
a Base Salaries				2,625,446.00		2,763,097.00
b Step & Column Adjustment				26,891.00		26,891.00
c Cost-of-Living Adjustment				0.00		0.00
d Other Adjustments				110,760.00		110,760.00
e Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	2,625,446.00	5.24%	2,763,097.00	4.98%	2,900,748.00
3 Employee Benefits	3000-3999	1,999,485.00	4.83%	2,096,084.00	9.64%	2,298,238.00
4 Books and Supplies	4000-4999	1,595,296.65	-17.37%	1,318,220.00	0.00%	1,318,220.00
5 Services and Other Operating Expenditures	5000-5999	1,385,196.35	-5.80%	1,304,800.00	0.00%	1,304,800.00
6 Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7 Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	216,000.00	6.02%	229,010.00	0.00%	229,010.00
8 Other Outgo - Transfers of Indirect Costs	7300-7399	44,991.00	0.00%	44,991.00	0.00%	44,991.00
9 Other Financing Uses						
a Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10 Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		11,856,199.00	-0.36%	11,813,816.00	3.45%	12,221,451.00
<b>C NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		(120,422.18)		(207,327.00)		(212,946.00)
<b>D FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		1,367,632.54		1,247,210.36		1,039,883.36
2 Ending Fund Balance (Sum lines C and D1)		1,247,210.36		1,039,883.36		826,937.36
3 Components of Ending Fund Balance (Form 011)						
a Nonspendable	9710-9719	0.00		0.00		0.00
b Restricted	9740	1,247,210.36		1,039,883.36		826,937.36
c Committed						
1 Stabilization Arrangements	9750					
2 Other Commitments	9760					
d Assigned	9780					
e Unassigned/Unappropriated						
1 Reserve for Economic Uncertainties	9789					
2 Unassigned/Unappropriated	9790	0.00		0.00		0.00
f Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,247,210.36		1,039,883.36		826,937.36

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
<b>E AVAILABLE RESERVES</b>						
<b>1 General Fund</b>						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
<b>2 Special Reserve Fund - Noncapital Outlay (Fund 17)</b>						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
<b>3 Total Available Reserves (Sum lines E1a thru E2c)</b>						
<b>F ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Please see attached summary of assumptions.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	35,772,078.00	3.75%	37,114,452.00	3.75%	38,504,955.00
2. Federal Revenues	8100-8299	2,820,829.00	-11.00%	2,510,565.00	0.00%	2,510,565.00
3. Other State Revenues	8300-8599	1,600,864.82	-8.59%	1,463,299.00	0.00%	1,463,299.00
4. Other Local Revenues	8600-8799	2,300,874.00	-9.04%	2,092,895.00	0.00%	2,092,895.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		42,494,645.82	1.62%	43,181,211.00	3.22%	44,571,714.00
<b>B EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				19,979,894.00		20,499,046.00
b. Step & Column Adjustment				339,152.00		339,152.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				180,000.00		180,000.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	19,979,894.00	2.60%	20,499,046.00	2.53%	21,018,198.00
2. Classified Salaries						
a. Base Salaries				6,765,728.00		6,947,252.00
b. Step & Column Adjustment				70,764.00		70,764.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				110,760.00		110,760.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	6,765,728.00	2.68%	6,947,252.00	2.61%	7,128,776.00
3. Employee Benefits	3000-3999	8,114,571.55	6.25%	8,621,448.00	9.79%	9,365,883.00
4. Books and Supplies	4000-4999	2,603,513.15	-14.93%	2,214,920.00	0.00%	2,214,920.00
5. Services and Other Operating Expenditures	5000-5999	4,697,070.35	-1.95%	4,605,684.00	0.00%	4,605,684.00
6. Capital Outlay	6000-6999	5,600.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	226,050.00	5.76%	239,060.00	0.00%	239,060.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(52,224.00)	-3.38%	(50,458.00)	0.00%	(50,458.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	281,978.00	0.00%	281,978.00	0.00%	281,978.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		42,622,181.05	1.73%	43,358,930.00	3.56%	44,904,041.00
<b>C NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)						
		(127,535.23)		(177,719.00)		(332,327.00)
<b>D FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		4,205,650.07		4,078,114.84		3,900,395.84
2. Ending Fund Balance (Sum lines C and D1)		4,078,114.84		3,900,395.84		3,568,068.84
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	44,296.63		92,848.54		82,848.54
b. Restricted	9740	1,247,210.36		1,039,883.36		826,937.36
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,270,210.00		1,300,770.00		1,347,125.00
2. Unassigned/Unappropriated	9790	1,516,397.85		1,466,893.94		1,311,157.94
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		4,078,114.84		3,900,395.84		3,568,068.84

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
<b>E AVAILABLE RESERVES (Unrestricted except as noted)</b>						
1 General Fund						
a Stabilization Arrangements	9750	0.00		0.00		0.00
b Reserve for Economic Uncertainties	9789	1,270,210.00		1,300,770.00		1,347,125.00
c Unassigned/Unappropriated	9790	1,516,397.85		1,466,893.94		1,311,157.94
d Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2 Special Reserve Fund - Noncapital Outlay (Fund 17)						
a Stabilization Arrangements	9750	1,301,008.92		1,301,008.92		1,301,008.92
b Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c Unassigned/Unappropriated	9790	0.00		0.00		0.00
3 Total Available Reserves - by Amount (Sum lines E1 thru E2c)		4,087,616.77		4,068,672.86		3,959,291.86
4 Total Available Reserves - by Percent (Line E3 divided by Line F3c)		9.59%		9.38%		8.82%
<b>F RECOMMENDED RESERVES</b>						
1 Special Education Pass-through Exclusions For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	No					
b If you are the SELPA AU and are excluding special education pass-through funds: 1 Enter the name(s) of the SELPA(s):						
2 Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223, enter projections for subsequent years 1 and 2 in Columns C and E)		0.00		0.00		0.00
2 District ADA Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, lines A6 and C4, enter projections)		4,221.96		4,221.96		4,221.96
3 Calculating the Reserves						
a Expenditures and Other Financing Uses (Line B11)		42,622,181.05		43,358,930.00		44,904,041.00
b Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		42,622,181.05		43,358,930.00		44,904,041.00
d Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e Reserve Standard - By Percent (Line F3c times F3d)		1,278,665.43		1,300,767.90		1,347,121.23
f Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g Reserve Standard (Greater of Line F3e or F3f)		1,278,665.43		1,300,767.90		1,347,121.23
h Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Description	Object Codes	Projected Year Totals (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E, current year - Column A - is extracted)						
<b>A REVENUES AND OTHER FINANCING SOURCES</b>						
1 LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2 Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3 Other State Revenues	8300-8599	0.00	0.00%	0.00	0.00%	0.00
4 Other Local Revenues	8600-8799	0.00	0.00%	5,000.00	100.00%	10,000.00
5 Other Financing Sources						
a Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6 Total (Sum lines A1 thru A5c)		0.00	0.00%	5,000.00	100.00%	10,000.00
<b>B EXPENDITURES AND OTHER FINANCING USES</b>						
1 Certificated Salaries	1000-1999	0.00	0.00%	0.00	0.00%	0.00
2 Classified Salaries	2000-2999	0.00	0.00%	0.00	0.00%	0.00
3 Employee Benefits	3000-3999	0.00	0.00%	0.00	0.00%	0.00
4 Books and Supplies	4000-4999	0.00	0.00%	0.00	0.00%	0.00
5 Services and Other Operating Expenditures	5000-5999	0.00	0.00%	0.00	0.00%	0.00
6 Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7 Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8 Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9 Other Financing Uses						
a Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10 Other Adjustments (Explain in Section E below)						
11 Total (Sum lines B1 thru B10)		0.00	0.00%	0.00	0.00%	0.00
<b>C NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)						
		0.00		5,000.00		10,000.00
<b>D FUND BALANCE</b>						
1 Net Beginning Fund Balance	9791-9795	(1,301,008.92)		(1,301,008.92)		(1,296,008.92)
2 Ending Fund Balance (Sum lines C and D1)		(1,301,008.92)		(1,296,008.92)		(1,286,008.92)
3 Components of Ending Fund Balance						
a Nonspendable	9710-9719	0.00				
b Restricted	9740	0.00				
c Committed						
1 Stabilization Arrangements	9750	0.00				
2 Other Commitments	9760	0.00				
d Assigned	9780	0.00				
e Unassigned/Unappropriated						
1 Reserve for Economic Uncertainties	9789	0.00				
2 Unassigned/Unappropriated	9790	(1,301,008.92)		(1,296,008.92)		(1,286,008.92)
f Total Components of Ending Fund Balance		(1,301,008.92)		(1,296,008.92)		(1,286,008.92)
(Line D3f must agree with Line D2)						
(1,301,008.92) (1,296,008.92) (1,286,008.92)						
<b>E ASSUMPTIONS</b>						
Please provide below or on a separate attachment the assumptions used to determine the projections for the first and second subsequent fiscal years.						
Please see attached summary of assumptions.						

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

## CRITERIA AND STANDARDS

### 1. CRITERION: Average Daily Attendance

**STANDARD:** Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: -2.0% to +2.0%

#### 1A. Calculating the District's ADA Variances

**DATA ENTRY:** Budget Adoption data that exist for the current year will be extracted; otherwise, enter data into the first column for all fiscal years. First Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years.

##### Estimated Funded ADA

Fiscal Year	Budget Adoption Budget (Form 01CS, Item 1A)	First Interim Projected Year Totals (Form AI, Lines A6 and C9)	Percent Change	Status
Current Year (2015-16)	4,337.41	4,319.21	-0.4%	Met
1st Subsequent Year (2016-17)	4,279.21	4,279.21	0.0%	Met
2nd Subsequent Year (2017-18)	4,279.21	4,279.21	0.0%	Met

#### 1B. Comparison of District ADA to the Standard

**DATA ENTRY:** Enter an explanation if the standard is not met.

1a STANDARD MET - Funded ADA has not changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:  
(required if NOT met)

## 2. CRITERION: Enrollment

**STANDARD:** Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

### 2A. Calculating the District's Enrollment Variances

**DATA ENTRY:** Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	Budget Adoption (Form 01CS, Item 3B)	First Interim CBEDS/Projected		
Current Year (2015-16)	4,375	4,425	1.1%	Met
1st Subsequent Year (2016-17)	4,350	4,425	1.7%	Met
2nd Subsequent Year (2017-18)	4,350	4,425	1.7%	Met

### 2B. Comparison of District Enrollment to the Standard

**DATA ENTRY:** Enter an explanation if the standard is not met.

1a. **STANDARD MET** - Enrollment projections have not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**3. CRITERION: ADA to Enrollment**

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

**3A. Calculating the District's ADA to Enrollment Standard**

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years.

Fiscal Year	P-2 ADA	Enrollment CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment
	Unaudited Actuals		
	(Form A, Lines 3, 6, and 26) (Form A, Lines A6 and C4) (Form A, Lines A6 and C9)		
Third Prior Year (2012-13)	4,391	4,791	91.7%
Second Prior Year (2013-14)	4,444	4,637	95.8%
First Prior Year (2014-15)	4,349	4,425	98.3%
Historical Average Ratio:			95.3%

District's ADA to Enrollment Standard (historical average ratio plus 0.5%): **95.8%**

**3B. Calculating the District's Projected Ratio of ADA to Enrollment**

DATA ENTRY: Estimated P-2 ADA data that exist will be extracted into the first column for the Current Year; otherwise, enter data in the first column for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
	(Form A1, Lines A6 and C9)			
Current Year (2015-16)	4,279	4,425	96.7%	Not Met
1st Subsequent Year (2016-17)	4,279	4,425	96.7%	Not Met
2nd Subsequent Year (2017-18)	4,279	4,425	96.7%	Not Met

**3C. Comparison of District ADA to Enrollment Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected P-2 ADA to enrollment ratio exceeds the standard in any of the current year or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:  
(required if NOT met)

Declining enrollment is stabilizing. The swing in enrollment to projected is almost stable.



**4. CRITERION: LCFF Revenue**

**STANDARD:** Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's LCFF Revenue Standard Percentage Range: **-2.0% to +2.0%**

**4A. Calculating the District's Projected Change in LCFF Revenue**

**DATA ENTRY:** Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

LCFF Revenue				
(Fund 01, Objects 8011, 8012, 8020-8089)				
	Budget Adoption	First Interim		
Fiscal Year	(Form 01CS, Item 4B)	Projected Year Totals	Percent Change	Status
Current Year (2015-16)	34,143,265.00	35,842,741.00	5.0%	Not Met
1st Subsequent Year (2016-17)	36,048,706.00	37,185,776.00	3.2%	Not Met
2nd Subsequent Year (2017-18)	37,509,079.00	38,576,279.00	2.8%	Not Met

**4B. Comparison of District LCFF Revenue to the Standard**

**DATA ENTRY:** Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected LCFF revenue has changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting LCFF revenue.

**Explanation:**  
(required if NOT met)

At Budget Adoption, the State had not adopted it's budget and so the gap closure was estimated low rather than higher. First Interim report reflects the true State adopted appropriations for Districts for the 2015/16 fiscal year.

**5. CRITERION: Salaries and Benefits**

**STANDARD:** Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

It is likely that for many districts the 2014-15 and 2015-16 change from the historical average ratio will exceed the standard because certain revenues that were restricted prior to the LCFF are now unrestricted within the LCFF.

**5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

**DATA ENTRY:** Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2012-13)	20,176,406.21	23,346,264.90	86.4%
Second Prior Year (2013-14)	22,710,856.81	26,151,497.48	86.8%
First Prior Year (2014-15)	23,573,461.00	27,333,692.17	86.2%
	Historical Average Ratio:		86.5%

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	83.5% to 89.5%	83.5% to 89.5%	83.5% to 89.5%

**5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

**DATA ENTRY:** If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2015-16)	26,245,478.55	30,484,004.05	86.1%	Met
1st Subsequent Year (2016-17)	27,150,951.00	31,263,136.00	86.8%	Met
2nd Subsequent Year (2017-18)	28,288,427.00	32,400,612.00	87.3%	Met

**5C. Comparison of District Salaries and Benefits Ratio to the Standard**

**DATA ENTRY:** Enter an explanation if the standard is not met.

- 1a. **STANDARD MET** - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**6. CRITERION: Other Revenues and Expenditures**

**STANDARD:** Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range: -5.0% to +5.0%

District's Other Revenues and Expenditures Explanation Percentage Range: -5.0% to +5.0%

**6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range**

**DATA ENTRY** Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 6B)	First Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
<b>Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)</b>				
Current Year (2015-16)	2,679,408.00	2,820,829.00	5.3%	Yes
1st Subsequent Year (2016-17)	2,654,408.00	2,510,565.00	-5.4%	Yes
2nd Subsequent Year (2017-18)	2,654,408.00	2,510,565.00	-5.4%	Yes

Explanation:  
(required if Yes)

Current year revenues include carryover and deferred revenue where appropriate. Budget and out years are reflective of projected awards only.

<b>Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)</b>				
Current Year (2015-16)	1,463,299.00	1,600,864.82	9.4%	Yes
1st Subsequent Year (2016-17)	1,463,299.00	1,463,299.00	0.0%	No
2nd Subsequent Year (2017-18)	1,463,299.00	1,463,299.00	0.0%	No

Explanation:  
(required if Yes)

Timing between State and District adoptions of their budgets explains the variation. Actual awards were not known at the time of the District's budget adoption.

<b>Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)</b>				
Current Year (2015-16)	2,272,604.00	2,300,874.00	1.2%	No
1st Subsequent Year (2016-17)	2,272,604.00	2,092,895.00	-7.9%	Yes
2nd Subsequent Year (2017-18)	2,272,604.00	2,092,895.00	-7.9%	Yes

Explanation:  
(required if Yes)

Current year revenues include carryover from the prior year where appropriate. Budget and out years are reflective of projected awards only.

<b>Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)</b>				
Current Year (2015-16)	2,214,920.00	2,603,513.15	17.5%	Yes
1st Subsequent Year (2016-17)	2,214,920.00	2,214,920.00	0.0%	No
2nd Subsequent Year (2017-18)	2,214,920.00	2,214,920.00	0.0%	No

Explanation:  
(required if Yes)

Current year budgets include carryover from a prior year that is not projected for out years.

<b>Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)</b>				
Current Year (2015-16)	4,605,684.00	4,697,070.35	2.0%	No
1st Subsequent Year (2016-17)	4,605,684.00	4,605,684.00	0.0%	No
2nd Subsequent Year (2017-18)	4,605,684.00	4,605,684.00	0.0%	No

Explanation:  
(required if Yes)

**6B. Calculating the District's Change in Total Operating Revenues and Expenditures**

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Status
<b>Total Federal, Other State, and Other Local Revenue (Section 6A)</b>				
Current Year (2015-16)	6,415,311.00	6,722,567.82	4.8%	Met
1st Subsequent Year (2016-17)	6,390,311.00	6,066,759.00	-5.1%	Not Met
2nd Subsequent Year (2017-18)	6,390,311.00	6,066,759.00	-5.1%	Not Met
<b>Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)</b>				
Current Year (2015-16)	6,820,604.00	7,300,583.50	7.0%	Not Met
1st Subsequent Year (2016-17)	6,820,604.00	6,820,604.00	0.0%	Met
2nd Subsequent Year (2017-18)	6,820,604.00	6,820,604.00	0.0%	Met

**6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range**

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below

Explanation:  
Federal Revenue  
(linked from 6A  
if NOT met)

Current year revenues include carryover and deferred revenue where appropriate. Budget and out years are reflective of projected awards only.

Explanation:  
Other State Revenue  
(linked from 6A  
if NOT met)

Timing between State and District adoptions of their budgets explains the variation. Actual awards were not known at the time of the District's budget adoption.

Explanation:  
Other Local Revenue  
(linked from 6A  
if NOT met)

Current year revenues include carryover from the prior year where appropriate. Budget and out years are reflective of projected awards only.

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:  
Books and Supplies  
(linked from 6A  
if NOT met)

Current year budgets include carryover from a prior year that is not projected for out years.

Explanation:  
Services and Other Exps  
(linked from 6A  
if NOT met)

**7. CRITERION: Facilities Maintenance**

**STANDARD:** Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

**Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75, as amended by AB 104 (Chapter 13, Statutes of 2015), effective 2015-16 and 2016-17 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)**

**NOTE:** AB 104 (Chapter 13, Statutes of 2015) requires the district to deposit into the account, for the 2015-16 and 2016-17 fiscal years, a minimum amount that is the lesser of 3% of the total general fund expenditures and other financing uses for that fiscal year or the amount that the district deposited into the account for the 2014-15 fiscal year.

**DATA ENTRY:** For the Required Minimum Contribution, enter the lesser of 3% of the total general fund expenditures and other financing uses for the current year or the amount that the district deposited into the account for the 2014-15 fiscal year. If EC 17070.75(e)(1) and (e)(2) apply, input 3%. All other data are extracted.

	Required Minimum Contribution	First Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1 OMMA/RMA Contribution	1,201,565.00	1,201,565.00	Met
2 Budget Adoption Contribution (information only) (Form 01CS, Criterion 7, Line 2c)		1,201,565.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

- ☐ Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
- ☐ Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
- ☐ Other (explanation must be provided)

**Explanation:**  
(required if NOT met  
and Other is marked)

**8. CRITERION: Deficit Spending**

**STANDARD:** Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in any of the current fiscal year or two subsequent fiscal years.

<sup>1</sup>Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

**8A. Calculating the District's Deficit Spending Standard Percentage Levels**

DATA ENTRY: All data are extracted or calculated.

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
District's Available Reserve Percentages (Criterion 10C, Line 9)	9.6%	9.4%	8.8%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	3.2%	3.1%	2.9%

**8B. Calculating the District's Deficit Spending Percentages**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals		Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)		
Current Year (2015-16)	(7,113.05)	30,765,982.05	0.0%	Met
1st Subsequent Year (2016-17)	29,608.00	31,545,114.00	N/A	Met
2nd Subsequent Year (2017-18)	(119,381.00)	32,682,590.00	0.4%	Met

**8C. Comparison of District Deficit Spending to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

Explanation:  
(required if NOT met)

**9. CRITERION: Fund and Cash Balances**

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

**9A-1. Determining if the District's General Fund Ending Balance is Positive**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Ending Fund Balance General Fund Projected Year Totals		
Fiscal Year	(Form 011, Line F2 ) (Form MYPI, Line D2)	Status
Current Year (2015-16)	4,078,114.84	Met
1st Subsequent Year (2016-17)	3,900,395.84	Met
2nd Subsequent Year (2017-18)	3,568,068.84	Met

**9A-2. Comparison of the District's Ending Fund Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

**9B-1. Determining if the District's Ending Cash Balance is Positive**

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Ending Cash Balance General Fund (Form CASH, Line F, June Column)			Status
Fiscal Year			
Current Year (2015-16)		3,734,036.24	Met

**9B-2. Comparison of the District's Ending Cash Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:  
(required if NOT met)

**10. CRITERION: Reserves**

**STANDARD:** Available reserves<sup>1</sup> for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

**DATA ENTRY:** Current Year data are extracted. Enter district and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA	
5% or \$65,000 (greater of)	0	to 300
4% or \$65,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

<sup>1</sup> Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
District Estimated P-2 ADA (Form A, lines A6 and C4):	4,222	4,222	4,222
District's Reserve Standard Percentage Level:	3%	3%	3%

**10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)**

**DATA ENTRY:** For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b. Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

- 1 Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- 2 If you are the SELPA AU and are excluding special education pass-through funds:

a. Enter the name(s) of the SELPA(s):

b. Special Education Pass-through Funds  
(Fund 10, resources 3300-3499 and 6500-6540,  
objects 7211-7213 and 7221-7223)

Current Year Projected Year Totals (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
0.00	0.00	0.00

**10B. Calculating the District's Reserve Standard**

**DATA ENTRY:** If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years. Current Year data are extracted.

	Current Year Projected Year Totals (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
1 Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	42,622,181.05	43,358,930.00	44,904,041.00
2 Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)	0.00	0.00	0.00
3 Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	42,622,181.05	43,358,930.00	44,904,041.00
4 Reserve Standard Percentage Level	3%	3%	3%
5 Reserve Standard - by Percent (Line B3 times Line B4)	1,278,665.43	1,300,767.90	1,347,121.23
6 Reserve Standard - by Amount (\$65,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7 District's Reserve Standard (Greater of Line B5 or Line B6)	1,278,665.43	1,300,767.90	1,347,121.23



**10C. Calculating the District's Available Reserve Amount**

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts		Current Year	1st Subsequent Year	2nd Subsequent Year
(Unrestricted resources 0000-1999 except Line 4)		Projected Year Totals (2015-16)	(2016-17)	(2017-18)
1	General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2	General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	1,270,210.00	1,300,770.00	1,347,125.00
3	General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	1,516,397.85	1,466,893.94	1,311,157.94
4	General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5	Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	1,301,008.92	1,301,008.92	1,301,008.92
6	Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	0.00	0.00
7	Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8	District's Available Reserve Amount (Lines C1 thru C7)	4,087,616.77	4,068,672.86	3,959,291.86
9	District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	9.59%	9.38%	8.82%
District's Reserve Standard (Section 10B, Line 7):		1,278,665.43	1,300,767.90	1,347,121.23
Status:		Met	Met	Met

**10D. Comparison of District Reserve Amount to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

## SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

### S1. Contingent Liabilities

1a Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

1b If Yes, identify the liabilities and how they may impact the budget:

### S2. Use of One-time Revenues for Ongoing Expenditures

1a Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

No

1b If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

### S3. Temporary Interfund Borrowings

1a Does your district have projected temporary borrowings between funds?  
(Refer to Education Code Section 42603)

No

1b If Yes, identify the interfund borrowings:

### S4. Contingent Revenues

1a Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

1b If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

**S5. Contributions**

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard:

-5.0% to +5.0%  
or -\$20,000 to +\$20,000

**S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund**

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the First Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item 55A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
<b>1a. Contributions, Unrestricted General Fund</b> (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2015-16)	(5,567,978.00)	(5,885,768.00)	5.7%	317,790.00	Not Met
1st Subsequent Year (2016-17)	(5,872,755.00)	(6,382,470.00)	8.7%	509,715.00	Not Met
2nd Subsequent Year (2017-18)	(6,274,771.00)	(6,784,486.00)	8.1%	509,715.00	Not Met
<b>1b. Transfers In, General Fund *</b>					
Current Year (2015-16)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2016-17)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2017-18)	0.00	0.00	0.0%	0.00	Met
<b>1c. Transfers Out, General Fund *</b>					
Current Year (2015-16)	281,978.00	281,978.00	0.0%	0.00	Met
1st Subsequent Year (2016-17)	281,978.00	281,978.00	0.0%	0.00	Met
2nd Subsequent Year (2017-18)	281,978.00	281,978.00	0.0%	0.00	Met

**1d. Capital Project Cost Overruns**

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

**S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects**

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

- 1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

Explanation:  
(required if NOT met)

Increased contributions are reflective of increased salary and benefit costs, increased STRS and PERS contributions, and prior to additional review of program needs for out year.

- 1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

1c. MET - Projected transfers out have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years

**Explanation:**  
(required if NOT met)

--

1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

**Project Information:**  
(required if YES)




---

**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

---

DATA ENTRY: Enter an explanation if Yes.

- 1a Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded

Explanation:  
(Required if Yes  
to increase in total  
annual payments)

Voter approved bonds are repaid through voter property tax

---

**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

---

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:  
(Required if Yes)

**S7. Unfunded Liabilities**

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

**S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted, otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities?

No

- c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions?

No

## 2. OPEB Liabilities

- a. OPEB actuarial accrued liability (AAL)
- b. OPEB unfunded actuarial accrued liability (UAAL)
- c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?
- d. If based on an actuarial valuation, indicate the date of the OPEB valuation.

Budget Adoption (Form 01CS, Item S7A)	First Interim
8,282,581.00	8,495,149.00
8,282,581.00	8,495,149.00

Actuarial	Actuarial
August 2014	July 2015

## 3. OPEB Contributions

- a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method
- Current Year (2015-16)
- 1st Subsequent Year (2016-17)
- 2nd Subsequent Year (2017-18)
- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)
- Current Year (2015-16)
- 1st Subsequent Year (2016-17)
- 2nd Subsequent Year (2017-18)
- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)
- Current Year (2015-16)
- 1st Subsequent Year (2016-17)
- 2nd Subsequent Year (2017-18)
- d. Number of retirees receiving OPEB benefits
- Current Year (2015-16)
- 1st Subsequent Year (2016-17)
- 2nd Subsequent Year (2017-18)

Budget Adoption (Form 01CS, Item S7A)	First Interim
1,081,834.00	1,100,648.00
1,104,552.00	1,123,156.00
1,127,748.00	1,145,664.00

17,000.00	17,000.00
25,000.00	25,000.00
25,000.00	25,000.00

150,000.00	150,000.00
150,000.00	150,000.00
150,000.00	150,000.00

45	45
45	48
45	48

## 4. Comments

**S7B. Identification of the District's Unfunded Liability for Self-insurance Programs**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted, otherwise, enter Budget Adoption and First Interim data in items 2-4.

- 1 a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which is covered in Section S7A) (If No, skip items 1b-4)

No

- b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?

n/a

- c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?

n/a

2 Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs  
b. Unfunded liability for self-insurance programs

Budget Adoption (Form 01CS, Item S7B)	First Interim

3 Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs  
Current Year (2015-16)  
1st Subsequent Year (2016-17)  
2nd Subsequent Year (2017-18)  
  
b. Amount contributed (funded) for self-insurance programs  
Current Year (2015-16)  
1st Subsequent Year (2016-17)  
2nd Subsequent Year (2017-18)

Budget Adoption (Form 01CS, Item S7B)	First Interim

4 Comments



**S8. Status of Labor Agreements**

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements, and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

**S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees**

DATA ENTRY Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of budget adoption?

No

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

**Certificated (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2014-15)	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Number of certificated (non-management) full-time-equivalent (FTE) positions	215.9	228.5	230.0	232.0

1a Have any salary and benefit negotiations been settled since budget adoption?

Yes

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

**Negotiations Settled Since Budget Adoption**

2a Per Government Code Section 3547.5(a), date of public disclosure board meeting:

Nov 18, 2015

2b Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

Yes

If Yes, date of Superintendent and CBO certification:

Nov 03, 2015

3 Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

Yes

If Yes, date of budget revision board adoption:

Dec 16, 2015

4 Period covered by the agreement:

Begin Date: Jul 01, 2015

End Date: Jun 30, 2016

5 Salary settlement:

Current Year  
(2015-16)

1st Subsequent Year  
(2016-17)

2nd Subsequent Year  
(2017-18)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

**One Year Agreement**

Total cost of salary settlement

% change in salary schedule from prior year

or

**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6 Cost of a one percent increase in salary and statutory benefits

7 Amount included for any tentative salary schedule increases

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
2,461,565	2,462,176	2,462,176
60.0%	60.0%	60.0%
0.0%	5.0%	5.0%

**Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs

**Certificated (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
339,152	339,152	339,152
0.0%	0.0%	0.0%

**Certificated (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
Yes	Yes	Yes

**Certificated (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Classified Labor Agreements as of the Previous Reporting Period**

Were all classified labor negotiations settled as of budget adoption?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B

No

**Classified (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2014-15)	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Number of classified (non-management) FTE positions	170.3	196.0	196.0	196.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

Yes

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

**Negotiations Settled Since Budget Adoption**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

Nov 18, 2015

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

Yes

If Yes, date of Superintendent and CBO certification:

Nov 03, 2015

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

Yes

If Yes, date of budget revision board adoption:

Dec 16, 2015

4. Period covered by the agreement:

Begin Date: Jul 01, 2015

End Date: Jun 30, 2016

5. Salary settlement:

Current Year  
(2015-16)1st Subsequent Year  
(2016-17)2nd Subsequent Year  
(2017-18)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Yes

Yes

Yes

**One Year Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
or**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments.

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

Current Year  
(2015-16)1st Subsequent Year  
(2016-17)2nd Subsequent Year  
(2017-18)

7. Amount included for any tentative salary schedule increases

**Classified (Non-management) Health and Welfare (H&W) Benefits**

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
1 Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2 Total cost of H&W benefits	1,204,979	1,204,979	1,204,979
3 Percent of H&W cost paid by employer	60.0%	60.0%	60.0%
4 Percent projected change in H&W cost over prior year	0.0%	0.0%	0.0%

**Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No		
----	--	--

- ☐ Yes, amount of new costs included in the interim and MYPs  
☐ Yes, explain the nature of the new costs

--

**Classified (Non-management) Step and Column Adjustments**

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
1 Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2 Cost of step & column adjustments	55,977	55,977	55,977
3 Percent change in step & column over prior year	0.0%	0.0%	0.0%

**Classified (Non-management) Attrition (layoffs and retirements)**

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
1 Are savings from attrition included in the interim and MYPs?	Yes	Yes	Yes
2 Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?	Yes	Yes	Yes

**Classified (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):


**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period**

Were all managerial/confidential labor negotiations settled as of budget adoption?

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

**Management/Supervisor/Confidential Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2014-15)	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Number of management, supervisor, and confidential FTE positions	25.0	25.0	25.0	25.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, complete question 2.

If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

**Negotiations Settled Since Budget Adoption**

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year  
(may enter text, such as "Reopener")

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
96,028	96,028	96,028
4.0%	Reopener	Reopener

**Negotiations Not Settled**

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)

**Management/Supervisor/Confidential  
Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the interim and MYPs?

2. Total cost of H&W benefits

3. Percent of H&W cost paid by employer

4. Percent projected change in H&W cost over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
241,104	241,104	241,104
60.0%	60.0%	60.0%
0.0%	0.0%	0.0%

**Management/Supervisor/Confidential  
Step and Column Adjustments**

1. Are step & column adjustments included in the budget and MYPs?

2. Cost of step & column adjustments

3. Percent change in step and column over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
0	0	0
0.0%	0.0%	0.0%

**Management/Supervisor/Confidential  
Other Benefits (mileage, bonuses, etc.)**

1. Are costs of other benefits included in the interim and MYPs?

2. Total cost of other benefits

3. Percent change in cost of other benefits over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
14,472	14,472	14,472
0.0%	0.0%	0.0%

## S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

### S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

Yes

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

Fund 25 will have a negative balance with Fund 17 reserving funds to cover the shortfall.

## ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

A2. Is the system of personnel position control independent from the payroll system?

Yes

A3. Is enrollment decreasing in both the prior and current fiscal years?

Yes

A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

No

A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

No

A7. Is the district's financial system independent of the county office system?

Yes

A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:  
(optional)

End of School District First Interim Criteria and Standards Review

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_  
District Superintendent or Designee

Date: \_\_\_\_\_

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 16, 2015

Signed: \_\_\_\_\_  
President of the Governing Board

#### CERTIFICATION OF FINANCIAL CONDITION

☒ **POSITIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

☐ **QUALIFIED CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

☐ **NEGATIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Jeanne Bess

Telephone: (916) 338-6302

Title: Director of Fiscal Services

E-mail: jbess@centerusd.org

### Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	



CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.		X
4	Local Control Funding Formula (LCFF)	Projected LCFF for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements? <ul style="list-style-type: none"> <li>If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2014-15) annual payment?</li> <li>If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?</li> </ul>		X
				X
			X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)? <ul style="list-style-type: none"> <li>If yes, have there been changes since budget adoption in OPEB liabilities?</li> </ul>		X
			X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)? <ul style="list-style-type: none"> <li>If yes, have there been changes since budget adoption in self-insurance liabilities?</li> </ul>	X	
			n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for: <ul style="list-style-type: none"> <li>Certificated? (Section S8A, Line 1b)</li> <li>Classified? (Section S8B, Line 1b)</li> <li>Management/supervisor/confidential? (Section S8C, Line 1b)</li> </ul>	X	
			X	
			X	
S8	Labor Agreement Budget Revisions	For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for: <ul style="list-style-type: none"> <li>Certificated? (Section S8A, Line 3)</li> <li>Classified? (Section S8B, Line 3)</li> </ul>	X	
			X	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?		X

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?		X
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

First Interim  
2015-16 Projected Totals  
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

## IMPORT CHECKS

### GENERAL LEDGER CHECKS

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. NOTE: Negative ending balances in Fund 01 restricted resources will be offset against available reserves calculated in Form 01CSI and Form MYPI, which can negatively effect the criteria and standards.

EXCEPTION

FUND	RESOURCE	NEG. EFB
25	0000	-1,301,008.92

Explanation: The negative fund balance is due to past, properly made, payments for COP's. Future community developer fees will bring in funds necessary to clear the deficit. In the meantime, Fund 17 has reserved funds to cover the shortfall.

Total of negative resource balances for Fund 25 -1,301,008.92

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund:

EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
25	0000	8660	-2,500.00

Explanation: The negative fund balance is generating negative interest.

25	0000	9790	-1,301,008.92
----	------	------	---------------

Explanation: See explanation above.

35	7710	8545	-1,056,680.00
----	------	------	---------------

Explanation: This negative balance is due to the repayment of hardship dollars to OPSC.

REV-POSITIVE - (W) - In the following resources, total revenues exclusive of contributions (objects 8000-8979) are negative, by fund: EXCEPTION

FUND	RESOURCE	VALUE
35	7710	-1,056,680.00
Explanation: See explanation above.		

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

First Interim  
2015-16 Original Budget  
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

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- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

**IMPORT CHECKS****GENERAL LEDGER CHECKS**

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them.

EXCEPTION

FUND	RESOURCE	NEG. EFB
25	0000	-1,301,008.92

Explanation: The negative fund balance is due to past, properly made, payments for COP's. Future community developer fees will bring in funds necessary to clear the deficit. In the Meantime, Fund 17 is reserving funds to cover the shortfall.

Total of negative resource balances for Fund 25	-1,301,008.92
---	---------------

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund:

EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
25	0000	8660	-2,500.00

Explanation: The negative fund balance is generating negative interest.

25	0000	9790	-1,301,008.92
----	------	------	---------------

Explanation: See explanation above.

**SUPPLEMENTAL CHECKS****EXPORT CHECKS**

Checks Completed.

SACS2015ALL Financial Reporting Software - 2015.2.0  
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34-73973-0000000

First Interim  
2015-16 Board Approved Operating Budget  
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

## IMPORT CHECKS

### GENERAL LEDGER CHECKS

EFB-POSITIVE - (W) - Ending balance (Object 9792) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them.

EXCEPTION

FUND	RESOURCE	NEG. EFB
25	0000	-1,301,008.92

Explanation: The negative fund balance is due to past, properly made, payments for COP's. Future community developer fees will bring in funds necessary to clear the deficit. In the meantime, Fund 17 has reserved funds to cover the shortfall.

Total of negative resource balances for Fund 25	-1,301,008.92
---	---------------

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund:

EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
25	0000	8660	-2,500.00

Explanation: The negative fund balance is generating negative interest.

25	0000	9790	-1,301,008.92
----	------	------	---------------

Explanation: See explanation above.

35	7710	8545	-1,056,680.00
----	------	------	---------------

Explanation: This entry pays back the unearned planning hardship dollars to OPSC.

REV-POSITIVE - (W) - In the following resources, total revenues exclusive of contributions (objects 8000-8979) are negative, by fund:

EXCEPTION

FUND	RESOURCE	VALUE
35	7710	-1,056,680.00
Explanation: See explanation above.		

**SUPPLEMENTAL CHECKS**

**EXPORT CHECKS**

Checks Completed.



SACS2015ALL Financial Reporting Software - 2015.2.0  
11/24/2015 10:21:37 AM

34-73973-0000000

First Interim  
2015-16 Actuals to Date  
Technical Review Checks

Center Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

### IMPORT CHECKS

### GENERAL LEDGER CHECKS

### SUPPLEMENTAL CHECKS

### EXPORT CHECKS

Checks Completed.